MEETING OF THE TRANSPORTATION PLANNING ORGANIZATION

Wednesday, July 24, 2019 - 3:30 p.m.
Bay County Government Center, 840 W. 11th Street, Panama City, FL 32401

Technical Coordinating Committee (TCC) - 11:00 a.m. | Citizens’ Advisory Committee (CAC) - 1:30 p.m.

1. CALL TO ORDER / PLEDGE / INVOCATION – Chairperson Pamn Henderson

2. APPROVAL OF AGENDA
Any new action items to be added to the agenda must be approved by a vote of two thirds (2/3) of the TPO members present.

3. PUBLIC FORUM
Please obtain a speaker request form from ECRC staff. Speakers are asked to limit their remarks to five minutes.

PLANNING

4. PLANNING AND TRANSIT CONSENT AGENDA:
   1) ALL COMMITTEES - Approval of the June 2019 Meeting Minutes
   2) ALL COMMITTEES - Consideration of Resolution BAY 19-04 Adopting the Public Participation Process (PPP) Plan for the Bay County Transportation Planning Organization (TPO)
   3) ALL COMMITTEES - Consideration of Resolution BAY 19-11 Adopting the Updated 2019 Transportation Alternatives (TA) Set-Aside Scoring Criteria
   4) TPO ONLY - Consideration of Resolution BAY 19-14 Approving the Revised Title VI Non-Discrimination Policy and Plan Including Limited English Proficiency (LEP) for FFY2018-FFY2021

5. PLANNING ACTION ITEMS:
B. ENCLOSURE B- ALL COMMITTEES (TPO ROLL CALL VOTE): Consideration of Resolution BAY 19-12 Adopting the Bay County TPO FY 2021-2025 Project Priorities – Mr. Gary Kramer, ECRC Staff

C. ENCLOSURE C- ALL COMMITTEES: Consideration of Resolution BAY 19-13 Approving the Scope of Services for the Bay County TPO 2045 Long Range Transportation Plan Update – Mr. Gary Kramer, ECRC Staff

D. ENCLOSURE D- ALL COMMITTEES: Appointment of the Bay County TPO 2045 Long Range Transportation Plan Steering Committee- Mr. Gary Kramer, ECRC Staff

6. FDOT UPDATE- Mr. Bryant Paulk, AICP, FDOT Urban Liaison or Ms. Donna Green, FDOT Urban Liaison

7. PLANNING PRESENTATIONS (no action): None

8. EMERALD COAST REGIONAL COUNCIL CHIEF EXECUTIVE OFFICER’S BRIEF- TPO ONLY- Mr. Austin Mount, ECRC CEO

9. PLANNING INFORMATION PACKAGE (no presentation necessary)

E. ENCLOSURE E- ALL COMMITTEES
- TCC and CAC June 2019 Meeting Minutes
- Bay June 2019 Actions Report
- Quarterly Air Quality Report
- Bay County TPO 2019 Meeting Schedule

TRANSIT

10. TRANSIT ACTION ITEMS:

F. ENCLOSURE F- TPO ONLY (PUBLIC HEARING REQUIRED)- Consideration of a Public Hearing and Adoption of the Federal Fiscal Year (FFY) 2019 Federal Transit Administration (FTA) Section 5307 Grant Application Program -Ms. Angela Bradley, Bay County Staff

11. TRANSIT UPDATE – Ms. Angela Bradley, Bay County Staff

12. TRANSIT INFORMATION PACKAGE (no presentations necessary):

G. ENCLOSURE G– ALL COMMITTEES:

13. LEGAL UPDATE – Burke, Blue, Hutchison, Walters & Smith, P.A.

OTHER BUSINESS- The next Bay TPO meeting will be Wednesday, October 23, 2019 at Panama City Hall, Room 010, located at 501 Harrison Avenue Panama City, Florida. This is a new location. The TCC will meet at 11:00 a.m., the CAC will meet at 1:30 p.m., and the TPO will meet at 3:30 p.m.

14. ADJOURNMENT
Stay up to date with the TPO events and activities on Facebook: www.Facebook.com/EmeraldCoastRegionalCouncil or by subscribing to the Bay County TPO Interested Parties list by clicking here: Bay County TPO Interested Parties

Questions? Email Cameron Smith, TPO Coordinator, at Cameron.Smith@ecrc.org

Public participation is solicited without regard to race, color, national origin, sex, age, religion, disability or family status. Reasonable accommodations for access will be made in accordance with the Americans with Disabilities Act and for languages other than English. Please notify Brittany Ellers of requirements at 1-800-226-8914 Extension 220 or 1-800-995-8771 for TTY-Florida at least 48 hours in advance.

Introduzca la participación del público se solicita, sin distinción de raza, color, origen nacional, sexo, edad, religión, discapacidad o estado familiar. La OPC hará arreglos razonables para el acceso a esta reunión de acuerdo con el Americans with Disabilities Act, y para los requisitos de idioma que no sean inglés. Notifíque a la Sr. Dan Deanda (dan.deanda@ecrc.org) de los requisitos de acceso o el idioma en el 1-800-226-8914, Extension 227 o 1-800-995-8771 para TTY-Florida al menos 48 horas de antelación.
PLANNING AND TRANSIT CONSENT AGENDA
ALL COMMITTEES

FOR APPROVAL UNDER CONSENT:

1) ALL COMMITTEES- Approval of the June 2019 Meeting Minutes
2) ALL COMMITTEES- Consideration of Resolution BAY 19-04 Adopting the Public Participation Process (PPP) Plan for the Bay County Transportation Planning Organization (TPO)
3) ALL COMMITTEES- Consideration of Resolution BAY 19-11 Adopting the Updated 2019 Transportation Alternatives (TA) Set-Aside Scoring Criteria
4) TPO ONLY- Consideration of Resolution BAY 19-14 Approving the Revised Title VI Non-Discrimination Policy and Plan Including Limited English Proficiency (LEP) for FFY2018- FFY2021
CONSENT AGENDA

ITEM #1

TPO JUNE MINUTES
### Members Attending:

<table>
<thead>
<tr>
<th>Member Name</th>
<th>City/Position</th>
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<tbody>
<tr>
<td>Mayor Pamn Henderson</td>
<td>City of Callaway</td>
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<tr>
<td>Commissioner David Griggs</td>
<td>City of Callaway</td>
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<tr>
<td>Mayor Margo Anderson</td>
<td>City of Lynn Haven</td>
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<td>Commissioner Pat Perno</td>
<td>City of Lynn Haven</td>
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<td>Commissioner Mike Nichols</td>
<td>City of Panama City</td>
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<td>Councilman Hector Solis</td>
<td>City of Panama City Beach</td>
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<td>Councilman Ken Jones</td>
<td>City of Parker</td>
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<td>Commissioner Keith Baker</td>
<td>Bay County</td>
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<td>Commissioner Tommy Hamm</td>
<td>Bay County</td>
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### Members Not Attending:

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<tr>
<th>Member Name</th>
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<tr>
<td>Councilman Geoff McConnell</td>
<td>City of Panama City Beach</td>
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<td>Commissioner Kenneth Brown</td>
<td>City of Panama City</td>
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<td>Councilman Jerry Wallace</td>
<td>City of Mexico Beach</td>
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<td>Mayor Greg Brudnicki</td>
<td>City of Panama City</td>
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<td>Commissioner Jenna Flint Haligas</td>
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<td>Commissioner Billy Radar</td>
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<td>Commissioner Topeka Humphries</td>
<td>City of Springfield</td>
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<td>Commissioner Robert Carroll</td>
<td>Bay County</td>
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<td>Commissioner William Dozier</td>
<td>Bay County</td>
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<td>Commissioner Philip Griffitts</td>
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### Others Attending:

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<tr>
<th>Member Name</th>
<th>City/Position</th>
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<tbody>
<tr>
<td>Angela Bradley</td>
<td>Bay County</td>
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<tr>
<td>Joe Brown</td>
<td>Citizen Bay County</td>
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<tr>
<td>Tom Robinson</td>
<td>Citizen Bay County</td>
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<tr>
<td>Bryant Paulk</td>
<td>FDOT</td>
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<td>Donna Green</td>
<td>FDOT</td>
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<td>Gene Keen</td>
<td>Bay Town Trolley</td>
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<td>Sandy Culbreth</td>
<td>BOCC</td>
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<tr>
<td>Lamar Hobbs</td>
<td>BOCC</td>
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<td>Vanessa Phillips</td>
<td>BOCC</td>
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<td>Jimmy Rogers</td>
<td>BOCC Gulf County</td>
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<td>Ward McDaniel</td>
<td>BOCC Gulf County</td>
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<td>Joe Cameron</td>
<td>First Transit</td>
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<td>Chris Foote</td>
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<td>Brad Harrington</td>
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<td>David Howell</td>
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<td>Trey Kolmetz</td>
<td>First Transit</td>
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1. **CALL TO ORDER/PLEDGE/INVOCATION**
   Chairperson Henderson called the meeting to order.

2. **SPECIAL PRESENTATION**
   Presentation to recognize FDOT, ECRC, Other Transit Agencies and first Transit’s Supervisors, Drivers, and Maintenance Staff

   Ms. Bradley thanked everyone that participated in the efforts during Hurricane Michael and the cleanup of the storm. There were evacuations, transporting people to and from shelters, and providing necessities. She recognized people who assisted while their own property was destroyed. Ms. Tammy Mars dispatched from a table out in the open for several weeks. Mr. Kevin Turner came from Pensacola the night of the hurricane to assist. Ms. Bradley and Mr. Hobbs checked on the transit yard. Mr. Turner, Ms. Bradley, and Mr. Hobbs knocked on doors to find drivers to work. The night before the storm people were evacuated until midnight when the Sheriff’s Office took over operations.

   Ms. Bradley named the participants in the hurricane efforts and presented certificates. Ms. Bradley noted that Jackson JTA drivers and vehicles were sent to assist. Lee County Transit and Big Bend Transit also assisted. She noted Mr. Howard Vanselow from Emerald Coast Regional Planning (ECRC) relieved Ms. Bradley on the midnight shift. Ms. Jessica Paul, ECRC, surveyed all the stops and produced an interactive map showing all the stops on a GIS map, and the condition of each stop.

   Ms. Bradley said FDOT sent a consultant to help the effort, and they paid for all the agencies that assisted with vehicles and relieved the drivers. She thanked everyone that participated in the effort resulting from the hurricane.

3. **APPROVAL OF AGENDA**
   Chairperson Henderson called for approval of the agenda.

   Ms. Washnock requested to add an item to the agenda for consideration to approve and execute an invitation for bid in the scope of work, for the selection of a building contractor to reconstruct
the Bay County Transit System operations and maintenance facility. The add-on item also included reconstruction and remodel of the Bay County Transit administration facility on Massalina Drive.

Commissioner Hamm moved to approve the add-on item to the agenda. Commissioner Baker seconded the motion and it was passed unanimously.

Commissioner Nichols moved to approve the agenda as amended. Commissioner Baker seconded the motion and it was passed unanimously.

4. **PUBLIC FORUM**
Chairperson Henderson asked if there were any speakers for the public forum. There were no comments from the public.

5. **CONSENT AGENDA**
Ms. Washnock said the consent agenda included approval of the committee chair and vice chair appointments. She advised that the TCC elected Mr. Keith Bryant is the chair, and Mr. Marc Mackey as the vice chair. She further stated that for the CAC, Mr. Ali Frohlich is the chair and Mr. Guy York is the vice chair.

Chairperson Henderson acknowledged a new member to the TPO, Commissioner Perno from Lynn Haven.

A. Approval of the April 2019 Meeting Minutes.

B. Consideration of Resolution BAY 19-07 to Authorize Filing of the Transportation Disadvantaged Trust Fund Planning Grant Agreement with the Commission for the Transportation Disadvantaged

C. Consideration of Membership Certification for the Bay County Transportation Disadvantaged Coordinating Board

D. Consideration of Citizens’ Advisory Committee (CAC) Application from Mr. Robert Waddell

E. Election of Technical Coordinating Committee (TCC) and Citizens’ Advisory Committee (CAC) Chair and Vice Chair for Fiscal Year (FY) 2020 (July 1, 2019 through June 30, 2020)

Councilman Solis moved to approve the consent agenda, Commissioner Griggs seconded the motion and it was unanimously approved.

6. **PLANNING ACTION ITEMS**

A. Consideration of Resolution BAY 19-06 to Adopt Bay TPO FY 2020-2024 Transportation Improvement Program (TIP) and Authorize TPO to Administratively Amend the FY 2020-2024 TIP to Include Projects in FDOT’s Variance Report
Mr. Kramer said the TIP is the end product of the cycle that began with the FY 2024 project priorities approved in September 2018. The FDOT presented the tentative fiscal year 2024 Work Program in December 2018. The FY 2024 TIP was posted June 24, 2019. Comments were received on the draft 2024 TIP and addressed in the FY 2024 TIP. Both advisory committees recommended approval of the TIP.

Ms. Washnock advised a public hearing was necessary before the vote. Chairperson Henderson asked if there were any speakers for the public hearing. There were no speakers for the public hearing.

**Commissioner Nichols moved to authorize the TPO chairman to sign Resolution BAY 19-06 to adopt Bay TPO FY 2020-2024 TIP and authorize TPO to administratively amend the FY 2020-2024 TIP to include projects in FDOT's Variance Report. Commissioner Baker seconded the motion and it was unanimously approved.**

Roll Call Vote:

- Commissioner Griggs: Yes
- Councilman Solis: Yes
- Mayor Henderson: Yes
- Mayor Anderson: Yes
- Commissioner Perno: Yes
- Commissioner Nichols: Yes
- Councilman Jones: Yes
- Commissioner Baker: Yes
- Commissioner Hamm: Yes

**B. Consideration of Resolution 19-05 to Amend the 2040 Long Range Transportation Plan (LRTP) Needs and Cost Feasible Plans for 13 Projects**

Mr. Kramer advised the LRTP is updated every five years. The 2040 LRTP was adopted June 22, 2016. The next LRTP needs to be adopted by June 22, 2021. The three important elements of the LRTP are the Goals and Objectives, Needs Plan and Cost Feasible Plan. The LRTP can be amended at any time. During the last meeting in April 2019, staff was approved to proceed with the third amendment which contains 13 projects. There was a public involvement meeting on May 13, 2019. There was a workshop at Panama City City Hall and a second workshop was held on that date at Gulf Coast State College. Comments from the meetings were in the agenda package. A letter of support was received from the Bay County Chamber of Commerce. Both advisory committees recommended approval.

Commissioner Nichols said the County was working on the projects in Items 12 and 13 and has funded them. He said they are being added to the long range plan to receive additional state funds. He said design and right-of-way have been completed, and he asked if this was just for the construction phase. Mr. Kramer said it was for planning consistency for the
Department of Economic Opportunity review; to be assured the TIP LRTP are consistent with the local government plans.

Commissioner Hamm referred to SR 390, Item No. 2, and commented on the six laning from SR 77 to US 231. He said SR 390 is being six laned and asked that it not be a long range plan item. Mr. Kramer said it is in the project priorities and the TIP, i.e. design is in the TIP as well. He said it has recently been added to the Strategic Intermodal System which could provide an opportunity for additional funding. Commissioner Hamm suggested moving the item further up the list.

Chairperson Henderson advised a public hearing was necessary before the vote. Chairperson Henderson asked if there were any speakers for the public hearing. There were no speakers for the public hearing.

Commissioner Nichols moved to authorize the TPO chairman to sign Resolution 19-05 to amend the 2040 Long Range Transportation Plan Needs and Cost Feasible Plans for 13 Projects. Councilman Solis seconded the motion.

Roll Call Vote:

- Commissioner Griggs    Yes
- Councilman Solis        Yes
- Mayor Henderson         Yes
- Mayor Anderson          Yes
- Commissioner Perno      Yes
- Commissioner Nichols    Yes
- Councilman Jones        Yes
- Commissioner Baker      Yes
- Commissioner Hamm       Yes

The motion was unanimously approved.

C. Consideration of Resolution BAY 19-08 Approving the Scope of Work for the Regional Rural Transportation Plan

Mr. Wilkinson explained the scope of work. He said the input for the project is from FDOT as well as the guidance they get for the long range transportation plan. This year, one of the planning emphasis areas is to better coordinate rural planning with urban planning. He said the LRTP is focused on urbanized areas of Bay County.

Mr. Wilkinson said this plan considers the rural areas north of the urbanized areas. He said the issues they are considering are the corridor linkages between the rural areas and the urbanized area. In the UPWP, under Task R.1, each of the TPOs have allocated funding for the project. Bay County’s allocation is $18,000.

Mr. Wilkinson said in this plan they will not be doing goals and objectives, setting priorities,
or ranking projects. They will simply identify needs and map those needs. They will also develop an action plan. The plan includes a ten-county area. The three TPOs in the ECRC area include Florida-Alabama TPO, Okaloosa-Walton TPO, and Bay TPO. The Northwest Florida TPO is made up members of the Florida-Alabama and Okaloosa-Walton TPOs. Approval was sought from the Northwest Florida TPO; however, when they met there was not a quorum to vote. As a result, both the Florida-Alabama and the Okaloosa TPOs were approached for approval; they recommended approval of the plan.

Mr. Wilkinson said the Bay, Gulf, Holmes, Washington Transportation Partnership (RTP) did not have a quorum at their meeting either and could not take action. Hence, the Bay County TPO was being asked for approval of the plan. Jackson and Calhoun counties need to be included in the scope because some corridors extend into those counties. The plan focuses on corridor improvements that fall outside of the urbanized areas. Coordination will be made with the TPO that includes Jackson and Calhoun Counties.

Mr. Wilkinson said he is going to partner with the ECRC staff. The ECRC staff will lead the public involvement component. Public outreach will be focused on the county commissioners in the rural areas. Surveys will be sent out. Various other organizations will also be included in consideration of the plan.

Mr. Wilkinson said the ten-county area will be considered as a whole to see if there is some way to bring cohesion in terms of rural planning. This could give FDOT District Three an opportunity to fund some rural projects that are outside of the urban area.

Ms. Washnock said FDOT has stated that the approach is to be on how the rural areas affect the urbanized areas, not how the urbanized areas affect the rural areas. She said it is a new plan and any input will be accepted to make it a valuable plan.

Mr. Mount said boundary adjustments will be considered only for Florida-Alabama and Okaloosa-Walton TPOs. Bay County’s boundaries will remain the same.

