TRANSPORTATION PLANNING ORGANIZATION MEETINGS
PLEASE NOTE TPO, TCC AND CAC MEETING DATES AND LOCATIONS

**Monday, June 10, 2019**
Technical Coordinating Committee (TCC)- 8:30 a.m.
Pensacola City Hall, 222 West Main Street, Pensacola, Florida

**Tuesday, June 11, 2019 **
Citizens’ Advisory Committee (CAC)- 3:00 p.m.
Pensacola City Hall, 222 West Main Street, Pensacola, Florida

**Wednesday, June 12, 2019**
Transportation Planning Organization (TPO) Board-9:00 a.m.
West Florida Regional Library, 239 North Spring Street, Pensacola, Florida

A. CALL TO ORDER / PLEDGE / INVOCATION- Chairman Jeff Bergosh

B. APPROVAL OF AGENDA
Any new action items to be added to the agenda must be approved by a vote of two thirds (2/3) of the TPO members present.

C. PUBLIC FORUM:
Please obtain a speaker request form from ECRC staff. Speakers are asked to limit their remarks to five minutes.

D. FDOT/ALDOT UPDATES:
1. FDOT UPDATE: Mr. Bryant Paulk, AICP, or Ms. Christy Johnson, AICP, Florida Department of Transportation (FDOT) Urban Liaisons
2. ALDOT UPDATE: Mr. Vincent Beebe, P.E., Alabama Department of Transportation (ALDOT)

E. CONSENT:
1. ALL COMMITTEES: Approval of April 2019 Meeting Minutes
2. **ALL COMMITTEES:** Consideration of Resolution FL-AL 19-07 Adopting the Public participation Process (PPP) Plan for the Florida-Alabama Transportation Planning Organization (TPO)

3. **TPO ONLY:** Consideration of Resolution FL-AL 19-10 to Authorize Filing of the Transportation Disadvantaged Trust Fund Planning Grant Agreement with the Commission for Transportation Disadvantaged

4. **TPO ONLY:** Consideration of the Membership Certification for the Escambia County and Santa Rosa County Transportation Disadvantaged Coordinating Boards

5. **TPO ONLY (SEE ENCLOSURE F):** Election of Technical Coordinating Committee (TCC) Chair and Vice Chair for Fiscal Year (FY) 2020 (July 1, 2019 through June 30, 2020)

6. **TPO ONLY (SEE ENCLOSURE G):** Consideration of Citizens’ Advisory Committee (CAC) Application from Mr. Mike Boltz

**F. ACTION:**

1. **ENCLOSURE A- ALL COMMITTEES (TPO PUBLIC HEARING AND ROLL CALL VOTE REQUIRED)** Consideration of Resolution FL-AL 19-08 Adopting the Florida-Alabama TPO FY 2020-2024 Transportation Improvement Program (TIP) and Authorizing the TPO to Administratively Amend the FY 2020-2024 TIP to Include the Projects in FDOT’s Variance Report -Mr. Gary Kramer, ECRC Staff

2. **ENCLOSURE B- ALL COMMITTEES (TPO PUBLIC HEARING AND ROLL CALL VOTE REQUIRED)** Consideration of Resolution FL-AL 19-09 to Amend the Florida-Alabama 2040 Long Range Transportation Plan for Two Projects: (1) I-10 from Avalon Boulevard to the Okaloosa County Line and (2) I-10 at Beulah Road Interchange -Mr. Gary Kramer, ECRC Staff

3. **ENCLOSURE C- TCC AND TPO ONLY** Consideration of Resolution FL-AL 19-11 Approving the Selection of a Firm for Signalization Consultant Continuing Services and Authorizing the Chairman to Execute the Joint Participation Agreement with the Florida Department of Transportation (FDOT) -Ms. Jill Lavender, ECRC Staff

4. **ENCLOSURE D- TPO ONLY** Consideration of Resolution FL-AL 19-12 Approving the Scope of Work for the Regional Rural Transportation Plan -Mr. Cory Wilkinson, AICP CEP, HDR

5. **ENCLOSURE E- TCC AND TPO ONLY** Consideration of Transportation Alternatives (TA) Program Management Task Order and Review of TA Scoring Criteria -Ms. Caitlin Cerame, ECRC Staff

6. **ENCLOSURE F- TCC AND TPO CONSENT:** Election of Technical Coordinating Committee (TCC) Chair and Vice Chair for Fiscal Year (FY) 2020 (July 1, 2019 through June 30, 2020)

   **PLEASE NOTE: TCC NOMINATING COMMITTEE IS TO MEET 15 MINUTES PRIOR TO REGULAR MEETING TIME** -Ms. Tiffany Bates, ECRC Staff
7. **ENCLOSURE G- CAC AND TPO CONSENT** Consideration of Citizens’ Advisory Committee (CAC) Application from Mr. Mike Boltz - Ms. Brittany Ellers, ECRC Staff

G. **EMERALD COAST REGIONAL COUNCIL CHIEF EXECUTIVE OFFICER’S REPORT- TPO ONLY**
   Mr. Austin Mount, ECRC Chief Executive Officer

H. **MULTI MODAL UPDATE**

I. **PRESENTATIONS** (no action):
   1. **ENCLOSURE H- ALL COMMITTEES** Review of Draft Florida-Alabama TPO FY 2021-2025 Project Priorities - Mr. Gary Kramer, ECRC Staff
   2. **ENCLOSURE I- ALL COMMITTEES** Review of the Draft FL-AL TPO 2045 Long Range Transportation Plan (LRTP) Goals and Objectives - Mr. Gary Kramer, ECRC Staff
   3. **ENCLOSURE J- ALL COMMITTEES** Review of the Draft Berryhill Road Corridor Management Plan (CMP) - Ms. Jill Lavender, ECRC Staff

J. **INFORMATION ITEMS** (no presentation necessary)
   1. **ENCLOSURE K- ALL COMMITTEES**
      - TCC and CAC April Meeting Minutes
      - FL-AL April Actions Report
      - City of Milton Letters to TPO Board
      - 2019 FL-AL TPO Schedule

K. **OTHER BUSINESS**- The next Florida-Alabama TPO meeting will be **Wednesday, July 10, 2019 at 9:00 a.m.** at the Tiger Point Community Center, 1370 Tiger Point Lane, Gulf Breeze, Florida. **Advisory committee meetings** are to be held at Pensacola City Hall, 222 West Main Street, Pensacola, Florida 32502. TCC will meet on **Monday, July 8, 2019 at 8:30 a.m.** The CAC will meet on **Tuesday, July 9, 2019 at 3:00 p.m.**

L. **ADJOURNMENT**

   Stay up to date with TPO events and activities on Facebook: [www.facebook.com/wfrpc](http://www.facebook.com/wfrpc)
   Questions? Email Ms. Tiffany Bates, Transportation Program Coordinator, at [Tiffany.Bates@ecrc.org](mailto:Tiffany.Bates@ecrc.org)
Public participation is solicited without regard to race, color, national origin, sex, age, religion, disability or family status. Reasonable accommodations for access will be made in accordance with the Americans with Disabilities Act and for languages other than English. Please notify Ms. Brittany Ellers of requirements at 850-332-7976, ext. 220 or 1-800-955-8771 for TTY-Florida at least 48 hours in advance.

Introduzca la participación del público se solicita, sin distinción de raza, color, origen nacional, sexo, edad, religión, discapacidad o estado familiar. La OPC hará arreglos razonables para el acceso a esta reunión de acuerdo con el Americans with Disabilities Act, y para los requisitos de idioma que no sean en inglés. Notifique a la Sr. Dan Deanda (dan.deanda@ecrc.org) de los requisitos de acceso o el idioma en el 850-332-7976 ext. 227 o 1-800-955-8771 para TTY-Florida al menos 48 horas de antelación.
CONSENT AGENDA
FOR APPROVAL UNDER CONSENT:

1) **ALL COMMITTEES**: Approval of April 2019 Meeting Minutes

2) **ALL COMMITTEES**: Consideration of Resolution FL-AL 19-07 Adopting the Public Participation Process (PPP) Plan for the Florida-Alabama Transportation Planning Organization (TPO)

3) **TPO ONLY**: Consideration of Resolution FL-AL 19-10 to Authorize Filing of the Transportation Disadvantaged Trust Fund Planning Grant Agreement with the Commission for Transportation Disadvantaged

4) **TPO ONLY**: Consideration of the Membership Certification for the Escambia County and Santa Rosa County Transportation Disadvantaged Coordinating Boards

5) **TPO ONLY (SEE ENCLOSURE F)**: Election of Technical Coordinating Committee (TCC) Chair and Vice Chair for Fiscal Year (FY) 2020 (July 1, 2019 through June 30, 2020) *PLEASE NOTE: TCC NOMINATING COMMITTEE IS TO MEET 15 MINUTES PRIOR TO REGULAR MEETING TIME*

6) **TPO ONLY (SEE ENCLOSURE G)**: Consideration of Citizens’ Advisory Committee (CAC) Application from Mr. Mike Boltz
CONSENT AGENDA

ITEM #1

TPO APRIL MINUTES
Members in Attendance:

Jeff Bergosh, Chair  Escambia County Commission  
Sam Parker, Vice Chair  Santa Rosa County Commission  
Cherry Fitch  Gulf Breeze Mayor  
Heather Lindsay  Milton Mayor  
Doug Underhill  Escambia County Commission  
Robert Bender  Escambia County Commission  
Steven Barry  Escambia County Commission  
Ann Hill  Pensacola City Council  
Jewel Cannada-Wynn  Pensacola City Council  
P. C. WU  Pensacola City Council  
Dave Piech  Santa Rosa County Commission  
Don Salter  Santa Rosa County Commission  
Lane Lynchard  Santa Rosa County Commission  

Members Not in Attendance:

Charles Gruber  Baldwin County Commission  
Jerry Johnson  Orange Beach City Council  
Lumon May  Escambia County Commission  
Gerald Wingate  Pensacola City Council  
Jared Moore  Pensacola City Council  
Robert Cole  Santa Rosa County Commission  

Others in Attendance:

Bryant Paulk  FDOT  
Christy Johnson  FDOT  
Cory Wilkinson  HDR  
Samantha Abel  City of Gulf Breeze  
Jeff Snow  Milton City Council  
Terri Malone  Escambia County  
Kim Aderholdt  NFCU  
Shawn Ward  Santa Rosa County  
David Forte  Escambia County  
Leslie Statler  City of Pensacola  
Tonya Ellis  ECAT  
Dawn Aymami  Hurlburt Field  
Ben Faust  DRMP  
Jamie Gentry  Navarre Press  
Brittany Herbst  Herbst Homes  
Richard Gem  Herbst Homes  
Nicholas Herbst  Herbst Homes  

West Florida Regional Planning Council Staff
A. CALL TO ORDER / PLEDGE / INVOCATION - Chairman Jeff Bergosh
   Chairman Bergosh led the pledge and there was a moment of silence held for the Wood family of Gulf Breeze, FL.

B. APPROVAL OF AGENDA
   Commissioner Underhill moved to approve the February 2019 FL-AL agenda. Commissioner Bender seconded the motion and it was unanimously approved.

C. PUBLIC FORUM
   There were no speakers from the public.

D. FDOT/ALDOT UPDATES:
   1. FDOT UPDATE: Mr. Bryant Paulk, AICP, or Ms. Christy Johnson, AICP, Florida Department of Transportation (FDOT) Urban Liaisons.

      Mr. Paul reported that there was an upcoming public meeting for the Gulf Beach Hwy. PD&E studies. Mr. Paulk stated that it is for both segments of Fairfield Drive to Navy Blvd. and Blue Angel Parkway to Fairfield Drive. The meeting will be held June 18, 2019 at 5:30 P.M at First Baptist Church in Warrington.

      Commissioner Underhill stated that he has heard many compliments about the street lighting that has been installed on Gulf Beach Hwy, as well as the progress of the turn lane under construction at Fairfield. Commissioner Underhill stated that the citizens see the efforts and progress being made and commended FDOT for their work on Gulf Beach Hwy.

   2. ALDOT Update

      Mr. Kramer reported the ALDOT update. Mr. Kramer reported that Mr. Matthew Ericksen, P.E. is the new ALDOT Southwest Region Engineer. Mr. Vince Calametti officially retired April 1, 2019. Mr. Kramer reported that the design plans are complete for widening SR-180 from Foley Beach Express (FBE) to SR-161 project. Mr. Kramer stated that ALDOT is awaiting the final Corps of Engineers permit approval and anticipates a construction letting in June 2019.
Mr. Kramer stated that the new roadway and bridge from FBE to SR-180 (a.k.a. “Waterways” projects) is awaiting environmental permit clearances and ALDOT is finalizing design plans and right-of-way acquisition. Mr. Kramer stated that construction letting is anticipated for summer of 2019. Mr. Kramer reported that the construction is complete for the resurfacing of SR-182 from the Perdido Pass Bridge to the state line. Commissioner Underhill requested a copy of the briefing and stated that the people over the greater Perdido area were very supportive of all three projects.

E. CONSENT: ALL COMMITTEES: Approval of February 2018 Meeting Minutes.

Commissioner Underhill moved to approve the 2019 February meeting minutes. Commissioner Barry seconded the motion and it passed unanimously.

F. ACTION:

1. ENCLOSURE A- ALL COMMITTEES Request to Proceed with Amending the Florida Alabama 2040 Long Range Transportation Plan for Two Projects: (1) I-10 from Avalon Boulevard to Okaloosa County Line and (2) I-10 at Beulah Road Interchange-Mr. Gary Kramer, ECRC Staff.

Mr. Kramer stated that the 2040 LRTP was adopted in November 2015. The 2045 LRTP estimated adoption will be in November 2020. Mr. Kramer stated that there are two projects that need to be amended in the 2040 LRTP. Mr. Kramer stated that I-10 project from Avalon Blvd. to Okaloosa County line needs a 6-lane improvement. There are no roadway capacity improvements currently listed in the 2040 Needs and Cost Feasible Plans. Mr. Kramer reported that PD&E costs are $3,080,000 in FY 2015-2020 and that design funding in FY 2026-2030 is $21,913,00. Construction costs are $233,241,000 with funding in FY 2031-2040.

Mr. Kramer explained the FL-AL TPO 2040 LRTP amendment of the I-10 at Beulah Road Interchange needs Plan and Cost Feasible Plan updates. The PD&E cost $496,556, funded in 2015-2020 and design is $2,500,000 funded in FY 2015-2020. Mr. Kramer reported that construction is $154,949,637, with funding in FY 2026-2030.

Mr. Kramer stated that there was going to be a public workshop in Escambia County and Santa Rosa counties in May 2019. Mr. Kramer stated that the presentation for recommended action from the TPO and advisory committees will be at the June 2019 meetings.

Commissioner Underhill moved to authorize the TPO chairman to approve a motion to authorize the Florida-Alabama TPO staff to proceed with the process to amend the 2040 Long Range Transportation Plan Needs and Cost Feasible Plans for 2 projects: (1) I-10 from Avalon Boulevard to Okaloosa County line and (2) I-10 at Beulah Road Interchange. Commissioner Barry seconded the motion and it was unanimously approved.

Chairman Bergosh asked when in May the meeting would be held. Ms. Ellers stated that staff is trying to schedule the workshop for the end of May. Chairman Bergosh recommend Beulah Middle school as a possible workshop location.
Chairman Bergosh stated that presentation item 1, Enclosure G was to be presented before action item 2, Enclosure B.


Mr. Ben Faust stated that this presentation was meant to give a broader overview of the status of the Escambia-Santa Rosa Regional ATMS. Mr. Faust stated that the challenge was that adding capacity has traditionally been the first approach to addressing congestion, although it is costly in both time and dollars. Mr. Faust explained that the solution was New Transportation Systems Management and Operations (TSM&O). Mr. Faust gave a brief overview of what TSM&O does and the strategies. Proven tactics include incident management, synchronized/adaptive traffic signals, message signs, active traffic management, and managed lanes/transit.

Mr. Faust discussed the benefits of TSM&O, which include better experience for all roadway users, more efficient operations and maintenance of roadways, increased safety for motorists and first responders, infrastructure which can be deployed in conjunction with capacity improvements, and typically a high cost-benefit ratio. Mr. Faust stated that based on previous studies, expected benefits from implementing an ATMS are 25% travel delay reduction, 30% incident duration reduction, 12.5% crash reduction, and 17:1 benefit/cost ratio (based on reduction in delay and the cost for operations and maintenance).

Mr. Faust explained that building partnerships is very important in moving forward. He stated that the TPO is the best platform for regional partnership. Mr. Faust stated that over the last several years they have been developing a master plan for implementation so that existing data collection and Intelligent Transportation Systems (ITS) technology is leverage. Mr. Faust stated that they have been monitoring and measuring performance after strategies are implemented for continued improvement. Mr. Faust stated that in 2016 all five agencies passed resolutions “expressing support for the construction and operation of a unified ATMS and a regional TMC”.

Mr. Faust stated that the study included several ATMS deployment scenarios from partial/phased build to full build out (approximately $45 million). Mr. Faust discussed the full build out deployment and stated that it was a full dedicated communications network on all the signals in the two-county area. Mr. Faust explained that the full build out included a new Regional Traffic Management Center where the system would be operated, and that center may incorporate many different elements. The most basic image of the system is the deployment of fiber networks. Mr. Faust stated that the estimated cost for deployment would be about 43 million dollars and TMC to go along with that would be another 5 million dollars. The estimated initial annual cost for operations is approximately $855K.

Commissioner Bender stated that he intends to fully support this measure and listed several areas in Escambia County that this system would benefit but also expressed his concern of the cost for the building of the of system connection that would be contributed by the county.
There was discussion about traffic in the beach communities mainly being an issue on the weekends and the cost to run the technology 24/7. Commissioner Underhill stated that this technology would help improve the tourist experience and should probably be addressed by tourist development taxes.

Councilwoman Hill stated that the City of Pensacola is focusing on making streets safer for pedestrians. Councilwoman Hill asked how this system would impact those efforts. Mr. Faust stated that ATMS technology is extremely beneficial for urbanized areas. He stated that this technology would completely change the ways transportation operations are managed.

Mr. Faust explained that the operation costs were made up of the FDOT annual signal maintenance compensation, TPO boxed funds, and the local agencies contributions. Mr. Faust provided charts of the costs in his presentation. Mr. Mount stated that the next item would tie into the presentation.

2. ENCLOSURE B- TPO AND TCC ONLY: Approval to Issue a Request for Qualifications for General Traffic Engineering Operation and Management Services and Establish a Selection Review Committee - Mr. Austin Mount, ECRC Executive Director.

Mr. Mount stated that they gave extremely clear guidance of what needs to be done for the TPO to become the lead agency in moving forward with the efforts to bring ATMS to the region. It was discussed that the current signalization contact is with Escambia County and needs to be to be shifted to the TPO. Mr. Mount reported that the county receives $300,000 annually and that money would shift to the TPO. He stated that it would be 100 percent consultant dollars just the way it is with Escambia County. It is intended to continue the same efforts.

Mr. Mount stated that there is a time constraint and that they are looking for approval now to issue the RFQ and then in June, approve the firm to start working on this contract July 1st. Mr. Mount stated that FDOT's fiscal year ends June 30th and that the new JPA that would exist with the TPO would start July 1st with hopes to have a consultant in place to start July 1st. Mr. Mount stated that with this effort they are working with ALDOT in an effort to see if Orange Beach could be included. Mr. Mount stated that he would be happy to sit down with members and those municipalities to discuss a plan and answer any questions.

Councilman Barry asked which funds are the funds that would come in the third year. Mr. Mount stated that this is currently in the fifth year of the work program with 2.9 million dollars allocated towards the ATMS. Mr. Mount stated when that funding hits the third year, this must be solidified.

