MEETING NOTICE

MEETING DATE: Monday, January 28, 2019

TO: Northwest Florida Regional Transportation Planning Organization (RTPO) Members

FROM: Lane Lynchard, Chairman

RE: Northwest Florida RTPO Meeting

A meeting of the Northwest Florida RTPO is scheduled for Monday, January 28, 2019 at 9:30 a.m. The meeting will be held at:

Santa Rosa County Visitor Information Center
8543 Navarre Parkway
Navarre, FL 32566

PLEASE PLAN TO ATTEND THIS MEETING. A QUORUM IS NEEDED.

The agenda will include the following items:

A. CALL TO ORDER

B. PUBLIC FORUM

C. CONSENT AGENDA:
   1. Approval of April 17, 2018 Meeting Minutes

D. ACTION ITEMS:
   1. ENCLOSURE A: Consideration of Resolution NWFL 19-01 Adopting Transportation Regional Incentive Program (TRIP) Application Project Priorities for Fiscal Year (FY) 2020- Ms. Kristen Barre’, WFRPC Staff

E. DEPARTMENT OF TRANSPORTATION (FDOT) UPDATE- Mr. Bryant Paulk, AICP, FDOT Urban Liaison

F. OTHER BUSINESS

G. ADJOURNMENT
| Public participation is solicited without regard to race, color, national origin, sex, age, religion, disability, or family status. The TPO will make reasonable accommodations for access to this meeting in accordance with the Americans with Disabilities Act and for languages other than English (free of charge).
| Please notify the Title VI Coordinator of access or language requirements at 1-800-226-8914, ext. 220 or 1-800-995-8771 for TTY-Florida at least 2 business days in advance.

| La participación ciudadana es solicitado sin discriminación de raza, color, origen nacional, sexo, edad, religión, discapacidad o situación familiar. El TPO implementará las instalaciones necesarias para el acceso a esta reunión de conformidad con la Ley de Estadounidenses con Discapacidad y de idiomas distintos del inglés (gratuito).
| Por favor notifique a la Sra. Dan Deanda de acceso o requisitos lingüísticos en 1-800-226-8914, ext. 227 o TTY 1-800-995-8771 para de Florida por lo menos 2 días hábiles de antelación. |
A. CALL TO ORDER:
Chairman Lynchard called the meeting to order.

B. PUBLIC FORUM:
There were no speakers for the public forum.

C. CONSENT AGENDA:

1. Approval of March 29, 2017 Meeting Minutes.
Chairman Lynchard called for action on the March 29, 2017 meeting minutes.

   Councilman Cox moved to approve the March 29, 2017 meeting minutes. The motion was seconded by Councilman Wingate and was unanimously approved.

D. ACTION ITEMS:
1. **Consideration of Amendment No. 3 to Reaffirm the Interlocal Agreement for Creation of the Northwest Florida Regional Transportation Planning Organization**

Ms. Lavender said FDOT requested that the agreement be updated. It was determined that the agreement is in good standing. The agreement was presented to the respective TPOs the prior year and is still current.

** Commissioner Salter moved to reaffirm Amendment No. 3 to reaffirm the Interlocal Agreement for creation of the Northwest Florida Regional Transportation Planning Organization. The motion was seconded by Council Member Jamieson and was unanimously approved. **

2. **Consideration of Resolution NWFL 18-01 Adopting Transportation Regional Incentive Program (TRIP) Application Project Priorities for Fiscal Year (FY) 2019**

Ms. Bates said two projects were received from Escambia County. The first project is for the Beulah I-10 Interchange Connector. The second project is for Pine Forest Road multilaning. The ranking of the projects was included in the agenda.

** Commissioner Salter moved to authorize the RTPO chairman to sign Resolution NWFL 18-01 adopting TRIP application project priorities for FY 2019. The motion was seconded by Council Member Jamieson and was unanimously approved. **

3. **Election of Chairman and Vice Chairman for Calendar Years 2018 and 2019**

Ms. Bates advised that Commissioner Lynchard is the current Chairman and that Commissioner Boyles is the Vice Chairman.

** Commissioner Cox moved to approve Commissioner Lynchard for Chairman and Commissioner Boyles for Vice Chairman for calendar years 2018 and 2019. Council Member Jamieson seconded and the motion was unanimously approved. **

**E. WEST FLORIDA REGIONAL PLANNING COUNCIL EXECUTIVE DIRECTOR’S REPORT**

Mr. Mount said the transportation symposium will be November 1-2, 2018 on Navarre Beach.