**Commissioner Nichols moved to authorize the TPO chairman to sign Resolution BAY 19-08 approving the Scope of Work for the Regional Rural Transportation Plan. Commissioner Griggs seconded the motion and it was unanimously approved.**

D. Consideration of Transportation Alternatives (TA) Program Management Task Order and review of TA Scoring Criteria

Ms. Cerame said the Transportation Alternatives is set aside funding for a variety of projects. In May 2019 a workshop was held in Panama City with TCC members in attendance to review the scoring criteria. Approval for the scoring criteria will be requested in July 2019. In the fall FDOT will present the TA solicitation. In February 2020 the TPO will be asked for approval of the top two projects.

Ms. Cerame said the task order specifically outlines the scope of services for the consultant to perform some of the tasks. The consultant will receive and evaluate the applications and
rank them. There will be an application review workshop. The consultant will approve the final list and submit the list to the TPO for approval.

Ms. Cerame said at the May 2019 workshop there was procedural clarification. It was determined that a maximum of two applications should be submitted per jurisdiction with representation on the TPO board. Applications will have to be supported through a resolution of support by the local requesting jurisdiction.

Ms. Cerame said in terms of content of the scoring criteria, there were some changes that the TCC recommended. They suggested that Criterion #3 and #6 be renamed to be more understandable to the general public. The TCC also wanted to give bonus points for age of project and put it into the main 100 points that they receive for an application. They also wanted to make a change under connectivity to allow demonstrating joint multi-jurisdictional partnership. It would achieve some points if a city and county work together on a project. They wanted to reduce the weight for the historical criterion from ten to five points, to accommodate the age of projects.

Ms. Cerame said public comments for the scoring criteria will be received until July 2, 2019.

Commissioner Nichols moved to authorize TPO chairman to approve TA Program Management Task Order and review of TA scoring criteria. Commissioner Baker seconded the motion and it was unanimously approved.

E. Consideration of Appointing an Alternate Member to the Bay Town Trolley Advertising Subcommittee

Ms. Bates said the TPO needed to replace Commissioner Friend on the Bay Town Trolley. The subcommittee was designed by the TPO to consider in more depth certain subject matter and areas of interest to the TPO. During the April 2019 meeting, Commissioner Nichols, formerly the alternate, moved into a permanent membership position. A new alternate was needed.

Chairperson Henderson said the subcommittee considers issues other than advertising. She said presently the subcommittee consists of representatives from Callaway, Panama City, Panama City Beach, and the county.

Commissioner Perno volunteered to be the alternate for the subcommittee.

Commissioner Nichols moved to appoint Commissioner Perno as the alternate member to the Bay Town Trolley Advertising Subcommittee. Commissioner Hamm seconded the motion and it was unanimously approved.

Ms. Bates, at the suggestion of Ms. Bradley, said the board may want to consider changing the official name of the subcommittee. Ms. Bradley asked that the name to be changed to “Transit Subcommittee.”
Councilman Solis moved to rename the Bay Town Trolley Advertising Subcommittee to Transit Subcommittee. Mayor Anderson seconded the motion and it was unanimously approved.

7. FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) UPDATE

Mr. Paulk said the July 2019 West Bay Parkway public meeting was rescheduled to August 29, 2019. The meeting will be held at Panama City Beach Public Library from 5:30 pm to 6:30 pm.

Mr. Paulk said the FDOT District Safety Office is conducting a roadway safety audit on Back Beach Road. The segment being considered is by the Lowe’s and Home Depot area. The TPO will be advised upon the conclusion of the safety audit.

Mr. Paulk said Commissioner Griggs had inquired about a turn lane on Tyndall Parkway. He said FDOT submitted that request before Hurricane Michael, and had spoken to FDOT’s Traffic Operations office. He said the Department is waiting for that corridor to settle before doing an analysis. Within 60 days the analysis should be completed.

8. PLANNING PRESENTATIONS (no action):

1. Review of Draft Bay County TPO FY 2021-2025 Project Priorities

   Mr. Kramer said the priorities are based on the Cost Feasible Plan, from the Long Range Plan. When the priorities are approved they will be sent to FDOT to be used to build FDOT’s Five-Year Work Program. The TPO’s version of the Five-Year Work Program is the Transportation Improvement Program (TIP). The TIP can contain locally funded projects.

   Mr. Kramer said on May 7, 2019 a public outreach event was held at the Bay County Government Center. On May 10, 2019 another outreach event was held at the Panama City Beach Library. There was a public workshop on May 23, 2019 at the Panama City Hall. There was an advisory committee and TPO workshop on May 23, 2019 at the Panama City Hall.

   Recommendations – Mr. Kramer said there was a recommendation to increase non-SIS Priority #1 from $500,000 to $600,000. On Page 7, for the TSM priority, there was a similar request.

   Mr. Kramer said there will be a workshop for the advisory committee on July 1, 2019 at 10:30 am. The item will be presented for approval at the July 2019 TPO meeting. The Project Priorities will be sent to FDOT by August 1, 2019.

2. Review of the Draft Bay County TPO 2045 Long Range Transportation Plan Scope of Services

   Mr. Kramer said the Long Range Plan is updated every five years. The current Long Range Plan was adopted June 22, 2016. The 2045 Long Range Plan will be adopted by June 22, 2021. The draft scope has been emailed to the Federal Highway Administration, the Federal Transit Administration, and the FDOT. Comments are due by July 3, 2019.
The funds for consultant services total $324,000. The item will be presented to the TPO for approval in July 2019.

3. Review of the Draft Bay County Transportation Planning Organization (TPO) Public Participation Plan (PPP) Major Update

Ms. Ellers said the PPP outlines the outreach efforts on behalf of the TPO. The update was initiated by the Federal certification review that was held last year. Comments on the PPP are due by July 5, 2019.

Ms. Ellers said the LRTP Scope traditionally had a public involvement plan prepared for the LRTP specifically. This will no longer be done because it is a duplication of efforts. LRTP outreach efforts are outlined in the new PPP.

9. EMERALD COAST REGIONAL COUNCIL EXECUTIVE DIRECTOR’S BRIEF

Mr. Mount said in the past few meetings he has been addressing a project of the Panama City Port, i.e. the dome warehouse, that would add hurricane resiliency and added warehouse space for the bulk wood pallets that are currently processed up north and shipped locally and shipped to other countries. On July 18, 2019, at 1:30 pm there will be several federal representatives at the Port. He said an invitation will be sent out for the event, where there will be an announcement. He said a $10 million federal grant disaster recovery grant from Hurricane Irma was applied for. He said the disaster recovery funds for Hurricane Michael have not yet hit. The funds have been approved at the federal level. Each federal agency is working to figure how much they will receive.

Mr. Mount said some entities had some long-range recovery plans; however, they could reach out to ECRC if needed. He said Ms. Ada Clark, ECRC’s disaster recovery and grants coordinator, will reach out to determine what projects can be provided assistance.

10. PLANNING INFORMATION ITEMS:

Included in the agenda package were the following:

- TCC and CAC April 2019 Meeting Minutes
- Bay April 2019 Actions Report
- Bay County TPO Subcommittee Minutes April 2019
- Bay County TPO 2019 Meeting Schedule

TRANSIT

11. TRANSIT ACTION ITEMS
Consideration to allow the Florida Department of Environmental Protection (DEP) to Access TPO Property to Conduct Review and Testing

Ms. Bradley said DEP was asking to access the site, perform some testing, and determine if the site qualifies for their low score assessment program for petroleum discharge. She said in the 1980s there was fuel discharge or oil on site. It was added to DEP’s list and has been on their list since then. It is low priority; however, DEP would like to get it off their list. DEP wants access to the property to do some testing. The location is at the transit yard. Ms. Bradley asked for approval, to allow the chair to sign the agreement. A resolution was also required for approval.

**Councilman Jones moved to approve allowing the Florida Department of Environmental Protection to access TPO property to conduct review and testing. Councilman Solis seconded the motion and the motion passed unanimously.**

12. **TRANSIT UPDATE**

Ms. Bradley provided an update on advertising dollars being received. She said the advertising program is going very well. All the fixed route vehicles, except for three, have advertisements. Two vehicles are under contract and are going to be wrapped in the next few months. For the fixed route they expect to receive approximately $20,000 this year; and approximately $35,000 to $40,000 next year. There has been interest in advertising on the demand response vehicles as well. Currently, there are approximately three demand response vehicles wrapped, from the Health Department. That could bring in an additional $10,000 to $15,000.

Ms. Bradley said there will be a financial update on the advertising program every quarter. She has asked Fuel Media to provide a handout for an update to let her know who was contacted and who may come on next for advertising.

Commissioner Griggs said all the municipalities and the county are working on their budgets for the next fiscal year to determine what their contributions will be. He said in Callaway they fully funded their side. He asked for a projection because they will be working on their budget. Ms. Bradley said they are expecting to ask for the same amount as last year.

Commissioner Griggs asked for insurance information. Ms. Bradley said at the last meeting she reported they were having issues with their insurance company; i.e. coming to the table and giving her a scope of work. She said they had a meeting with the insurance company last month. The insurance company brought a couple of contractors (an adjuster and a consultant) to meet with Ms. Bradley’s staff. The insurance contractors were requested to look at the buildings. The original scope of work the insurance company provided missed many things that needed to be done to the two buildings. They looked at the building and apologized and said all the damage was not captured. The insurance company sent a new scope that all can agree upon. That scope will be put out and given to the contractors that come to the mandatory pre bid meeting. They are insured for up to $3.3 million for both buildings, and will accept the bid that is received. Ms. Bradley said they will go out for RFP’s.
Councilman Solis said another segment of the CRA was just completed in Panama City Beach which has dedicated trolley lanes. He said there are only a couple miles of dedicated lanes. He said the design phase for CRA 3 should go out for bid in the next few months. He said a segment is looked at every two years.

Councilman Solis said the trolley system is set up for movement of citizens. There is an east and a west loop. Neither one of the loops is designed for moving tourists. It is made for moving citizens on the east side around the VA down to Thomas Drive. The west side loop comes from the college and does the west loop. He said what is critical is that now that they have trolley lanes established, they are now looking at how the west side is using the trolley lane. He said they don’t want to have lanes that will be used for something else and be a nightmare. He said most of the grants are set up for population movement in the areas. He said they are now discussing whether they can incorporate into the trolley lanes something that moves. He said in the corridor by Lake Tom Wharf, there is a half-mile area with 6,000 rooms of people.

Councilman Solis said if they can get the people to keep their cars in the garage and get them to use a system that goes back and forth, it would help the traffic and help with trolleys. He asked to see if there are any type of grants that may help for the movement of tourists. He said they should start planning now. He said in four to six years there will be a lot of dedicated trolley lanes. He said the private sector will jump in with an additional trolley that they will wrap with advertisements. He said he could visualize a trolley system that becomes profitable on the beach with thousands of people going up the Front Beach corridor. He thought it may be an item for the subcommittee. He said they are going to have traffic on the trolley lanes. He thought federal funds could be pursued.

Ms. Bradley said that they want to look at the service. She said they must find the funding through grants or through some public private partnerships. She said they would reach out to FDOT and other partners. She said they are on a list serve for all the transit agencies throughout Florida and could ask them if they know of resources. She said they would reach out to FTA as well. She said they could work with the ECRC and present ideas to the subcommittee.

13. TRANSIT INFORMATION PACKAGE

Included in the agenda package was the following:

- Transit Bay Town Trolley (BTT) Bay Area Transit (BAT) Revenue & Ridership Report

14. OTHER BUSINESS

Ms. Washnock stated that the next TPO meeting will be held July 24, 2019 at the Bay County Government Center.

15. ADJOURNMENT

There being no further business the meeting adjourned at 4:47 p.m.
CONSENT AGENDA ITEM #2
ALL COMMITTEES

SUBJECT: Consideration of Resolution Bay 19-04 Adopting the Public Participation Process (PPP) Plan for the Bay County Transportation Planning Organization (TPO)


LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: The PPP provides guidelines for achieving quality public involvement when developing major planning documents and programs. Effective public participation begins early in the planning process and continues throughout, helping to avoid, minimize, and mitigate negative project impacts while providing the best solutions. The primary goals of the PPP are to:

- **Inform the Public**
  *Inform the public, to the maximum extent possible with available resources, of opportunities to participate in the transportation decision-making process*

- **Involve the Public**
  *Involve the public early and often in the transportation planning process*

- **Include the Public**
  *Reach out to the geographical, organizational and demographic communities that compose the TPO planning area to increase the opportunity to participate in developing transportation plans and services*

- **Improve the Public Participation Process**
  *Continually identify and implement ways to improve the public participation processes*

The major update of this PPP has been initiated by feedback from the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and Florida Department of Transportation (FDOT). The 45-day review period for the plan began May 17, 2019 and closed on July 5, 2019.

The draft PPP can be viewed under the following link: Bay County TPO PPP Draft

Comments received on the draft PPP are available in Appendix II of the Public Participation Plan.

Attached is the following:

- Resolution BAY 19-04

RECOMMENDED ACTION: Approval of a motion authorizing the TPO chairperson to sign Resolution Bay 19-04 adopting the Public Participation Process Plan with any changes that may have been presented. Please contact Ms. Brittany Ellers, Public Involvement Coordinator, at (850) 332-7976, Extension 220 or brittany.ellers@ecrc.org if additional information is needed.
RESOLUTION BAY 19-04

A RESOLUTION OF THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION ADOPTING THE PUBLIC PARTICIPATION PROCESS PLAN

WHEREAS, the Bay County Transportation Planning Organization (TPO) is the organization designated by the governor of Florida as being responsible, together with the state of Florida, for carrying out the provisions 23 U.S.C. 134, as amended by the FAST Act; and

WHEREAS, 23 Code of Federal Regulations (CFR), Part 450, Subpart C, Section 316 (b)(1) states the metropolitan planning process shall, "include a proactive public participation process that provides complete information, timely public notice, full public access to key decisions, and supports early and continuing participation of the public in developing plans" and;

WHEREAS, in general, federal legislation built upon previous transportation legislation (ISTEA, TEA-21 and SAFETEA-LU) to provide states and metropolitan planning organizations specific direction in conducting and promoting broad-based public participation activities; and

WHEREAS, federal legislation requires metropolitan planning organizations to provide citizens, affected public agencies, representatives of public transportation employees, freight shippers, providers of freight transportation services, private providers of transportation, representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled and other interested parties with a reasonable opportunity to comment on the transportation plan;

NOW, THEREFORE, BE IT RESOLVED BY THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION THAT:

1) The TPO has reviewed its public participation procedures, hereafter referred to as Public Participation Plan, to assure that full and open access to the TPO decision-making process is provided for all citizens, and finds the document to be in compliance with the Code of Federal Regulation (CFR 450.316) and the Florida Metropolitan Planning Organization (MPO) Handbook.

2) The TPO adopts the Public Participation Plan.

Passed and duly adopted by the Bay County Transportation Planning Organization on this 24th day of July 2019.

BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION

BY: ______________________
    Pam Henderson, Chairperson

ATTEST: ____________________
CONSENT AGENDA ITEM #3
ALL COMMITTEES

SUBJECT: Consideration of Resolution BAY 19-11 Adopting the Updated 2019 Transportation Alternatives (TA) Set-Aside Scoring Criteria

ORIGIN OF SUBJECT: Task C.4 of the Unified Planning Work Program (UPWP)

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: The Florida Department of Transportation TA Set-Aside grant is intended to fund a variety of small-scale transportation projects such as pedestrian and bicycle facilities, recreational trails, safe routes to school projects, community improvements such as historic preservation and vegetation management, and environmental mitigation related to stormwater and habitat connectivity. There is approximately $3 million available for District Three, with solicitation expected in the Fall of 2019.

In anticipation of the TA grant application solicitation in the Fall of 2019, TPO staff provided an opportunity for the BAY County TPO Technical Coordinating Committee (TCC) members to provide input on the current scoring criteria content and procedures at a public workshop on May 23, 2019. Public input was collected until July 2, 2019. No changes were suggested during the public comment period. Revisions based on the May 23rd TCC workshop include:

- Title change of Criterion 3 from Location Efficiency to Proximity to Population Served
- Title change of Criterion 6 from Design Quality to Design Amenities
- Reduce Criterion 7 by 5 points and add Age of Project to the main criterion for 5 points

The TA scoring criteria input can be found at this link: [Updated 2019 TA Set Aside Scoring Criteria](#)

Attached is the following:
- Resolution BAY 19-11

RECOMMENDED ACTION: Approval of a motion to authorize the TPO chairman to sign Resolution BAY 19-11 adopting the updated 2019 Transportation Alternatives scoring criteria. This action is recommended in order for the criteria to be in place for the next group of applications for consideration. Please contact Ms. Caitlin Cerame, AICP, ECRC staff, at (850) 332-7976, Ext 203 or caitlin.cerame@ecrc.org if additional information is needed.
WHEREAS, the Bay County Transportation Planning Organization (TPO) is the organization designated by the governor of the state of Florida as being responsible, together with the state of Florida, for carrying out the continuing, cooperative and comprehensive transportation planning process for the Bay County TPO planning area; and

WHEREAS, the Transportation Alternatives Program is consistent with Fixing America’s Surface Transportation (FAST) Act under 23 U.S.C. 133(h); and

WHEREAS, TA Set Aside provides funding for projects in the following areas: on- and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation, community improvement activities, environmental mitigation and projects for planning, designing or constructing boulevards and other roadways largely in the right-of-way of formerly divided highways; and

WHEREAS, according to 23 U.S.C. 213(c)(5), each TPO area is required to select TA Set-Aside projects through a competitive process in consultation with the state; and

WHEREAS, the TPO has established accepted scoring criteria to rank projects in the competitive process; and

WHEREAS, each local jurisdiction with representation on the TPO board will be limited to two projects submittals;

NOW, THEREFORE, BE IT RESOLVED BY THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION THAT:

The 2019 Transportation Alternatives Set Aside scoring criteria is hereby adopted.

Passed and duly adopted by the Bay County Transportation Planning Organization on this 24th day of July 2019.

BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION

BY: ____________________________

Pamn Henderson, Chairperson

ATTEST: ____________________________
CONSENT AGENDA ITEM #4
TPO ONLY

SUBJECT: Consideration of Resolution BAY 19-14 Approving the Revised Title VI Non-Discrimination Policy and Plan Including Limited English Proficiency (LEP) for FFY2018- FFY2021

ORIGIN OF SUBJECT: Bay County Board of County Commissioner’s Staff on Behalf of TPO

LOCAL GOVERNMENT ACTION NEEDED: Adoption and Approval by Consent

BACKGROUND: The Bay County TPO has established a Title VI Non-Discrimination Policy and Plan including Limited English Proficiency (LEP) in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 21.9(b) and 70 FR 74087. The Federal Transit Administration (FTA) requires that all direct and primary recipients document their compliance with DOT’s Title VI regulations by submitting a Title VI Program to their FTA regional civil rights officer once every three years or as otherwise directed by FTA. For all recipients (including sub-recipients) the Title VI Program must be approved by the recipient’s board of directors or appropriate governing entity responsible for policy decisions prior to submission to FTA.

The revised Title VI document may be found at this link: Revised Title VI Non-Discrimination Policy and Plan Including Limited English Proficiency

Attached is the following:

• Resolution BAY 19-14

RECOMMENDED ACTION: Approval of a motion to authorize the chairperson to sign Resolution BAY 19-14 approving the revised Title VI Non-Discrimination Policy and Plan Including Limited English Proficiency (LEP) for FFY2018- FFY2021. This action is recommended so that the Bay County TPO may continue receiving and utilizing state and federal grants fund. Please contact Ms. Angela Bradley, Bay County Board of County Commissioners, at 850-248-8161 or abradley@baycountyfl.gov, if additional information is needed.
RESOLUTION BAY 19-14

A RESOLUTION OF THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION AUTHORIZING THE SIGNATURE AND APPROVAL OF THE UPDATED TITLE VI AND NONDISCRIMINATION POLICY AND PLAN INCLUDING LIMITED ENGLISH PROFICIENCY (LEP) FOR FFY2018- FFY2021

WHEREAS, the Bay County Transportation Planning Organization (TPO) is the organization designated by the governor of the state of Florida as being responsible, together with the state of Florida, for carrying out the continuing, cooperative and comprehensive transportation planning process for the Bay County TPO planning area; and

WHEREAS, the Bay County TPO is the recipient of state and federal grant funds for public transportation in the Bay County Area; and

WHEREAS, state and federal grants impose certain obligations; and

WHEREAS, in order for the TPO to continue receiving and utilizing state and federal grants funds, it is necessary to update the Title VI Non-Discrimination Policy and Plan Including Limited English Proficiency (LEP);

NOW, THEREFORE BE IT RESOLVED BY THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION (TPO) THAT:

The TPO approves the updated FFY2018- FFY2021 Title VI and Nondiscrimination Policy and Plan Including Limited English Proficiency (LEP).

Passed and duly adopted by the Bay County Transportation Planning Organization this 24th day of July 2019.

BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION

BY: __________________________
    Pamn Henderson, Chairperson

ATTEST: _______________________
ENCLOSURE A
ALL COMMITTEES

ORIGIN OF SUBJECT: FDOT

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: Annually, the TPO adopts a Transportation Improvement Program (TIP) which lists the projects scheduled throughout the five years of the FDOT Work Program for various phases such as project development and environmental study, design, right-of-way acquisition and construction. To receive federal funding, the projects must be in the TPO’s adopted TIP. This TIP amendment amends Project ID 4393202, to show all federal funds being used by the TPO for planning purposes which in FY 2018/19 is $742,595 and in FY 2019/2020 is $806,125.

Attached are the following:
- Resolution BAY 19-10
- Request for Amendment
- Page of the FY 2019 – FY 2023 TIP as Amended

RECOMMENDED ACTION: Approval of a motion to authorize the TPO chairperson to sign Resolution BAY 19-10 to amend the FY 2019-2023 TIP and the FY 2020-2024 TIP. This action is recommended to ensure FDOT can authorize funding for this project. Please contact Mr. Gary Kramer, ECRC staff, at (800) 226-8914, Ext. 219 or gary.kramer@ecrc.org if additional information is needed.
RESOLUTION BAY 19-10

A RESOLUTION OF THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION AMENDING THE FISCAL YEAR 2019 – FISCAL YEAR 2023 TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, the Bay County Transportation Planning Organization (TPO) is the metropolitan planning organization designated by the governor of Florida as being responsible for carrying out a continuing, cooperative, and comprehensive transportation planning process for the Bay County metropolitan planning area; and

WHEREAS, the Transportation Improvement Program (TIP) is adopted annually by the TPO and submitted to the governor of State of Florida, to the Federal Transit Administration, and through the State of Florida to the Federal Highway Administration; and

WHEREAS, the TIP is periodically amended to maintain consistency with the Florida Department of Transportation Work Program; and

WHEREAS, authorization for federal funding of projects within an urbanized area cannot be obtained unless the projects are included in the TPO's TIP; and

WHEREAS, the Bay County Transportation Planning Organization (TPO) believes that the amendment listed below will support the performance targets established by the states and supported by the TPO;

NOW, THEREFORE, BE IT RESOLVED BY THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION THAT:

The TPO amends the Fiscal Year (FY) 2019 – FY 2023 Transportation Improvement Program to show all federal funds being used by the TPO for planning purposes in the FY 2018/2019 and FY 2019/2020 Unified Planning Work Programs for Financial Project Identification (FPID) number 4393212 in FY 2018/2019 for $742,595 and in FY 2019/2020 for $806,125.

Passed and duly adopted by the Bay County Transportation Planning Organization on this 24th day of July 2019.

BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION

BY: Pamn Henderson, Chairperson

ATTEST: ______________________

Bay County TPO Agenda
July 2019
### FDOT Request

#### Bay - 4393202 Bay TPO

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**Fund Code**

- PL: $742,595
- SL: $350,000

**Funding for the FY 19-20 UPWP for the Bay TPO**

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Bay TPO Transportation Improvement Program - FY 2018/19 - 2022/23

4393202 BAY TPO

Work Summary: TRANSPORTATION PLANNING
From: FY 19-20 UPWP
To:
Lead Agency: Bay County TPO
LRTP #: Final Report p. 7-5

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Total: 742,595 806,125 0 0 0 1,548,720

Prior Cost < 2018/19: 0
Future Cost > 2022/23: 0
Total Project Cost: 1,548,720

Project Description: On July 24, 2019 TPO agenda for approval. Transportation planning funds for Bay TPO’s FY 19-20 UPWP.

Transportation Improvement Program FY 19-23 (Amended December 5, 2018)

Section 6- Miscellaneous, Page 5
ENCLOSURE B
ALL COMMITTEES
ENCLOSURE B
ALL COMMITTEES
(TPO ROLL CALL VOTE REQUIRED)

SUBJECT: Consideration of Resolution BAY 19-12 Adopting the Bay County TPO FY 2021-2025 Project Priorities

ORIGIN OF SUBJECT: 23 Code of Federal Regulations Section 134(j), Chapter 339.175 (8)(b) Florida Statutes, Bay County TPO Unified Planning Work Program (UPWP) Task C.1

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: Annually, the TPO reviews and adopts transportation project priorities in July for submittal to FDOT by August 1st. This document is part of the Transportation Improvement Program (TIP) development process. Its purpose is to ensure that transportation projects programmed by FDOT in the Five-Year Work Program are consistent with local needs and plans for the TPO planning area.

As stated in the TPO Public Participation Process Plan (PPP) dated July 2017, the Project Priorities result from the Long Range Transportation Plan’s Cost Feasible Plan and are reviewed with the public and the TPO’s advisory committees. Once approved by the TPO the priorities are given to FDOT for creation of the Five-Year Work Program. From the Five-Year Work Program the TPO develops the Transportation Improvement Program (TIP) which contains all transportation programs and projects scheduled during the next five years. The TIP is revised annually in June and is available, in interactive format, on the TPO’s web site.

The Project Priorities and TIP must be developed by the TPO in consultation with all interested parties and, at a minimum, describe explicit procedures, strategies, and desired outcomes for the following, as outlined by the Code of Federal Regulation (CFR 450.316) and the MPO Handbook:

- Provide reasonable public access to technical and policy information used;
- Provide adequate public notice of public involvement activities and time for public review and comment at key decisions, such as but not limited to the approval of the TIP/Project Priorities;
- Demonstrate explicit consideration and response to public input received during plan development process;
- Make the TIP and Project Priorities drafts and final documents available on the TPO website;
- Hold public meetings at convenient times and accessible locations;
- Seek out and consider the needs of those traditionally underserved by existing transportation systems, including but not limited to, low-income and minority households;
- Coordinate with the statewide transportation planning public involvement and consultation processes under 23 C.F.R. Subpart B;
- Periodically review the effectiveness of the procedures and strategies contained in the participation plan;
- When significant written and oral comments are received on a draft TIP or Project Priorities as a result of public involvement, a summary, analysis, and report on the disposition of comments shall be made part of the final documents;
- If the final Project Priorities/TIP differ significantly from the one made available for public comment or raises new material issues, an additional opportunity for public comment must be made available;
- When the Metropolitan Planning Area (MPA) includes Indian tribal lands, the TPO shall appropriately involve the Indian tribal government(s); and
- When the MPA includes federal public lands, the TPO shall appropriately involve the federal government.

General methods proven effective in previous Project Priorities and TIP public involvement efforts include:

- Providing the public with a sufficient opportunity to review the draft Project Priorities and TIP documents online;
- Promote development of the Project Priorities and TIP through news releases, social media outlets and email blasts to TPO and advisory committee members as well as interested parties;
• Hold at least two public workshops for Project Priorities and TIP across the Bay County TPO area unless an LRTP update is underway, in which case the Project Priorities and TIP would be discussed in conjunction with LRTP presentations;
• Coordinate public outreach to at least two additional community groups (with emphasis on the underserved) unless an LRTP update is underway, in which case the Project Priorities and TIP would be discussed in conjunction with LRTP presentations;
• Provide the public with a sufficient opportunity to review the draft Project Priorities and TIP documents online;
• Include public input collected at workshops in the draft Project Priorities and TIP;
• Include Project Priorities and TIP review in the advertisement of the TPO meeting when the draft Project Priorities and TIP are to be presented;
• Provide public with an opportunity to comment during public forum when the draft Project Priorities and TIP are presented for review to the TPO and advisory committees;
• Include adoption in the advertisement of the TPO meeting when final draft Project Priorities and TIP are to be presented;
• Provide public with an opportunity to comment during public forum when the draft Project Priorities and TIP are presented for adoption to the TPO and advisory committees; and
• Publish adopted TIP interactive site and final Project Priorities document on web site.

TPO responsibilities require that all modes of transportation be addressed in the Project Priorities. The following categories of projects are included in the Priorities:
1. Long Range Transportation Plan Capacity Projects
2. Transportation Systems Management Projects
3. Bicycle/Pedestrian Related Projects
4. Public Transportation Projects
5. Aviation Projects
6. Seaport Projects

The draft Project Priorities for FY 2021-2025 project schedule is listed below:
• April 24, 2019- TPO/TCC/CAC meetings to present Project Priorities schedule- (Bay County Government Center) (Completed)
• May 7, 2019- Public outreach event (Bay County Government Center) (Completed)
• May 10, 2019- Public outreach event (Panama City Beach Public Library) (Completed)
• May 23, 2019- Public workshop (Panama City Hall) (Completed)
• May 23, 2019- TPO/TCC/CAC workshop (Panama City Hall) (Completed; no comments received)
• June 26, 2019- TPO/TCC/CAC meeting to review draft FY 2021-2025 Project Priorities (Bay County Government Center) (Completed)
• July 1, 2019- TPO/TCC/CAC workshop (Panama City Hall) (Completed; no comments received)
• July 24, 2019- CAC and TCC meeting to recommend approval of draft FY 2021-2025 Project Priorities- Bay County Government Center
• July 24, 2019- TPO meeting to approve FY 2021-2025 Project Priorities- Bay County Government Center

The draft Bay County TPO FY 2021-2025 Project Priorities document that will be presented at the June 2019 TPO and advisory committees is accessible by clicking 2021-2025 Project Priorities Draft

In addition, the interactive map in the following link, shows the location and the street view by category for the projects identified in the draft FY 2021-2025 Project Priorities www.tinyurl.com/TPOPriorities2021-2025.
Attached are the following:

- Resolution BAY 19-12
- Draft FY 2021-2025 Project Priorities Tables
- Comments Received
- Letter of Support from Bay County Chamber of Commerce

RECOMMENDED ACTION: Approval of a motion to authorize the TPO chairperson to sign Resolution Bay 19-12 to adopt the FY 2021-2025 Project Priorities with any changes. This motion is recommended to maintain the August 1, 2019 submittal deadline to FDOT. Please contact Mr. Gary Kramer, ECRC staff, at gary.kramer@ecrc.org or (850) 332-7976 Ext. 219 if additional information is needed.
RESOLUTION BAY 19-12

A RESOLUTION OF THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION ADOPTING THE FY 2021-2025 PROJECT PRIORITIES

WHEREAS, the Bay County Transportation Planning Organization (TPO) is the metropolitan planning organization designated by the governor of Florida as being responsible for carrying out a continuing, cooperative, and comprehensive transportation planning process for the Bay County metropolitan planning area; and

WHEREAS, the Transportation Improvement Program (TIP) is adopted annually by the TPO and submitted to the governor of the state of Florida, to the Federal Transit Administration, through the state of Florida and the Federal Highway Administration (FHWA); and

WHEREAS, public outreach events were held on May 7 and 10, 2019, public workshops were held on May 23, 2019, and June 17, 2019, and TPO and advisory committee workshops were held on May 23 and July 1, 2019; and

WHEREAS, the initial step in the development of the TIP is for the TPO to submit its transportation project priorities for all modes of travel to the Florida Department of Transportation (FDOT) prior to August 1st;

NOW, THEREFORE, BE IT RESOLVED BY THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION THAT:

The TPO adopts the FY2021 - FY2025 Project Priorities, with any changes that may have been presented.

Passed and duly adopted by the Bay County Transportation Planning Organization on this 24th day of July 2019.

BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION

BY: ____________________________
    Pam Henderson, Chairperson

ATTEST: ____________________________
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<td>11</td>
<td>Golf to Bay Parkway</td>
<td>4109115</td>
<td>Phase 2020</td>
<td>Construct New Roadway</td>
<td>BAY</td>
<td>5.1</td>
<td>CST</td>
</tr>
<tr>
<td>12</td>
<td>Golf Coast Parkway</td>
<td>4109622</td>
<td>Phase 2020</td>
<td>Construct New Roadway</td>
<td>BAY</td>
<td>36.07</td>
<td>PE</td>
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<tr>
<td>13</td>
<td>West Bay Parkway</td>
<td>4244641</td>
<td>Phase 2020</td>
<td>Construct New Roadway</td>
<td>BAY</td>
<td>11.661</td>
<td>PD&amp;E Revolution</td>
</tr>
<tr>
<td>14</td>
<td>West Parkway Extension</td>
<td>4244647</td>
<td>Phase 2020</td>
<td>Widen to 4 Lanes</td>
<td>BAY</td>
<td>15</td>
<td>PD&amp;E</td>
</tr>
<tr>
<td>15</td>
<td>SR 77</td>
<td>NA</td>
<td>Phase 2020</td>
<td>Multimodal Study</td>
<td>BAY</td>
<td>3.55</td>
<td>$150,000</td>
</tr>
<tr>
<td>16</td>
<td>SR 388</td>
<td>4244646</td>
<td>Phase 2020</td>
<td>Widen to 4 Lanes</td>
<td>BAY</td>
<td>1.946</td>
<td>ROW</td>
</tr>
<tr>
<td>17</td>
<td>SR 388</td>
<td>4244647</td>
<td>Phase 2020</td>
<td>Widen to 4 Lanes</td>
<td>BAY</td>
<td>6.477</td>
<td>ROW</td>
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</table>

**FULLY FUNDED PROJECTS NOT YET CONSTRUCTED**

<table>
<thead>
<tr>
<th>Project</th>
<th>FDOT WPR</th>
<th>Programmed Funding</th>
<th>Project/Strategy</th>
<th>County</th>
<th>Length (miles)</th>
<th>Funding Sought</th>
</tr>
</thead>
<tbody>
<tr>
<td>Golf Coast Parkway</td>
<td>4109818</td>
<td>Phase 2020</td>
<td>Construct New Roadway</td>
<td>BAY</td>
<td>1.757</td>
<td>Fully Funded</td>
</tr>
</tbody>
</table>

PD&E - Project Development and Environment Study
PE - Preliminary Engineering (Design)
ROW - Right-of-Way
CST - Construction
SIS - Strategic Intermodal System (FDOT roadway designation)
## Table 1 - FY 21-25 Non-Strategic Intermodal System (Non-SIS) Project Priorities