Commissioner Salter stated that he would like to see staff put together a project paper showing what needed to be done for the basic system to be put in place and how much it would cost. He stated that he would like it to be simple but state what needed to be done. Mr. Mount stated that they would do that and would bring it back to the county.

Mr. Mount stated that there needs to be 3 members from the TPO to review and propose a recommendation to the board at the next TPO meeting in June.
Commissioner Underhill moved to authorize the TPO chairman to issue the Request for Qualifications and establish a selection committee. Commissioner Salter seconded the motion and it was unanimously approved.

3. ENCLOSURE C - ALL COMMITTEES Consideration of Resolution FL-AL 19-06 Adopting the FY 2019-FY 2020 Unified Planning Work Program (UPWP) Year 2 (FY 2020) Amendments, Authorizing the TPO Chairman to Sign the Certifications and Assurances and Authorizing TPO Staff to Apply for and Execute a Federal Transit Administration FTA Section 5305 Grant for Use- Ms. Mary Beth Washnock, ECRC Transportation Manager

Ms. Bates stated that this was presented to the board as draft in February and that staff received comments from ECAT, FDOT, and staff. Mr. Mount referenced a handout of Task C.3 updated to include the $300,000 for an RFQ for a regional advanced traffic management center, as stated at the September 2018 meetings.

Commissioner Underhill moved to authorize the TPO chairman to sign Resolution FL-AL 19-06 adopting the FY 2019-FY 2020 Year 2 (FY 2020) amendments, sign the FTA Certifications and Assurances and authorize TPO staff to apply for and execute an FTA Section 5305 Public Transportation Planning Grant. Commissioner Bender seconded the motion and it was unanimously approved.

4. ENCLOSURE D - ALL COMMITTEES Appointment of Nominating Committee for the Election of Florida-Alabama Transportation Planning Organization (TPO) and Advisory Committee Chairman and Vice-Chairman for Fiscal Year (FY) 2020- Ms. Tiffany Bates, ECRC Staff

Commissioner Barry recommended Commissioner Parker move forward as chair and that he would be willing to serve as the vice chair.

Commissioner Underhill moved to nominated Commissioner Parker as the chairman for FY 2020 and Commissioner Barry as the vice-chairman. Councilwoman Cannada-Wynn seconded the motion and it was unanimously approved.

5. ENCLOSURE E- TPO ONLY Consideration of Appointing an Escambia County Member as an Alternate to the Northwest Florida Regional Transportation Planning Organization (RTPO)- Ms. Tiffany Bates, ECRC Staff

Commissioner Underhill moved to appoint Commissioner Bender as an alternate for Commissioner Barry to the Northwest Florida Regional Transportation Planning Organization. Commissioner Barry seconded the motion and it was unanimously approved.

G. EMERALD COAST REGIONAL COUNCIL EXECUTIVE DIRECTOR’S REPORT- TPO ONLY- Mr. Austin Mount, ECRC Executive Director.
Mr. Mount briefly discussed the new bylaw that requests an appointment of citizens by TPO board members to the CAC. Commissioner Bender stated that he went through the process and nominated Ms. Charletha Powell. Commissioner Bender stated that she had cleared the application process and that he would like to appoint her onto the committee.

**Commissioner Bender moved to appoint Ms. Charletha Powell to serve as a member on the FL-AL CAC. Commissioner Underhill seconded the motion and it was unanimously approved.**

### H. MULTI MODAL UPDATE

1. **ENCLOSURE F- ALL COMMITTEES Status Update on of the Escambia County Area Transit (ECAT) Bus Stop Assessment Plan- Mr. Rob Mahan, ECRC Staff**

   Mr. Mahan presented and stated that at its last meeting in February, the TPO voted to issue a Notice to Proceed for its general planning consultant, HDR, Inc., to proceed with an assessment of all ECAT bus stops for compliance with the Americans with Disabilities Act, as described in the task work order. Mr. Mahan stated that the first deliverable for the project the draft assessment checklist, is complete and attached for review.

### I. PRESENTATIONS (no action):

2. **ENCLOSURE H- ALL COMMITTEES Review of the Draft FL-AL TPO FY 2020-2024 Transportation Improvement Program (TIP)- Mr. Gary Kramer, ECRC Staff Florida-Alabama TPO Staffed by the Emerald Coast Regional Council**

   Mr. Kramer stated that the draft Florida-Alabama TPO FY 2020-2024 TIP was posted online prior to the April 2019 TPO and advisory committee meeting. An e-mail with the draft TIP link on the TPO web site was sent to the TPO and advisory committee members. All comments on the draft FL-AL TPO FY 2020-2024 TIP must be provided by close of business on Friday, April 26, 2019.

   Mr. Mount stated that at the previous meeting, Councilwoman Sherri Myers requested that accessibility to the bus stop be added to that project, and a motion was made by the board. Mr. Mount stated that it was brought back to consultants and that it would be another 100,000 to 300,000 dollars to add that to the contract. Mr. Mount stated that there is not funding to add that in.

3. **ENCLOSURE I- ALL COMMITTEES Overview of the Florida-Alabama TPO FY 2021-2025 Project Priorities Process and Schedule-Mr. Gary Kramer, ECRC Staff.**

   Mr. Kramer presented the overview of the Priorities and schedule. Mr. Kramer stated that this is the beginning of the cycle for the FDOT tentative work program and the TIP. There will be public outreach and public workshops held in May and at the next meeting the draft TIP will be presented for review.

Ms. Ellers stated that there was a major revamp of the Public Participation Plan. The revamp is based on recommendations and feedback from Federal Highway and Federal Transit Administration at the 2018 federal certification review. Ms. Ellers asked for all comments by 5 P.M. on May 24, 2019.

5. **ENCLOSURE K- ALL COMMITTEES** Fifth Annual Emerald Coast Transportation Symposium Update- Ms. Brittany Ellers, ECRC Staff.

Ms. Ellers gave a brief recap of the fifth Annual Emerald Coast Transportation.

J. **INFORMATION ITEMS (no presentation necessary)**

1. **ENCLOSURE L- ALL COMMITTEES**
   - TCC and CAC February Meeting Minutes
   - FL-AL TPO February Actions Report
   - FDOT Changes to the Tentative Work Program for FY 2020-2023
   - FDOT Transportation Improvement Program (TIP) Modification Letter
   - Quarterly Air Quality Report
   - 2019 FL-AL TPO Schedule

K. **OTHER BUSINESS**- The next Florida-Alabama TPO meeting will be Wednesday, June 12, 2019 at 9:00 a.m. at the West Florida Regional Library, 239 North Spring Street, Pensacola, Florida. Advisory committee meetings are to be held at Pensacola City Hall, 222 West Main Street, Pensacola, Florida 32502. TCC will meet on Monday, June 10, 2019 at 8:30 a.m. The CAC will meet on Tuesday, June 11, 2019 at 3:00 p.m.

L. **ADJOURNMENT**

*The meeting was adjourned at 10:45 A.M*
CONSENT ITEM #2
ALL COMMITTEES

SUBJECT: Consideration of Resolution FL-AL 19-07 Adopting the Public Participation Process (PPP) Plan for the Florida-Alabama Transportation Planning Organization (TPO)


LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: The PPP provides guidelines for achieving quality public involvement when developing major planning documents and programs. Effective public participation begins early in the planning process and continues throughout, helping to avoid, minimize, and mitigate negative project impacts while providing the best solutions. The primary goals of the PPP are to:

- **Inform the Public**
  *Inform the public, to the maximum extent possible with available resources, of opportunities to participate in the transportation decision-making process*

- **Involve the Public**
  *Involve the public early and often in the transportation planning process*

- **Include the Public**
  *Reach out to the geographical, organizational and demographic communities that compose the TPO planning area to increase the opportunity to participate in developing transportation plans and services*

- **Improve the Public Participation Process**
  *Continually identify and implement ways to improve the public participation processes*

The PPP is reviewed as part of the four-year TPO certification process conducted by the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) during the TPO certification.

The TPO adopted the current PPP in September 2018 with the understanding that changes, edits, and revisions would be made after an appropriate timeframe. The PPP has had major updates due to feedback from the 2018 Federal Certification review. The required 45-day review period to allow comments on these changes began April 8, 2019 and closed on May 24, 2019.

The draft PPP can be viewed at the following link:

Comments received on the draft PPP are available in Appendix II of the Public Participation Plan.

Attached is the following:
- Resolution FL-AL 19-07

RECOMMENDED ACTION: Approval of a motion authorizing the TPO chairman to sign Resolution FL-AL 19-07 adopting the Public Participation Process Plan with any changes that may have been presented. Please contact Ms. Brittany Ellers, Public Involvement Coordinator, at (850) 332-7976, Extension 220 or brittany.ellers@ecrc.org if additional information is needed.
RESOLUTION FL-AL 19-07
A RESOLUTION OF THE FLORIDA-ALABAMA TRANSPORTATION PLANNING ORGANIZATION ADOPTING THE PUBLIC PARTICIPATION PROCESS PLAN

WHEREAS, the Florida-Alabama Transportation Planning Organization (TPO) is the organization designated by the governors of Florida and Alabama as being responsible, together with the states of Florida and Alabama, for carrying out the continuing, cooperative and comprehensive transportation planning process for the Florida-Alabama TPO planning area; and

WHEREAS, 23 Code of Federal Regulations (CFR), Part 450, Subpart C, Section 316 (b)(1) states the metropolitan planning process shall, “include a proactive public participation process that provides complete information, timely public notice, full public access to key decisions, and supports early and continuing participation of the public in developing plans;” and

WHEREAS, in general, federal legislation built upon previous transportation legislation (ISTEA, TEA-21 and SAFETEA-LU) to provide states and metropolitan planning organizations specific direction in conducting and promoting broad-based public participation activities; and

WHEREAS, federal legislation requires metropolitan planning organizations to provide citizens, affected public agencies, representatives of public transportation employees, freight shippers, providers of freight transportation services, private providers of transportation, representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled and other interested parties with a reasonable opportunity to comment on the transportation plan;

NOW, THEREFORE, BE IT RESOLVED BY THE FLORIDA-ALABAMA TRANSPORTATION PLANNING ORGANIZATION THAT:

1) The TPO has reviewed its public participation procedures, hereafter referred to as Public Participation Plan, to assure that full and open access to the TPO decision-making process is provided for all citizens, and finds the document to be in compliance with the Code of Federal Regulation (CFR 450.316) and the Florida Metropolitan Planning Organization (MPO) Handbook.

2) The TPO adopts the Public Participation Plan.

Passed and duly adopted by the Florida-Alabama Transportation Planning Organization on this 12th day of June 2019.

FLORIDA- ALABAMA TRANSPORTATION PLANNING ORGANIZATION

BY: ____________________________
Jeff Bergosh, Chairman

ATTEST: ______________________
SUBJECT: Consideration of Resolution FL-AL 19-10 to Authorize Filing of the Transportation Disadvantaged Trust Fund Planning Grant Agreement with the Commission for Transportation Disadvantaged

ORIGIN OF SUBJECT: Chapter 427, Florida Statutes and the Commission for Transportation Disadvantaged

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: The TPO is the designated official planning agency for the coordinated transportation systems in Escambia and Santa Rosa counties and has served in this capacity since 1990. Annually, the TPO applies to the Commission for the Transportation Disadvantaged (TD) for funding to continue this function. The grant supports staffing of the local coordinating boards, the annual evaluation of the Community Transportation Coordinator (CTC), and development of a Transportation Disadvantaged Service Plan (TDSP) in cooperation with the CTC.

There is no local match required to access these funds.

Attached is the following:
- Resolution FL-AL 19-10

RECOMMENDED ACTION: Approval of a motion to authorize the TPO chairman to sign Resolution FL-AL 19-10 to authorize the filing of the Transportation Disadvantaged Trust Fund Planning Grant Agreement with the Commission for the Transportation Disadvantaged. This action is recommended to ensure that planning for the transportation disadvantaged needs of the area continues and that state operating assistance will continue to be available. Please contact Mr. Howard K. Vanselow, ECRC staff, at (850) 332-7976, Ext 231 or howard.vanselow@ecrc.org if additional information is needed.
RESOLUTION FL-AL 19-10
A RESOLUTION OF THE FLORIDA - ALABAMA TRANSPORTATION PLANNING ORGANIZATION TO AUTHORIZE THE EXECUTION OF A TRANSPORTATION DISADVANTAGED TRUST FUND GRANT AGREEMENT WITH THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED

WHEREAS, the Florida-Alabama Transportation Planning Organization (TPO) is the metropolitan planning organization designated by the governor of Florida as being responsible for carrying out a continuing, cooperative, and comprehensive transportation planning process for the Florida-Alabama Metropolitan Planning Area; and

WHEREAS, the FL-AL TPO is eligible to receive a Transportation Disadvantaged Trust Fund Grant and to undertake a transportation disadvantaged service project as authorized by Section 427.0159, Florida Statutes, and Rule 41-2, Florida Administrative Code; and

WHEREAS, the FL-AL TPO has the authority to enter into this grant; and

WHEREAS, the West Florida Regional Planning Council doing business as the Emerald Coast Regional Council (ECRC) serves as staff to the FL-AL TPO;

NOW, THEREFORE, BE IT RESOLVED BY THE FLORIDA-ALABAMA TRANSPORTATION PLANNING ORGANIZATION THAT:

1) The FL-AL TPO authorizes the ECRC staff to file, be the direct recipient of funds, and execute the grant agreement on behalf of the Florida-Alabama Transportation Planning Organization with the Florida Commission for the Transportation Disadvantaged.

2) The FL-AL TPO authorizes the ECRC CEO to sign any and all assurances, reimbursement invoices, warranties, certifications, and any other documents which may be required in connection with the agreement or subsequent agreements.

Passed and duly adopted by the Florida-Alabama TPO this 12th day of June, 2019.

FLORIDA-ALABAMA TRANSPORTATION PLANNING ORGANIZATION

BY: ____________________________
    Jeff Bergosh, Chairman

ATTEST: _________________________
SUBJECT: Consideration of the Membership Certification for the Escambia County and Santa Rosa County Transportation Disadvantaged Coordinating Boards

ORIGIN OF SUBJECT: Chapter 427, Florida Statutes and Rule 41-2, Florida Administrative Code

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: In compliance with Rule 41-2, the Designated Official Planning Agency (the TPO) appoints members to the Transportation Disadvantaged Coordinating Boards for counties within the TPO planning boundary. The Escambia County and Santa Rosa County Transportation Disadvantaged Coordinating Boards request that the TPO certify the Escambia County and Santa Rosa County board memberships.

Attached are the following:
- Membership Certification for Escambia County
- Membership Certification for Santa Rosa County

RECOMMENDED ACTION: Approval of a motion to authorize the TPO chairman to sign the Escambia County and Santa Rosa County Transportation Disadvantaged Coordinating Board Membership Certifications. This action is recommended to maintain the function of the Transportation Disadvantaged Coordinating Boards in Escambia County and Santa Rosa County. Please contact Mr. Howard Vanselow, ECRC staff, at 800-266-8914, Extension 231 or howard.vanselow@ecrc.org if additional information is needed.
COORDINATING BOARD MEMBERSHIP CERTIFICATION
Escambia County, Florida

Name: Florida-Alabama Transportation Planning Organization
Address: P. O. Box 11399, Pensacola, FL 32524-1399

The Metropolitan Planning Organization named above hereby certifies to the following:
1. The membership of the Local Coordinating Board, established pursuant to Rule 41-2.012(3), FAC, does in fact represent the appropriate parties as identified in the following list; and
2. The membership represents, to the maximum extent feasible, a cross section of the local community.

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<th>MEMBER</th>
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<td>John Clark</td>
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SIGNATURE: _______________________________ TITLE: _____________________

DATE: _____________________
COORDINATING BOARD MEMBERSHIP CERTIFICATION
Santa Rosa County, Florida

Name: Florida-Alabama Transportation Planning Organization
Address: P. O. Box 11399, Pensacola, FL 32524

The Metropolitan Planning Organization named above hereby certifies to the following:
1. The membership of the Local Coordinating Board, established pursuant to Rule 41-2.012(3), FAC, does in fact represent the appropriate parties as identified in the following list; and
2. The membership represents, to the maximum extent feasible, a cross section of the local community.

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SIGNATURE: ___________________________________     TITLE: ______________________________
DATE: _________________
SUBJECT: Consideration of Resolution FL-AL 19-08 Adopting the Florida-Alabama TPO FY 2020-2024 Transportation Improvement Program (TIP) and Authorizing the TPO to Administratively Amend the FY 2020-2024 TIP to Include the Projects in FDOT’s Variance Report

ORIGIN OF SUBJECT: 23 Code of Federal Regulations Section 134(j), Chapter 339.175 (8) Florida Statutes, Florida–Alabama TPO Unified Planning Work Program (UPWP) Task C.1

LOCAL GOVERNMENT ACTION NEEDED: Provide regionally significant projects that have dedicated local funds between July 1, 2019 and June 30, 2024.

BACKGROUND: The TPO updates and adopts the TIP each year for submittal to FDOT, Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA). Projects within the urbanized area must appear in the TIP in order to receive state and federal funding. ALDOT only requires the TIP be adopted every four years. However, since Florida adopts its TIPs annually, Alabama projects are also included annually in the Florida-Alabama TIP.

The FY 2020-2024 TIP process began in September 2018, when Project Priorities were adopted by the TPO and then submitted to FDOT. ALDOT does not require a separate Project Priority document. Priorities for ALDOT are required to only be submitted in the TIP. The Project Priorities are then used to develop the FDOT FY 2020-2024 Tentative Five-Year Work Program. The Tentative Five-Year Work Program is the primary source of information for the TIP. The FDOT Work Program and the TIP are consistent with the TPO’s adopted priorities to the extent feasible. Projects are based on FDOT maintenance requirements, the TPO Long Range Transportation Plan (LRTP), Transportation Systems Management (TSM) studies, Transportation Alternatives Project (TAP) Priorities, and Aviation, Port, and Transit Master Plans. Projects listed in the TIP are subject to amendment as necessary by the TPO at any time during the year. The TIP has been developed through coordination with FDOT, ALDOT, and local governments.

The draft Florida-Alabama TPO FY 2020-2024 TIP was posted online and the link was e-mailed to the TPO, advisory committees, and review agencies on April 5, 2019 with comments requested by April 26, 2019. The comments received and the TPO staff responses are attached to this enclosure. Based upon these comments, the draft Florida-Alabama TPO FY 2019-2023 TIP was revised and is accessible by clicking on the hyperlink below. In addition, since the March FDOT Work Program download, FDOT has updated projects that need to be included in the FY 2020-2024 TIP prior to October 1, 2019 so work can begin on these projects. These projects are included in FDOT’s Variance Report. The public involvement for the FY 20-24 TIP is also documented in the FY 20-24 Project Priorities document which was approved by the TPO on September 12, 2018.