Mr. Mount said there is a new program starting July 1, 2018. The program is in the Unified Planning Work Program and is the scope of work done for the TPOs and for the region. The new activity in the UPWP is called R-1, i.e. Rural Planning. This year the state central office issued a statewide priority of doing rural planning activities. Mr. Mount met with Mr. Paulk and Ms. Johnson of FDOT, and developed a rural planning work program for the rural areas. The program will be similar to the process with the TPOs for the Long Range Plan that encompasses the current needs and will develop priorities. The focus will be on rural areas outside of the TPO as it relates to the TPO. Under consideration will be community trends and growth activity that will impact the TPO boundaries, outside of the TPO. They will work with Century and Jay and communities beyond that point to learn the needs and develop a transportation plan. The plan will be presented to FDOT to assist FDOT with their planning process.

**F. FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) UPDATE**

Mr. Paulk said FDOT was successful in adding US 98 to the Strategic Intermodal System. He said the US 98 section, Bayshore to Portside, has been shovel ready for a period of time and will be a top priority. He said FDOT’s PD&Es are underway all the way to Hurlburt Blvd. They hope to move into design and acquisition phases in the near future.

Mr. Paulk said FDOT has funded a feasibility study on SR 85. It will be a precursor to a PD&E. FDOT will be accomplishing the data collection. In the next work program, FDOT intends to program a new PD&E study in the current calendar year to determine the needs.
Mr. Paulk said the next US 90 PD&E study public meeting will be at the Santa Rosa auditorium at Avalon Blvd. and Highway 90. Under consideration will be the segments going through downtown Milton and to the east and west of that area.

Mr. DeVries asked what the limits are on the SR 85 study. Mr. Paulk said presently FDOT is looking at the vicinity of SR 123 and just north of I-10.

G. OTHER BUSINESS:
There was no other business presented.

H. ADJOURN:
There being no further business the meeting was adjourned at 9:45 a.m.
ENCLOSURE A
SUBJECT: Consideration of Resolution NWFL 19-01 Adopting Transportation Regional Incentive Program (TRIP) Application Project Priorities for Fiscal Year (FY) 2020

ORIGIN OF SUBJECT: Florida Department of Transportation (FDOT) TRIP Application Process

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: The Northwest Florida Regional TPO receives applications for TRIP projects and prioritizes them for submission to the FDOT when funds are available. Only projects on the regional network for the four counties of Escambia, Santa Rosa, Okaloosa and Walton qualify for these funds through the Northwest Florida Regional TPO.

One TRIP application was submitted for consideration:

- Escambia County – SR 297 (Pine Forest Road) Multilane
  The proposed project is described by the applicant as accomplishing the following: The project proposes to 4-lane Pine Forest Road from I-10 to Nine Mile Road. The project will provide for additional capacity and help offset the impacts of the rapid growth occurring within the community and surrounding area. The portion of Pine Forest Road just south of this project is a Strategic Intermodal System (SIS) Military connector. The widening project will provide increased safety while providing improved pedestrian and bicycle facilities. The project has the potential to allow for the expansion of transit service in the area.

A copy of the application may be found at http://www.wfrpc.org/programs/nfr-tpo/programs

Attached are the following:
- Resolution NWFL 19-01
- TRIP Candidate Project Partial Application and Maps
- Regional Network Map
- Northwest Florida RTPO TRIP Project Ranking Criteria
- Draft Priority Ranking

RECOMMENDED ACTION: Approval of a motion authorizing the Northwest Florida Regional Transportation Planning Organization chairman to sign Resolution NWFL 19-01 adopting Transportation Regional Incentive Program (TRIP) application Project Priorities for Fiscal Year (FY) 2020. This action is recommended to ensure the TRIP priorities are submitted to the FDOT prior to the February 28th, 2019 deadline. Please contact Ms. Kristen Barre, WFRPC staff, at 1-850-332-7976, Extension, 208 or kristen.barre@wfrpc.org if additional information is needed.
RESOLUTION NWFL 19-01
A RESOLUTION OF THE NORTHWEST FLORIDA REGIONAL TRANSPORTATION PLANNING ORGANIZATION ADOPTING FISCAL YEAR 2020 TRANSPORTATION REGIONAL INCENTIVE PROGRAM PROJECT PRIORITIES