**Draft**

<table>
<thead>
<tr>
<th>Priority Rank</th>
<th>Project Name/Limits</th>
<th>FDOT WPI#</th>
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<th>2021</th>
<th>2022</th>
<th>2023</th>
<th>2024</th>
<th>Project/Strategy</th>
<th>County</th>
<th>Length (miles)</th>
<th>Funding Sought</th>
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<tbody>
<tr>
<td>1</td>
<td>ITS</td>
<td>4049123</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Operations and Maintenance of the Non-SIS System</td>
<td>BAY</td>
<td>NA</td>
<td>$500,000</td>
</tr>
<tr>
<td>2</td>
<td>Harvard Boulevard</td>
<td>NA</td>
<td>Phase</td>
<td>2020</td>
<td>2021</td>
<td>2022</td>
<td>2023</td>
<td>Construction of Sidewalks or Bicycle Lanes</td>
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<td>$450,000</td>
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<td>3</td>
<td>Public Transportation Capital Improvements</td>
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<td>2021</td>
<td>2022</td>
<td>2023</td>
<td>Flex Funds</td>
<td>BAY</td>
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<tr>
<td>4</td>
<td>City of Lynn Haven Rails to Trail Program</td>
<td>4399281</td>
<td>Phase</td>
<td>2020</td>
<td>2021</td>
<td>2022</td>
<td>2023</td>
<td>Rails to Trails Program</td>
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<td>4.167</td>
<td>$100,000</td>
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<td>5</td>
<td>SR 22 (Wewa Highway) Business 98 to Star Avenue</td>
<td>4258131</td>
<td>Phase</td>
<td>2020</td>
<td>2021</td>
<td>2022</td>
<td>2023</td>
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<td>BAY</td>
<td>3.069</td>
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<tr>
<td>6</td>
<td>SR 390 Sr 77 to US 231</td>
<td>4212252</td>
<td>Phase</td>
<td>2020</td>
<td>2021</td>
<td>2022</td>
<td>2023</td>
<td>Widen to 4 Lanes</td>
<td>BAY</td>
<td>4.308</td>
<td>ROW</td>
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<tr>
<td>7</td>
<td>CR 385 (East Avenue) CR 2312 (Baldwin Road to SR 390)</td>
<td>NA</td>
<td>Phase</td>
<td>2020</td>
<td>2021</td>
<td>2022</td>
<td>2023</td>
<td>Widen to 4 Lanes</td>
<td>BAY</td>
<td>2</td>
<td>ROW</td>
</tr>
<tr>
<td>8</td>
<td>US 58 at Thomas Drive</td>
<td>2179912</td>
<td>Phase</td>
<td>2020</td>
<td>2021</td>
<td>2022</td>
<td>2023</td>
<td>Interchange Phases II and III</td>
<td>BAY</td>
<td>1.412</td>
<td>ROW</td>
</tr>
<tr>
<td>9</td>
<td>Transmitter Road US 231 to SR 22 (Wewa Highway)</td>
<td>NA</td>
<td>Phase</td>
<td>2020</td>
<td>2021</td>
<td>2022</td>
<td>2023</td>
<td>Widen to 4 Lanes</td>
<td>BAY</td>
<td>4.12</td>
<td>PDE</td>
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<tr>
<td>10</td>
<td>SR Avenue US 22 (Wewa Highway) to US 231 (SR 75)</td>
<td>NA</td>
<td>Phase</td>
<td>2020</td>
<td>2021</td>
<td>2022</td>
<td>2023</td>
<td>Widen to 4 Lanes</td>
<td>BAY</td>
<td>6.7</td>
<td>PDE</td>
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<tr>
<td>11</td>
<td>Golf to Bay Parkway CR 386 to South of Tyndall Air Force Base</td>
<td>4109115</td>
<td>Phase</td>
<td>2020</td>
<td>2021</td>
<td>2022</td>
<td>2023</td>
<td>Construct New Roadway</td>
<td>BAY</td>
<td>5.1</td>
<td>CST</td>
</tr>
<tr>
<td>12</td>
<td>Golf Coast Parkway US 98 (SR 30) to US 231 (SR 75)</td>
<td>4109812</td>
<td>Phase</td>
<td>2020</td>
<td>2021</td>
<td>2022</td>
<td>2023</td>
<td>Construct New Roadway</td>
<td>BAY</td>
<td>36.07</td>
<td>PE</td>
</tr>
<tr>
<td>13</td>
<td>West Bay Parkway US 98 (SR 30) to Walton Co. to SR 79</td>
<td>4244641</td>
<td>Phase</td>
<td>2020</td>
<td>2021</td>
<td>2022</td>
<td>2023</td>
<td>Construct New Roadway</td>
<td>BAY</td>
<td>11.561</td>
<td>PD&amp;E Revolution</td>
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<tr>
<td>14</td>
<td>West Parkway Extension SR 77 to SR 75 (US 231)</td>
<td>4244644</td>
<td>Phase</td>
<td>2020</td>
<td>2021</td>
<td>2022</td>
<td>2023</td>
<td>Widen to 4 Lanes</td>
<td>BAY</td>
<td>15</td>
<td>PDE</td>
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<tr>
<td>15</td>
<td>SR 77 Baldwin Road to 3rd Street</td>
<td>NA</td>
<td>Phase</td>
<td>2020</td>
<td>2021</td>
<td>2022</td>
<td>2023</td>
<td>Multimodal Study</td>
<td>BAY</td>
<td>3.55</td>
<td>$150,000</td>
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<tr>
<td>16</td>
<td>SR 388 E. of Airport to E. of Burnt Mill Creek</td>
<td>4244646</td>
<td>Phase</td>
<td>2020</td>
<td>2021</td>
<td>2022</td>
<td>2023</td>
<td>Widen to 4 Lanes</td>
<td>BAY</td>
<td>1.046</td>
<td>ROW</td>
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<tr>
<td>17</td>
<td>SR 388 E. of Burnt Mill Creek to SR 77</td>
<td>4244647</td>
<td>Phase</td>
<td>2020</td>
<td>2021</td>
<td>2022</td>
<td>2023</td>
<td>Widen to 4 Lanes</td>
<td>BAY</td>
<td>6.477</td>
<td>ROW</td>
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</table>

**FULLY FUNDED PROJECTS NOT YET CONSTRUCTED**

<table>
<thead>
<tr>
<th>Project Name/Limits</th>
<th>FDOT WPI#</th>
<th>Programmed Funding</th>
<th>Project/Strategy</th>
<th>County</th>
<th>Funding Sought</th>
</tr>
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<tbody>
<tr>
<td>Gulf Coast Parkway</td>
<td>4195818</td>
<td></td>
<td>Construct New Roadway</td>
<td>BAY</td>
<td>1.757</td>
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<tr>
<td>SR 86A (US 98) to Star Avenue</td>
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<td></td>
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PD&E - Project Development and Environment Study
PE - Preliminary Engineering (Design)
ROW - Right-of-Way
CST - Construction
SIS - Strategic Intermodal System (FDOT roadway designation)
Table 2 - FY 21-25 Strategic Intermodal System (SIS) Project Priorities

<table>
<thead>
<tr>
<th>Priority Rank</th>
<th>Project Name/Limits</th>
<th>FDOT WPI#</th>
<th>Programmed Funding</th>
<th>Project/Strategy</th>
<th>County</th>
<th>Length (miles)</th>
<th>Funding Sought</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>SR 75 (US 231)</td>
<td>2179107</td>
<td>Phase 2020 2021 2022 2023 2024</td>
<td>Widen to 6 Lanes</td>
<td>BAY</td>
<td>4.27</td>
<td>CST</td>
</tr>
<tr>
<td></td>
<td>US 98 (15th St.) to SR 368 (23rd St.)</td>
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<tr>
<td>2</td>
<td>SR 75 (US 231)</td>
<td>2179108</td>
<td>Phase 2020 2021 2022 2023 2024</td>
<td>Widen to 6 Lanes</td>
<td>BAY</td>
<td>4.467</td>
<td>CST</td>
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<tr>
<td></td>
<td>SR 368 (23rd St.) to South of Pipeline Rd.</td>
<td></td>
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<td></td>
<td></td>
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<tr>
<td>3</td>
<td>SR 75 (US 231)</td>
<td>2179103</td>
<td>Phase 2020 2021 2022 2023 2024</td>
<td>Widen to 6 Lanes</td>
<td>BAY</td>
<td>6.12</td>
<td>CST</td>
</tr>
<tr>
<td></td>
<td>S of Pipeline Rd. to N. of Penny Rd.</td>
<td></td>
<td>ROW</td>
<td>$5,910,300  $10,625,000</td>
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<tr>
<td>4</td>
<td>SR 368 (23rd St.)</td>
<td>NA</td>
<td>Phase 2020 2021 2022 2023 2024</td>
<td>Widen to 6 Lanes</td>
<td>BAY</td>
<td>1.9</td>
<td>PD&amp;E</td>
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<tr>
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<td>US 98 (15th St.) to SR 390</td>
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<tr>
<td>5</td>
<td>SR 30A (US 98) PC Beach Parkway</td>
<td>2178383</td>
<td>Phase 2020 2021 2022 2023 2024</td>
<td>Widen to 6 Lanes</td>
<td>BAY</td>
<td>2.119</td>
<td>CST</td>
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<tr>
<td></td>
<td>Mandy Lane to East of Nautilus Street</td>
<td></td>
<td>ROW</td>
<td>$5,000,000</td>
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<td></td>
<td></td>
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<tr>
<td>6</td>
<td>SR 30A (US 98) PC Beach Parkway</td>
<td>2178384</td>
<td>Phase 2020 2021 2022 2023 2024</td>
<td>Widen to 6 Lanes</td>
<td>BAY</td>
<td>2.511</td>
<td>ROW</td>
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<td></td>
<td>E. of Nautilus St. to E. of R. Jackson Blvd.</td>
<td></td>
<td>PE</td>
<td>$2,900,205</td>
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<td>7</td>
<td>SR 30A (US 98) PC Beach Parkway</td>
<td>2178385</td>
<td>Phase 2020 2021 2022 2023 2024</td>
<td>Widen to 6 Lanes</td>
<td>BAY</td>
<td>5.275</td>
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<tr>
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<td>E. of R. Jackson Blvd. to Hathaway Bridge</td>
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<td></td>
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<tr>
<td>8</td>
<td>East Avenue</td>
<td>4403004</td>
<td>Phase 2020 2021 2022 2023 2024</td>
<td>Widen to 4 Lanes</td>
<td>BAY</td>
<td>1.115</td>
<td>PE</td>
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<tr>
<td></td>
<td>Port Entrance to SR 30 (US 98B) 5th St.</td>
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<tr>
<td>9</td>
<td>SR 389 (East Avenue)</td>
<td>4403003</td>
<td>Phase 2020 2021 2022 2023 2024</td>
<td>Widen to 4 Lanes</td>
<td>BAY</td>
<td>2.189</td>
<td>PE</td>
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<tr>
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<td>SR 30 (US 98B) 5th St. to Sherman Av.</td>
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<td>PD&amp;E</td>
<td>$1,050,000</td>
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</tbody>
</table>

ABBREVIATIONS:
- PD&E - Project Development and Environment Study
- PE - Preliminary Engineering (Design)
- ROW - Right-of-Way
- CST - Construction
- SIS - Strategic Intermodal System (FDOT roadway designation)

FULLY FUNDED PROJECTS NOT YET CONSTRUCTED

<table>
<thead>
<tr>
<th>Project Name</th>
<th>FDOT WPI#</th>
<th>Programmed Funding</th>
<th>Project/Strategy</th>
<th>County</th>
<th>Length (miles)</th>
<th>Funding Sought</th>
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</thead>
<tbody>
<tr>
<td>SR 390 (St. Andrews Boulevard)</td>
<td>2178752</td>
<td>Phase 2020 2021 2022 2023 2024</td>
<td>Widen to 6 Lanes</td>
<td>BAY</td>
<td>3.305</td>
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<tr>
<td>SR 368 (23rd St) to CR 2312 (Baldwin Rd)</td>
<td>CST</td>
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<td>Widen to 6 Lanes</td>
<td>BAY</td>
<td>3.305</td>
<td>Fully Funded</td>
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Table 3 - FY 21-25 Transportation System Management (TSM) Project Priorities

<table>
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<tr>
<th>Recommended Rank</th>
<th>Previous Rank</th>
<th>Major Street</th>
<th>Minor Street</th>
<th>Proposed Improvements</th>
<th>Study Date</th>
<th>Cost Estimate</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>Operations and Maintenance of the current ITS System. (Fund with TSM Funds if this project cannot be funded with Capacity Funds and fund the maintenance of the system firsts; LRTP Capacity Priority #1).</td>
<td>NA</td>
<td>$500,000</td>
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FDOT Comments: No comments provided.

<table>
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<tr>
<th>Recommended Rank</th>
<th>Previous Rank</th>
<th>Major Street</th>
<th>Minor Street</th>
<th>Proposed Improvements</th>
<th>Study Date</th>
<th>Cost Estimate</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>5</td>
<td>SR 390 (Beck Avenue)</td>
<td>19th Street</td>
<td>1- Upgrade to Mast Arm Signalization</td>
<td>NA</td>
<td>$220,460 for Construction $206,800 for ROW</td>
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</table>

FDOT Comments: Requested by Cliff Johnson & Bay County. Possible to fund via SISQuick.

<table>
<thead>
<tr>
<th>Recommended Rank</th>
<th>Previous Rank</th>
<th>Major Street</th>
<th>Minor Street</th>
<th>Proposed Improvements</th>
<th>Study Date</th>
<th>Cost Estimate</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>7</td>
<td>SR 390</td>
<td>Cato Road</td>
<td>1- Dual EBLT 2- Reconstruct WBRT 3- Reconstruct signal</td>
<td>05/29/18</td>
<td>$512,465 for Construction $547,000 for ROW</td>
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FDOT Comments: Part of Right-of-Way needs could be granted by school.

<table>
<thead>
<tr>
<th>Recommended Rank</th>
<th>Previous Rank</th>
<th>Major Street</th>
<th>Minor Street</th>
<th>Proposed Improvements</th>
<th>Study Date</th>
<th>Cost Estimate</th>
</tr>
</thead>
<tbody>
<tr>
<td>NA</td>
<td>NA</td>
<td>SR 75 (US 231)</td>
<td>10th Street</td>
<td>1- Construct South Bound Right Turn Lane on SR 75 (US 231) and West Bound Right Turn Lane on 19th Street.</td>
<td>NA</td>
<td>Fully Funded</td>
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FDOT Comments: Construction funded FY19/20. Project ID 4381381.

<table>
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<th>Previous Rank</th>
<th>Major Street</th>
<th>Minor Street</th>
<th>Proposed Improvements</th>
<th>Study Date</th>
<th>Cost Estimate</th>
</tr>
</thead>
<tbody>
<tr>
<td>NA</td>
<td>2</td>
<td>SR 75 (US 231)</td>
<td>CR 2327 (Transmitter Road)</td>
<td>1- Construct East Bound Right Turn Lane and Extend North Bound Left Turn Lane to Accommodate Queue.</td>
<td>NA</td>
<td>Fully Funded</td>
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</tbody>
</table>

FDOT Comments: Construction funded FY21/22. Project ID 4389821.

<table>
<thead>
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<th>Previous Rank</th>
<th>Major Street</th>
<th>Minor Street</th>
<th>Proposed Improvements</th>
<th>Study Date</th>
<th>Cost Estimate</th>
</tr>
</thead>
<tbody>
<tr>
<td>NA</td>
<td>3</td>
<td>SR 391 (Airport Road)</td>
<td>19th Street</td>
<td>1-Add Left Turn Lanes and Upgrade to Mast Arms.</td>
<td>NA</td>
<td>Fully Funded</td>
</tr>
</tbody>
</table>

FDOT Comments: Construction funded FY21/22. Project ID 4418811.
## Bay County TPO Agenda

### July 2019

### Table 4 - FY 21-25 Transportation Alternatives Program (TAP) Project Priorities

**Draft**

<table>
<thead>
<tr>
<th>Priority</th>
<th>PDOT WP#</th>
<th>Project</th>
<th>Limits</th>
<th>Description</th>
<th>Phases</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>4381112</td>
<td>SR 30 (Business 98) (Parkway)</td>
<td>Morris Drive to Municipal Park Entrance</td>
<td>Construct sidewalks along Business Highway 98: The sidewalk will be PDOT typical and ADA Compliant.</td>
<td>Fully Funded</td>
</tr>
<tr>
<td>2</td>
<td>4381061</td>
<td>Cherry Street (Callaway)</td>
<td>US 98/Tyndall Parkway to S. Star Avenue</td>
<td>Construct sidewalks along both sides of the roadway. The sidewalk will be PDOT typical and ADA Compliant.</td>
<td>Fully Funded</td>
</tr>
<tr>
<td>3</td>
<td>NA</td>
<td>5th Street</td>
<td>Tennessee Ave. to Kincaid Park</td>
<td></td>
<td>PE and CST</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Tennessee Ave</td>
<td>SR 350 to 5th Street</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>14th Street</td>
<td>Tennessee Ave to Maryland Ave.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Minnesota Ave</td>
<td>SR 350 to 17th Street</td>
<td>The Proposed project would provide the necessary safe pedestrian travel-path and additional connectivity to an existing sidewalk system. The sidewalks will be PDOT typical and ADA compliant.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>East 17th Street</td>
<td>Iowa Ave. to Mississippi Ave.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sheffield Park (Lynn Haven)</td>
<td>Along 9th Street, 10th Street, and Pennsylvania Ave.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>NA</td>
<td>Sherman Avenue (Bay County)</td>
<td>US 98 to 11th Street</td>
<td>Construct sidewalk on the east side of Sherman Avenue. The sidewalk will be PDOT typical and ADA compliant.</td>
<td>PE and CST</td>
</tr>
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**FULLY FUNDED PROJECTS NOT YET CONSTRUCTED**

<table>
<thead>
<tr>
<th>Project Description</th>
<th>PDOT WP#</th>
<th>Phase</th>
<th>2020</th>
<th>2021</th>
<th>2022</th>
<th>2023</th>
<th>2024</th>
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<tr>
<td>Merritt Brown Middle School</td>
<td>4229342</td>
<td>Phase</td>
<td>2020</td>
<td>2021</td>
<td>2022</td>
<td>2023</td>
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<tr>
<td>Merritt Brown Rd. and Merritt Brown Way</td>
<td>CST</td>
<td>$215,655</td>
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<td>Merritt Brown Rd. and Tommy Smith Dr.</td>
<td>CST</td>
<td>$215,655</td>
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<tr>
<td>SR 39 (US 98B) CR 22A (Bobb Little Rd) to SR 30A (US 98)</td>
<td>4381111</td>
<td>Phase</td>
<td>2020</td>
<td>2021</td>
<td>2022</td>
<td>2023</td>
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<td>Sidewalks</td>
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<td></td>
<td>CST</td>
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<tr>
<td>CR 2323 (Boat Race Road)</td>
<td>4422001</td>
<td>Phase</td>
<td>2020</td>
<td>2021</td>
<td>2022</td>
<td>2023</td>
<td>2024</td>
<td>Bike Path/Trail</td>
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<td>SR 30A (US 98) Tyndall Pkwy. to Bertha Av.</td>
<td>PE</td>
<td>$81,000</td>
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<td>CST</td>
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<td>Wallace Road</td>
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<td>Phase</td>
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<td>SR 30A (US 98) Tyndall Pkwy. to Bertha Av.</td>
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</table>

PDSE = Project Development and Environment Study  
PE = Preliminary Engineering (Design)  
ROW = Right-of-Way  
CST = Construction
May 7, 2019 - Bay County Government Center

1. **Pot holes on Transmitter Road need fixing.**  
   *Request was forwarded on to the Bay County Public Works Staff.*

2. **Ingress and Egress and from the Bay Charter Academy on East Avenue is a problem as is speeding on East Avenue in this vicinity.**  
   *The individual was referred to the Bay County Community Traffic Safety Team and the local the enforcement. The additional money and projects were identified in FDOT's 2045 SIS Cost Feasible Plan.*