The following are the Public Involvement elements for the Transportation Improvement Program:

- Inclusion of the review and adoption of the TIP in applicable TPO meeting advertisements
- Public forum at the TPO meeting when reviewing the TIP
- Public forum at the TPO meeting when requesting adoption of the TIP
- Provide the TIP document to the public and local agencies upon request
- Provide final document to local libraries of public access
- Interactive website is available and provide a link to it on the TPO website

The draft Florida-Alabama TPO FY 2019-2023 may be found at the following link:
https://www.ecrc.org/programs/transportation_planning/plans_and_documents/index.php#outer-140
Attached are the following:

- Resolution FL-AL 19-08
- Agency Comments
- FDOT's Variance Report

**RECOMMENDED ACTION:** Approval of a motion to authorize the TPO chairman to sign Resolution FL-AL 19-09 adopting the FY2020-2024 TIP with any changes that may have been presented and authorize TPO to administratively amend the FY 2020-2024 TIP to include the projects in FDOT's Variance Report. This alternative is recommended because the TIP has been developed in coordination with ALDOT, FDOT and local governments and is consistent with the TPO Long Range Transportation Plan, Transportation Systems Management Priorities, Transportation Alternatives Program Project Priorities, and Aviation, Port and Transit Master Plans. The TIP is required to be submitted to FDOT by July 15, 2019. For more information, please contact Mr. Gary Kramer, ECRC staff, at gary.kramer@ecrc.org or at (850) 332-7976 Ext. 219.
RESOLUTION FL-AL 19-08
A RESOLUTION OF THE FLORIDA-ALABAMA TRANSPORTATION PLANNING ORGANIZATION ADOPTING THE FY 2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, the Florida-Alabama Transportation Planning Organization (TPO) is the organization designated by the governors of Florida and Alabama as being responsible, together with the states of Florida and Alabama, for carrying out the continuing, cooperative and comprehensive transportation planning process for the Florida-Alabama TPO Planning Area; and

WHEREAS, the Transportation Improvement Program (TIP) is adopted annually by the TPO and submitted to the governors of Florida and Alabama, to the Federal Transit Administration, and through the States of Florida and Alabama to the Federal Highway Administration; and

WHEREAS, the Transportation Improvement Program (TIP) is developed in accordance with 23 Code of Federal Regulations 450 Section 134(j) and Section 339.175(8) Florida Statutes; and

WHEREAS, the TIP is periodically amended to maintain consistency with the Florida and Alabama Department of Transportation’s Work Programs; and

WHEREAS, authorization for federal funding of projects within an urbanized area cannot be obtained unless the projects are included in the TPO’s TIP; and

WHEREAS, the Florida-Alabama Transportation Planning Organization (TPO) believes that the TIP will support the performance targets established by the states and supported by the TPO; and

WHEREAS, the Transportation Improvement Program (TIP) shall be endorsed annually upon a roll call vote by the TPO and submitted to the governors of Florida and Alabama, to the Federal Transit Administration, and through the States of Florida and Alabama to the Federal Highway Administration; and

WHEREAS, the Florida-Alabama Transportation Planning Organization (TPO) believes that the document listed below will support the performance targets established by the states and supported by the TPO.

NOW, THEREFORE, BE IT RESOLVED BY THE FLORIDA-ALABAMA TRANSPORTATION PLANNING ORGANIZATION THAT:

The TPO adopts the FY2020-2024 Transportation Improvement Program, with any changes that may have been presented.

Passed and duly adopted by the Florida-Alabama Transportation Planning Organization on this 12th day of June 2019.

FLORIDA-ALABAMA TRANSPORTATION PLANNING ORGANIZATION

BY: ___________________________
Jeff Bergosh, Chairman

ATTEST: _______________________

FL-AL TPO Agenda
June 2019
Federal Highway Administration

1. The Performance Measures section provides an adequate overview of the targets adopted by FDOT and adopted/supported by the TPO. It would be beneficial to have them on a table and not necessarily embedded in the discussion of the document. A detailed Systems Performance Report will be completed for the 2045 LRTP and will include tables for the Performance Measures and Targets. This Systems Performance Report will be referenced in the TIPs thereafter.

2. The same content applies to the Transit Asset Management. It would be easier for the reader to see this discussion on a table. A detailed Systems Performance Report will be completed for the 2045 LRTP and will include tables for the Performance Measures and Targets. This Systems Performance Report will be referenced in the TIPs thereafter.

3. TIP timeframe. The document discusses various requirements for the timeframe of the TIP as well as references to the time period covered by the TIP. The document is confusing in whether it is intended to be a 5-year TIP or a 4-year TIP. See pages ES-5, ES-6, and ES-9.

   The state of Florida requires TPO’s to create a five year TIP annually. This TIP covers Fiscal Year 2020 through Fiscal Year 2024 which is five years and is consistent with FDOT’s Work Program.

4. Description of comments -Several non-traditional public outreach events were held that were successful in receiving public comment. There is no record of comments from some events being addressed. See pages ES-7 and C-1.

   The comments received from the non-traditional public outreach events were included in the TPO and Advisory Committee agendas so these members could review the comments prior to voting on the Project Priorities. Comments received were also provided to the appropriate TPO Planner or agency to follow-up on.

5. Amendments and Modifications – Page ES-10 refers to TIP modifications and amendments (see #5 specifically) and implies in #2-4 that a modification process may be used for projects that could affect fiscal constraint. Per 23 CFR 450.328(a), changes that reflect fiscal constraint must take place by amendment of the TIP and amendments require adhere to public participation procedures 5. See page ES-10.

   This section has been revised consistent with FDOT MPO Handbook.

6. This section states that the next LRTP will include the anticipated effect of the TIP toward achieving the performance targets in the metropolitan transportation plan. It is important to note that the CFR 450.326(d) citation referenced is for this information to be included in the TIP to the maximum extent practicable. See page ES-15.

   Performance Measures are addressed beginning on page ES—11. Until the next Long Range Transportation Plan is adopted, it has been agreed with FDOT/ALDOT that wording for the Performance Measures is included in the resolutions for the adoption of the TIP and the amendments to the Long Range Transportation Plan and the TIP.

7. This section (for SIS and Non-SIS projects) indicates that the project costs may not be reflective of the total project costs. Please refer to 23 CFR 450.326(g)92), which states for each project or phase “estimated total project cost, which may extend beyond the four years of the TIP.” See pages ES-15 and ES-16.

   This language was agreed upon a few years ago by the FDOT MPO Coordinator. A detailed appendix was included in the TIP for one year for total project cost. The following year the detailed appendix was not required and has since not been included in the TIPs thereafter.

8. The same text from page ES-15 is repeated on page ES-16.
9. Unclear as to whether this Appendix C is meant to implement 23 CFR 450.326(n)(2), but if so, it does not identify significant delays in the planned implementation of major projects. This appendix is included to show when the project may be completed as just showing the project as being completed beyond 2040 was not sufficient for a previous FHWA reviewer for our TPO.

10. Should list be updated to show Federally Obligated Projects for Fiscal Year 2019 instead of Fiscal Year 2018 (CFR 450.334)? See Appendix D. The Federally Obligated projects for Fiscal Year 2019 will not be available until after October 1, 2019 which is the start of Federal Fiscal Year 2020. Therefore, Appendix D will be updated after October 1, 2019 to show the Federally Obligated Projects for Fiscal Year 2019.

11. Methodology describes TSM projects as coming from FDOT, and other non-capacity projects prioritized in a manner that may result in non-LRTP projects being included in the TIP. All projects being prioritized (capacity or otherwise) must be consistent with the LRTP (23 CFR 450.326(i). See Appendix E. All projects listed in the TIP contain references where projects are contained in the LRTP.

12. The project prioritization process methodology makes no reference to performance targets, including how the methodology will make progress toward achieving the performance targets established under 23 CFR 450.306(d) and how it links investment priorities to those performance targets. Several categories of projects indicate that they are not subject to priority ranking, so their relationship to achieving performance targets is particularly confusing (23 CFR 450.326(c) and (d)). In reviewing the document, the criteria used by the TPO were later found in Appendix B. We recommend expanding the methodology section to address performance measures and planning factors and moving the criteria used for various categories to follow the methodology section so that the planning process is clearer regarding how projects are prioritized. See Appendix E. The methodology section will include the criteria identified in Appendix B in the FY 2021-2025 Project Priorities document. This same question on Performance Targets was raised when FHWA did a webinar on Performance Measures prior to being required by the TPOs. The TIPs in Florida are required to be adopted annually whereas federal legislation requires TIPs to be adopted every four years. Projects in the TIP need to reference where they are located in the LRTP. The LRTP was adopted on November 3, 2015 and needs to be adopted again by November 3, 2020. Performance Measures were implemented by the TPO’s last year. The TPO cannot reasonably link investment priorities to performance targets since the Project Priorities are based on the LRTP. Until November 2020, the language on page E-11 regarding investment decisions is sufficient as it was based on a template provided by the MPOAC.

13. The project prioritization process methodology makes no reference to planning emphasis areas and how they relate to the project prioritization and selection. The two new emphasis areas (resiliency/reliability and travel/tourism) were not addressed in the current LRTP and should therefore be explicitly considered in this TIP to ensure that they are part of the MPO planning process (23 CFR 450.306(b). See Appendix E.

When the LRTP was adopted on November 3, 2015, the new planning factors (resiliency/reliability and travel/tourism) were not required. Since projects in the TIP need to reference the LRTP, the new two planning factors will be included in the LRTP that will be adopted by November 3, 2020.” This language has been added to the narrative of the TIP.

14. Please ensure that the draft TIP is coordinated with stakeholders (affected agencies, freight providers, tribal governments, federal land management agencies, transportation disadvantaged, etc.) and made publicly available.

A TIP review agency e-mail distribution list has been established consistent with the FDOT MPO Handbook. In the future, the draft TIP will be uploaded to the FDOT Portal. The draft TIP was mailed on flash drives to
the local libraries and the Federal and State Legislative Delegations. The link for the draft TIP was e-mailed to the TPO, TCC, CAC, and Interested parties.

15. Fiscal constraint cannot be determined by year using the table and pie chart provided. The funding table provides revenues by year, but not by expenditures. The pie chart is for the entire 5 years of the TIP. Please provide expenditure by year (including operations/maintenance and transit) for comparison with the revenues by year in the first table (23 CFR 450.326(j)). See Appendix F. Pie charts for each of the five years and the five year total have been added to Appendix F to demonstrate fiscal constraint.

Florida Department of Transportation

1. The Table of Contents does not include Page Numbers
   Page number by the beginning of the Sections have been added to the Table of Contents.
2. Include language in the resolution that the TIP was developed following state and federal requirements.
   This language has been added to the resolution.
3. Specify the public transit operator in your discussion of TIP development cooperation.
   Language has been added in the narrative that the TIP was developed in cooperation with the public transit operator.
4. FDOT could not tell if the appropriate agencies were notified. Please clarify/confirm.
   On April 7, 2019, the Draft TIP was e-mailed to the review agencies identified in the FDOT MPO Handbook by blind copy so their e-mail addresses were not broadcasted in a mass e-mail for everyone to see. In the future, the Draft TIP will be posted on the FDOT portal. The link for the TIP was also e-mailed to the members of the TPO, TCC, and CAC on April 5, 2019. The Federal and State Legislative Delegations and the local libraries were sent flash drives on April 8, 2019 which contained a copy of the Draft TIP. The due date for comments on the Draft TIP was close of business on April 26, 2019.
5. Based on timing of the TIP development, the FDOT Portal was not available. Please consider uploading the approved TIP.
   The adopted FY 2020-2024 TIP will be uploaded the FDOT Portal.

Alabama Department of Transportation

1. Regarding the disclaimer on page 2, add “State Departments of Transportation and local government” behind the USDOT.
   Change has been made.
2. The narrative is missing several component—organizational structure, planning emphasis areas, title VI, livability indicators, environmental mitigation, climate change, bicycle and pedestrian planning, safety planning, freight planning.
   These components have been added to the narrative.
3. On page ES-8, the Level of Effort has changed slightly. Reference the latest Memorandum of Understanding.
   The necessary changes have been made to the Level of Effort on page ES-8.
4. On page ES-9, update some of the Administrations and Modifications per the latest Memorandum of Understanding.
   The necessary changes have been made to the Administrations and Modifications.
407310-6: Delete page. The Construction Phase has advanced to FY 19.

407310-7: Delete page. The Construction Phase has advanced to FY 19.

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**Preliminary Engineering / Managed by FDOT**

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435816-1: Prior year funding increase.

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<th>Project Length</th>
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<tbody>
<tr>
<td>442915-1</td>
<td>SR 8 (I-10) OVER CR 191 GARCON POINT ROAD BRIDGES 580060 &amp; 580075 <em>SIS</em></td>
<td>03</td>
<td>SANTA ROSA</td>
<td>BRIDGE REPAIR/REHABILITATION</td>
<td>.038</td>
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**Preliminary Engineering / Managed by FDOT**

<table>
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<tr>
<th>Fund</th>
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<th>2021</th>
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<th>2024</th>
<th>&gt;2024</th>
<th>All Years</th>
</tr>
</thead>
<tbody>
<tr>
<td>BRPR - State Bridge Repair &amp; Rehab</td>
<td>154,684</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>154,684</td>
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<tr>
<td>DIH - State In-House Product Support</td>
<td>2,854</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2,854</td>
</tr>
<tr>
<td>DS - State Primary Highways &amp; PTO</td>
<td>5,015</td>
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<td>0</td>
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**Construction / Managed by FDOT**

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<th>2024</th>
<th>&gt;2024</th>
<th>All Years</th>
</tr>
</thead>
<tbody>
<tr>
<td>BRPR - State Bridge Repair &amp; Rehab</td>
<td>0</td>
<td>0</td>
<td>5,490,635</td>
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<td>0</td>
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442915-1: Prior year funding decrease.
218429-1: Correct Type of Work.

218605-5: Correct Type of Work; Project Length change; Prior Year funding decrease.
### Florida-Alabama FY 20-24 TIP Variance Report

<table>
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<th>2021</th>
<th>2022</th>
<th>2023</th>
<th>2024</th>
<th>&gt;2024</th>
<th>All Years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item Number: 220426</td>
<td>Project Description: SR 30 (US 98) GULF BREEZE PKWY FROM PORTSIDE DRIVE TO BERGMAN</td>
<td>District: 03</td>
<td>County: SANTA ROSA</td>
<td>Type of Work: ADD LANES &amp; RECONSTRUCT</td>
<td>Project Length: 5.473</td>
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<td>2,907,267</td>
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<td>SU - STP, Urban Areas &gt; 200K</td>
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<td>0</td>
<td>2,042,733</td>
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220426-3: Correct Type of Work.

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<tr>
<td>Item Number: 220426</td>
<td>Project Description: SR 30 (US 98) GULF BREEZE PKWY FROM E OF ORTEGA ST TO OKA CO LINE</td>
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<td>County: SANTA ROSA</td>
<td>Type of Work: ADD LANES &amp; RECONSTRUCT</td>
<td>Project Length: 3.435</td>
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220426-5: Correct Type of Work.

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<td>Project Description: SR 30 (US 98) FROM BAYSHORE ROAD TO PORTSIDE DRIVE</td>
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<td>County: SANTA ROSA</td>
<td>Type of Work: ADD LANES &amp; RECONSTRUCT</td>
<td>Project Length: 4.253</td>
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<td>Preliminary Engineering / Managed by FDOT</td>
<td>ACNP - Advance Construction NHPP</td>
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<td>DDR - District Dedicated Revenue</td>
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<td>DS - State Primary Highways &amp; PTO</td>
<td>217,500</td>
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<td>SA - STP, Any Area</td>
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<td>SU - STP, Urban Areas &gt; 200K</td>
<td>3,521,251</td>
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<td>0</td>
<td>3,521,251</td>
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<td>Right of Way / Managed by FDOT</td>
<td>DDR - District Dedicated Revenue</td>
<td>3,790,882</td>
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220440-1: Prior year funding decrease.
## Florida-Alabama FY 20-24 TIP Variance Report

### Fund: 421012-1: Correct Type of Work.

<table>
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<th>Item Number</th>
<th>Project Description</th>
<th>Type of Work</th>
<th>District</th>
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<tbody>
<tr>
<td>421012-1</td>
<td>SR 173 BLUE ANGEL PW FROM SR 292 SORRENTO ROAD TO SR 30 (US 98)</td>
<td>&quot;SIS&quot;</td>
<td>03</td>
<td>ESCAMBIA</td>
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### Fund: 431883-4: Prior year funding increase.

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<tbody>
<tr>
<td>431883-4</td>
<td>SR 10 (US 90) CORRIDOR MANAGEMENT IMPROVEMENT PROJECTS</td>
<td>&quot;NON-SIS&quot;</td>
<td>03</td>
<td>SANTA ROSA</td>
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### Fund: 431883-5: Prior year funding increase; correct Project Length.

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<th>County</th>
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<tbody>
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<td>431883-5</td>
<td>SR 30 (US 98) CORRIDOR MANAGEMENT IMPROVEMENT PROJECTS</td>
<td>&quot;SIS&quot;</td>
<td>03</td>
<td>SANTA ROSA</td>
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# Florida-Alabama FY 20-24 TIP Variance Report

<table>
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<tr>
<td>Project Description correction; Project Length change.</td>
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<table>
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<tr>
<td>440915-2</td>
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<td>Correct Type of Work.</td>
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<th>2022</th>
<th>2023</th>
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<th>All Years</th>
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<tr>
<td>Project Description correction; Prior year funding decrease.</td>
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</table>

**Partial Table: Florida-Alabama FY 20-24 TIP Variance Report**

**431883-6**: Project Description correction; Project Length change.

**440915-2**: Correct Type of Work.

**440915-3**: Project Description correction; Prior year funding decrease.

**437091-1**: Delete page. The Construction Phase has advanced to FY 19.
Florida-Alabama FY 20-24 TIP Variance Report

**439964-1:** Project Length change; Prior year funding decrease.

**441882-1:** Prior year funding decrease.

**000154-2:** Project Description correction.
218693-1: Prior year funding increase.

405015-1: Project Description correction.

415365-7: Prior year funding decrease.

416813-1: Project Description correction.

436739-1: Project Description correction; Prior year funding decrease.
**Florida-Alabama FY 20-24 TIP Variance Report**

<table>
<thead>
<tr>
<th>Item Number</th>
<th>Project Description correction; Prior year funding increase</th>
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</thead>
<tbody>
<tr>
<td>436750-1</td>
<td>Project Description correction; Prior year funding increase.</td>
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<table>
<thead>
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<table>
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### Florida-Alabama FY 20-24 TIP Variance Report

**Preliminary Engineering / Managed by FDOT**

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<tr>
<th>Fund</th>
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<th>2022</th>
<th>2023</th>
<th>2024</th>
<th>&gt;2024</th>
<th>All Years</th>
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<tbody>
<tr>
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<tr>
<td>DHH - State In-House Product Support</td>
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**Construction / Managed by FDOT**

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<th>2022</th>
<th>2023</th>
<th>2024</th>
<th>&gt;2024</th>
<th>All Years</th>
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</thead>
<tbody>
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<td>ACSA - Advance Construction (SA)</td>
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**Item 439721 Totals:**

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<tr>
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**Item 440626:**

- Prior year funding decrease.
- Delete page. The project has been dropped due to change in SCOP eligibility.

**Item 441593 Totals:**

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<tbody>
<tr>
<td>465,762</td>
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**Item 441593 Totals:**

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<td>4,594,706</td>
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**Item 441593-1:** Prior year funding decrease.
ENCLOSURE B
SUBJECT: Consideration of Resolution FL-AL 19-09 to Amend the Florida-Alabama 2040 Long Range Transportation Plan for Two Projects: (1) I-10 from Avalon Boulevard to the Okaloosa County Line and (2) I-10 at Beulah Road Interchange

ORIGIN OF SUBJECT: Florida Department of Transportation

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: Since the Florida-Alabama TPO’s 2040 Long Range Transportation Plan was adopted on November 3, 2015, three amendments have occurred. The first amendment pertained to two projects (1) SR 180 from SR 59 to the Foley Beach Express in Gulf Shores and Orange Beach and (2) Gregory Street/Bayfront Parkway/17th Avenue Interchange in Pensacola. This first amendment was approved by the TPO on April 12, 2017. The second amendment resulted from the outcome of a feasibility study for West Cervantes Street from Green Street to “A” Street regarding possible lane reductions and interim improvements. This amendment was approved by the TPO on December 13, 2017. The third amendment included four projects: (1) Gulf Intracoastal Waterway Bridge from SR 180 (Canal Road) to Foley Beach Express; (2) Wolf Bay Bridge and connecting roads from SR 180 (Canal Road) to CR 20; (3) I-10 from US 29 to the Alabama state line; and (4) Nine Mile Road Corridor improvements from the vicinity of Beulah Road to East of I-10. The third amendment was approved over two consecutive meetings because two projects were tabled at the first meeting. These meetings were held April 11, 2018 and June 13, 2018. Today’s amendment request is for two projects: (1) I-10 from Avalon Boulevard to Okaloosa County line and (2) I-10 at Beulah Road.