WHEREAS, the Northwest Florida Regional Transportation Planning Organization was created by an interlocal agreement between the Florida-Alabama Transportation Planning Organization (TPO) and the Okaloosa-Walton TPO comprising the counties of Escambia, Santa Rosa, Okaloosa, and Walton to study regional transportation issues affecting a four-county region; and

WHEREAS, Section 339.2819, Florida Statutes, creates within the Department of Transportation a Transportation Regional Incentive Program (TRIP) for the purpose of providing funds to improve regionally significant transportation facilities in regional transportation areas created pursuant to Section 339.155(5), Florida Statutes; and

WHEREAS, the interlocal agreement creating the Northwest Florida Regional Transportation Planning Organization implements a coordinated planning process to produce a regional transportation plan, regional priorities, and a regional public involvement plan; and

WHEREAS, the process leading to development of priorities for TRIP project applications include adoption of regional network criteria, a regional network map, and TRIP project application priority ranking criteria;

NOW, THEREFORE, BE IT RESOLVED BY THE NORTHWEST FLORIDA REGIONAL TRANSPORTATION PLANNING ORGANIZATION THAT:

The Northwest Florida Regional Transportation Planning Organization adopts the TRIP application Project Priorities List for FY 2020. The applications and priority ranking order will be provided to the Florida Department of Transportation.

Passed and duly adopted by the Northwest Florida Regional Transportation Planning Organization on this 28th day of January 2019.

NORTHWEST FLORIDA REGIONAL TRANSPORTATION PLANNING ORGANIZATION

BY: ______________________________
Lane Lynchard, Chairman

ATTEST:____________________________
**Project Name:** SR297 (Pine Forest Road) Capacity Project

TRIP was created to improve regionally significant transportation facilities in "regional transportation areas." State funds are available throughout Florida to provide incentives for local governments and the private sector to help pay for critically needed projects that benefit regional travel and commerce.

If selected for funding, the Florida Department of Transportation (FDOT) will pay up to 50 percent of project costs for public transportation facility projects. Projects must: "Serve national, statewide, or regional functions and function as part of an integrated regional transportation system".

While there is no rigid application procedure, the District has created this form for Implementing Agencies and Regional Transportation Authorities to facilitate the assembly of pertinent project information related to candidate TRIP projects. The goal of this document is to provide a framework to project sponsors.

**Date:** 1/25/2019

**Origin of Request (Applying RTA):** NW Florida Regional TPO

**Contact Person:** Mary Beth Washnock

**Address:** 4081 E. Olive Road, Suite 1, Pensacola, FL 21514

**Phone:** 850-332-7976  
**E-mail:** marybeth.washnock@wfrpc.org

**Implementing Agency:** Escambia County

**Contact Person:** David Forte

**Address:** 3363 West Park Place, Pensacola, FL 32505

**Phone:** 850-595-3404  
**E-mail:** dvforte@myescambia.com

**Project Information:**

**Facility:** SR297 (Pine Forest Road)

**Project Limits:** I-10 to SR10 (Nine Mile Road)

**Work to be performed:**

Per the Florida-Alabama TPO Long Range Transportation Plan, Cost Feasible Plan, the project proposes to increase the capacity of the three lane facility to a four lane facility with complete streets features. This TRIP application is a request for a major update of a previous PD&E leading to approval of the concept and environmental document.
Project Information Continued:

Describe how the project will improve regional mobility within the Regional Transportation Area:

As described above, the project would create a 4 lane Pine Forest Road, from I-10 to 9 Mile Rd. Project implementation will provide for additional capacity and help offset the impacts of the rapid growth occurring within the community and surrounding area. The portion of Pine Forest Rd. just south of this project is an SIS Military connector. The widening Pine Forest Road will provide increased safety while providing improved pedestrian and bicycle facilities. This project will also play a major role during evacuation times as well as improving impact on the movement of people and goods. This segment is currently classified as a LOS F with volumes approximately 50% over the

Attachment A: Project location map and support data for regional mobility, as appropriate.

Describe how the project reflects the below statutory guidelines under which the District will prioritize and select the candidate projects for funding² (Check those that apply):

☑ Provides connectivity to the SIS,
☑ Supports economic development and goods movement in Rural Areas of Opportunity,
☑ Is subject to local ordinances that establish corridor management techniques,
☑ Improves connectivity between military installations and the Strategic Highway Network (STRAHNET) or the Strategic Rail Corridor Network (STRACNET).