May 10, 2019 - Panama City Beach Public Library

1. **Bay Bus Drivers need to get paid higher salaries. They get paid as much as McDonald's workers. A tragedy they can't get/keep drivers. The drivers work a lot of overtime and they get tired. Streets need repaving and needs to be a priority. Streets need to be designed for cars and buses.**  
   *The bus related statements have been forwarded to Bay Area Transportation and Bay Town Trolley who provide fixed route and paratransit services in Bay County Florida. FDOT and local governments survey roadways and classify which roadways need repaving. The best examples for cars and buses being part of the street design is by the Panama City Beach Community Redevelopment Agency on Front Beach Road. The Bay Town Trolley has been in contact with FDOT about establishing pull-out bays where possible on roadways for the fixed route buses for roadways that need resurfacing and widening.*

2. **There is a real need for a red light at Pipeline Road and 231.**  
   *FDOT will analyze the need for a traffic signal at this location during the PD&E for the 6-laning of US 231 which is underway.*

3. **I would like to see traffic lights at RT 98 and Alf Colman. Alf Coleman and Hutchinson Blvd and Moylan and Front Beach Road.**  
   *There is a traffic signal at US 98 (Panama City Beach Parkway) and Alf Coleman and at Hutchison Boulevard and Alf Coleman. A request can be made to FDOT District III Traffic Operations Office requesting a signal analysis be completed at SR 30 (Front Beach Road) and Moylan Road.*

4. **Intersection of R. Jackson and 98 by Home Depot/Publix the left turn lane from R. Jackson to 98 will back up; and needs an adjustment. Two suggestions 1. Short term: block first left/right turn so that there is no traffic that can block. 2. Longer term: Add an additional turn left lane so that more cars can go through.**  
   *This location is currently being studied by the FDOT Safety Office. It is anticipated that improvements will be made at this location.*

5. **Publix/Home Depot entrance is extremely dangerous. Have had near misses multiple times and we drive with extreme caution through there. The turn lights east are so short that sometimes only 4 cars get through. Sat through two lights yesterday at 3:30 and only 4 cars went through 1st light Plus a semi that was determined to go on red went through. Back up was past the last Publix entrance.**  
   *This location is currently being studied by the FDOT Safety Office. It is anticipated that improvements will be made at this location.*

6. **Intersection - traffic light at Richard Jackson Blvd and (* Publix and Home Depot - suicidal intersection. Wrecks and near misses backed up traffic - 4 cars go through light. Please! Please! Do something another turn lane headed south!**  
   *This location is currently being studied by the FDOT Safety Office. It is anticipated that improvements will be made at this location.*
7. As you exit Publix, Home Depot or Breakfast Point Academy via Richard Jackson Boulevard and wish to turn East towards the Hathaway Bridge the turn lane stacked-up is dangerous. Most of the time only 4 or 5 cars can go and people end up running a red light and doing U Turns and anything else to get through intersection. Crossing from Home Depot to Publix is also dangerous. Cars stretched up in the turn lane are blocking crossing over and this goes on all day long. This location is currently being studied by the FDOT Safety Office. It is anticipated that improvements will be made at this location.


9. 6-lane Back Beach Road.
The 6-laning of Back Beach Road from Mandy Lane to Nautilus Drive is currently #5 SIS Project Priority on the Draft FY 2021-2025 Project Priorities. The 6-laning of Back Beach Road from Nautilus Road to Richard Jackson Boulevard is currently #6 SIS Project Priority on the Draft FY 2021-2025 Project Priorities. The 6-laning of Back Beach Road from Richard Jackson Boulevard to Hathaway Bridge is currently #7 SIS Project Priority on the Draft FY 2021-2025 Project Priorities.
1. A concern was expressed about widening SR 390 from SR 77 to US 231 to 6 lanes and the impacts of the citizens of Lynn Haven.  
   FDOT has conducted Public Workshops on this Project and future Public Workshops will occur on this project.  
   This project has been supported by the TPO and its advisory committees and a Long Range Transportation Plan Amendment on this project occurred last year.  The FDOT Public Workshops and TPO Board meetings are open to the public and the public can speak about this project at these meetings.  A purpose and need statement have been completed for this project which identifies the reason this project is a TPO Priority.

2. #1 Non-SIS Priority.  ITS.  A request was made to increase the funding amount to $600,000.  
   The additional money would be programmed in the fifth year of the work program.  The 2045 Long Range Transportation Plan Updated will be starting soon and will need to be completed in June 2021 and the increased funds can be included in the 2045 Long Range Transportation Plan.

3. #4 Non-SIS Priority City of Lynn Haven Rails to Trails Program from US 231 to 10 Street Dead End at Fuel Depot.  What is the reason no phases are listed?  
   The $100,000 would be used as supplement to the construction phase if this priority is funded.  The construction phase is the final phase to completed.  The phases (PD&E, Design, and Right-of-Way are complete.

4. #6 Non-SIS Priority SR 390 from SR 77 to US 231.  Project has been added to the SIS and should be included on the SIS Priorities.  
   A Long Range Transportation Plan amendment needs to occur to move this project from the Non-SIS to the SIS and will need to be requested by FDOT to ensure this project is included in FDOT SIS Cost Feasible Plan.

5. SIS Priorities. If SR 390 from SR 77 to US 231 is moved to the SIS, it is recommended it be Priority #8 and the current East Avenue Priorities #8 (Port Entrance to Business 98) and #9 (Business 98 to Sherman Avenue) be Priorities #9 and #10.  
   Comment noted.

6. #1 TSM Priority.  ITS.  A request was made to increase the funding amount to $600,000.  
   The additional money would be programmed in the fifth year of the work program.  The 2045 Long Range Transportation Plan Updated will be starting soon and will need to be completed in June 2021 and the increased funds can be included in the 2045 Long Range Transportation Plan.
May 23, 2019

The Honorable Pamn Henderson
Chair, Bay County Transportation Planning Organization
4081 E. Olive Road, Suite A
Pensacola, Florida 32514

Re: 2040 LRTP Amendment Public Workshops

Dear Ms. Henderson,

As you know, the Bay County Chamber holds several transportation positions and priorities. These priorities create roadway continuity for the Northwest Florida Beaches International Airport, the West Bay Sector Plan, the Port and its inland intermodal park.

These projects will allow for the transport of goods and services around congested corridors, contributing to the economic development of Bay County while increase safety for citizens and visitors during hurricane evacuation or other emergencies.

The Chamber supports the Bay County Transportation Planning Organization and the proposed amendments that place emphasis on strategic intermodal systems and prioritize infrastructure projects that support economic vitality of Bay County; specifically amendments 6, 7, 8, 9, and 10.

Sincerely,

Will Cramer, Chairman of the Board

Carol Roberts, President/CEO

Enclosures: Bay County Chamber Transportation Priorities
Infrastructure: Bay Parkway, Panama City Beach
Infrastructure: State Road 390
FY 2019 Bay County Chamber of Commerce
Local and State Legislative Agenda Item

Transportation Priorities for Bay County Chamber

**Action Requested/Needed**
The Bay County Chamber is appreciative of the Bay County Transportation Planning Organization and the Florida Department of Transportation for their support in prioritizing and fully funding the following projects in the 5-year work program:

- FDOT Item-Segments 217875-2, 217875-3 and 217875-4, SR 390 (St Andrews Blvd), widen to 6 lanes from SR 368 (23rd Street) to SR 77
- FDOT Item-Segment 431684-1, US 98 Construct overpass at Tyndall Air Force Main Gate
- FDOT Item-Segment 424464-3, SR 388 (West Bay Parkway), widen to 4 lanes from SR 79 to the East of NWF Beaches International Airport
- FDOT Item Segment 217910-7, US 231 widen to 6 lanes from US 98 to north of SR 368 (23rd Street)
- FDOT Item-Segment 432284-1, East Avenue over Watson Bayou, Bridge Replacement
- Bay Parkway, Loop Road Phase 2 from Bay Parkway at Pier Park North to Nautilus Street

The Bay County Chamber requests that the Bay County Transportation Planning Organization and the Florida Department of Transportation acknowledge the following projects as priorities for the Bay County Chamber of Commerce:

- SR 390, widen to 6 lanes from SR 77 to SR 75 (US 231)
- US 98/Panama City Beach Parkway (Back Beach Road), widen to 6 lanes between Mandy Lane and Thomas Drive intersection
- SR 388 (West Bay Parkway), widen to 4 lanes from east of NWF Beaches International Airport to SR 77
- US 231, widen to 6 lanes from north of SR 368 (23rd Street) to Pipeline Road (includes East Avenue, widen to 4 lanes from Sherman Ave to Baldwin Road)
- SR 389, widen to 4 lanes from Port Entrance to SR 75 (US 231)

We believe the existing and continued growth in Bay County dictates an imminent need for capacity improvements along these corridors. Prioritization and full funding for the projects listed above will provide the transportation infrastructure required for the Northwest Florida Beaches International Airport, the West Bay Sector Plan, the Port of Panama City and its inland intermodal park, improve safety for hurricane evacuation, and facilitate successful economic growth in Bay County.
FY 2019 Bay County Chamber of Commerce
Local and State Legislative Agenda Item

Infrastructure: State Road 390

**Action Requested/Needed**
The Bay County Chamber of Commerce urges the state legislature to continue coordination with FDOT on designation of the segment of State Road (SR) 390 from SR 77 to SR 75 (US Hwy 231) as a Strategic Intermodal System (SIS) roadway and approve full funding to widen the roadway to six lanes. The SR 390 corridor provides a vital connection between the Port of Panama City and its inland intermodal facility located on US 231. The requested SIS designation and six-lane improvement will expedite the transport of freight around congested corridors within the community, contribute to the economic development of Bay County, and increase safety by facilitating hurricane evacuation.

**Issue**
SR 390 from SR 368 to SR 77 is a SIS highway connector and US Hwy 231 is a SIS highway corridor. The segment of SR 390 between SR 77 and US 231, if designated as a SIS highway connector, would provide for an additional continuous SIS highway connection between the seaport facilities at the Port of Panama City and the inland intermodal facility located along the US 231 SIS highway corridor and a SIS rail connector. The current SIS highway connector between the Port of Panama City and the US 231 SIS highway corridor is along US 98, a four lane corridor congested with local business within the City of Panama City that is not well suited for freight traffic or future widening.

**Current Status:**
FDOT has funded the six lane improvements for SR 390 from 23rd Street (SR 368) to SR 77 and the construction is currently ongoing. A Project Development and Environment Study for the requested segment of SR 390, from SR 77 to US Hwy 231, is also funded and ongoing. The road is currently a two-lane facility that is heavily traveled and has a failing level of service. The study is indicating that six lanes are required for current and future traffic levels. However, no funds are currently designated for the subsequent phases required for the design, right-of-way acquisition or construction for this vital missing segment of SR 390. The requested SIS highway connector designation and full funding for the SR 390 corridor will provide significant congestion relief and safety improvements while enhancing the significant contributions to the economic development of Bay County provide by the emerging SIS seaport at the Port of Panama City.
FY 2019 Bay County Chamber of Commerce
State Legislative Agenda Item

Infrastructure: Bay Parkway, Panama City Beach

**Action Requested/Needed**
The Bay County Chamber of Commerce supports the full funding of Bay Parkway and encourages the adoption of local, state, and federal funds to finance the projects should funding become available. New construction of segment 2 of Bay Parkway, from Pier Park Drive to Nautilus Road, and expanding the first segment of Bay Parkway, from State Road 79 to Pier Park Drive, from two lanes to four lanes, will significantly alleviate congestion and expedite the transport of goods around this congested area of the community. The improvements will contribute to the economic development of Bay County by providing enhanced connectivity to the airport and improve safety by reducing hurricane evacuation time.

**Issue**
U.S. 98, west of the Hathaway Bridge, is heavily traveled and portions currently have a failing level of service; a consequence of multiple corridors merging into a single corridor. This condition may worsen as development along these areas increases. The Bay Parkway (a municipal roadway) was designed to address traffic issues to help alleviate congestion and improve traffic safety.

Funding is awarded to communities based on population. Panama City Beach is unique in that while its population is approximately 13,000 permanent residents, there are approximately 17 million trips per year [FDOT 2015 Historical AADT Report] due to residents, part-time residents, visitors and tourists traveling on infrastructure that was designed to support a fraction of that amount. Consequently much of this corridor is operating at a failing roadway level of service.

With approximately 46,000 trips per day along the U.S.98/Panama City Beach Parkway corridor, the bypass at Nautilus Road may allow the intersection of U.S. 98 and S.R. 79 to operate 14% more efficiently per hour.

**Current Status**
The first segment of Bay Parkway was completed and opened for use on April 2017. This new two-lane typical roadway segment connects S.R. 79 to Pier Park Drive. Funding through the County Incentive Grant Program along with Bay County and Panama City Beach Infrastructure Surtax dollars are planned for the design and construction of Segment 2 (Pier Park Drive to Nautilus Road) with anticipated completion in 2020. Currently, although land is available, funding is not yet available the four-laning of segment 1.
ENCLOSURE C
ALL COMMITTEES
ENCLOSURE C
ALL COMMITTEES

SUBJECT: Consideration of Resolution BAY 19-13 Approving the Scope of Services for the Bay County TPO 2045 Long Range Transportation Plan Update

ORIGIN OF SUBJECT: 23 Code of Federal Regulations Section 134(i)(2), Chapter 339.175 (6) Florida Statutes, Bay County TPO Unified Planning Work Program (UPWP) Task C.2

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: A Long Range Transportation Plan (LRTP) is a basic requirement of the TPO’s continuing, cooperative, and comprehensive transportation planning process. Federal regulations require an LRTP to be updated at least every five years in air quality attainment areas. The 2040 LRTP adopted on June 22, 2016. Therefore, the 2045 LRTP needs to be adopted by June 22, 2021. The purpose of the 2045 LRTP is to confirm the plan’s validity and its consistency with current and forecasted transportation and land use conditions and trends. A 20-year planning horizon at plan adoption is a requirement of the LRTP. There are three important elements in an LRTP: Goals and Objectives, Needs Plan, and Cost Feasible Plan.

As identified in the FY 2018/19 – FY 2019/20 Unified Planning Work Program, consultant services are part of the 2045 LRTP development. Tasks for FDOT, the consultant, and staff are listed in the draft Bay County TPO 2045 Long Range Plan Scope of Services. This draft has been sent to the following agencies for review and comment: Florida Department of Transportation, Florida Division of the Federal Highway Administration, Federal Transit Administration, and environmental and tribal agencies.

The draft Bay County TPO 2045 LRTP Scope of Services can be downloaded here: 2045 LRTP Scope of Services.

Attached are the following:
• Resolution BAY 19-13
• Comments Received from Federal Highway Administration, Florida Division

RECOMMENDED ACTION: Approval of a motion to authorize the TPO chairperson to sign Resolution BAY 19-13 to approve the scope of services for the Bay County TPO 2045 LRTP Update. This action is recommended to begin the Long Range Plan update as soon as possible in order meet the June 21, 2021 adoption date. Please contact Mr. Gary Kramer, ECRC staff, at (800) 226-8914, Ext. 219 or gary.kramer@ecrc.org if additional information is needed.
WHEREAS, the Bay County Transportation Planning Organization (TPO) is the metropolitan planning organization designated by the governor of Florida as being responsible for carrying out a continuing, cooperative, and comprehensive transportation planning process for the Bay County metropolitan planning area; and

WHEREAS, the Transportation Improvement Program (TIP) is adopted annually by the TPO and submitted to the governor of the state of Florida, to the Federal Transit Administration, the state of Florida and the Federal Highway Administration (FHWA); and

WHEREAS, the Long Range Transportation Plan is updated every 4 years in air quality non-attainment areas and 5 years in air quality attainment areas; and

WHEREAS, the Bay County TPO’s 2045 Long Range Transportation Plan scope of services was reviewed by the Florida Department of Transportation, the Florida Division of the Federal Highway Administration, and the Federal Transit Administration; and

WHEREAS, the Bay County TPO’s 2040 Long Range Transportation Plan was adopted on June 22, 2016; and

WHEREAS, the Bay County 2045 Long Range Transportation Plan must be adopted by June 22, 2021; and

WHEREAS, the Bay County TPO believes that the document listed below will support the performance targets established by the state and supported by the TPO.

NOW, THEREFORE, BE IT RESOLVED BY THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION THAT:

The TPO approves the Bay County 2045 Long Range Transportation Plan scope of services.

Passed and duly adopted by the Bay County Transportation Planning Organization on this 24th day of July 2019.

BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION

BY: ______________________________
    Pam Henderson, Chairperson

ATTEST: __________________________
Federal Highway Administration - Florida Division

The document doesn’t reflect (page 20) that the Florida Department of Transportation has assumed National Environmental Policy Act responsibilities from the Federal Highway Administration.

*Florida Department of Transportation has provided additional language indicating that the Florida Department of Transportation has assumed the National Environmental Policy Act responsibilities from the Federal Highway Administration. The language has been added to the 2045 Long Range Transportation Plan Scope of Services.*
ENCLOSURE D
ALL COMMITTEES
SUBJECT: Appointment of the Bay County TPO 2045 Long Range Transportation Plan Steering Committee

ORIGIN OF SUBJECT: 23 Code of Federal Regulations Section 134(i)(2), Chapter 339.175 (6) Florida Statutes, Bay County TPO Unified Planning Work Program (UPWP) Task C.2

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: A Long Range Transportation Plan (LRTP) is a basic requirement of the TPO's continuing, cooperative, and comprehensive transportation planning process. Federal regulations require an LRTP to be updated at least every five years in air quality attainment areas. The 2040 LRTP adopted on June 22, 2016. Therefore, the 2045 LRTP needs to be adopted by June 22, 2021. The purpose of the 2045 LRTP is to confirm the plan's validity and its consistency with current and forecasted transportation and land use conditions and trends. A 20-year planning horizon at plan adoption is a requirement of the LRTP. There are three important elements in an LRTP: Goals and Objectives, Needs Plan, and Cost Feasible Plan.

A steering committee will be meeting periodically to review and comment on various draft products of the 2045 LRTP. It is recommended that a maximum of four members from both the TCC and CAC be members of the steering committee. Other agencies will also be requested to be members of the steering committee including but not limited to FDOT, airport, port, military, public transportation, and bicycle/pedestrian groups.