Public Participation Process Plan requirements for Long Range Transportation Plan Amendments (Adopted April 13, 2016)

Administrative modifications to the Long Range Transportation Plan are minor revisions and do not require public review but must be included in the advertisement of the TPO meeting when the modification is presented.

An amendment is a major revision to a Long Range Transportation Plan and includes adding or deleting projects to the plan. It also includes major changes to project costs, initiation dates or design concepts. Amendments must be included in the advertisement of the TPO meeting when the draft amendment is presented. The public must be provided with an opportunity to comment during public forum when the draft is presented for adoption to the TPO and advisory committees as follows:

- Provide the public with a sufficient opportunity to review the draft amended document online
- Include adoption in the advertisement of the TPO meeting when the amendment is to be presented
- Provide the public with an opportunity to comment during public forum when the amendment is presented for adoption to the TPO and advisory committees
- Publish adopted amended final document on website
I-10 from Avalon Boulevard to Okaloosa County line (See attached map for location)
Six laning I-10 from Avalon Boulevard to Okaloosa County line is currently in the 2040 Long Range Transportation Plan Needs Plan and not in the 2040 Cost Feasible Plan. The amendment updates the Needs Plan and funds the PD&E in FY 2015-2020, Design in FY 2026-2030, Right-of-Way in FY 2031-2040, and Construction in FY 2031-2040 with SIS funds and is funded in the FDOT’s SIS Cost Feasible Plan. This amendment has been requested by FDOT.

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I-10 at Beulah Road Interchange (See attached map for location)
I-10 at Beulah Road Interchange is currently in the 2040 Long Range Transportation Plan Needs Plan and partially funded in the Cost Feasible Plan. This project updates the Needs Plan and moves Design from FY 2021-2025 to FY 2015-2020, Right-of Way in FY 2026-2030, and Construction in FY 2026-2030 with SIS funds and is funded in FDOT’s SIS Cost Feasible Plan. This amendment has been requested by FDOT.

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Proposed Schedule
- April 10, 2019- Authorization by the TPO to proceed with amending the 2040 Long Range Transportation Plan
- May 6, 2019-- 2040 Long Range Transportation Plan amendments posted on-line
- May 8, 2019- Public Workshop at the Beulah Senior Center
- May 9, 2019- Public Workshop at the Bagdad Community Center
- June 12, 2019- TPO approval of the 2040 Long Range Transportation Plan amendment

Attached are the following:
- Resolution 19-09
- Map of I-10 from Avalon Boulevard to Okaloosa County Line
- Map of I-10 at Beulah Road Interchange
- Comments from the Public Workshops

RECOMMENDED ACTION: Approval of a motion to authorize the TPO chairman to sign Resolution FL-AL 19-09 to amend the Florida-Alabama 2040 Long Range Transportation Plan for two projects: (1) I-10 from Avalon Boulevard to the Okaloosa County line and (2) I-10 at Beulah Road Interchange. This action is recommended to expedite funding for these projects. Please contact Mr. Gary Kramer, ECRC staff, at (800) 226-8914, Ext. 219 or gary.kramer@ecrc.org if additional information is needed.
RESOLUTION FL-AL 19-09
A RESOLUTION OF THE FLORIDA-ALABAMA TRANSPORTATION PLANNING ORGANIZATION TO AMEND THE 2040 FLORIDA-ALABAMA LONG RANGE TRANSPORTATION PLAN

WHEREAS, the Florida-Alabama Transportation Planning Organization (TPO) is the organization designated by the governors of Florida and Alabama as being responsible, together with the states of Florida and Alabama, for carrying out the continuing, cooperative and comprehensive transportation planning process for the Florida-Alabama TPO Planning Area; and

WHEREAS, the Florida-Alabama Transportation Planning Organization (TPO) 2040 Long Range Transportation Plan is developed pursuant to Part 23 Section 450.322, Code of Federal Regulations and Section 339.175(6), Florida Statutes and is the transportation plan that contains needed and financially feasible projects for at least a 20-year planning horizon; and

WHEREAS, the 2040 Long Range Transportation Plan was adopted on November 3, 2015 and previously amended on April 12, 2017 and December 13, 2017; and April 11 and June 13, 2018; and

WHEREAS, public workshops were held on March 8, 2019 at the Beulah Senior Center and on March 9, 2019 at the Bagdad Community Center; and

WHEREAS, the Florida-Alabama Transportation Planning Organization (TPO) believes that the amendment listed below will support the performance targets established by the state of Florida and supported by the TPO;

NOW, THEREFORE, BE IT RESOLVED BY THE FLORIDA-ALABAMA TRANSPORTATION PLANNING ORGANIZATION THAT:

The Florida-Alabama TPO amends the 2040 Florida-Alabama Long Range Transportation Plan for two projects: (1) I-10 from Avalon Boulevard to the Okaloosa County line; and (2) I-10 at Beulah Road Interchange.

Passed and duly adopted by the Florida-Alabama Transportation Planning Organization on this 12TH day of June 2019.

FLORIDA-ALABAMA TRANSPORTATION PLANNING ORGANIZATION

BY: ________________________________
Jeff Bergosh, Chairman

ATTEST: ____________________________
Florida-Alabama TPO 2040 Long Range Transportation Plan Amendment

I-10 from Avalon Boulevard to Okaloosa County Line (6 Lanes)
TPO Boundary
Florida-Alabama TPO 2040 Long Range Transportation Plan Amendment

I-10 at Beulah Road Interchange

TPO Boundary

I-10 at Beulah Road Interchange
May 8, 2019- Beulah Senior Center

1. Wonderful that money has been funded. The sooner it gets done the better we all will be traffic wise.  
   Comment noted.

2. Please get started on Beulah Interchange ASAP! This is the only solution to the traffic on Nine Mile & Navy Federal. Plus, this would allow many more businesses to locate in Escambia County!  
   Comment noted.

3. The Beulah Road Interchange is key to helping solve the long term traffic challenges now facing the community. Those of us who drive the area daily ask that this project be fully funded ASAP  
   Comment noted.

4. As a resident in the North end of the county and an employee of Navy Federal the interchange is desperately needed to alleviate the traffic congestion in the Beulah area. I believe it is an essential part of a number of projects needed to solve our transportation issues. Thank you for giving us the opportunity to provide input.  
   Comment noted.

5. I fully support amending the 2040 LRP to fund the Beulah Interchange project. It is essential for congestion relief and to support future growth.  
   Comment noted.

6. Good Informational Meeting  
   Comment noted.

7. Get Connected / Info  
   This information was provided to the individual who requested this information.

8. I strongly support construction of an I-10/Beulah interchange as soon as possible, along with a north-south connector at least to Muscogee Road and the east-west realignment of Kingsfield Road from Hwy 97 straight through to Beulah Road. We will be grateful if these much-needed projects can be fast-tracked.  
   Comment noted.

May 9, 2019- Bagdad Community Center

No comment cards were received.
ENCLOSURE C
SUBJECT: Consideration of Resolution FL-AL 19-11 Approving the Selection of a Firm for Signalization Consultant Continuing Services and Authorizing the Chairman to Execute the Joint Participation Agreement with the Florida Department of Transportation (FDOT)

ORIGIN OF SUBJECT: TPO Unified Planning Work Program (UPWP) Task C.3: ITS Planning

BACKGROUND: On September 8, 2010, through Resolution FL-AL 10-37, the Florida-Alabama TPO approved the Regional Intelligent Transportation System (ITS) Plan which includes the Florida-Alabama TPO, Okaloosa-Walton TPO, and Bay County TPO regions. An ITS Technical Working Group was created to oversee the ITS implementation efforts in Escambia and Santa Rosa counties. The Escambia-Santa Rosa ITS Working Group meets monthly and is made up of representatives from Escambia and Santa Rosa counties, the City of Milton, the City of Gulf Breeze, the City of Pensacola, Emerald Coast Regional Council, and FDOT. The group works together to ensure the ITS system is comprehensive and includes a funding plan for implementation and operation of a regional Advanced Traffic Management System (ATMS), a regional Traffic Management Center (TMC) and related infrastructure.

In 2015, funded by FDOT and TPO box funds, Escambia County entered into a continuing professional services contract with an engineering consultant to provide general traffic engineering operation and management services including signal retiming, transportation engineering, planning and other support services for Escambia and Santa Rosa counties. In general, the consultant serves as an extension of staff for traffic engineering related services for the cities and counties.

On September 12, 2018 the TPO approved Resolution FL-AL 18-31 stating that the TPO will be the lead agency in the development of a Regional Traffic Management Center (RTMC) and Regional ATMS build out for the on-system roadways within the TPO area and agreeing to obligate 90% of the Federal Urbanized (SU) funds in Fiscal Year 2023-2024 towards the development of the RTMC and on-system Regional ATMS improvements. The resolution also stated that the TPO intends to obligate an additional 90% of allocated Federal Urbanized (SU) funds in Fiscal Year 2024-2025 towards the development of the TMC and on-system ATMS improvements and that it intends to utilize additional signal maintenance funding and TPO Federal Urbanized (SU) funds for operations and maintenance of the built, on-system Regional ATMS for subsequent years thereafter. The resolution affirms that the TPO will continue to work with local governments to encourage the development and tie-in of local off-system ATMS improvements and expansion of the system. The TPO took this action in order to send a unified voice of support for this regional project.

As the lead agency, the TPO published a Request for Qualifications (RFQ) on April 11, 2019 for a new professional services contract be created between the FL-AL TPO and a firm to provide general traffic engineering operation and management services for the entire Florida-Alabama TPO area, and redirect the box funds through the TPO to support the contract. A selection committee was also established to review and rank all proposals.

Four (4) RFP Packets were received by the deadline of May 17, 2019. The selection committee met on May 28, 2019 to rank all four proposals.

RECOMMENDED ACTION: Approval of the top ranked firm for Signalization Consultant Continuing Services and authorizing the Chairman to execute the Joint Participation Agreement with Florida Department of Transportation. This action is recommended to ensure a seamless transition for the TPO to be the lead agency in the continuing efforts for the full build out of the Regional Advanced Traffic Management System/Regional Traffic Management Center. Please contact Ms. Jill Lavender, ECRC staff, at jill.lavender@ecrc.org or 850 332-7976, Extension 212, if additional information is needed.
RESOLUTION FL-AL 19-11
A RESOLUTION OF THE FLORIDA-ALABAMA TRANSPORTATION PLANNING ORGANIZATION APPROVING THE SELECTION OF A FIRM FOR SIGNALIZATION CONSULTANT CONTINUING SERVICES AND AUTHORIZING THE CHAIRMAN/ECRC CHIEF EXECUTIVE OFFICER TO EXECUTE THE JOINT PARTICIPATION AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION

WHEREAS, the Florida-Alabama Transportation Planning Organization (TPO) is the organization designated by the governors of Florida and Alabama as being responsible, together with the states of Florida and Alabama, for carrying out the continuing, cooperative and comprehensive transportation planning process for the Florida-Alabama TPO Planning Area; and

WHEREAS, the Florida-Alabama TPO issued the Request for Qualifications on April 11, 2019, for a new professional services contract to exist between the TPO and a firm to provide general traffic engineering operation and management services for the entire TPO area; and

WHEREAS, the TPO formed a Selection Committee made up of three members from the TPO's Technical Coordinating Committee; and

WHEREAS, a short listing of proposers was completed by the Selection Committee on May 28, 2019; and

WHEREAS, a fee proposal with scope of work was requested of the three short listed firms, DRMP, Inc., Genesis Halff, Inc., and TransCore ITS, LLC; and

WHEREAS, the Selection Committee made a final recommendation on June 7, 2019;

NOW, THEREFORE, BE IT RESOLVED BY THE FLORIDA-ALABAMA TRANSPORTATION PLANNING ORGANIZATION THAT:

The TPO approves the recommended firm of the Selection Committee.

Passed and duly adopted by the Florida-Alabama Transportation Planning Organization on this 12th day of June 2019.

FLORIDA- ALABAMA TRANSPORTATION PLANNING ORGANIZATION

BY: ____________________________
Jeff Bergosh, Chairman

ATTEST: _________________________
ENCLOSURE D
SUBJECT: Consideration of Resolution FL-AL 19-12 Approving the Scope of Work for the Regional Rural Transportation Plan

ORIGIN OF SUBJECT: FDOT

LOCAL GOVERNMENT ACTION NEEDED: NA

BACKGROUND: The FDOT Office of Policy Planning provides guidance to Metropolitan Planning Organizations through identification of Planning Emphasis Areas in support of the Florida Transportation Plan. FDOT has identified a need for Rural Transportation Planning: **MPOs are encouraged to plan for and coordinate with rural governmental entities both within their planning boundaries as well as those areas outside of the current boundaries that are impacted by transportation movements between regions.**

In response, the Emerald Coast Regional Council (ECRC) has incorporated the need to develop a Regional Rural Transportation Plan by allocating a total of $108,000 for Task R.1 in the Fiscal Year 2019-2020 Unified Planning Work Programs (UPWP) from contributions from the three Transportation Planning Organizations (TPOs): Florida-Alabama, Okaloosa-Walton, and Bay County TPOs.

The focus for this effort is to:
- examine transportation patterns between rural areas and the Metropolitan Planning Area, and
- recommend potential boundary adjustments to facilitate regional rural planning and coordination.

The geographic extent of the study is the 10-county area bordering the existing Metropolitan Planning Area of each of the three TPOs which includes Escambia, Santa Rosa, Okaloosa, Walton, Holmes, Washington, Bay, Jackson, Calhoun, and Gulf. Due to overlapping jurisdiction, coordination will take place with the Apalachee Regional Planning Council which serves Gulf County in addition to Jackson and Calhoun counties.

The consultant scope of services focuses on three major deliverables: (1) Rural/Regional Needs Map; (2) TPO Boundary Review & Recommendations; and (3) a Rural Transportation Plan. The Regional Rural Transportation Plan will examine how the rural transportation network links economic development, sustainability, and quality of life to the Metropolitan Planning Area. By direction of FDOT, recommendations identified in the rural transportation system must have a direct link to the Metropolitan Planning Area. In addition to developing a better understanding of the impact of the rural areas surrounding the TPOs, the study will also review and recommend possible changes to the current Metropolitan Planning Area boundaries to improve regional rural coordination. Needs will not be prioritized or quantified. A Cost Feasible Plan will not be developed.

This effort will be completed as a Task Work Order under the terms and conditions of the existing General Planning Consultant Memorandum of Agreement between FL-AL TPO, O-W TPO, Bay County TPO, and HDR Engineering. The ECRC will be responsible for stakeholder engagement and outreach. The final plan is anticipated in June 2020.

Attached are the following:
- Resolution FL-AL 19-12
- Draft Scope of Work

RECOMMENDED ACTION: Approval of a motion to authorize the TPO chairman to sign Resolution FL-AL 19-12 approving the scope of work for the Regional Rural Transportation Plan. This action is recommended in order for the project to proceed. For additional information please contact Mr. Cory Wilkinson, AICP CEP, HDR, at cory.wilkinson@hdrinc.com or 850-429-8944, Ms. Jessica Smith, AICP, HDR at Jessica.Smith1@hdrinc.com; or 407-493-7120 or Mr. Gary Kramer, ECRC staff, at gary.kramer@ecrc.org or at (850) 332-7976 Ext. 219.
RESOLUTION FL-AL 19-12
A RESOLUTION OF THE FLORIDA ALABAMA TRANSPORTATION PLANNING ORGANIZATION ADOPTING THE SCOPE OF WORK FOR THE REGIONAL RURAL TRANSPORTATION PLAN

WHEREAS, the Florida-Alabama Transportation Planning Organization (TPO) is the organization designated by the governors of Florida and Alabama as being responsible, together with the states of Florida and Alabama, for carrying out the continuing, cooperative and comprehensive transportation planning process for the Florida-Alabama TPO Planning Area; and

WHEREAS, the FDOT Office of Policy Planning provides guidance to Metropolitan Planning Organizations through identification of Planning Emphasis Areas in support of the Florida Transportation Plan and as FDOT has identified a need for Rural Transportation Planning; and

WHEREAS, Emerald Coast Regional Council (ECRC) has incorporated a Regional Rural Transportation Plan by allocating a total of $108,000 for Task R.1 in the Fiscal Year 2019-2020 Unified Planning Work Programs (UPWP) from contributions from the Florida-Alabama, Okaloosa-Walton TPO and the Bay County TPOs;

NOW, THEREFORE, BE IT RESOLVED BY THE FLORIDA ALABAMA TRANSPORTATION PLANNING ORGANIZATION THAT:

The Florida-Alabama Transportation Planning Organization adopts the scope of work for the Regional Rural Transportation Plan.

Passed and duly adopted by the Florida-Alabama Transportation Planning Organization on this 12th day of June 2019.

FLORIDA ALABAMA TRANSPORTATION PLANNING ORGANIZATION

BY: ________________________________
   Jeff Bergosh, Chairman

ATTEST: ___________________________
Task Work Order

March 2019

Prepared by

HDR Engineering, Inc.
25 W Cedar St # 200
Pensacola, FL 32502
(850) 429-8944
cory.wilkinson@hdrinc.com

This Task Work Order is prepared for the Regional Rural Transportation Plan as identified in the Unified Planning Work Programs as Task R.1.
Introduction

The FDOT Office of Policy Planning develops Planning Emphasis Areas to support the Florida Transportation Plan and provide direction to Metropolitan Planning Organizations. For 2018, FDOT has provided the following guidance on Rural Transportation Planning.

MAP-21 defined the structure and responsibilities of designated regional transportation planning organizations in federal regulations for the first time. Florida Statutes include several provisions that require coordination with local governments including those in rural areas. Some rural communities in Florida face significant development pressures and need transportation investments to handle growing populations and economic activities. Others simply struggle to maintain their existing transportation system and with providing services to a spread-out community. MPOs are encouraged to plan for and coordinate with rural governmental entities both within their planning boundaries as well as those areas outside of the current boundaries that are impacted by transportation movements between regions.

The Emerald Coast Regional Council (ECRC) has incorporated the need to develop a Regional Rural Transportation Plan as Task R.1 in the Fiscal Year 2019-2020 Unified Planning Work Program (UPWP) for each of the three Transportation Planning Organizations (TPOs): Florida-Alabama TPO (FL-AL TPO), Okaloosa-Walton TPO (O-W TPO), and Bay TPO. The focus for this effort is to:

- Examine transportation patterns between rural areas and the current Metropolitan Planning Area boundaries.
- Recommend potential boundary adjustments to consider pockets of rural population that could be brought to the Metropolitan Planning Area due to opportunities that may create notable corridor demand.

By direction of FDOT, recommendations identified in the rural transportation system must have a direct link to the Metropolitan Planning Area.

This effort will be completed as a Task Work Order under the terms and conditions of the existing General Planning Consultant (GPC) Memorandum of Agreement between FL-AL TPO, O-W TPO, Bay TPO, and HDR dated October 30, 2018.