The project reflects the intent of Florida Statutes 339.2819 and 163.3177, Escambia County Comprehensive Plan (Mobility Element, Chapter 8), Other chapters reviewed for compliance: General Requirements Element, Land Use Element, Coastal Management Element, Capital Improvement Element. This project is in the highest growth area of Escambia County with the continued growth of the Navy Federal Credit Union Campus ($1 billion campus construction project with and anticipated 10,000 employees), a major employer at a regional and state level. A new elementary school located on 9 Mile Rd. is nearing completion and will open in the fall of 2018. Additional growth includes a 640 acre commerce park being developed by Escambia County, numerous large mixed use projects including commercial and residential development. The project will connect the high growth area to I-10 and the southern portion of Pine Forest Rd. which serves as a SIS military connector and STRAHNET facility.

Does this project include an Environmental Study? Yes/No Yes

If Federal funding is to be requested for any phase of this project, an Environmental Study must be completed in accordance with the National Environmental Policy Act.

Does this project have design plans available? Yes/No No

Attachment B: If yes, Environmental Study and/or Design plans.

Project Funding:

Describe source of matching funds per phase and any restrictions on availability. Each phase requested (i.e., design, right-of-way, construction) requires at least a 50% local agency match unless the agency is within a Rural Area of Opportunity. Each phase shall be separated by at least 2 fiscal years (Department’s fiscal year runs from July to June).

<table>
<thead>
<tr>
<th>Phase Requested</th>
<th>FY</th>
<th>FDOT Amount</th>
<th>Local Match</th>
</tr>
</thead>
<tbody>
<tr>
<td>PDE:</td>
<td>2021</td>
<td>250000</td>
<td>250000</td>
</tr>
<tr>
<td>R/W:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Design:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Construction:</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Attachment C: The planned project construction schedule.

Is the Agency eligible for a waiver of up to 50% of the project cost?³ Yes/No No

Has other funding been requested for any part of this project? (SCRAP, SCOP, CIGP, HSIP, SRTS, TA, Grant, etc.) Yes/No Yes

If Yes, Name: CIGP

How will TRIP funding accelerate this project’s implementation?

This Pine Forest Rd. project is one of a very few projects funded all the way through construction in the TPOs’ cost feasible plan. In the TPO FY 2019-2023 Priority list it is the next project needing funding for PD&E. This project was moved up in the TPO priority list last year. It is not funded for PD&E in the FDOT tentative work program. This is a short project (less than one mile) and will have a major positive

Northwest Florida Regional TPO
January 2019
Regional Transportation Area:

Describe the regional coordinating entity responsible for the prioritization of the candidate project and how the entity qualifies for TRIP funding as a Regional Transportation Area:

The Northwest Florida Regional TPO was established in 2004 with membership from the Florida-Alabama and Okaloosa-Walton TPO’s. Originally established to help insure coordination at a regional level between the two TPO’s. As a two TPO regional entity they qualified to solicit funds from the TRIP program when it was established. The regional TPO now prioritizes applications for TRIP funding in the four county area. The regional TPO has adopted a regional facilities map and facilities that would receive TRIP funds must appear on this map or list.

Has a copy of the RTA’s interlocal agreement that addresses the statutory requirements been previously submitted to the Department?

Yes/No

If no, please explain:

Attachment D: Review the authorizing interlocal agreement and any supporting documentation. Include the agreement with the application if updates to signatures, dates, or any other information is revised.

Is there a Regional Transportation Plan that demonstrates the completion of the following?

Yes/No

If no, please explain:

The Northwest Regional TPO has prioritized this TRIP application for SR 297 (Pine Forest Road) as priority #2 for FY 2019.

Attachment E: Documentation of successful completion of a qualified Regional Transportation Plan (include map).

Project Qualification Information:

Does the project appear in the capital improvement schedule of the local comprehensive plan? If no, explain:

The County’s local match is programmed for this project in the Local Option Sails Tax IV (LOST IV) program.

Attachment F: If available, add documentation that the candidate improvement appears in the capital improvement schedule of the local comprehensive plan.