RECOMMENDED ACTION: Appointment of a maximum of 4 members from the TCC and a maximum of 4 members from the CAC be members of the 2045 Long Range Transportation Plan Steering Committee. This action is recommended to provide oversight as well as review and comment on the 2045 LRTP products prior to being presented to the full TPO, TCC, and CAC. Please contact Mr. Gary Kramer gary.kramer@ecrc.org at (850) 332-7976 Ext, 219 if additional information is needed.
ENCLOSURE E
ALL COMMITTEES
ENCLOSURE E
ALL COMMITTEES

SUBJECT: Information Items (No Presentation Necessary)

ORIGIN OF SUBJECT: ECRC Staff

LOCAL GOVERNMENT ACTION NEEDED: None

Attached are the following:

- TCC and CAC June 2019 Meeting Minutes
- Bay June 2019 Actions Report
- Quarterly Air Quality Report
- Bay County TPO 2019 Meeting Schedule

RECOMMENDED ACTION: This item is for information. Please contact Ms. Tiffany Bates, ECRC staff, at 1-800-226-8914 Extension 217 or tiffany.bates@ecrc.org if additional information is needed.
1. CALL TO ORDER / PLEDGE / INVOCATION
Chairman Keen called the meeting to order.

2. APPROVAL OF AGENDA
Chairman Keen called for approval of the agenda.

**Mr. Bryant moved to approve the agenda. Mr. Mackey seconded the motion and it was approved unanimously.**

3. **PUBLIC FORUM**

Mr. Smith advised that there were no speakers to address the TCC.

4. **PLANNING CONSENT AGENDA:**

Approval of April 2019 TCC Meeting Minutes

**Mr. Bryant moved to approve the April 2019 TCC minutes. Mr. Mackey seconded the motion and it was approved unanimously.**

5. **PLANNING ACTION ITEMS**

A. Consideration of Resolution BAY 19-06 to Adopt Bay TPO FY 2020-2024 Transportation Improvement Program (TIP) and Authorize TPO to Administratively Amend the 2020-2024 TIP to Include the Projects in FDOT’s Variance Report

Mr. Kramer said the TIP is the end product of the cycle that began with the FY 2024 Project Priorities in September 2018. FDOT’s tentative FY 2024 Work Program was presented in December 2018. The draft TIP was posted on June 24, 2019. Comments received were included in the agenda enclosure.

**Mr. Bryant moved to recommend the TPO authorize the TPO chairman sign Resolution BAY 19-06 to adopt Bay TPO FY 2020-2024 TIP and authorize TPO to administratively amend the 2020-2024 TIP to include the projects in FDOT’s Variance Report. Mr. Mackey seconded the motion and it was passed unanimously.**

B. Consideration of Resolution BAY 19-05 to Amend the 2040 Long Range Transportation Plan Needs and Cost Feasible Plans for 13 Projects

Mr. Kramer said the Long Range Transportation Plan is updated every five years. The next plan needs to be adopted by June 22, 2021. The three important elements in the plan are the Goals and Objectives, Needs Plan, and Cost Feasible Plan. The plan can be amended at any time. During the April 2019 meeting, the TPO authorized staff to start the process of amending the Long Range Plan for the third time.

Mr. Kramer stated that this amendment includes changes to or addition of 13 projects. He reviewed each of the changes.
- US 231 from US 98 to 23rd Street – Splits the segment that was from US 98 to Pipeline Road to US 98 and 23rd Street. Project funded by the Strategic Intermodal System (SIS). Requested by FDOT.

- SR 77 Martin Luther King Blvd. from US 98 to 23rd Street – Requested by FDOT.

- US 231 from 23rd Street to Pipeline Road – Splits the segment that was from US 98 to Pipeline Road to 23rd Street to Pipeline Road. Funded by SIS funds. Requested by FDOT.

- Transmitter Road from C Street to Burke Street – Requested by FDOT.

- US 231 from Pipeline Road to Penny Road – Funded by SIS. Requested by FDOT.

- Panama City Beach Parkway from Mandy Lane to Nautilus Street – Moves funding from the non-SIS to SIS. Requested by FDOT.

- Panama City Beach Parkway from Nautilus Street to Richard Jackson Boulevard – Splits the segment from Nautilus Street to Hathaway Bridge to Nautilus Street and Richard Jackson Blvd. Moves funding from the non-SIS to SIS. Requested by FDOT.

- Panama City Beach Parkway from Richard Jackson Blvd. to Hathaway Bridge – Splits the segment from Nautilus St. to Hathaway Bridge to Richard Jackson Blvd. to Hathaway Bridge. Requested by FDOT.

- East Avenue from the port entrance to Business 98 – Funded by SIS. Requested by FDOT.

- East Avenue from Business 98 to Sherman Avenue – Funded by SIS. Requested by FDOT.

- West Bay Parkway from US 98 in Walton County to SR 79 – Funded by non-SIS. Requested by FDOT.

- Jenks Avenue from Baldwin Road to SR 390 – Funded by local options sales tax. Requested by Bay County.

- New Connector Road from CR 2321/SR 390 to Titus Road – Funded by local options sales tax. Requested by Bay County.

Mr. Kramer said there were two public workshops on May 13, 2019. One workshop was at Panama City Hall and the other was at Gulf Coast State College.

**Mr. Mackey moved to recommend the TPO authorize the TPO chairman to sign Resolution BAY 19-05 to amend the 2040 Long Range Transportation Plan Needs and Cost Feasible Plans for 13 projects. Mr. Bryant seconded the motion and it was passed unanimously.**
C. Consideration of Resolution BAY 19-08 Approving the Scope of Work for the Regional Rural Transportation Plan

Mr. Wilkinson, HDR Engineering, said this is a new work product that is in the UPWP. He said FDOT gave him guidance in the planning emphasis areas for the LRTP, that they need to better link rural planning with urban planning. This will bring the rural communities into the LRTP process. In addition to tourist traffic, the routes for industry, agriculture, and recreation linking rural areas to urbanized areas are being considered. The project is in Task R.1 of the UPWP. Each of the three TPOs have provided funding for the project. Bay County TPO has provided $18,000.

Mr. Wilkinson said corridors and regional opportunities will be assessed. He said the plan covers a ten-county area. He noted that Escambia, Santa Rosa, Okaloosa, and Walton counties comprise the Northwest Florida Regional TPO. The plan is only considering the rural areas. The Northwest Florida Regional TPO was approached for approval of the plan, but the board did not have a quorum at the meeting; therefore, action was not taken. Florida-Alabama and Okaloosa-Walton TPOs have recommended approval. Bay County is entirely urbanized, and is a member of the Bay, Gulf, Holmes, and Washington Regional Transportation Partnership (BGHW RTP). Mr. Wilkinson said he went to the BGHW RTP and the RTP also did not have a quorum so they could not take action either. This plan will include all the counties in the BGHW RTP. Jackson and Calholun counties will be included even though they are a part of the jurisdiction of Apalachee Regional Planning Council.

Mr. Wilkinson said his team will be working with the ECRC staff and the intention is to have a plan within a year. He said they will be considering boundary adjustments within the TPO, or looking to see how they can bring in the entire rural area as a new planning emphasis area.

Mr. Wilkinson said there will be a kickoff meeting in July 2019. He said the first part of the outreach will be going to the counties and not to the municipalities. The county commissioners in the rural areas will be the main points of contact. A survey will be sent to various organizations.

Mr. Bryant asked who wanted the scope for work. Mr. Wilkinson said it was originally required by FDOT. FDOT gave them state guidance for development for the long range transportation plans and they said this was a planning emphasis area that needed to be worked on; coordinating rural and urban efforts.

Mr. Bryant said Bay County is entirely urban and would not be interested in boundary adjustments. He suggested that the Bay County area not be considered in the project. Mr. Wilkinson said Mr. Mount wanted the area to be considered. He said it was not intended to make a boundary adjustment to Bay County, but rather to look at the ten-county area and bring cohesion as a planning unit. Mr. Bryant said the RTP was established for this type of project.

Ms. Washnock said the plan is regional and extends beyond the ECRC limits. It will be considering the activity and traffic that comes into the urbanized areas and how the areas are affected. The intent is to identify ahead of time in the long range planning process to determine if it is something they need to know about now. She said they are looking at the boundaries mainly for the other TPOs.
Mr. Bryant moved to recommend the TPO authorize the TPO chairman to sign Resolution BAY 19-08 approving the Scope of Work for the Regional Rural Transportation Plan. Mr. Mackey seconded the motion and it was passed unanimously.

D. Consideration of Transportation Alternatives (TA) Program Management Task Order and review of TA Scoring Criteria

Ms. Cerame said the TA is funding that can go towards a variety of transportation projects such as planning, design, and construction for bicycle and pedestrian facilities. In addition, the funding is for Safe Routes to School projects and historic preservation. TCC workshops were held to go over the content and procedural clarifications for the TA scoring criteria in May 2019.

Ms. Cerame said in the fall FDOT should be submitting the solicitation for TA funding. There will be a short window for submitting projects, and getting them reviewed and ranked. The top two will be submitted to the TPO for consideration.

Ms. Cerame said at a workshop they discussed having the consultant perform a portion of the program management of the TA program. The consultant will receive and evaluate the applications. The consultant will also conduct the application workshop. The consultant will perform the final ranking and submit to the TPO.

Ms. Cerame said the scoring criteria was reviewed during the May 23, 2019 workshop. Some of the procedural clarifications were to respect the time staff spends putting the applications together since FDOT is only taking two applications from each TPO. It was determined that each jurisdiction with representation on the TPO board should submit their top two projects to the TPO for review and ranking. FDOT is requiring a resolution of support for the applications.

Ms. Cerame said regarding the actual content of the scoring criteria, some of the names for the criteria were changed to make it more understandable to the general public. Location efficiency was changed to proximity to population served. Design quality was changed to design amenities. It was decided to take age of project out of bonus points and put that into the main criteria.

Ms. Cerame said within connectivity, criteria two, the section on providing a facility between a school and residential area was replaced by showing joint multi-jurisdictional partnership between a city and county on a project.

Ms. Cerame said there was concern about the quick turnaround time for applications. She asked for comments. A letter of support could be used to reduce processing time.

Ms. Cerame said they are decreasing environmental archeological projects and historic preservations from ten to five points. This will accommodate the other five points for age of project. She suggested the option of combining the ten items into five items.

Ms. Cerame said the scoring criteria was for review and she would receive comments until July 2, 2019.
Mr. Bryant moved to recommend the TPO authorize the TPO chairman to approve TA Program Management Task Order and TA scoring criteria. Mr. Mackey seconded the motion and it was passed unanimously.

E. Election of Technical Coordinating Committee (TCC) Chair and Vice Chair for Fiscal Year (FY) 2020 (July 1, 2019 through June 30, 2020)

Mr. Bryant said the committee recommended Mr. Mackey to serve as vice chair, and Mr. Bryant to serve as chair.

Mr. Lee moved to recommend the TPO authorize the TPO chairman to approve Mr. Keith Bryant as TCC chair and Mr. Marc Mackey as TCC vice chair for FY 2020. Mr. Skaggs seconded the motion and it was passed unanimously.

6. FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) UPDATE

Ms. Green advised of upcoming meetings. She said the deadline for registration for Safe Routes to School funds is August 9, 2019. The entities applying for funds will have to attend the meeting.

Ms. Green said on August 1, 2019, at 5:30 pm, there will be a public meeting for the US 231 corridor, for the section from Pipeline Road to Penny Road. The meeting will be at Our Lady of the Rosary Catholic Church.

7. PLANNING PRESENTATIONS (no action)

A. Review of Draft Bay County TPO FY 2-021-2025 Project Priorities

Mr. Kramer said the Project Priorities start with the Cost Feasible Plan of the Long Range Plan. When the priorities are approved they will be sent to FDOT to use as a guide to create their Five-Year Work Program. The TPO’s version of FDOT’s Five-Year Work Program is the Transportation Improvement Program (TIP). The TIP includes the locally funded projects and state funded projects. The TIP show how the projects are being implemented for the next five years.

Mr. Kramer said the capacity projects are based on the 2040 Long Range Transportation Plan. Transportation System Management projects are short term operation projects. Their ranking is based on the TPO approved criteria. The Transportation Alternative projects are bicycle-pedestrian projects for the TPO. They are ranked based on the TPO approved criteria. Public Transportation projects are listed by potential grants and furnished by the public transportation staff in consultation with the regional public transportation provider, the Bay Town Trolley. Aviation projects are furnished by the Northwest Florida Beaches International Airport. The port projects are furnished by the Port of Panama City.

Mr. Kramer said there were two public outreach events; May 7 and May 10, 2019. The May 7 event was at the Bay County Government Center. There was a public outreach event at the Panama City Beach Library on May 10, 2019. A public workshop was held at Panama City Hall on
May 23, 2019. There was a workshop for the TPO, TCC, and CAC on May 23, 2019 at the Panama City Hall.

Mr. Kramer said comments from the outreach events were in the agenda package. Recommendations were also listed in the agenda package. The recommendation for non-SIS Priority #1 was that the ITS go from $500,000 to $600,000. There was a recommendation for the #1 TSM project to go from $500,000 to $600,000 for the ITS.

Mr. Kramer said there will be another round of TPO and advisory committee workshops on July 1, 2019 at Panama City Hall at 10:30 am. He said this will be an action item at the July 24, 2019 TPO meeting. The draft Project Priorities need to be sent to FDOT by August 1, 2019.

B. Review of the Draft Bay County TPO 2045 Long Range Transportation Plan Scope of Services

Mr. Kramer said every five years the TPO updates the Long Range Plan. The current plan was adopted June 22, 2016. The 2045 Plan needs to be adopted by June 22, 2021. The draft Scope of Services was sent to the Federal Highway Administration, the Federal Transit Administration, and FDOT on June 4, 2019. Comments are to be received by July 3, 2019.

Mr. Kramer said funds identified were $324,00 for consultant services. The item will be presented for action to the TPO in July 2019.

C. Review of the Draft Bay County Transportation Planning Organization (TPO) Public Participation Plan (PPP) Major Update

Ms. Ellers said the PPP outlines the outreach efforts for TPO products. She said the LRTP will not have its own public involvement plan. They will utilize the TPO plan to eliminate duplication of effort.

Ms. Ellers said the update was initiated by the Federal Highway Administration’s four-year certification review and the FL-AL TPO. Innovative ways of reaching the public are being implemented such as virtual workshops and surveys. A link to the draft plan was provided in the agenda. The 45-day review period opened May 17, 2019. Comments are to be received by July 5, 2019.

8. PLANNING INFORMATION PACKAGE

Included in the agenda packet were the following:

- TCC and CAC April Meeting Minutes
- Bay April Actions Report
- Bay County TPO Subcommittee Minutes April 2019
- Bay County TPO 2019 Schedule

9. TRANSIT ACTION ITEMS
A. Consideration to allow the Florida Department of Environmental Protection to access TPO property to conduct review and testing

Ms. Bradley said the Florida Department of Environmental Protection (DEP) would like to have approval to come onto their site. The DEP will observe old existing petroleum sites and try to close the sites. The DEP will hire consultants if permitted to view the sites.

Mr. Bryant moved to recommend the TPO authorize the TPO chairman to approve allowing the Florida Department of Environmental Protection to access TPO property to conduct review and testing. Mr. Mackey seconded the motion and it was passed unanimously.

10. TRANSIT UPDATE

Ms. Bradley advised actions being taken to restore their buildings resulting from Hurricane Michael. Ms. Bradley asked the TPO to approve an invitation to bid to start in July 2019. The expectation is to have a contractor onboard in August or September 2019 for both buildings. The invitation to bid will go out in late June 2019.

Ms. Bradley provided an update on how much money was brought in on advertising on fixed route vehicles. She said through May 2019 approximately $10,000 was received. Some of the fixed route vehicles still need to be wrapped with advertising. Contracts have been obtained to wrap two additional vehicles. She said by the end of the year they should receive $20,000 in advertising revenue. Next year should be approximately $35,000 from advertising on fixed route vehicles. It is expected advertising on demand response vehicles will bring in an additional $15,000.

11. TRANSIT INFORMATION PACKAGE

- Transit Bay Town Trolley (BTT) Bay Area Transit (BAT) Revenue & Ridership Report

12. OTHER BUSINESS

Mr. Smith advised that the next Bay TPO meeting will be July 24, 2019 at the Bay County Government Center. The TCC will meet at 11:00 a.m., the CAC will meet at 1:30 p.m., and the TPO will meet at 3:30 p.m.

13. ADJOURNMENT

There being no further business the meeting adjourned at 11:53 a.m.
Members attending:
Ali Frohlich, Chairman
Walter Akins
John Lincoln III
Leon Miller
James Pretlow
Thomas Robinson

Members not attending:
Pamela Dorwarth
Wilda Hodge
Marty Kirkland
Patty J Strohmenger
Jo Ann Stone
Guy York

Others attending:
Angela Bradley Bay County
David Griggs City of Callaway
Gene Keen Bay Town Trolley
Donna Green FDOT
Cory Wilkinson HDR
Austin Mount ECRC Staff
Mary Beth Washnock ECRC Staff
Tiffany Bates ECRC Staff
Caitlin Cerame ECRC Staff
Brittany Ellers ECRC Staff
Gary Kramer ECRC Staff
Jill Lavender ECRC Staff
Dorothy McKenzie ECRC Staff
Cameron Smith ECRC Staff
Howard Vanselow ECRC Staff

1. CALL TO ORDER/PLEDGE/INVOCATION
Chairman Frohlich called the meeting to order.

2. PUBLIC FORUM
There were no public speakers to address the committee.
3. **PLANNING CONSENT AGENDA:**

Chairman Frohlich advised that there were no changes to the agenda.

A. Approval of the April 2019 Meeting Minutes

   Chairman Frohlich called for approval of the April 24, 2019 CAC Meeting Minutes.

   **Mr. Lincoln moved to approve the CAC April 24, 2019 minutes; Mr. Pretlow seconded the motion. The motion was passed unanimously.**

B. Consideration of Citizens’ Advisory Committee (CAC) Application from Mr. Robert Waddell

   Chairman Frohlich called for recommendation of approval of new CAC member, Mr. Waddell.

   **Mr. Lincoln moved to recommend that the TPO approve Mr. Robert Waddell’s CAC application; Mr. Pretlow seconded the motion. The motion was passed unanimously.**

C. Election of CAC Chair and Vice Chair for Fiscal Year 2020

   Chairman Frohlich asked Mr. Lincoln for CAC chair and vice chair nominations from the nominating committee.

   Mr. Lincoln said Mr. Ali Frohlich was nominated for chair and Mr. Guy York was nominated for vice chair for the next two years.