The Consultant scope of services consists of various tasks to produce three major deliverables:
1. Rural/Regional Needs Map
2. TPO Boundary Review & Recommendations
3. Rural Transportation Plan

The ECRC Regional Rural Transportation Plan will examine how the rural transportation network links economic development, sustainability, and quality of life in the Metropolitan Planning Area. For example, trails that go from cities to the rural area create both commuter and recreational opportunities, impact health, and use significantly less space than other transportation alternatives. Employment centers found in Metropolitan Planning Area often attract employees that choose to live in more rural areas due to a desired quality of life or for socioeconomic reasons. These movements interconnect rural and urban areas.
In addition to developing a better understanding of the impact of the rural areas surrounding the TPOs, the study will also review and recommend possible changes to the current Metropolitan Planning Area boundaries to improve regional rural coordination and in preparation for the 2020 US Census. The recommendations from this study will identify challenges and opportunities for how to best address future investments in the system to continue providing a sustainable and equitable transportation system.

Federal requirements for establishing and adjusting Metropolitan Planning Area boundaries are set out in 23 C.F.R 450.312. Metropolitan Planning Area boundaries must encompass the entire existing urbanized area plus the contiguous area expected to become urbanized within a 20-year forecast period. The Metropolitan Planning Area can include all or part of a given county; this can include areas that, due to their growth characteristics, are anticipated to become urbanized within the next 20 years.

The geographic extent of the Study is the 10-county area bordering the existing Metropolitan Planning Area of each of the three TPOs and consists of the following counties: Escambia, Santa Rosa, Okaloosa, Walton, Holmes, Washington, Bay, Jackson, Calhoun, and Gulf. The Regional Rural Plan geographic coverage is shown in green, the Metropolitan Planning Area boundary in brown, and the existing urbanized area of the three TPOs is hatched. Note that Bay County is included in total as part of the Regional Rural Plan at the request of the ECRC because Bay County is part of the Bay Gulf Holmes Washington Partnership (BGHWP). Baldwin County, Alabama is not included because the South Alabama Regional Planning Commission is the Rural Transportation Planning Organization for rural areas in Baldwin County.

Within the ECRC, there are two regional organizations that exist for oversight of regionally-significant transportation projects: the Northwest Florida Regional TPO (NWFRTPO), and the Bay Gulf Holmes Washington Partnership (BGHWP). The NWFRTPO covers the following counties: Escambia, Santa Rosa, Okaloosa, and Walton. The BGHWP covers the following counties: Bay, Gulf, Holmes, and Washington. The two regional organizations will be the approval authorities of this Scope. Due to overlapping jurisdiction, coordination will include the Apalachee Regional Planning Council for Jackson, Calhoun, and Gulf Counties.
Scope of Services

The Consultant scope of services consists of various tasks to produce three major deliverables:

1. Rural/Regional Needs Map
2. TPO Boundary Review & Recommendations
3. Rural Transportation Plan

There are five tasks:

1. Project Management and Coordination
2. Data Collection and Analysis
3. Stakeholder Engagement and Partnership
4. Map Development
5. Boundary Recommendations, Rural Transportation Plan Document

Each deliverable will require data collection and analysis to produce recommendations, as well as development of written documentation and mapping/graphic components.

Task 1 – Project Management and Coordination

ECRC will provide direction through the Transportation Planning Manager, and will be responsible for all aspects of Public Involvement and local government coordination. HDR will conduct monthly progress meetings with the ECRC to track project milestones and issues.

The Project will begin once written notice to proceed has been received from the ECRC. The Consultant will complete and submit the Rural Plan for review by the ECRC within approximately 12 months of receiving the written notice to proceed. The following proposed schedule is based on an estimated June 1, 2019 Notice to Proceed (NTP).

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<tr>
<td>Approval of Scope by ECRC &amp; TPOs</td>
<td>March – May 2019</td>
</tr>
<tr>
<td>Notice to Proceed</td>
<td>June 2019</td>
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<tr>
<td>Kick-off Project Team Meeting</td>
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<td>Map Draft (Deliverable)</td>
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<tr>
<td>Needs Plan and Boundary Review Draft (Deliverable)</td>
<td>March 2020</td>
</tr>
<tr>
<td>Final Plan (Deliverable)</td>
<td>June 2020</td>
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Tasks will be completed for a lump sum of $108,000 as defined in the Unified Planning Work Programs. Any additional work, meetings, or presentations will be considered additional work, and will require a supplemental agreement to this task assignment.
Task 2 – Data Collection and Analysis

Review population forecasts estimates and trends of the rural areas surrounding each TPO. Investigate demographics trends that would result in an increase in TPO population size. Review current rural transportation system data including freight movements, commuter routes, non-motorized trails, recreation, and traffic patterns directly impacting the Metropolitan Planning Area areas.

Review the following transportation planning, economic, and land use development documents as it relates to rural development in Northwest Florida and the immediately adjacent counties in Alabama.

- 2040 Florida-Alabama TPO Long Range Transportation Plan (LRTP), Amendments, Needs
- 2040 Bay TPO LRTP, Amendments, Needs
- 2040 Okaloosa-Walton TPO LRTP, Amendments, Needs
- National Highway System
- Florida Transportation Plan
- Florida Freight Mobility and Trade Plan
- Florida Rail System Plan
- FDOT Work Program
- FDOT SIS 2045 Multi-Modal Unfunded Needs Plan
- FDOT SIS 2029-2045 Long Range Cost Feasible Plan
- FDOT SIS 2nd 5-Year Plan
- Northwest Florida Transportation Corridor Authority Master Plan
- Florida Greenways and Trails Master Plan
- Associated Urban Growth Boundary Agreements
- Escambia County Comprehensive Plan
  - Mid-West Sector Plan Detailed Specific Area Plan (March 2011)
- Santa Rosa County Comprehensive Plan
- Okaloosa County Comprehensive Plan
- Walton County Comprehensive Plan
- Holmes County Comprehensive Plan
- Washington County Comprehensive Plan
- Jackson County Comprehensive Plan & Transportation System Plan
- Bay County Comprehensive Plan
  - Bay-Walton Sector Plan
- Calhoun County Comprehensive Plan
- Gulf County Comprehensive Plan
- Transportation Disadvantaged Service Plans
- Emerging Mega Regions America 2050
- Hurricane Evacuation Routes and Shelters
- Employment by Traffic Analysis Zone (Base Year 2010 and 2015)
- Population by Traffic Analysis Zone (Base Year 2010 and 2015)
- Community Traffic Coordinator’s routes for employment and medical
- Fixed Route Bus Service outside the Metropolitan Planning Area Boundaries (if any)
- Park and Ride Lots
- Journey to Work Data
- LOS Tables by County
- Rural Areas of Opportunity, FL Department of Economic Opportunity
Task 3 – Stakeholder Engagement and Partnership Opportunities

The ECRC will be responsible for development and implementation of a Public Involvement Plan.

HDR will develop an outreach survey with the objective to understand key transportation and land development topics of regional significance. The survey will seek to identify significant planned future developments, notable land use changes, or known deficiencies in corridor needs that link to the Metropolitan Planning Area areas. ECRC will be responsible for creation of the stakeholder mailing list, implementation of the survey, and follow-up. Survey results will be compiled by HDR in coordination with the ECRC.

HDR will prepare a presentation for the ECRC to use in public meetings, but will not be present at the public meetings due to limited funding in the UPWP. The scope does not include development of display boards or providing meeting materials. Presentations will be made by ECRC to:

- Northwest Florida Regional Transportation Planning Organization
- Bay Gulf Holmes Washington Partnership
- Apalachee Regional Planning Council

Key stakeholders are anticipated to include:

- Emerald Coast Regional Council
  - Florida-Alabama Transportation Planning Organization
  - Okaloosa-Walton Transportation Planning Organization
  - Bay Transportation Planning Organization
  - Northwest Florida Regional Transportation Planning Organization
  - Bay Gulf Holmes Washington Partnership
  - Community Transportation Coordinators (CTC) and Local Coordinating Boards

- Apalachee Regional Planning Council

- County Governments
  - Escambia
    - Escambia County Area Transit
  - Santa Rosa
  - Okaloosa
    - Emerald Coast Rider
  - Walton
  - Holmes
  - Washington
  - Jackson
  - Calhoun
  - Gulf
  - Bay
    - Bay Town Trolley

- State Government
  - Florida Department of Transportation
  - Florida Fish and Wildlife Conservation Commission
  - Northwest Florida Water Management District
  - Florida Department of Agriculture and Consumer Services
    - Florida Forest Service
Florida Department of Environmental Protection
  - Office of Greenways and Trails
  - Northwest District
  - Division of State Lands
Florida Department of Economic Opportunity
  - Northwest Rural Area of Opportunity
Florida Division of Emergency Management

Federal Government
  - U.S. Fish and Wildlife Service
  - U.S. Environmental Protection Agency
  - U.S. National Park Service
  - U.S. Forest Service

Native American Tribes
  - Seminole Tribe of Florida
  - Mississippi Band of Choctaw Indians
  - Muscogee (Creek Nation)
  - Poarch Band of Creek Indians
  - Santa Rosa County Creek Indian Tribe

Military
  - Florida Defense Alliance
  - Defense Support Initiative
  - Eglin Air Force Base
    - Duke Field
    - Hurlburt Field
  - Tyndall Air Force Base
  - Naval Air Station Pensacola
  - Naval Air Station Whiting Field
  - Naval Coastal System Center Panama City

Economic Development
  - Haas Center at University of West Florida
  - Studer Community Institute
  - Florida’s Great Northwest
  - Florida West Economic Development Alliance
  - Opportunity Florida
  - Northwest Florida Forward
  - Walton County Economic Development Alliance
  - Bay County Economic Development Alliance

Environmental and Conservation
  - 1000 Friends of Florida
  - The Nature Conservancy

Tourist Development
  - Visit Florida
  - Emerald Coast Convention and Visitors Bureau
  - Escambia County Tourist Development Council
  - Santa Rosa County Tourist Development Office
  - Okaloosa County Tourist Development Council
  - Walton County Tourist Development Council
- Bay County Tourist Development Council
- Gulf County Tourist Development Council
- Washington County Tourist Development Council
- Jackson County Tourist Development Council
- Holmes County Tourist Development Council
- Calhoun County Florida Chamber of Commerce
- American Association of Retired Persons

- Freight
  - Florida Trucking Association

- Rail
  - Florida Railroad Association
  - CSX

- Water Ports
  - Port of Pensacola
  - Port of Panama City
  - Port of Port St. Joe

- Airports
  - Pensacola International Airport (PNS)
  - Northwest FL Beaches International Airport (ECP)
  - Bob Sikes Airport (CEW)
  - Destin-Fort Walton Beach Airport (VPS)
  - Peter Prince Field (Milton)
  - DeFuniak Springs Airport

- Recreation
  - West Florida Wheelmen
  - Florida Trail Association

- Agriculture
  - Agriculture Communicators of Florida
  - Florida Cattlemen's Association
  - Florida Dairy Farmers
  - Florida Farm Bureau Federation
  - Florida Forestry Association

- Utilities
  - Gulf Power
  - Florida Gas Transmission
  - Escambia County Utilities Authority

- Timber / Private Development / Ranches / Large Landowners
  - The St. Joe Company
  - Homebuilders Association of West Florida
  - The Building Industry Association of Okaloosa and Walton Counties
  - Bay Building Industries Association
**Task 4 – Map Development**

Review current rural transportation system data including freight movements, commuter routes, tourist routes, non-motorized trails, recreation, military, agriculture, forestry, and traffic patterns directly impacting the Metropolitan Planning Area areas.

Develop a transportation system corridor-level Needs Map based on the survey results displaying the freight movements, commuter routes, non-motorized trails, recreation, and traffic patterns linking to Metropolitan Planning Area areas. Mapping will be an ESRI ArcGIS Online Interactive Map with Current TPO Project Priorities & Regional Rural Needs. Paper copies of the map will not be developed.

The latest version of the NWFRPM at the time of NTP will be used to assess future conditions. The future Cost Feasible Plan model results will be used to determine areas with v/c greater than 1 to identify areas of need. Model adjustments, calibration, or validation is not included in this scope.

**Task 5 – Boundary Recommendations, Rural Transportation Plan Document**

Assess potential Metropolitan Planning Area boundary adjustments to consider pockets of rural population that could be brought to the Metropolitan Planning Area due to opportunities that may create notable corridor demand. Map of current and proposed (if any) boundary changes. Recommendations shall be based on 23 CFR 4505.312 Metropolitan Planning Area Boundary Adjustments to consider the entire urbanized area plus the contiguous area expected to become urbanized within a 20-year forecast period; and consideration of potential expansion to cover the entire metropolitan statistical area (MSA) for: Pensacola-Ferry Pass-Brent MSA; Crestview-Fort Walton Beach-Destin MSA; Panama City-Lynn Haven MSA.

Based on the corridor analysis needs and survey responses, a multimodal set of improvements will be recommended for the transportation plan. Needs will not be prioritized or quantified in terms of cost or other factors. A Cost Feasible Plan will not be developed. A narrative assessment of the identified needs will be developed based on stakeholder survey results, and the corridor analysis.

The document development will include opportunities for revision:

- Table of Contents for review and approval by ECRC staff (two revisions – draft and final)
- Draft – Rural Transportation Plan (for internal review by ECRC)
- Adoption Draft – Rural Transportation Plan (for review/ adoption/approval by ECRC/other agencies)
- Final Document (Pending Adoption).

The final deliverable will be in Word and pdf formats. Printed paper copies or printed maps will not be provided.
MAJOR RESPONSIBILITIES OF THE CONSULTANT:

The CONSULTANT will:

- Conduct monthly progress meetings with the ECRC to track project milestones and issues.
- Review population forecasts estimates and trends of the rural areas surrounding each TPO. Investigate demographics trends that would result in an increase in TPO population size. Review current rural transportation system data including freight movements, commuter routes, non-motorized trails, recreation, and traffic patterns directly impacting the Metropolitan Planning Area areas.
- Review transportation planning, economic, land use development documents identified in Task 2.
- Develop an outreach survey with the objective to understand key transportation and land development topics of regional significance.
- Compile survey results in coordination with ECRC.
- Prepare a presentation for ECRC to use in public meetings.
- Develop a transportation system corridor-level Needs Map (ESRI ArcGIS Online Interactive Map) based on the survey result.
- Assess potential Metropolitan Planning Area boundary adjustments.
- Develop a multimodal set of improvements for the transportation plan.

MAJOR RESPONSIBILITIES OF THE ECRC STAFF:

The ECRC will:

- Develop and implement the Public Involvement Plan. ECRC will be responsible for all aspects of Public Involvement and local government coordination.
- Create and manage the stakeholder mailing list, distribute the survey, and prompt follow-up.
- Present plan updates to Northwest Florida Regional Transportation Planning Organization, Bay Gulf Holmes Washington Partnership, and Apalachee Regional Planning Council.
ENCLOSURE E
SUBJECT: Consideration of Transportation Alternatives (TA) Program Management Task Order and Review of TA Scoring Criteria

ORIGIN OF SUBJECT: Task C.4 of the Unified Planning Work Program (UPWP)

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: The Florida Department of Transportation TA Set-Aside grant is intended to fund a variety of small-scale transportation projects such as pedestrian and bicycle facilities, recreational trails, safe routes to school projects, community improvements such as historic preservation and vegetation management, and environmental mitigation related to stormwater and habitat connectivity. There is approximately $3 million available for District Three, with solicitation expected in the Fall of 2019.

The UPWP, which describes the planning work tasks and budget for each TPO fiscal year, includes anticipated contractual services. Based on direction from the TPO, additional workshops and consultant management for a portion of the TA application review was programmed. The scope of service outlines three tasks to be managed by the general consultant to ensure application review and communication with applicants are handled in a timely manner.

In anticipation of the TA solicitation in the Fall of 2019, TPO staff provided an opportunity for TCC members to provide input on the current scoring criteria content and procedures at a public workshop on May 22, 2019. No significant changes were made to the content of the criteria. Procedural clarifications are provided below:

- Use of an independent 3rd party (consultant) to review and rank TA applications.
- A maximum of two applications can be submitted per local jurisdiction with representation on the TPO board.
- Each application will be supported through a resolution by the local jurisdiction.
- An application review workshop will be held following submittal deadline to review applications and preliminary scoring.

The draft TA scoring criteria can be found at: https://www.ecrc.org/document_center/Programs/Florida%20Alabama%20TPO/Plans%20and%20Documents/Draft%20FLAL%20TAP%20Scoring%20Criteria.pdf

The criteria will be presented for consent in July. Please provide all comments on the draft TA scoring criteria by June 17, 2019. Comments may be submitted to Ms. Caitlin Cerame at caitlin.cerame@ecrc.org or at 850-332-7976, Extension 203.

Attached are the following:
- Task Order for TA Program Management Scope of Services
- Draft TA Scoring Criteria

RECOMMENDED ACTION: Approval of a motion to authorize the TPO chairman to execute a task order for the TA program management scope of services. Please contact Ms. Caitlin Cerame, ECRC staff, at (850) 332-7976, Ext 203 or caitlin.cerame@ecrc.org if additional information is needed.
EMERALD COAST REGIONAL COUNCIL

Transportation Alternative Set-Aside (TA)
Program Management

Task Work Order

Revision 3
May 2019

Prepared by

HDR Engineering, Inc.
25 W Cedar St # 200
Pensacola, FL 32502
(850) 429-8944
cory.wilkinson@hdrinc.com
Introduction

The Transportation Alternatives (TA) Set-Aside provides funding for programs and projects consistent with Fixing America's Surface Transportation (FAST) Act under 23 U.S.C. 133(h). These set-aside funds include all projects and activities defined as TA: On- and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation, community improvement activities, environmental mitigation and projects for planning, designing or construction boulevards and other roadways largely in the right-of-way of former divided highways. All Counties in District 3 are eligible to apply. If located within a Transportation Planning Organization (TPO) area, the applicant must submit project(s) to the proper TPO to collectively prioritize for submittal to the Department.

The Emerald Coast Regional Council (ECRC) manages the TA Program under Task C.4. (Multi-Modal Planning) of the Unified Planning Work Program (UPWP) for each of the three TPOs. On March 12, 2019, the ECRC requested HDR prepare a Scope and Fee to manage specific elements of the TA Program as the ECRC TA Program Coordinator is accepting another position. Currently, no consultant services are identified in any of the three UPWPs for Task C.4.

This Scope of Services proposes tasks associated with the ECRC TA Program beginning in April 2019, subject to approval by ECRC.

<table>
<thead>
<tr>
<th>Year</th>
<th>Month</th>
<th>FDOT</th>
<th>ECRC</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019</td>
<td>April</td>
<td>Constructability reviews and field estimates of prior submittal</td>
<td>TPO notification of Scoring Criteria Workshops</td>
</tr>
<tr>
<td></td>
<td>May</td>
<td>Scoring Criteria workshops in each of three TPOs</td>
<td>Scoring Criteria workshops in each of three TPOs</td>
</tr>
<tr>
<td></td>
<td>June</td>
<td>Revise Scoring Criteria, TPO review of draft changes to Scoring Criteria</td>
<td>Revise Scoring Criteria, TPO review of draft changes to Scoring Criteria</td>
</tr>
<tr>
<td></td>
<td>July</td>
<td>TPO approval of final Scoring Criteria</td>
<td>TPO approval of final Scoring Criteria</td>
</tr>
<tr>
<td></td>
<td>August</td>
<td>Work program review / project selection</td>
<td>Educational workshop with FDOT in each of three TPOs about TA Program and application process</td>
</tr>
<tr>
<td></td>
<td>September</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>October</td>
<td>Work Program Hearing</td>
<td></td>
</tr>
<tr>
<td></td>
<td>November</td>
<td>Application Solicitation begins</td>
<td></td>
</tr>
<tr>
<td></td>
<td>December</td>
<td></td>
<td>Applications due to ECRC Dec 20</td>
</tr>
<tr>
<td>2020</td>
<td>January</td>
<td>Application Solicitation continues</td>
<td>Application Review / Scoring Workshop of completed applications</td>
</tr>
<tr>
<td></td>
<td>February</td>
<td>Application deadline to FDOT</td>
<td>TPO approval of top 2 in each TPO</td>
</tr>
<tr>
<td></td>
<td>March</td>
<td>Priority List to FDOT</td>
<td>Submit final to FDOT</td>
</tr>
</tbody>
</table>

Per discussion with ECRC on April 1, 2019, this scope and associated fee has been modified to share responsibilities between ECRC and HDR. ECRC would be responsible for Tasks 2 and 3, and HDR would be responsible for Tasks 4, 5, and 6.
Scope of Services

HDR staff will provide the services provided below associated with the ECRC TA Program. Public Involvement coordination, notices, and outreach will be the responsibility of ECRC Staff.