Attachment G: Document that level-of-service standards for the facility to be improved have been coordinated with FDOT by the local government with jurisdiction and are consistent with the level-of-service standards adopted by FDOT if the project is on a Strategic Intermodal System.
Project Qualification Information Continued:

**Attachment H:** Document that the project meets the following TRIP statutory eligibility requirements.  

- Supports facilities that serve national, statewide or regional functions and function as an integrated transportation system,
- Be identified in appropriate local government capital improvements program(s) or long term concurrency management system(s) that are in compliance with state comprehensive plan requirements,
- Be consistent with the Strategic Intermodal System (SIS),
- Be in compliance with local corridor management policies, and
- Have commitment of local, regional or private matching funds (if no waiver).

This application is a good faith commitment from the applicant that matching funds will be available. As such, the Department requires that the Chairman of the Governing Board of the Municipality/Authority committing the funds sign this application (electronic signature accepted):

**Signature:**

Supporting Narrative:

Please submit application with supporting information and documentation, including the following Attachments A-H, electronically to:

Florida Department of Transportation, District Three  
Maria Showalter, TRIP Coordinator  
maria.showalter@dot.state.fl.us  
phone (850) 330-1550

**Attachment A:** Project location map and support data, as appropriate.  
**Attachment B:** Environmental Study and/or Design Plans, if available.  
**Attachment C:** The planned project construction schedule.  
**Attachment D:** The authorizing interlocal agreement and any supporting documentation as appropriate. Check Signatures and Dates.  
**Attachment E:** Documentation demonstrating successful completion of a qualified Regional Transportation Plan.  

**Attachment F:** Document that the candidate improvement appears in the capital improvement schedule of the local comprehensive plan.  
**Attachment G:** Document that level-of-service standards for the facility to be improved have been adopted by the local government if on the SIS.  
**Attachment H:** Document that the candidate project meets the TRIP statutory eligibility requirements.

1. Identify the agency responsible for meeting the financial requirements of the TRIP program.  
2. Section 339.2819(4), F.S.  
3. A reduction or waiver of match requirements will not increase the amount of funding provided under the TRIP beyond 50% of the total cost.  
4. Section 339.155(4)(c), (d), and (e) and Section 163.01, F.S.  
5. Section 339.155(4)(d), F.S.  
6. Section 163.3177(3), F.S.  
7. Though concurrency requirements were repealed, FDOT consultation is still required with regards to Level of Service Standards if the proposed project impacts the Strategic Intermodal System.  
8. Section 339.2819(4)(a), F.S.
Escambia County TRIP Application

SR 297
from I-10 to US 90A (Nine Mile Road)
Regional Transportation Network
SIS Highway

Northwest Florida Regional TPO
January 2019
A. Is this project on the Regional Network OR does it provide substantial benefit to the Regional Network
   Yes
   No
   Is the project in the local CIP?
   Yes
   No
   Does the Project have a 50% match?
   Yes
   Ineligible

B. SIS relativity
3 pts ___ SIS Road or connector
2 pts ___ Connects to SIS
1 pt ___ Compliments SIS
0 pts ___ No relativity

C. Supports Economic Development & Goods Movement in Rural Area of Critical Economic Concern
1 pt ___ Yes
0 pt ___ No

D. Subject to local Ordinance for Corridor Management
2 pts ___ Specific Ordinance Attached
1 pt ___ General Ordinance Attached
0 pt ___ Ordinance Not Attained

E. Status of Project (Phases Needed)
4 pts ___ Construction-ready
3 pts ___ ROW needed
2 pts ___ Design needed
1 pt ___ PD&E need
0 pt ___ All phases needed

F. STRAHNET or STRACNET Designation?
1 pt ___ Yes
0 pt ___ No

G. Project Cost Sharing Beyond 50% Local Match Requirement
   6 pts ___ 80% or more of application cost is included in local government CIP
   5 pts ___ 70% to 79% of application cost is included in local government CIP
   4 pts ___ 60% to 69% of application cost is included in local government CIP
   3 pts ___ 51% to 59% of application cost is included in local government CIP
   1 pt ___ 50% or less of application cost is included in local government CIP

H. Trip Project Is Part of an Evacuation Route
   Critical roadway segments and intersections identified in the 2010 Statewide Regional Evacuation Study for the West Florida Region.
   1 pt ___ Yes 0 pt ___ No
<table>
<thead>
<tr>
<th>Project Sponsor</th>
<th>Project Name</th>
<th>Points Awarded from Criteria</th>
<th>Priority Ranking</th>
</tr>
</thead>
<tbody>
<tr>
<td>Escambia</td>
<td>SR 297 (Pine Forest Rd)</td>
<td>7</td>
<td>1</td>
</tr>
</tbody>
</table>