   **Mr. Akins moved to approve Mr. Ali Frohlich as chair and Mr. Guy York as vice chair for Fiscal Year 2020 and Fiscal Year 2021. Mr. Pretlow seconded the motion. The motion was passed unanimously.**

4. **PLANING ACTION ITEMS:**

A. Consideration of Resolution BAY 19-06 to Adopt Bay TPO FY 2020-2024 Transportation Improvement Program (TIP) and Authorize TPO to Administratively Amend the FY 2020-2024 TIP to Include the Projects in FDOT’s Variance Report

   Mr. Kramer said the FY 2020-2024 TIP is the end product of the cycle that began with the TPO adoption of the FY 2020-2024 Project Priorities in September 2018. The FDOT presented the 2020-2024 Work Program in December 2018.

   The draft FY 2020-2024 TIP was posted in a link in the agenda enclosure on June 24, 2019 and a link was also emailed to the TPO, CAC and TCC members. Comments were received and addressed in the FY 2024 TIP.
Mr. Lincoln moved to recommend the TPO authorize the TPO chairman to sign Resolution BAY 19-06 to adopt Bay TPO FY 2020-2024 TIP and authorize TPO to administratively amend the FY 2020-2024 TIP to include the projects in FDOT’s Variance Report. The motion was seconded by Mr. Pretlow and was passed unanimously.

B. Consideration of Resolution Bay 19-05 to Amend the 2040 Long Range Transportation Plan Needs and Cost Feasible Plans for 13 Projects

Mr. Kramer said the Long Range Transportation Plan (LRTP) must maintain a 20-year planning horizon and is updated every five years. The 2040 LRTP was adopted June 22, 2016. The next LRTP needs to be adopted by June 22, 2021.

Mr. Kramer said the three important elements of the LRTP are the goals and objectives, needs plan, and cost feasible plan. This amendment is the third amendment to the LRTP and contains 13 projects.

Mr. Kramer said on May 13, 2019 there were two public workshops. One workshop was at Panama City, City Hall and the other workshop was at Gulf Coast State College. A letter of support was received from the Gulf Bay County Chamber of Commerce. A public hearing will be held at the TPO meeting 6/26/19.

Mr. Lincoln said there was some alleged controversy over the flyover. He asked if there was any impact to the 2040 plan. Mr. Kramer said that project is included in the first amendment for the US 231 six laning from 98 to 23rd Street.

Mr. Robinson asked if a process to prevent out of control development, so that congestion doesn't just come back again is included in the process.

Mr. Robinson said if a road is built to bypass a congested area, and then there is undeveloped area in that region, the new road could then be a conduit for more development, making more congestion. He asked if there is a safeguard to prevent further development so the congestion relief is maintained.

Mr. Kramer said the local government controls the land use. He said if they have it in place for controlling the development in their land development code, then they could do that. He said the local governments are in charge of issuing the building permits.

Mr. Robinson said there is no continuity of the process to make sure traffic congestion is maintained in the long term. He asked if the CAC had any control over that. Mr. Kramer said it is controlled by the local governments. Mr. Kramer said when FDOT build the roads they involve the local governments in the processes.

Chairman Frolich said it there are checks and balances at the TPO level. He said when they come to the county government at the county commission meetings, the same people are on the TPO board.
Chairman Frohlich said all the property, for example along the West Bay Parkway, is going to be developed. He said when it is developed it will come in front of the county for approval and they are the same commissioners that sit on the TPO.

Mr. Kramer said the day prior a land use subcommittee for the 2045 long range plan meeting was held. He said the local governments are involved and they can tell them where the growth is occurring, and they can build the model from that information. Mr. Kramer said the driveway permits are issued by FDOT.

Ms. Green said FDOT looks out years into the future, and works with local governments when they look at long range plans for roads.

Chairman Frohlich left the meeting and Mr. Lincoln became the chair for the remainder of the meeting.

Chairman Lincoln said the people that sit on the county commission are in favor of new development because it brings more homes and people, which increases their tax base. He said it doesn’t do much because they let the developers off the hook for providing for roadway and other items. He said St. Joe has taken advantage of Panama City Beach. He said they give the land for the right-of-way, with the idea that both sides of the road are going to be developed. He said they make money on it; however, provision must be made for fire, police, water, and emergency services. He said it is a burden to the communities and a burden on the roadways.

Mr. Robinson said the additional congestion is his specific concern. Chairman Lincoln said additional congestion is the ultimate outcome.

Mr. Robinson said if they are in a position where they can have impact, then they can influence the situation, which is what the CAC is for. Her said if the CAC says they are going to build a road to reduce congestion, then it should be for the purpose of reducing congestion. He said if there needs to be coordination to make that happen, he would recommend to the TPO that they put that into the process. He asked that the CAC be part of the process.

Mr. Kramer said ultimately they are going to reduce congestion. He said if they update the long range plan every five years, there is a purpose and needs statement for all the projects in the needs plan. Mr. Robinson said it is the impact of development that he was referring to.

Mr. Kramer said perhaps when the CAC gets into the goals and objectives part of the long range plan it would be a good time to look at that part of the process.

Chairman Lincoln asked when the meetings will start for the 2045 LRTP development. Mr. Kramer said the scope is reviewed this month and action will be next month. He said there will be a steering committee.
Mr. Pretlow moved to recommend the TPO authorize the TPO chairman to sign Resolution BAY 19-05 to amend the 2040 Long Range Transportation Plan Needs and Cost Feasible Plans for 13 projects. The motion was seconded by Mr. Robinson and was passed unanimously.

C. Consideration of Resolution BAY 19-08 Approving the Scope of Work for the Regional Rural Transportation Plan

Mr. Wilkinson said as one of the general planning consultants for the TPO, his team will work on a new work product. He said Mr. Kramer would lead the project while HDR would be the consultant.

Mr. Wilkinson explained the scope of work. He said the input for the project is from FDOT as well as the guidance they get for the long range transportation plan. This year, one of the planning emphasis areas is better connection between rural planning and urban planning. He said they are looking at a rural plan as an outreach and a better way to link the urbanized areas to the rural areas. He said this gives the rural communities more of a voice in the transportation planning process.

Mr. Wilkinson said the issues they are dealing with in the rural areas are tourist movement to the beach and evacuation in the opposite direction when there are storms. He said they are also looking at patterns of travel for agriculture, industry, and recreation, and how those patterns of travel link to the urbanized area.

Mr. Wilkinson said funding for the study is in the Unified Planning Work Program. Each of the three TPOs have allocated funds. Bay County has allocated $18,000.

Mr. Wilkinson said in the scope of the plan they will be looking at corridor mapping and patterns of travel linking the rural area to the urbanized area. These are regional corridors that extend from out of state, pass through the rural area, and extend to the urbanized area.

Mr. Wilkinson said the plan encompasses ten counties and is in the FDOT District Three jurisdiction. He said there are three regional TPOs in the region. He said the Northwest Florida Regional TPO is made up of members of the Florida-Alabama and Okaloosa-Walton TPOs. Mr. Wilkinson went to the NWFL TPO for approval of the scope, but there was no quorum, so no action was taken. FDOT advised going to each of the three TPOs for approval.

Mr. Wilkinson said the Bay County is entirely urbanized, and is part of the Bay, Gulf, Holmes and Washington Regional Transportation Partnership. The RTP did not have a quorum at their meeting either, so no action was taken. Hence Mr. Wilkinson asked the Bay County TPO for approval of the regional plan. All four counties in the RTP were being considered. From a regional perspective they still had a gap with Jackson and Calhoun counties and will extend into the next planning council region to pick up Jackson and Calhoun counties. A ten-county area was being covered in the plan.

ECRC will lead in public involvement. Various organizations will be surveyed focusing on the
county commissioners. They will speak to the county commissioners in the rural areas to identify the patterns and needs for transportation corridors in the rural areas.

Within a year a draft plan will be presented for approval. The plan will consist of maps of the corridors. Corridors will be identified that have need for improvement. There will be consideration given to boundary adjustments for the Florida-Alabama and Okaloosa-Walton TPO areas. There will be no boundary adjustments for Bay County.

Mr. Lincoln moved to recommend the TPO authorize the TPO chairman to sign Resolution BAY 19-08 approving the Scope of Work for the Regional Rural Transportation Plan. The motion was seconded by Mr. Pretlow and was passed unanimously.

D. Consideration of Transportation Alternatives (TA) Program Management Task Order and review of TA Scoring Criteria

Ms. Cerame said the TA program can fund a variety of projects. In May 2019 there was a public workshop in Crestview to discuss scoring criteria. The scoring criteria will be presented in July 2019 for approval. In the fall of 2019 FDOT will release the TA solicitation. There will be a process for submitting applications. In February 2020 the top two applications will be presented to the TPO.

Ms. Cerame said at the May workshop there was discussion regarding having the consultant handle a portion of the TA program management. The consultant would receive and evaluate the applications, and conduct an application review workshop. The consultant would approve the final list and submit to the TPO for approval.

Ms. Cerame said since FDOT is only accepting two applications per TPO, it was determined that each jurisdiction should submit two applications. A resolution of support will be needed from the local jurisdictions supporting applications.

Ms. Cerame said the TCC reviewed the scoring criteria and made some changes to the language and minor scoring changes. Comments will be received until July 2, 2019.

Mr. Lincoln moved recommend the TPO authorize the TPO chairman to approve TA Program Management Task Order and review of TA Scoring Criteria. The motion was seconded by Mr. Pretlow and was passed unanimously.

5. FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) UPDATE

Ms. Green said during the last meeting the CAC asked that FDOT provide a complete streets presentation. She provided a handout for the presentation. She said the complete streets design includes enhancements to the corridor that will benefit all transportation users. She said complete streets uses context classifications to determine the approach that will best benefit the corridor being considered.
Ms. Green said there is no additional funding for complete streets projects. She said they consider the design features as part of the transportation projects that are already taking place along a corridor. She said the criteria for complete streets is in the Florida Design Manual.

Ms. Green said Mr. Starskey Harrell of FDOT is the Complete Streets Coordinator.

Chairman Frohlich asked if there was a public hearing scheduled for the West Bay Parkway PD&E. Ms. Green said she did not have a date and would provide it later.

Mr. Miller had a question regarding a signal at SR 77. Mr. Miller said previously they discussed Highway 77 and 17th Street. He asked if the request to add turn arrow on 17th Street was turned down. Ms. Green said she would check to see why they do not have arrows on 17th Street. Mr. Lincoln said sometimes on both sides of the road, on the east and west side, there would be 15 to 20 cars trying to turn. He said there is not an arrow for directional turns, and sometimes only two cars can pass. He said people must wait through five to six red lights. He said this also pertained to the signal at 12th/SR 77. He was told at a city commission meeting that FDOT turned down the request. Ms. Green said she would check to find out if a study was done and why it was turned down.

Chairman Frohlich said at a previous meeting there was a concern about Richard Jackson Street. He said there had been a public meeting and half of the complaints were about that intersection and accidents. Ms. Green asked if he meant Richard Jackson near Lowes and Home Depot. It was verified that was the location in question. Ms. Green said the CAC missed the road safety audit that was taking place at that location. She said Mike Lewis, with FDOT’s safety office, was there with Panama City Beach police department. They are looking at that area. They are looking at the medians between Home Depot and Lowes, and the turning and access. Chairman Frohlich said one access was already closed since the last meeting. Ms. Green said closing the access was at the request of the police department.

Mr. Lincoln said there are two lanes going directly across Richard Jackson and very seldom are they both filled. He said the stacking lane for the eastbound turn is one lane and it is backed up past the Home Depot entrance. Ms. Green said with the road safety audit they are looking at the movement at the intersection.

Chairman Frohlich said the Moylen Road intersection was a concern. He said there is a need for a right hand turn off Moylen Road onto US 98 that goes eastbound. Ms. Green said Mr. Paulk of FDOT sent an email to Traffic Safety and Records regarding that issue and that it is being looked at as part of the project.

Mr. Lincoln said the other area is Allison Street. He said there have been numerous deaths and accidents at Allison. He said Allison needs to be a right turn. He said divert should not be able to turn left. He said there is space for a stacking lane so drivers could turn right. He said if drivers want to go westbound, they could loop back. He said it was brought to the county five years ago and the county has not responded. He said Back Beach Road is an FDOT road.
Mr. Lincoln said regarding SR 77, at 17th Street there are approximately 97 apartments being built. He said the Winn Dixie will be opening in the shopping center next month and there will be more traffic at 17th Street and SR 77.

Mr. Robinson asked what happens after an assessment is done. Chairman Frohlich said when the CTST convenes, there is a separate pot of money for those intersections when it is a safety issue. Ms. Green said they use their safety dollars and move quicker.

Mr. Akins said he brought up several times that the Panama City, city limits sign at 23rd Street is off its base. He said it had been in that condition for over three years. He said he does not know who owns the sign. Ms. Green said all the signs that FDOT has jurisdiction over are being looked at presently, and she would investigate to determine who owns the sign.

Chairman Frohlich asked Ms. Green for an update at the next meeting on the 23rd Street flyover. Ms. Green said in late summer there would be a traffic shift. She said they are working to complete a permanent westbound US 98 lane.

6. PLANNING PRESENTATIONS (no action)

A. Review of Draft Bay County TPO FY 2021-2025 Project Priorities

Mr. Kramer said the priorities are developed from the Cost Feasible Plan, for the Long Range Transportation Plan (LRTP). When the Project Priorities are adopted, they will be sent to FDOT to develop the FDOT Five-Year Work Program. The TPO’s version of the Five-Year Work Program is the Transportation Improvement Program.

Mr. Kramer said on May 7, 2019 a public outreach event was held at the Bay County Government Center. On May 10, 2019 there was an outreach event at the Panama City Beach Library. On May 23, 2019 there were public workshops at Panama City Hall. There was also a TPO/TCC/CAC workshop at Panama City, City Hall on May 23, 2019.

Mr. Kramer said on page one of the draft document there was a recommendation under the #1 non-SIS priority to increase the funding to $600,000. The same change was recommended for the TSM project priority. Some of the non-SIS projects were recommended to be moved to SIS projects. SR 390 from SR 77 to US 231 and Thomas Drive flyover were recommended to be delayed until the next LRTP update.

Mr. Kramer said there will be TPO/TCC/CAC workshops on July 1, 2019 at the Panama City Hall. The Project Priorities will be presented for adoption in July 2019. When the priorities are adopted they will be sent to FDOT, by August 1, 2019.

B. Review of the Draft Bay County TPO 2045 Long Range Transportation Plan (LRTP) Scope of Services

Mr. Kramer said every five years the LRTP is updated. The 2040 LRTP was adopted June 22, 2016. The next LRTP will be adopted by June 22, 2021. The draft scope of services was sent
to the FDOT, Federal Highway Administration, and the Federal Transit Administration on June 4, 2019. Comments are to be received by July 3, 2019. There are eight tasks identified in the scope of services in addition to the responsibilities of the consultant, TPO staff, and the FDOT. The item will be presented for action in July 2019.

Mr. Kramer said in July 2019 the recommendations for the steering committee will be presented. Chairman Frohlich asked when they have a steering committee if the CAC can provide representatives. Mr. Kramer said there should be four representatives from the CAC and four from the TCC. Mr. Robinson said he would serve on the steering committee. Mr. Lincoln also said he would serve on the committee.

C. Review of the Draft Bay County Transportation Planning Organization (TPO) Public Participation Plan (PPP) Major Update

Ms. Ellers addressed a question Mr. Robinson had about the Project Priorities. She said the bulleted list is an outline of what public involvement will be included.

Ms. Ellers said the PPP is an outline of how the community will be reached out in order to receive the community’s input on the TPO process. The update was initiated by the federal certification review of the Florida-Alabama TPO last year. She said new technologies were added to the plan. There will be a greater attempt to engage people on social media.

The PPP was opened for comments on May 17, 2019. Comments are to be received by July 5, 2019. The PPP will be presented for final approval in July 2019.

7. PLANNING INFORMATION PACKAGE:

Enclosed in the agenda were the following items:

- TCC and CAC April 2019 Meeting Minutes
- Bay April 2019 Actions Report
- Bay County TPO Subcommittee Minutes April 2019
- Bay County TPO 2019 Meeting Schedule

8. TRANSIT ACTION ITEMS

A. Consideration to allow the Florida Department of Environmental Protection (DEP) to access TPO property to conduct review and testing

Chairman Frohlich said this was an action item to allow DEP to access and conduct their review and testing of the TPO property. Ms. Bradley said this was to allow access on an old site that was a petroleum site in the 1980’s, at the transit property. DEP wants to conduct tests to determine if it qualifies for a low score assessment. If it does qualify, DEP will pay for the consultant and other services. This will allow DEP to take the item off their list for testing every year.
Mr. Pretlow moved to recommend the TPO authorize the TPO chairman to approve allowing the Florida Department of Environmental Protection to access TPO property to conduct review and testing. The motion was seconded by Mr. Lincoln and it was passed unanimously.

9. TRANSIT UPDATE

Ms. Bradley said since Hurricane Michael trolley staff have been in temporary offices. She said the TPO is being asked if they can move forward with the request for an invitation to bid on the property. Ms. Bradley said she worked with the insurance companies and a scope of work was agreed upon. They said they would take the bidder’s price as long as it does not exceed the limit; there is a $3.3 million policy on both buildings at the transit yard. Ms. Bradley said she received approval from the committees and the TPO to renovate one of the buildings.

Ms. Bradley said the advertising on the fixed route vehicles is going well. All, but three vehicles have advertising on them. She said they expect to receive $20,000-this year in advertising sales on the fixed route system. In 2020 Ms. Bradley expects to receive $35,000 to $40,000, plus additional revenue the demand response will create.

Mr. Pretlow said he traveled behind a wrapped bus that had advertising and it was all black. He said that was unattractive. Ms. Bradley said she has been working with the advertising agency to be sure “public transportation” is left on the vehicles and some vehicles will have to be redone.

Chairman Frohlich noted that transit ridership has increased, and most stops have been cleaned up. Ms. Bradley said they have new shelters at the transit yard, and they need to find a contractor that knows all the requirements before installing the shelters.

10. TRANSIT INFORMATION PACKAGE

- Transit Bay Town Trolley (BTT) Bay Area Transit (BAT) Revenue & Ridership Report

11. OTHER BUSINESS

Chairman Frohlich advised the next meeting will be held July 24, 2019.