SCOPE OF SERVICES TO BE PERFORMED BY HDR:

Task 1 Project Administration
The project will proceed under the direction of the Emerald Coast Regional Council (ECRC) Transportation Manager. The Project will begin once written notice to proceed has been received from the ECRC.

Task 2 Revise Scoring Criteria – to be completed by ECRC staff.

Solicit Input and Conduct Workshop
- **March.** Prepare agenda package for TPO (including TCC and CAC) for each of the three TPOs to solicit input from each of 3 TPOs (including TCCs and CACs) for potential revisions to Scoring Criteria.
- **April.** Present at each TPO (including TCC and CAC) for each of the three TPOs.
- **May.** Prepare for and conduct one two-hour workshop for each of 3 TPOs to solicit input for potential revisions to Scoring Criteria.
- ECRC staff will arrange and advertise public workshop and be responsible for public and attendee notifications.

Revise Criteria
- **June.** Based on workshop outcomes, revise Scoring Criteria.

TPO Review / Approval
- **June.** Present revised draft criteria to each of 3 TPOs (including TCCs and CACs) for review.
- **July.** For approval by TPOs (including TCCs and CACs)
- **August.** Incorporate and respond to review comments received on draft for each of the three TPOs.
Task 3 Provide Application Assistance and Education Workshop - to be completed by ECRC staff.

Provide Education Workshop – September. Prepare for and provide one 2-hour education workshop for each of the three TPOs to review the FDOT guidance on the TA Program and application. ECRC staff will arrange and advertise workshop and be responsible for public and attendee notifications.

Provide Assistance – October – December. Provide telephone and e-mail support to assist applicants in preparing TA applications. A maximum of 20 individual requests for assistance will be provided at an estimated 2 hours each.

Task 4 Receive and Evaluate Applications – to be completed by HDR

Receive Applications
- **December.** Receive all applications. Review for completeness.
- Notify applicant within 5 working days if application is accepted or if additional information is required.
- A maximum of 20 applications will be reviewed at an estimated 2 hours each.

Preliminary Application Evaluation
- **January** Provide preliminary scoring of application based on approved scoring criteria.
- Prepare summary results for discussion at Application Review Workshop.
- A maximum of 20 applications will be reviewed at an estimated 2 hours each.

Task 5 Conduct Application Review Workshops - to be completed by HDR

Review Workshop
- **November** Prepare agenda package for TPO (including TCC and CAC) for each of the three TPOs to notify each of 3 TPOs (including TCCs and CACs) of review workshop.
- **December** Present to TPO (including TCC and CAC) for each of the three TPOs.
- **January** Prepare for and conduct one four-hour workshop for each of 3 TPOs to review applications and preliminary scoring. Provide draft scores of completed applications through the ECRC web site prior to the workshop. At the workshop, the draft scoring of applications will be presented. The workshop participants will have the opportunity to review and provide input to modify the scoring for each application. Final scoring determination rests with the ECRC Transportation Manager or designee. Summarize meeting results.
- ECRC staff will arrange and advertise public workshops and be responsible for public and attendee notifications.
Task 6 Approve and Submit Final Applications - to be completed by HDR

Approve Applications

- **February** Based on the input received at the Application Review Workshops, provide final scoring of applications.
- **February** Submit to each TPO for review and approval. Prepare agenda package for TPO (including TCC and CAC) for each of the three TPOs to notify each of 3 TPOs (including TCCs and CACs) of final scored applications.
- **February** Present to TPO (including TCC and CAC) for each of the three TPOs to present final scored applications.

Submit Applications - Submit TPO-approved applications to FDOT from each TPO.
Transportation Alternatives Program

Project Scoring Criteria
Project Scoring Criteria Background

The Florida-Alabama Transportation Planning Organization (TPO) Transportation Alternatives Program (TAP) Project Scoring Criteria has been written to assist the Florida-Alabama TPO and advisory committees with the review and ranking of the submitted TAP applications. The purpose of the FLORIDA-ALABAMA TPO TAP Project Scoring Criteria is to convey the FLORIDA-ALABAMA TPO’s evaluation criteria in a quantified and logically organized fashion. The Project Scoring Criteria has been designed to be used in conjunction with the Florida Department of Transportation (FDOT) TAP Application. This allows potential applicants and project sponsors to internally score and evaluate their projects prior to the final submission.

On September 15th, 2015, TPO staff hosted a workshop for updating the current TAP Scoring Criteria. The DRAFT FL-AL TAP Project Scoring Criteria from the workshop was presented for information, comments and review to the TPO Board and Advisory Committees on October 7th, 2015. The Final Draft of the Project Scoring Criteria addressed the comments from the October 7th FL-AL TPO meeting. The Final Draft of the Project Scoring Criteria was presented for adoption to the FL-AL TPO on November 3rd, 2015. The FL-AL TPO voted to amend the Final Draft by removing Criterion 4—Public Support. The FL-AL TPO subsequently adopted the Final Draft. February 10th, 2016, the FL-AL TPO voted to amend the bonus point total score by removing age of project and lowering the total possible points. The FL-AL TPO subsequently adopted the amended the TAP Scoring Criteria.

The Project Scoring Criteria addresses the state regulations, local considerations and generally supports the transportation goals of the Florida-Alabama TPO. The Project Scoring Criteria developed specific quantifiable criteria that addresses each of the larger evaluation criterion. These criteria were selected and developed with a focus on the details while maintaining an understanding of the embedded Transportation Alternatives Program.
**Project Scoring Criteria Requirements**

The Florida-Alabama Transportation Alternatives Program (TAP) Project Scoring Criteria must be completed and submitted with the FDOT TAP Application and the FDOT Checklist to the TPO for project review and ranking.

**General Guidelines for Supplemental Data**

The Project Scoring Criteria is structured to enable the TAP application process at the Florida-Alabama TPO to be intuitive and easily interpreted for the applicant, the TPO staff, and TPO Board and advisory committees. The Scoring Criteria is written with a focus to logically quantify physical attributes of the project, safety, connectivity, location efficiency, proximity to school, design quality, and environmental/archeological/historic preservation issues.

Supplemental data is requested and noted for certain criteria. Please note the following guidelines for supplemental data:

- Supplemental data that includes mapping, document references, and quantitative data must be included as an attachment/addendum to the Project Scoring Criteria.
- State Traffic Counts/AADTs must include the FDOT/ALDOT County Code and Site Number.
- Local Traffic Counts must include a brief summary of the methodology; this includes the machine type, axle detection, vehicle classifications, the dates and the times that the traffic was counted. A traffic count of 48 hours is the minimum that will be accepted.
- References to planning documents must include the document title, year of adoption/publication and the section-chapter-page location of the referenced project. Where applicable, links to the referenced documents are encouraged.
- When asked to provide a brief description of a claimed criterion, please limit the description to one short paragraph.
- If a claimed criterion is mapped, please note that it is mapped in the Criterion Category.
Eligible Projects for the Transportation Alternatives Program:

TAP funds are available for specific project types. These project types are determined by FHWA, and generally include planning, design, or construction of projects previously eligible under the Safe Routes to School and Transportation Enhancements programs. Specific eligible project types include, but are not limited to:

- Provision of facilities for pedestrians and bicycles;
- Provision of safety and educational activities for pedestrians and bicyclists;
- Acquisition of scenic easements and scenic or historic sites;
- Scenic or historic highway programs;
- Rehabilitation and operation of historic transportation buildings, structures, or facilities;
- Preservation of abandoned railway corridors;
- Archaeological planning and research; and
- Environmental mitigation.

For a complete and detailed list of eligible project types, please reference FHWA’s on-line guidance:

http://www.fhwa.dot.gov/map21/guidance/guidetap.cfm

https://www.fhwa.dot.gov/fastact/factsheets/transportationalternativesfs.cfm

Who May Apply?

Eligible project sponsors are determined by the FHWA and should be LAP certified:

- Local governments;
- Regional transportation authorities;
- Transit agencies;
- Natural resource or public land agencies;
- School districts, local education agencies, or schools;
- Tribal governments; and
- Any other local or regional governmental entity with responsibility for oversight of transportation or recreational trails (other than a metropolitan planning organization or State agency).

TPOs are not able to directly sponsor projects.
<table>
<thead>
<tr>
<th>Evaluation Category</th>
<th>Scoring (Maximum Points Possible)</th>
<th>Project Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Criterion 1 Safety</td>
<td>25</td>
<td></td>
</tr>
<tr>
<td>Criterion 2 Connectivity</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td>Criterion 3 Location Efficiency</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td>Criterion 4 Proximity to School</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td>Criterion 5 Design Quality</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td>Criterion 6 Environmental/Archeological Projects/ Historic Preservation</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>100</td>
<td></td>
</tr>
<tr>
<td>Bonus Points</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local Contribution and Public Support</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Total Points Possible</td>
<td>105</td>
<td></td>
</tr>
</tbody>
</table>
Criterion 1: Safety - The project is scored for making significant safety improvements to the existing and proposed transportation network. Please submit crash data to verify your selection for crashes within the project area.

*Crash data reports must use the Signal Four Analytics data. Please contact TPO staff if your application claims accidents that are not reported in the Signal Four database.*

### Crash Data for Project

- **Scored crashes** are car accidents that involve pedestrians and/or cyclists.

<table>
<thead>
<tr>
<th>Low crash corridor = &lt; 3 car/pedestrian/cyclist incidents from the past 5 years</th>
<th>1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moderate crash corridor = 3-10 car/pedestrian/cyclist incidents from the past 5 years</td>
<td>2</td>
</tr>
<tr>
<td>High crash corridor = &gt;10 car/pedestrian/cyclist incidents from the past 5 years</td>
<td>3</td>
</tr>
</tbody>
</table>

### Project is Designed to Avoid Moderate and High Crash Corridors

- The maximum radius for exposure is ¼ mile. Scored crashes are car accidents that involve pedestrians and/or cyclists.

<table>
<thead>
<tr>
<th>Moderate crash corridor = 3-10 car/pedestrian/cyclist incidents from past 5 years</th>
<th>2</th>
</tr>
</thead>
<tbody>
<tr>
<td>High crash corridor = &gt;10 car/pedestrian/cyclist incidents from past 5 years</td>
<td>3</td>
</tr>
</tbody>
</table>

### Safety Issue

*Provide brief descriptions for each claimed criterion*

- Posted speed limit over 30 mph in project area | 1 |
- Improves mobility for disabled, elderly or youth populations – *(Please provide an address and note location on map for the affected facility)* | 1 |
- Improves access to areas within or adjacent to an area/zone with 50% of households below poverty rate- as defined by the Census | 1 |
- Project design encourages traffic calming or vehicle lane narrowing (road diet) | 1 |
- Reduces traffic volume in tourist/commercial areas | 1 |
**Reduce Human Exposure** – Project reduces exposure between motor vehicles and vulnerable pedestrians and bicyclists by employing a “physical barrier” or “defined space” into the project design.

*Provide a brief description for each claimed criterion – notate on map where applicable.*

<table>
<thead>
<tr>
<th>Criterion</th>
<th>Pts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical Separation Barrier</td>
<td>1</td>
</tr>
<tr>
<td>Defined Space</td>
<td>1</td>
</tr>
</tbody>
</table>

**Physical Separation Barrier**
A physical barrier includes but is not limited to a pedestrian island, buffered sidewalk, protected bike lane, buffered curb, landscaping divide, or green way between road and proposed facility.

**Defined Space**
A “defined space” includes but is not limited to crosswalks, green lanes, striped bike lanes and a minimum 4 foot wide shoulder.

**Vehicle Traffic**

The current AADT for the affected roadway facilities within the project area – from which exposure would be reduced by the project. The maximum radius for exposure is ¼ mile. Documented traffic counts at the county and city level will be accepted once the source and methodology is verified by TPO staff.

<table>
<thead>
<tr>
<th>AADT Range</th>
<th>12 pts</th>
<th>11 pts</th>
<th>10 pts</th>
<th>9 pts</th>
<th>8 pts</th>
<th>7 pts</th>
</tr>
</thead>
<tbody>
<tr>
<td>40,001+</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>35,001-40,000</td>
<td>12 pts</td>
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<td>30,001-35,000</td>
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<td>25,001-30,000</td>
<td></td>
<td></td>
<td>10 pts</td>
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<td></td>
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<td>9 pts</td>
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<tr>
<td>15,001-20,000</td>
<td></td>
<td></td>
<td></td>
<td>8 pts</td>
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<td></td>
</tr>
<tr>
<td>10,001-15,000</td>
<td>10 pts</td>
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<td></td>
<td></td>
<td>7 pts</td>
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<td>5,001-10,000</td>
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<td>11 pts</td>
<td></td>
<td></td>
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<td>9 pts</td>
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<tr>
<td>2,001 – 3,000</td>
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<td></td>
<td></td>
<td>8 pts</td>
<td></td>
<td></td>
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<tr>
<td>Less than 2,000</td>
<td></td>
<td></td>
<td></td>
<td>7 pts</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Points for Safety Criteria**
**Criterion 2: Connectivity** - Project improves the existing transportation network. This may include but is not limited to filling existing gaps in the current multi-modal network and/or creating new access points to public transit and pedestrian/cyclist amenities.

<table>
<thead>
<tr>
<th>General Connectivity</th>
<th>Pts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide a brief description for each claimed criterion – note on map where applicable</td>
<td></td>
</tr>
<tr>
<td>Improves access to commercial areas</td>
<td>2</td>
</tr>
<tr>
<td>Improves access to parks and recreational areas</td>
<td>2</td>
</tr>
<tr>
<td>Provides pedestrian/bicycle facilities where none exist</td>
<td>2</td>
</tr>
<tr>
<td>Project conforms to any TPO, Local Government, Regional or State Plan for current or future connectivity</td>
<td>2</td>
</tr>
<tr>
<td>Fills a documented gap in an existing transportation network</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Transit Connectivity (select one)</th>
<th>Pts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transit stops must be noted on an attached project map</td>
<td></td>
</tr>
<tr>
<td>Connects to existing bike/ped facility &amp; does not connect to a transit stop</td>
<td>2</td>
</tr>
<tr>
<td>Connects to existing bike/ped facility &amp; &lt;1/2 mile from transit stop</td>
<td>3</td>
</tr>
<tr>
<td>Connects to existing bike/ped facility &amp; &lt;1/4 mile from transit stop</td>
<td>4</td>
</tr>
</tbody>
</table>
**Criterion 3: Location Efficiency** – Project makes significant improvements to a facility in proximity to a medium-to-high density or intensity land use; project is in a municipal city center, historic pedestrian-scaled neighborhood, or otherwise important commercial corridor; project serves multiple destinations, allowing residents and/or tourists to access essential and leisure goods and services without using an automobile. Destinations can include retail stores, restaurants, pharmacies, churches, community centers, libraries, bars, employment centers, or any establishment where commercial or social activity occurs.

*Please provide brief description of proximity location in relationship to destination of interest.*

**Maximum Points Allowed: 15**

**Does the project provide access to destinations of interest?**

<table>
<thead>
<tr>
<th>High Interest</th>
<th>Moderate Interest</th>
<th>Low Interest</th>
</tr>
</thead>
<tbody>
<tr>
<td>Select One (7 pts total)</td>
<td>Select One (5 pts total)</td>
<td>Select One (3 pts total)</td>
</tr>
<tr>
<td>Town Center – Square</td>
<td>Multi-Family Development</td>
<td>Low Density Single Family (detached single family developments)</td>
</tr>
<tr>
<td>Mixed Use Center</td>
<td>Park n Ride Lot</td>
<td>Post Office</td>
</tr>
<tr>
<td>Major Employment Center (Office Park, Big Box Retail)</td>
<td>Park</td>
<td>Bank</td>
</tr>
<tr>
<td>Transit Center/Station (hub that serves as central location for multiple routes and network)</td>
<td>Greenway</td>
<td>Bus Stop (a bench or 5-15 person shelter)</td>
</tr>
<tr>
<td>School (within 2 miles)</td>
<td>Retail Center</td>
<td></td>
</tr>
<tr>
<td>University/College (direct connection)</td>
<td>Religious/Civic Center</td>
<td></td>
</tr>
<tr>
<td>Hospital</td>
<td>Unique Destination (Tourist Destinations)</td>
<td></td>
</tr>
<tr>
<td>Entertainment Center Combination of Restaurants/Theaters/Music Venues</td>
<td>Health Care Clinic (multiple doctors on staff &lt; 10)</td>
<td></td>
</tr>
<tr>
<td>Marinas</td>
<td>Libraries</td>
<td></td>
</tr>
<tr>
<td>Recreation Facility (sport fields, gymnasium, etc)</td>
<td>Grocery Store/Farmers Market/Stationary Food Providers/Restaurants</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Hotels</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Rural Road Bike Routes</td>
<td></td>
</tr>
</tbody>
</table>
**Criterion 4: Proximity to School** - Projects within 0-2 mile radius of a school receive special preference, as they combine safety goals with connectivity and educational goals. Projects that focus on the pedestrian/cyclist access to schools are strongly encouraged to submit an application through the Safe Routes to Schools program. Schools are defined as a K-12 facility; or a public or private university, college or community college.

<table>
<thead>
<tr>
<th>Proximity to School (select one)</th>
<th>Pts</th>
</tr>
</thead>
<tbody>
<tr>
<td>List the name and address of schools within the 2 mile project radius</td>
<td></td>
</tr>
<tr>
<td>Project &gt;2 Mile from a school</td>
<td>0</td>
</tr>
<tr>
<td>Project within 1-2 mile of a school</td>
<td>5</td>
</tr>
<tr>
<td>Project within 1 mile of a school</td>
<td>15</td>
</tr>
</tbody>
</table>

**Total Points for Proximity to School Criteria**
**Criterion 5: Design Quality** - Points awarded based on the quality of the facility, and based on non-motorized transportation facility design standards as follows:

<table>
<thead>
<tr>
<th>General Design</th>
<th>Pts</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Provide a brief description for each claimed criterion – notate on map where applicable</strong></td>
<td></td>
</tr>
<tr>
<td>Addresses both walking and biking</td>
<td>1</td>
</tr>
<tr>
<td>Buffered/Protected bicycle lane, separated multiuse path &gt; 5’, or sidewalk &gt; 5’</td>
<td>3</td>
</tr>
<tr>
<td>Provides bike parking or seating for pedestrian areas</td>
<td>2</td>
</tr>
<tr>
<td>Provides trailheads, staging areas and parking</td>
<td>1</td>
</tr>
<tr>
<td>Provides desirable amenities such as fitness stations, public art, pedestrian scale lighting, unique way finding, repair stands, etc.</td>
<td>3</td>
</tr>
<tr>
<td>Prior Phases of this project are under construction or have been completed.</td>
<td>4</td>
</tr>
<tr>
<td>Provide documentation for the prior phases.</td>
<td></td>
</tr>
<tr>
<td>All Right of Way has been secured or none is needed</td>
<td>1</td>
</tr>
</tbody>
</table>

**Total Points Design Quality Criteria**
# Criterion 6: Environmental/Archaeological Projects/

## Historic Preservation

<table>
<thead>
<tr>
<th>Environmental/Archaeological Projects/Historic Preservation</th>
<th>Pts</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Provide a brief description for each claimed criterion – notate on map where applicable</strong></td>
<td></td>
</tr>
<tr>
<td>Project includes elements that use renewable energy sources, semi permeable materials, recycled materials or other green technologies and LEED standards</td>
<td>1</td>
</tr>
<tr>
<td>Restores or preserves environmentally sensitive lands, cultural resources or agricultural lands; or conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized transportation users</td>
<td>2</td>
</tr>
<tr>
<td>Includes an environmental mitigation plan - project is in proximity to environmentally sensitive lands, cultural resources or agricultural lands and there is a plan to avoid, minimize or mitigate impacts</td>
<td>2</td>
</tr>
<tr>
<td>Includes community partnership between governmental and non-governmental organizations</td>
<td>1</td>
</tr>
<tr>
<td>Relieves a threat to an existing historic resource; or historic preservation and rehabilitation of historic transportation facilities</td>
<td>1</td>
</tr>
<tr>
<td>Construction of turnouts, overlooks, and viewing areas</td>
<td>1</td>
</tr>
<tr>
<td>Project enhances access to an existing or planned activity center. <em>(Planned activity centers must be defined in a Capital Improvement Plan or similar document. Please reference and attach information in addendum.)</em></td>
<td>1</td>
</tr>
<tr>
<td>Removes existing visual blighting influence; or substantially enhances visual environment; inventory, control, or removal of outdoor advertising</td>
<td>2</td>
</tr>
<tr>
<td>Vegetation management practices in transportation rights-of-way to improve roadway safety, prevent against invasive species, and provide erosion control</td>
<td>2</td>
</tr>
<tr>
<td>Provides bike-ped access to deter automobile access to environmentally sensitive areas; or other pollution abatement activities as described in 23 U.S.C. 101(a)(29) (MAP-21 §1103); 23 U.S.C. 133 (h) (3) (FAST Act § 1109)</td>
<td>2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Total Points for Environmental/Archaeological Projects/ Historic Preservation Criteria</strong></th>
<th></th>
</tr>
</thead>
</table>
**Bonus Points:**

<table>
<thead>
<tr>
<th>Local Contributions and Public Support</th>
<th>Pts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Contribution: monetary and non-monetary, to include drainage, right-of-way, and professional services.</td>
<td>3</td>
</tr>
<tr>
<td>Public Support: submit 4 or more letters of support. This must include 2 letters from a private source and 2 from a public source. *</td>
<td>2</td>
</tr>
</tbody>
</table>

*Supporting letters can be gathered from public officials, municipalities, neighborhood associations, homeowners associations, non-profit agencies, or other community-based organizations; businesses and residents located within the project limits.*

*Letters of support must be dated within the past 3 years*

<table>
<thead>
<tr>
<th>Total Bonus Points</th>
<th></th>
</tr>
</thead>
</table>
The information below will aid the TPO in ranking projects for the TPO TAP Priority List.

### Information Only — The following answers are for the TPO project review and will not be scored

<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total project cost:</td>
<td></td>
</tr>
<tr>
<td>Does the submitted budget include contributions from the sponsor and involved municipalities? Define the amount of local contributions, which may include in-kind services or ROW donation.</td>
<td></td>
</tr>
<tr>
<td>Total length of the project (miles)?</td>
<td></td>
</tr>
<tr>
<td>How many intersections are located within the project boundaries?</td>
<td></td>
</tr>
<tr>
<td>Does the project address a unique safety issue not detailed in the Safety Criteria?</td>
<td></td>
</tr>
<tr>
<td>Project Readiness – Project Phase as submitted:</td>
<td>Conceptual Only</td>
</tr>
</tbody>
</table>
Definitions for Criterion 3

**High Interest Destinations**: These are common, highly-trafficked destinations within a particular city, town, or region.

**Town Center/Square**: Downtown or central business district of a city or town.

**Mixed Use Center**: An integrated development project which combines multiple uses within individual buildings or sites. Example: A retail development with residential units above or adjacent.

**Major Employment Center**: A dense collection of retail or non-retail employment locations, where the percentage of employers is significantly higher than that of surrounding areas. Typically total employment will exceed 150 employees. Example: An office park or big box retail

**Transit Center**: A station or hub which serves as the central location for multiple routes or networks.

**School**: Any K-12 school facility located within 1/2 mile of project/facility.

**University/College**: Any public or private university, college, or community college.

**Entertainment Center**: A combination of restaurants, theaters, music venues or other entertainment venues within a centralized location

**Marinas**: A specially designed harbor with moorings for pleasure craft and small boats

**Recreation Facility**: A public facility that provides infrastructure and amenities for organized sports. Example: a sports complex with multiple soccer fields, gymnasiums or other leisure sports.

**Moderate Interest Destinations** These are common, moderately-trafficked destinations, typically found in many cities and towns.

**Multi-family Development**: Multiple residential housing units located in one building/structure, or multiple buildings within one complex. Example: Apartment complex.

**Park-n-Ride Lot**: A designated parking location which allows drivers to park private automobiles, bicycles, or other vehicles, and access public transportation or transit.

**Park**: Regional, local, or neighborhood space for passive or active recreation.

**Greenway**: A natural or paved path, typically located outside of vehicular rights-of-way, intended for non-motorized active transportation.

**Retail Center**: A collection of retail locations where the percentage of retailers is significantly higher than that of surrounding areas.
Religious/Civic Center: A private or public venue which offers religious or civic services to the general public.

Unique Destination / Tourist Destination: A specific destination of civic or cultural value which attracts visitors, is unique to a particular city, town, or county, and may not satisfy other destination descriptions

Health Care Clinic: These can include facilities with less than 10 doctors on staff.

Libraries: A physical location which provides access to reading materials such as books, periodicals, and newspapers, and often other forms of video or audio media.

Rural Road Bike Routes Rural: suburban roads which typically do not include prescribed bicycle facilities, but may be signed as state, historic, scenic, or recreational bicycle routes.

Food Options: Large and small grocery stores, farmer's markets, or fresh foods. Other local, stationary food providers will be considered.

Hotels: Hotels, motels, and other commercial establishments offering lodging, meals, and other guest services

Low Interest Destinations - These are common destinations, which typically experience less human traffic.

Low Density Single Family Development: Detached single family developments which can be found in rural, suburban, and urban environments.

Bus Stop (Neighborhood Scale): Typically a bench or 5 to 15 person shelter located adjacent to a sidewalk or roadway.
ENCLOSURE F
ENCLOSURE F  
TCC AND TPO CONSENT AGENDA 

SUBJECT: Election of Technical Coordinating Committee (TCC) Chair and Vice Chair for Fiscal Year (FY) 2020 (July 1, 2019 through June 30, 2020)  PLEASE NOTE: TCC NOMINATING COMMITTEE IS TO MEET 15 MINUTES PRIOR TO REGULAR MEETING TIME  

ORIGIN OF SUBJECT: TPO Bylaws 

LOCAL GOVERNMENT ACTION NEEDED: None 

BACKGROUND: Each year at the June meeting the TPO and advisory committees should elect a chairman and vice chairman for the next fiscal year. The 2020 fiscal year begins July 1, 2019.  

During the April 2019 meeting, the FL-AL TPO and the Citizens’ Advisory Committee (CAC) elected their leadership at their meetings. The TCC chose to have a nominating committee to select candidates for their FY 2020 chair and vice chair. The following TCC members agreed to serve on the nominating committee:  

TCC: Nominating Committee meeting is at 8:15 a.m. at Pensacola City Hall:  
Helen Gibson  
Leslie Statler  
Shawn Ward  
John Fisher was selected as the alternate  

Attached is the following:  
• TCC Membership Roster 

RECOMMENDED ACTION: Election of Florida-Alabama TCC chair and vice chair to serve for FY 2020. This action is recommended to comply with the TPO bylaws. Please contact Ms. Tiffany Bates, ECRC staff, at 1-800-332-7976, Extension 217 or Tiffany.Bates@ecrc.org if additional information is needed.
# Florida-Alabama TCC Voting Members Roster

## BALDWIN COUNTY

### BRATS

TAYLOR RIDER TRANSPORTATION DIRECTOR  
Baldwin County  
P O Box 907  
ROBERTSDALE AL 36567  
Contact email: btrider@baldwincountyal.gov  
Contact Phone: (251) 972-8576  
Contact FAX: (251) 972-6841

### Planning Department

VINCE JACKSON PLANNING DIRECTOR  
Baldwin County  
PO Box 220  
SILVERHILL AL 36576  
Contact email: vjackson@baldwincountyal.gov  
Contact Phone: (251) 580-1655 Ext: 7238  
Contact FAX: (251) 580-1656

## CITY OF GULF BREEZE

### City Manager’s Office

SAMANTHA ABELL Deputy City Manager  
CITY OF GULF BREEZE  
PO Box 640  
GULF BREEZE FL 32562 0640  
Contact email: sabell@gulfbreezefl.gov  
Contact Phone: (850) 203-6033

## CITY OF ORANGE BEACH

### Community Development Department

GRiffin POWELL CITY PLANNER II  
CITY OF ORANGE BEACH  
P O Box 2432  
ORANGE BEACH AL 36561  
Contact email: gpowell@cityoforangebeach.com  
Contact Phone: (251) 981-6787

## CITY OF PENSACOLA

### City Public Works

DERRIK OWENS DIRECTOR  
CITY OF PENSACOLA  
P O Box 12910  
PENSACOLA FL 32521  
Contact email: dowens@cityofpensacola.com  
Contact Phone: (850) 435-1645

### City Traffic Engineering Office

RYAN NOVOTA ENGINEER  
CITY OF PENSACOLA  
P O Box 12910  
PENSACOLA FL 32521  
Contact email: mnovota@cityofpensacola.com  
Contact Phone: (850) 436-5533

### Community Redevelopment Agency

M HELEN GIBSON  
CITY OF PENSACOLA  
222 W MAIN STREET  
PENSACOLA FL 32502  
Contact email: HGibson@cityofpensacola.com  
Contact Phone: (850) 436-5680
# Florida-Alabama TCC Voting Members Roster

## Pensacola International Airport

**ANDREA LEVITT KVECH ASSISTANT AIRPORT DIRECTOR**
- **- FINANCE**
- PENSACOLA INTERNATIONAL AIRPORT
- 2430 AIRPORT BLVD 225
- PENSACOLA FL 32504

**Contact email:** akvech@cityofpensacola.com
**Contact Phone:** (850) 436-5000
**Contact FAX:** (850) 436-5006

## Planning Department

**LESLIE STATLER PLANNER**
- CITY OF PENSACOLA
- PO BOX 12910
- PENSACOLA FL 32521

**Contact email:** lstatler@cityofpensacola.com
**Contact Phone:** (850) 435-1670
**Contact FAX:** (850) 595-1143

## Port of Pensacola

**AMY MILLER DIRECTOR**
- PORT OF PENSACOLA
- P O BOX 889
- PENSACOLA FL 32594

**Contact email:** amiller@portofpensacola.com
**Contact Phone:** (850) 436-5070
**Contact FAX:** (850) 436-5076

## EASTERN SHORE MPO

### Planning Department

**SARAH C HART MPO COORDINATOR**
- EASTERN SHORE MPO
- 1100 FAIRHOPE AVENUE
- FAIRHOPE AL 36532

**Contact email:** Shart@baldwincountyal.gov
**Contact Phone:** (251) 990-4643

## EMERALD COAST UTILITIES AUTHORITY

**MIKE HAMLIN PROJECT ENGINEER**
- EMERALD COAST UTILITIES AUTHORITY
- P O BOX 17089
- PENSACOLA FL 32522 7089

**Contact email:** mike.hamlin@ecua.fl.gov
**Contact Phone:** (850) 969-6501

## ESCAMBIA COUNTY

### Bureau of Development Services

**JOHN FISHER**
- ESCAMBIA COUNTY
- 3363 WEST PARK PLACE
- PENSACOLA FL 32505

**Contact email:** jcfisher@myescambia.com
**Contact Phone:** (850) 595-3475

### Community and Environmental Division

**GLENN C GRIFFITH BROWNFIELDS COORDINATOR**
- ESCAMBIA COUNTY
- 221 PALAFOX PLACE OLD COUNTY COURTHOUSE, 4TH FL. SUITE 305
- PENSACOLA FL 32502

**Contact email:** gcgriffi@co.escambia.fl.us
**Contact Phone:** (850) 595-3538
# Florida-Alabama TCC Voting Members Roster

## County School District

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Contact Email</th>
<th>Contact Phone</th>
<th>Contact FAX</th>
</tr>
</thead>
<tbody>
<tr>
<td>STeven Harrell</td>
<td>Transportation Director</td>
<td><a href="mailto:SHarell@escambia.k12.fl.us">SHarell@escambia.k12.fl.us</a></td>
<td>(850) 469-5488</td>
<td>(850) 469-5661</td>
</tr>
<tr>
<td>ESCambia County School District</td>
<td>100 E Texar Drive</td>
<td>Pensacola FL 32503</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Emergency Management Office

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Contact Email</th>
<th>Contact Phone</th>
<th>Contact FAX</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Dosh</td>
<td>Chief</td>
<td><a href="mailto:John_dosh@co.escambia.fl.us">John_dosh@co.escambia.fl.us</a></td>
<td>(850) 471-6400</td>
<td>(850) 471-6455</td>
</tr>
<tr>
<td>ESCambia County</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6575 North W Street</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pensacola FL 32505 -1094</td>
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## Planning Department

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Contact Email</th>
<th>Contact Phone</th>
<th>Contact FAX</th>
</tr>
</thead>
<tbody>
<tr>
<td>Terri Malone</td>
<td>Planner, AICP</td>
<td><a href="mailto:TVMALONE@myescambia.com">TVMALONE@myescambia.com</a></td>
<td>(850) 595-3425</td>
<td>(850) 595-3405</td>
</tr>
<tr>
<td>ESCambia County</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3363 West Park Place</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pensacola FL 32505</td>
<td></td>
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</tbody>
</table>

## ESCambia County Area Transit

## Marketing and Communications

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Contact Email</th>
<th>Contact Phone</th>
<th>Contact FAX</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tonya Ellis</td>
<td>Transportation Planner</td>
<td><a href="mailto:tellis@myescambia.com">tellis@myescambia.com</a></td>
<td>(850) 595-3228 Ext: 1229</td>
<td></td>
</tr>
<tr>
<td>ESCambia County Area Transit</td>
<td>1515 W Fairfield Drive</td>
<td>Pensacola FL 32501</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## ESCambia County CRA

## Community Redevelopment Agency

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Contact Email</th>
<th>Contact Phone</th>
<th>Contact FAX</th>
</tr>
</thead>
<tbody>
<tr>
<td>Max Rogers</td>
<td>Program Manager</td>
<td><a href="mailto:mprogers@co.escambia.fl.us">mprogers@co.escambia.fl.us</a></td>
<td>(850) 595-3499</td>
<td></td>
</tr>
<tr>
<td>ESCambia County Area Redevelopment Agency</td>
<td>221 Palafox Place</td>
<td>Pensacola FL 32502</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Pensacola Naval Air Station

## Community Planner

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Contact Email</th>
<th>Contact Phone</th>
<th>Contact FAX</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stephen Opalenik</td>
<td>Community Planner and Liaison Officer</td>
<td><a href="mailto:stephen.j.opalenik@navy.mil">stephen.j.opalenik@navy.mil</a></td>
<td>(850) 452-8715</td>
<td></td>
</tr>
<tr>
<td>Pensacola Naval Air Station</td>
<td>150 Hase Road</td>
<td>Pensacola FL 32508</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Pensacola State College

## Resources Department

---

*Florida-Alabama TPO Agenda*  
June 2019
**Florida-Alabama TCC Voting Members Roster**

### SANTA ROSA BAY BRIDGE AUTHORITY

**Chairman**  
MORGAN LAMB CHAIRMAN  
SANTA ROSA BAY BRIDGE AUTHORITY  
6025 OLD BAGDAD HIGHWAY  
MILTON FL 32583  
Contact email: info@garconpointbridge.com  
Contact Phone: (850) 981-2718

### SANTA ROSA COUNTY

**County Administrator’s Office**  
TONY GOMILLION COUNTY ADMINISTRATOR  
SANTA ROSA COUNTY  
6495 CAROLINE STREET STE D  
MILTON FL 32570 4592  
Contact email: tonyg@santarosa.fl.gov  
Contact Phone: (850) 983-1855  
Contact FAX: (850) 983-1856  
Work Phone: (850) 983-1855  
Work FAX: (850) 983-1856

**County Engineering Office**  
CHRIS PHILLIPS PROJECT ENGINEER  
SANTA ROSA COUNTY  
6051 OLD BAGDAD HWY STE 300  
MILTON FL 32583  
Contact email: chrisp@santarosa.fl.gov  
Contact Phone: (850) 981-7100  
Contact FAX: (850) 983-2161

**County Planning Office**  
SHAWN WARD TRANSPORTATION PLANNER CHAIR  
SANTA ROSA COUNTY  
6051 OLD BAGDAD HWY STE 202  
MILTON FL 32583  
Contact email: shawnw@santarosa.fl.gov  
Contact Phone: (850) 981-7082  
Work Phone: (850) 981-7082

**County School Board**  
JUD CRANE DIRECTOR OF PURCHASING AND CONTRACT NEGOTIATION  
SANTA ROSA COUNTY SCHOOL DISTRICT  
5544 FIREHOUSE ROAD  
MILTON FL 32570  
Contact email: cranej@mail.santarosa.k12.fl.us  
Contact Phone: (850) 983-5130  
Contact FAX: (850) 983-5105

**Public Works Office**  
STEPHEN L FURMAN P E ASST PUBLIC WORKS DIRECTOR  
SANTA ROSA COUNTY  
6075 OLD BAGDAD HWY  
MILTON FL 32583  
Contact email: stephenf@santarosa.fl.gov  
Contact Phone: (850) 626-0191  
Contact FAX: (850) 623-1331

### UNIVERSITY OF WEST FLORIDA

**Parking**
ENCLOSURE G
SUBJECT: Consideration of Citizens’ Advisory Committee (CAC) Application from Mr. Mike Boltz

ORIGIN OF SUBJECT: Citizen Request

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: The Public Participation Process Plan and Florida-Alabama Citizens’ Advisory Committee (CAC) bylaws require that an application form for all new potential CAC members be completed. This documentation would make information available to the TPO members about prospective members to the committees.

Attached is the following:
  • Mr. Mike Boltz’s CAC Application

RECOMMENDED ACTION: Approval of a motion approving Mr. Mike Boltz as a member of the Florida-Alabama Transportation Planning Organization Citizens’ Advisory Committee. This action is recommended because the applicant meets all qualifications for CAC membership. Please contact Ms. Brittany Ellers, ECRC staff, at (850) 332-7976, Extension 220 or brittany.ellers@ecrc.org if additional information is needed.
Florida-Alabama TPO
Transportation Planning Organization

Citizen Application for Membership
Transportation Planning Organization (TPO)
Citizens Advisory Committee (CAC)

Name: Mark T. Boltz

Organization (if applicable):

Address: 8501 Gulf Blvd, UNIT 1-D

City/State/Zip: Navarre, FL 32566

Phone (Home/Cell/Business): 850-830-1703

E-Mail: markboltz@live.com

Race/Ethnicity (optional):

Check the box that applies:

☐ I am applying for new membership.

☐ I am a returning committee member. My information is still current.