12. ADJOURN - There being no further business the meeting adjourned at 2:45 p.m.
MEMORANDUM

DATE: June 28, 2019

TO: Mr. Bryant Paulk, AICP, FDOT Urban Liaison
    Ms. Donna Green, FDOT Urban Liaison

CC: TPO, TCC, and CAC Members

FROM: Cameron Smith, Transportation Program Coordinator

RE: TPO Actions Report – June 26, 2019

The following items were discussed and acted upon by the Bay County Transportation Planning Organization (TPO) at the June 26, 2019 meeting. The Florida Department of Transportation (FDOT) has requested a copy of this report so the appropriate FDOT department directors can take action as requested by the TPO. Copies are sent to local government representatives for coordination with local plans.

TRANSPORTATION IMPROVEMENT PROGRAM

The TPO approved by roll call vote Resolution BAY 19-06 to adopt Bay TPO FY 2020-2024 Transportation Improvement Program (TIP) and authorize TPO to administratively amend the FY 2020-2024 TIP to include the projects in FDOT's Variance Report. This action was recommended because the TIP has been developed in coordination with FDOT and local governments and is consistent with the TPO Long Range Transportation Plan, Transportation Systems Management Priorities, Transportation Alternatives Program Project Priorities, and Aviation, Port, and Transit Master Plans.

LONG RANGE TRANSPORTATION NEEDS & COST FEASIBLE PLAN

The TPO approved by roll call vote Resolution Bay 19-05 to Amend the 2040 Long Range Transportation Plan Needs and Cost Feasible Plans for 13 Projects: (1) US 231 (SR 75) from SR 30A (US 98) to 23rd Street (SR 368); (2) SR 77 (Martin Luther King, Jr. Blvd) from SR 30A (US 98) to 23rd Street (SR 368); (3) US 231 (SR 75) from 23rd Street (SR 368) to Pipeline Road; (4) Transmitter Road (CR 2327) from C Street to Brooke Street; (5) US 231 (SR 75) from Pipeline Road to Penny Road; (6) SR 30A (US 98) Panama City Beach Parkway from Mandy Lane to Nautilus Street; (7) SR 30A (US 98) Panama City Beach Parkway from Nautilus Street to Richard Jackson Boulevard; (8) SR 30A (US 98) Panama City Beach Parkway from Richard Jackson Boulevard to Hathaway Bridge; (9) East Avenue from Port Entrance to SR 30 (US 98B); (10) CR 389 (East Avenue) from SR 30 (US 98B) to CR 2337 (Sherman Avenue); (11) West Bay Parkway from SR 30 (US 98A) in Walton County to SR 79; (12) Jenks Avenue from Baldwin Road to SR 390; and (13) New Connector Road from CR 2321/SR 390 to Titus Road.
REGIONAL RURAL TRANSPORTATION PLAN
The TPO approved Resolution BAY 19-08 Approving the Scope of Work for the Regional Rural Transportation Plan. This action was recommended in order for the project to proceed.

TRANSPORTATION DISADVANTAGED PLANNING
The TPO approved under consent Resolution BAY 19-07 to Authorize Filing of the Transportation Disadvantaged Trust Fund Planning Grant Agreement with the Commission for Transportation Disadvantaged. This action was recommended to ensure that planning for the transportation disadvantaged needs of the area continues and that state operating assistance will continue to be available.

The TPO approved under consent the membership certification for the Bay County Transportation Disadvantaged Coordinating Board. This action was recommended to maintain the function of the Transportation Disadvantaged Coordinating Board in Bay County.

TRANSPORTATION ALTERNATIVES PLANNING
The TPO approved a Transportation Alternatives (TA) Program Management task order for the TA program management scope of services.

TPO ADMINISTRATION
The TPO approved the Technical Coordinating Committee (TCC) recommendation of Keith Bryant as the TCC Chairman and Marc Mackey as the TCC Vice Chair for FY 2020.

The TPO approved the Citizens Advisory Committee (CAC) recommendation to retain Ali Frohlich as the CAC Chairman and Guy York as the CAC Vice Chair for FY 2020.

The TPO selected Commissioner Pat Perno to serve as an alternate member to the Bay Trolley Advertising Subcommittee.

The TPO voted to approve Mr. Robert Waddell’s application to serve on the Citizens Advisory Committee (CAC).

PUBLIC TRANSPORTATION ITEMS
The TPO approved to allow the Florida Department of Environmental Protection to access TPO property to conduct a review and testing. This action was recommended to allow the Florida DEP access to the site at 919 Massalina Drive and do a Low Score Assessment (LSA) to further assess if the documented petroleum discharge from the 1980’s could qualify for closure through FDEP’s program.

The TPO approved under consent to execute an Invitation for Bid (IFB) and Scope of Work for the selection of a Building Contractor to reconstruct the Bay County Transit System Operations and Maintenance Facility located at 919 Massalina Drive and reconstruction/remodel of the Bay County Transit System Administration Facility located at 1021 Massalina Drive. This action was recommended to proceed with the Invitation for Bid (IFB).
AIR QUALITY UPDATE

SUBJECT: Air Quality Status Report
REPORTING PERIOD: April-June 2019
ORIGIN OF SUBJECT: Unified Planning Work Program, Task C-3
LOCAL GOVERNMENT ACTION NEEDED: Monitor

BACKGROUND: Based on extensive scientific evidence about ozone effects on public health and welfare, EPA set the National Ambient Air Quality Standard (NAAQS) for ground level ozone at 70 parts per billion (ppb). Northwest Florida is in attainment; however, if Florida has any areas designated as nonattainment, Florida DEP will develop a State Implementation Plan (SIP) providing for the measures necessary to bring the areas into compliance with the revised NAAQS. Transportation conformity would be required in these nonattainment areas meaning a periodic demonstration must be made that transportation activities will not cause new air quality violations, worsen existing violations, or delay timely attainment of the NAAQs.

The purpose of this report is to provide the TPOs with current information on ozone levels in the Metropolitan Planning Area (MPA). The Florida Department of Environmental Protection (FDEP) publishes annual Air Quality Status Attainment Reports. Attainment Reports are a three-year average of the four highest annual eight-hour ozone readings. The ozone season is from April 1 through October 31.

RECOMMENDED ACTION: This item is for information only.

REPORT: The federal standard for ozone has been established at a level equivalent to 70 parts per billion averaged over any eight-hour period. An area will be considered in violation (not meeting the standard) if the average of the annual four highest maximum daily eight-hour average ozone concentration at any ozone monitor for a three-year period exceeds 70 parts per billion. The table below shows the highest eight-hour averages of ozone in each TPO region for the reporting period, the three-year attainment average for 2018, and the three-year running average to date.

<table>
<thead>
<tr>
<th>TPO</th>
<th>Air Quality Monitoring Station</th>
<th>Highest 8-Hour Ozone Parts Per Billion (Date of Reading)</th>
<th>2018 3-year Attainment Average</th>
<th>2019 Year-to-date 3-year Avg.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Florida-Alabama</td>
<td>Ellyson Industrial Park Pensacola NAS Woodlawn Beach Middle School</td>
<td>64 (June 4) 71 (June 13) 68 (June 13)</td>
<td>65 63 61</td>
<td>64 63 61</td>
</tr>
<tr>
<td>Okaloosa-Walton</td>
<td>Fort Walton Beach</td>
<td>63 (June 4, 13)</td>
<td>61</td>
<td>61</td>
</tr>
<tr>
<td>Bay County</td>
<td>St. Andrews State Park</td>
<td>65 (May 16)</td>
<td>60</td>
<td>59</td>
</tr>
<tr>
<td>Regional</td>
<td>Bonifay, Holmes County</td>
<td>65 (June 4)</td>
<td>58</td>
<td>58</td>
</tr>
</tbody>
</table>

*Note: ozone monitoring data less than three months old have generally not been verified and checked for quality assurance in accordance with federal requirements
ADDITONAL INFORMATION:

Ground-level Ozone (Smog) – Ozone also occurs naturally near the earth’s surface. However, man-made emissions of VOCs and NOx can cause additional ozone, the primary component of urban smog, to be formed. This additional ozone, which can more than triple the amount of natural ground-level ozone, can cause health and environmental damage. Ozone builds up near the ground through a series of complex chemical reactions involving VOCs and NOx in the presence of sunlight. VOCs are produced by natural sources, such as trees; fuel combustion in engines and industrial operations; some types of chemical manufacturing operations; evaporation of solvents in consumer and commercial products; and evaporation of volatile fuels such as gasoline. NOx are emitted from motor vehicles; off-road engines such as aircraft, locomotives and construction equipment; fossil-fuel burning power plants and other industrial facilities; and other sources of combustion.

Ozone concentrations can reach unhealthy levels when the weather is hot and sunny with relatively light winds. Even at relatively low levels, ozone may cause inflammation and irritation of the respiratory tract, particularly during physical activity. The resulting symptoms can include breathing difficulty, coughing and throat irritation. Breathing ozone can affect lung function and worsen asthma attacks. Ozone also can increase the susceptibility of the lungs to infections, allergens and other air pollutants. Groups that are sensitive to ozone include children and adults who are active outdoors, and people with respiratory disease such as asthma. Sensitive people who experience effects at lower ozone concentrations are likely to experience more serious effects at higher concentrations.

The U.S. Environmental Protection Agency has established a health-based air quality standard for ozone. The Florida Department of Environmental Protection, in cooperation with several county air pollution control agencies, monitors ozone air quality in Florida’s major urban areas.

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1 floridadep.gov/air/air/content/air-quality-101 (accessed July 9, 2019)

For additional information, contact Ms. Katie Wilhelm at (850) 332.7976 x280 or katie.wilhelm@ecrc.org.
Below are the 2019 scheduled meeting dates for the Bay County Transportation Planning Organization Board and Committees. More information will be released as soon as it is available.

(Meeting schedule details are subject to change. For updates and agendas, please visit [www.ecrc.org](http://www.ecrc.org) or email tiffany.bates@ecrc.org.)

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 26</td>
<td>Bay County Government Center, 840 W 11th Street, Panama City</td>
<td>11 a.m.</td>
</tr>
<tr>
<td>July 24</td>
<td>Bay County Government Center, 840 W 11th Street, Panama City</td>
<td>1:30 p.m. Technical Coordinating Committee</td>
</tr>
<tr>
<td>October 23</td>
<td>Panama City - City Hall, room 010, 501 Harrison Avenue, Panama City</td>
<td>3:30 p.m. Citizens’ Advisory Committee</td>
</tr>
<tr>
<td>December 4</td>
<td>Panama City - City Hall, room 010, 501 Harrison Avenue, Panama City</td>
<td>Transportation Planning Organization</td>
</tr>
</tbody>
</table>
SUBJECT: Consideration of a Public Hearing and Adoption of the Federal Fiscal Year (FFY) 2019 Federal Transit Administration (FTA) Section 5307 Grant Application Program Projects


LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: Notice is hereby given that the Bay County Transportation Planning Organization is applying to the Federal Transit Administration (FTA) for a Section 5307 Urbanized Area Formula Grant providing capital and operating assistance to the public transportation system operated as Bay Area Transportation/Bay Town Trolley for FFY 2019. Bay Area Transportation provides demand response service throughout Bay County and Bay Town Trolley operates the fixed-route system with deviation in portions of the urbanized area.

Attached are the following:
- Program of Projects
- Notice of Public Hearing

RECOMMENDED ACTION: Approval of a motion adopting the Federal Fiscal Year 2019 Federal Transit Administration Section 5307 Grant Application Program of Projects. This action is recommended so that the Bay County TPO may move forward with applying for the grant funds. Please contact Ms. Angela Bradley, Bay County Board of County Commissioners, at 850-248-8161 or abradley@baycountyfl.gov, if additional information is needed.
Bay County Transportation Planning Organization

Bay Area Transportation/Bay Town Trolley

RE: Federal Fiscal (FFY) Year 2019 Federal Transit Administration (FTA) Section 5307 Grant Application - Program of Projects and Public Hearing

Notice is hereby given that the Bay County Transportation Planning Organization is applying to the Federal Transit Administration (FTA) for a Section 5307 Urbanized Area Formula Grant providing capital and operating assistance to the public transportation system operated as Bay Area Transportation/Bay Town Trolley for FFY 2019. Bay Area Transportation provides paratransit service throughout Bay County and Bay Town Trolley operates a fixed-route system with deviation in portions of the urbanized area.

Program of Projects

A Program of Projects has been developed in accordance with the FFY 2019 Bay County Transportation Planning Organization's (TPO) Transportation Improvement Program. This Program of Projects includes capital and operating support of the current, coordinated paratransit and fixed-route service. The Program Budget for this grant application follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Federal</th>
<th>State/Local</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Assistance</td>
<td>$700,000</td>
<td>$700,000</td>
<td>$1,400,000</td>
</tr>
<tr>
<td>Preventive Maintenance</td>
<td>$286,275</td>
<td>0</td>
<td>$286,275</td>
</tr>
<tr>
<td>Project Administration</td>
<td>$437,000</td>
<td>0</td>
<td>$437,000</td>
</tr>
<tr>
<td>Bus Support Equip/Facilities</td>
<td>$98,517</td>
<td>0</td>
<td>$98,517</td>
</tr>
<tr>
<td>Security and Misc. Equipment</td>
<td>$209,875</td>
<td>0</td>
<td>$209,875</td>
</tr>
<tr>
<td>Planning –COA</td>
<td>$325,000</td>
<td>0</td>
<td>$325,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$2,056,667</strong></td>
<td><strong>$700,000</strong></td>
<td><strong>$2,756,667</strong></td>
</tr>
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</table>

Toll Revenue credits are the match for capital funds. Operating assistance is matched with State and Local funds. No person, families or businesses will be displaced by this project. This proposed project will not have significant environmental impact upon the service area. Individuals who are transportation disadvantaged, including the elderly and the handicapped, are eligible for reduced fares on the deviated, fixed-route system. The Bay County TPO prohibits discrimination against any person in recruitment, examination, appointment, training, promotion, retention or any other personnel action because of political or religious opinions or affiliations or because of race, color, national origin, sex, age, handicap, marital status, or other non-merit factor.
PUBLIC HEARING

A public hearing authorizing grant submittal will take place at the regular meeting of the Bay County Transportation Planning Organization to be held on **July 24th, 2019 at 3:30 p.m. CDT** in the Commission Chambers at the Bay County Government Center, 840 W. 11th Street, Panama City, Fl. Public comments will be taken at that time. If there are no changes to the Program of Projects as a result of the Hearing, the projects herein advertised will become the Final Program of Projects.

The Bay County TPO adheres to the Americans with Disabilities Act and will make reasonable modifications for access to this meeting on request. Requests must be made at least 48 hours in advance of the meeting in order to allow time to provide the requested services. For additional information, comments or requests, please contact Angela Bradley, Bay County Board of County Commissioners, at 850-248-8161 or abradley@baycountyfl.gov, if additional information is needed.
ENCLOSURE G

ALL COMMITTEES
ENCLOSURE G
ALL COMMITTEES

SUBJECT: Transit Information Items (No Presentation Necessary)

ORIGIN OF SUBJECT: Bay County Staff on Behalf of TPO

LOCAL GOVERNMENT ACTION NEEDED: None

Attached is the following:
  • Transit Financial Report: October 2018-June 2019

RECOMMENDED ACTION: This is for informational purposes only. Please contact Ms. Angela Bradley, Transit Administrator, Bay County staff at 850-248-8161 or abradley@baycountyfl.gov if additional information is needed.
# TRANSIT FINANCIAL REPORT FY18/19

Period of October 2018 - June 2019

<table>
<thead>
<tr>
<th>GRANT NUMBER</th>
<th>GRANT NAME</th>
<th>Current Available Grant Funds FY18/19</th>
</tr>
</thead>
<tbody>
<tr>
<td>FL-2016-012</td>
<td>5307 FFY16</td>
<td>$182,770.00</td>
</tr>
<tr>
<td>FL-2017-093</td>
<td>FFY2016 5339</td>
<td>$8,715.00</td>
</tr>
<tr>
<td>FL-2017-096</td>
<td>5307 FFY17</td>
<td>$679,438.00</td>
</tr>
<tr>
<td>FL-2018-030</td>
<td>5339 FFY2017</td>
<td>$91,187.00</td>
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<tr>
<td>FL-2018-066</td>
<td>5307 FFY2018</td>
<td>$773,441.00</td>
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<tr>
<td>FL-2018-086</td>
<td>5307 FFY2015</td>
<td>$2,238,248.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$3,973,799.00</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PARTNER CONTRIBUTIONS</th>
<th>Received FY18/19</th>
<th>Budgeted FY18/19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trolley Farebox/Pass Sales</td>
<td>$265,909.61</td>
<td>$600,000.00</td>
</tr>
<tr>
<td>BOCC</td>
<td>$68,727.00</td>
<td>$68,727.00</td>
</tr>
<tr>
<td>Callaway</td>
<td>$15,500.00</td>
<td>$15,500.00</td>
</tr>
<tr>
<td>Lynn Haven</td>
<td>$15,500.00</td>
<td>$15,500.00</td>
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<tr>
<td>Panama City</td>
<td>$51,375.00</td>
<td>$68,500.00</td>
</tr>
<tr>
<td>Panama City Beach</td>
<td>$45,500.00</td>
<td>$45,500.00</td>
</tr>
<tr>
<td>City of Parker</td>
<td>$2,000.00</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>Springfield</td>
<td>$5,000.00</td>
<td>$5,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$469,511.61</strong></td>
<td><strong>$823,727.00</strong></td>
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<table>
<thead>
<tr>
<th>EXPENSES</th>
<th>Actual Expenses</th>
<th>Estimated Amount Budgeted FY18/19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Expenses</td>
<td>$1,315,544.40</td>
<td>$2,753,876.00</td>
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<tr>
<td>Utilities</td>
<td>$20,900.98</td>
<td>$33,596.00</td>
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<tr>
<td>Preventative Maintenance</td>
<td>$263,015.72</td>
<td>$395,000.00</td>
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<tr>
<td>Capital Equipment</td>
<td>$317,627.62</td>
<td>$584,550.00</td>
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<tr>
<td>Rehab/Renovate/Construct</td>
<td>$47,091.00</td>
<td>$678,660.00</td>
</tr>
<tr>
<td><strong>EXPENSES TOTAL</strong></td>
<td><strong>$1,964,179.72</strong></td>
<td><strong>$4,445,682.00</strong></td>
</tr>
</tbody>
</table>

TOTAL GRANTS = $4,965,575.00

Q/E 6.30.2019