(by checking this box there is no need to complete a new application.)

My reasons for wanting to be involved in this committee are:
Very interested in supporting the committee and Dave Piech, District 4 Commissioner in traffic/roadway planning.

Potential conflicts of interest:
None

(These affiliations do not necessarily prohibit you from being on a committee. This information is only requested to insures that potential committee members do not have a conflict of interest.)

Information provided in this document becomes a public record.

Staff to TPO
Please read and confirm your understanding of the following:

- A voting membership may be attained in one of the following ways:
  - A citizen of the TPO study area may be nominated for membership by a TPO member, local government, the CAC, or other organizations and be approved by the TPO; or
  - A citizen of the TPO study area may directly petition the CAC for nomination for membership and be approved by the TPO.
- CAC members shall not be elected officials or employees of public or private agencies directly involved in transportation or land-use planning.
- Any member who expects to be absent from a meeting shall inform the TPO staff as soon as practicable to receive an excused absence. If a member is consistently absent without an excused absence, the CAC may recommend to the TPO that the member be removed from the CAC. Three consecutive unexcused absences by a member shall be grounds for such recommendation.
- CAC citizen members are expected to attend meetings in the planning area by their own means. The meeting facilities meet all ADA requirements.
- CAC members must be legal U.S. citizens and residents of the TPO study area.
- CAC citizen members are approved by the TPO and members serve at the pleasure of the TPO.
- The TPO conducts an annual review of advisory committee membership.
- To serve on the CAC, the applicant must have attended a committee meeting, be recommended for approval by the committee, and attend the TPO meeting where they will be presented for membership (when scheduling permits) and be approved by the TPO. Both the committee members and TPO members may ask questions of the proposed new committee applicant. The advisory committee members may be removed at any time by the TPO.

I have been given the opportunity to review the above information, read the by-laws, and I understand and will comply with all stipulations. FL-AL CAC By-Laws may be found at www.wfrpc.org.

Mark T. Boltz  
Printed Name  
Mark T. Boltz  
Signature  
4/16/2019  
Date

I understand that refusal to sign will result in the termination of the application to serve on either committee.

For questions concerning this application, please contact Brittany Ellers at (850) 332-7976 x 220.

Persons needing a special accommodation to participate in an advisory committee meeting should contact Brittany Ellers at 850-332-7976 x 220 or e-mail at brittany.ellers@wfrpc.org.

Please complete the attached background form or attach a recent resume.  
(A completed background form or resume must accompany this application.)
### Requirement of Qualifications

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Qualifications</th>
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<tbody>
<tr>
<td>15 Years of Experience with Bachelors; 7 Years of Experience with Masters</td>
<td>15+ years of experience in federal, state &amp; local and commercial proposal development and technical writing; M.S. in Systems Management, University of Southern California; B.S. in Liberal Arts, University of Connecticut. <strong>Able to communicate to a wide audience.</strong> Solutions strategist specializing in IT Outsourcing, specifically in Operations Mgmt.</td>
</tr>
<tr>
<td>Meet with a series of technical and subject matter experts using storyboards and other bid documents to create the submitted product.</td>
<td>Leverages strong IT educational background and rich technical writing skills to meet with technical and subject matter experts (SMEs). Uses bid documents and other tools, such as storyboards, to capture information and translate the data into narrative drafts, leading up to the final submitted product.</td>
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<tr>
<td>Creative by nature and conceptualize the outcome.</td>
<td>Regularly coordinates with SMEs and proposal leadership to creatively conceptualize proposal sections.</td>
</tr>
<tr>
<td>Hand off to the editor for a consistent language.</td>
<td>Experience coordinating with various proposal participants, including the hand-off to the editor for consistent language. Regularly provides suggestions for Wall of Truth elements to support overall consistency.</td>
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<td>Plan, research, and write major proposal sections as a primary contributor to technical volume.</td>
<td>Supported the planning, researching, and writing of major proposal sections as the primary contributor to the technical volume on more than 15 major proposals since 2003. Specializes in writing for large, IT support contracts.</td>
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<td>Work with SMEs to develop key technical input; take input and create comprehensive proposal sections providing deep technical content in the context of the overall offering’s themes and messaging.</td>
<td>Leverages strong IT educational background and rich technical writing experience to meet with technical and subject matter experts (SMEs) and develop key technical input. Coordinates with the Proposal and Capture Managers to understand the overall proposal strategy, including major themes and messaging. Takes the technical and strategy inputs and creates proposal sections, providing strong technical content in the context of the overall proposal’s themes and messaging.</td>
</tr>
<tr>
<td>Conversant in key technical areas including systems architecture, software development and deployment, training, and testing.</td>
<td>Leverages extensive IT education and background—including his M.S. in Systems Management and IT project management experience from Northrop Grumman Corporation—to converse with technical experts on topics including systems architecture, software development and deployment, training, and testing.</td>
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<tr>
<td>Support volume contract citation and narrative text in accordance with the RFP instructions and evaluation criteria.</td>
<td>Leverages Shipley proposal training and 15 years of proposal development experience to support technical volume contract citation and narrative text in accordance with the RFP instructions and evaluation criteria. Works with the Proposal Manager to ensure his assigned sections are compliant and compelling.</td>
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<tr>
<td>Other supporting research will involve extracting pertinent information from technical and management materials related to the proposal.</td>
<td>As required, performs research activities, including extracting pertinent information from relevant technical and management materials (e.g., boilerplate materials) related to his assigned proposal sections(s). Looks through relevant past performance references to identify proof points and other metrics, as required.</td>
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### Education and Skills

- B.S. in Liberal Arts, University of Connecticut
- M.S. in Systems Management, University of Southern California
- Writing Federal Proposals, Shipley Associates
- Junior Year Abroad, University of Salzburg, Austria (all classes in German)
EXPERIENCE SUMMARY

Mr. Mark Boltz brings more than 15 years of experience in technical and management writing, with specific experience as a technical writer on large information technology proposals in support of Northrop Grumman bidding efforts. He is also a project manager with recent experience in the IT infrastructure space, specifically in Identity and Access Management and Cloud Remediation. He is adept at evaluating new opportunities from a business management, contract management, technical management and operations management perspective. He places a strong emphasis on customer requirements and compliance and writes to a variety of technical and management topics, including: Achievement of Customer Objectives; Solution Approach - People, Process and Technology; Transition Management and Transition Management Frameworks; Relationship Management; Enterprise Systems Development and Integration; IT Infrastructure Transformation and Modernization; Service Provider Processes, Methodologies and Frameworks, e.g. ITIL; Networking and Security Services; Disaster Recovery and Crisis Management; Data Center Operations and Maintenance, Hosting and Service Desk; Organizational Change Management and Communications; Hardware and Software Refresh; Service Provider Key Assumptions and Dependencies; Identity Access and Management; Cloud Technology and Remediation.

RELEVANT EXPERIENCE

Assistech, Inc.

Independent Contractor. 2018 – current. Proposal consultant, primarily serving as a technical writer on large IT support proposals for Federal, State and Commercial procurements. Leverages strong IT educational background and rich technical writing experience to meet with SMEs and develop key technical and managerial input.

AOC/ KSI Key Solutions

Consultant. 2012 – 2018. Proposal consultant, primarily serving as a technical writer on large IT support proposals. Leverages strong IT educational background and rich technical writing experience to meet with SMEs and develop key technical input. Coordinates with the Proposal and Capture Managers to understand the overall proposal strategy, including major themes and messaging. Takes the technical and strategy inputs and creates proposal sections, providing strong technical content in the context of the overall proposal’s themes and messaging.

CompuCom

Project Manager. 2014 – 2016. Project Manager with overall responsibility for the successful initiation, planning, design, execution, monitoring, controlling and closure of Cloud infrastructure remediation initiatives consisting of the following work streams: Governance for Cloud Technology Services (CTS); Canada CTS Tools Implementation; Automated Provisioning; IT Security; Cloud Operational Initiatives.

Northrop Grumman Corporation

Proposal Writer, Business Development Lead, Project Manager, Solutions Strategist. 2001– 2013. Technical writer supporting several Health IT Proposals, Human Resources Agency, and Data Center IT Sourcing proposals while serving as an employee and consultant. For the Nebraska, Rhode Island and Georgia proposals, discussed a production-proven, low-cost, portable eligibility solution named Avance, which provides a Web-based enterprise system for determining eligibility for Medicaid and the Children's Health Insurance Program benefits.
## SELECT PROPOSALS WORKED

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<th>Solicitation and/or Contract</th>
<th>Client and/or Team</th>
<th>Customer/ Agency</th>
<th>Years of Proposal Activity</th>
<th>Value (Est.)</th>
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<td>State of Oklahoma</td>
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<td>Northrop Grumman Corp.</td>
<td>State of New Jersey</td>
<td>2012-2013</td>
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<td>Unified Health Infrastructure</td>
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<td>State of Rhode Island</td>
<td>2012</td>
<td>unknown</td>
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<td>Integrated Eligibility System</td>
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<td>State of Georgia</td>
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<td>Human Services SI IDIQ</td>
<td>Northrop Grumman Corp.</td>
<td>NYC</td>
<td>2012</td>
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<td>Eligibility and Enrollment</td>
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<td>IT Outsourcing Re-Compete</td>
<td>Northrop Grumman Corp.</td>
<td>City of Indianapolis</td>
<td>2012</td>
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<td>Medicare Contact Center Systems &amp; Support IDIQ</td>
<td>Northrop Grumman Corp.</td>
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<td>Consulting and Support Services Agreement</td>
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<td>Northrop Grumman Corp.</td>
<td>County of San Diego</td>
<td>2007</td>
<td>$700M</td>
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<td>VITA</td>
<td>Northrop Grumman Corp.</td>
<td>State of VA</td>
<td>2006</td>
<td>$2.0B</td>
<td>Server Tower Lead</td>
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</table>
Qualifications/ Community Involvement – Mark Boltz

cell: 850-830-1703
email: markboltz@live.com

Immediate Past Board Member, Rotary Club of Navarre

Immediate Past Board Member, Greater Navarre Area Chamber of Commerce and Military Affairs Council

Member, Navarre Chamber of Commerce and Military Affairs Council

Member, Navarre Board of Realtors and National Association of Realtors

Honorary 513th Electronic Warfare Squadron Commander, Eglin AFB

Graduate, Citizen’s Law Enforcement Academy, Santa Rosa Sheriff’s Office

REALTOR® and Resort/ Second Home Property Specialist,

   Equity & Trust Realty, Inc., Florida Military Relocation Professional

Solutions Strategist and Technical Writer
ENCLOSURE H
SUBJECT: Review of Draft Florida-Alabama TPO FY 2021-2025 Project Priorities

ORIGIN OF SUBJECT: 23 Code of Federal Regulations Section 134(j), Chapter 339.175 (8)(b) Florida Statutes, Florida-Alabama TPO Unified Planning Work Program (UPWP) Task C.1

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: Annually, the TPO reviews and adopts transportation project priorities in July for submittal to the Florida Department of Transportation (FDOT) by August 1st. This document is part of the Transportation Improvement Program (TIP) development process. Its purpose is to ensure that transportation projects programmed by FDOT in the Five-Year Work Program are consistent with local needs and plans for the TPO planning area.

As stated in the TPO Public Participation Process Plan dated April 2016, The Project Priorities result from the Long Range Transportation Plan’s Cost Feasible Plan and are reviewed with the public and the TPO’s advisory committees. Once approved by the TPO, the priorities are given to FDOT for creation of the Five-Year Work Program. From the Five-Year Work Program, the TPO develops the TIP which contains all transportation programs and projects scheduled during the next five years. The TIP is revised annually in June and is available, in interactive format, on the TPO’s website.

The Project Priorities and TIP must be developed by the TPO in consultation with all interested parties and, at a minimum, describe procedures, strategies, and desired outcomes for the following, as outlined by the Code of Federal Regulation (CFR 450.316) and the MPO Handbook:

- Providing reasonable public access to technical and policy information used;
- Providing adequate public notice of public involvement activities and time for public review and comment at key decisions, such as but not limited to the approval of the TIP/Project Priorities;
- Demonstrating explicit consideration and response to public input received during plan development process;
- Making the TIP and Project Priorities drafts and final documents available on the TPO website;
- Holding public meetings at convenient times and accessible locations;
- Seeking out and consider the needs of those traditionally underserved by existing transportation systems, including but not limited to, low-income and minority households;
- Coordinating with the statewide transportation planning public involvement and consultation processes under 23 C.F.R. Subpart B;
- Periodically reviewing the effectiveness of the procedures and strategies contained in the participation plan;
- When significant written and oral comments are received on a draft TIP or Project Priorities as a result of public involvement, a summary, analysis, and report on the disposition of comments shall be made part of the final documents;
- If the final Project Priorities/TIP differ significantly from the one made available for public comment or raises new material issues, an additional opportunity for public comment must be made available;
- When the Metropolitan Planning Area (MPA) includes Indian tribal lands, the TPO shall appropriately involve the Indian tribal government(s); and
- When the MPA includes federal public lands, the TPO shall appropriately involve the federal government.
General methods proven effective in previous Project Priorities and TIP public involvement efforts include:

- Providing the public with a sufficient opportunity to review the draft Project Priorities and TIP documents online;
- Promoting development of the Project Priorities and TIP through news releases, social media outlets and email blasts to TPO and advisory committee members as well as interested parties;
- Holding at least two public workshops for Project Priorities and TIP across the FL-AL TPO area unless an LRTP update is underway, in which case the Project Priorities and TIP would be discussed in conjunction with LRTP presentations;
- Coordinating public outreach to at least two additional community groups (with emphasis on the underserved) unless an LRTP update is underway, in which case the Project Priorities and TIP would be discussed in conjunction with LRTP presentations;
- Providing the public with a sufficient opportunity to review the draft Project Priorities and TIP documents online;
- Including public input collected at workshops in the draft Project Priorities and TIP;
- Including Project Priorities and TIP review in the advertisement of the TPO meeting when the draft Project Priorities and TIP are to be presented;
- Providing public with an opportunity to comment during public forum when the draft Project Priorities and TIP are presented for review to the TPO and advisory committees;
- Including adoption in the advertisement of the TPO meeting when final draft Project Priorities and TIP are to be presented;
- Providing public with an opportunity to comment during public forum when the draft Project Priorities and TIP are presented for adoption to the TPO and advisory committees; and
- Publishing adopted TIP interactive site and final Project Priorities document on web site.

TPO responsibilities require that all modes of transportation be addressed in the Project Priorities. The following categories of projects are included in the Priorities:

1. Long Range Transportation Plan Capacity Projects
2. Transportation Systems Management Projects
3. Transportation Alternative Program Projects
4. Bicycle/Pedestrian Projects – Alabama
5. Public Transportation Projects
6. Aviation Projects
7. Seaport Projects

The draft Project Priorities for FY 2021-2025 project schedule is listed below:

- April 8, 2019- TCC meeting to present Project Priorities schedule (Pensacola City Hall) (Completed)
- April 9, 2019- CAC meeting to present Project Priorities schedule (Pensacola City Hall) (Completed)
- April 10, 2019- TPO meeting to present Project Priorities schedule (Tiger Point Community Center) (Completed)
- May 9, 2019- Public outreach event (Santa Rosa County Board of County Commissioners (Tiger Point Community Center (Completed) (See Attachment)
- May 15, 2019- Public outreach event (Lillian-Perdido Bay Library (Completed) (See Attachment)
- May 16, 2019- Public outreach event (Escambia Board of County Commissioners (Escambia County Government Complex) (Completed) (See Attachment)
- May 22, 2019- Public workshop (Pensacola City Hall (Completed) (See Attachment)
- May 22, 2019- TPO/TCC/CAC workshop (Pensacola City Hall) (Completed) See Attachment
- June 10, 2019- TCC meeting to present draft FY 2021-2025 Project Priorities (Pensacola City Hall)
- June 11, 2019- CAC meeting to present draft FY 2021-2025 Project Priorities (Pensacola City Hall)
• June 12, 2019- TPO meeting to present draft FY 2021-2025 Project Priorities (West Florida Regional Library)
• June 17, 2019- TPO/TCC/CAC workshop (Pensacola City Hall)
• June 17, 2019- Project Priorities public workshop (Bagdad Community Center)
• July 8, 2019- TCC meeting to recommend approval of FY 2021-2025 Project Priorities (Pensacola City Hall)
• July 9, 2019- CAC meeting to recommend approval of FY 2021-2025 Project Priorities (Pensacola City Hall)
• July 10, 2019- TPO meeting to recommend approval of FY 2021-2025 Project Priorities Tiger Point Community Center

The draft Florida-Alabama TPO FY 2021-2025 Project Priorities document that will be presented at the June 2019 TPO and advisory committees will be accessible at the following link: https://www.ecrc.org/programs/transportation_planning/plans_and_documents/index.php#outer-149. In addition, an interactive which shows the location and the street view by category for the projects identified in the draft FY 2021-2025 Project Priorities may be viewed at: www.tinyurl.com/TPOPriorities2021-2025.

Attached are the following:
• May 9, 15, and 16, 2019 Public Outreach Comments
• May 22, 2019 Public Workshop Comments
• May 22, 2019 TPO/TCC/TPO Comments

RECOMMENDED ACTION: This item is for review and adoption in July. Please contact Mr. Gary Kramer, ECRC staff, if additional information is needed at gary.kramer@ecrc.org or (850) 332-7976 Ext. 219.
May 9, 2019- Santa Rosa County Board of County Commissioners--Tiger Point Community Center

1. Publix in Gulf Breeze at McClure Drive needs a traffic Signal light for left turn to go East. 
   This request has been forwarded to the FDOT Urban Liaison.

2. 3-mile bridge exiting to Gulf Breeze traffic flow
   FDOT has maintained a Maintenance of Traffic Plan for the 3 Mile Bridge Replacement.

3. Soundside Drive & US 98 needs a traffic signal - no more U-turns lanes. People are crazy once there no one pays attention and everyone in a hurry - No Courtesy - no one follows the rules of the road.
   HELP US! Thank you
   This is #3 Transportation Systems Management Priority in the Draft TPO’s FY 2021-2025 Project Priorities.

4. Do not four lane 90 thru Milton! Ten years later, you'll want a road to return it to its walkable state.
   Consider a fly over (Essentially, I-110 to downtown Pensacola is a flyover, allowing for people to walk underneath.
   This is #12 Non-SIS Priority in the Draft TPO’s FY 2021-2025 Project Priorities. FDOT has completed the Project Development and Environmental Study and Design is funded in FY 2022/23.
   City of Milton City Council has passed a resolution not supporting the 4-laning of this project.

5. Soundside Drive needs a light NOW. It will only get worse with each passing day.
   This is #3 Transportation Systems Management Priority in the Draft TPO’s FY 2021-2025 Project Priorities.

6. We ask to prioritize 98 & Soundside for a traffic light. We've had several accidents, very serious. Cars traveling westbound clog the median turning left on soundside and making U-turns creating a complete cluster. Needs to be addressed.
   This is #3 Transportation Systems Management Priority in the Draft TPO’s FY 2021-2025 Project Priorities.

May 15, 2019- Lillian-Perdido Bay Library

1. I am President of the Perdido Key Association (PKA) and am concerned about an erosion of support for the Perdido Key multi-use path along Perdido Key Drive. It needs to be fully funded for conservation which is currently only true for the portion from the west end of the Perdido Key State Park to the Alabama State Line. The path must remain only for non-motorists, pedestrian & bicycle use traffic.
   This is #8 Transportation Alternatives Project Priority in the Draft TPO’s FY 2021-2025 Project Priorities.

2. Need paved shoulders for bikes or pedestrians use on HWY 98 #3 priority-for safety of pedestrians / bikes. Unable or difficult on Hwy 98 to ride bikes on side of road due to alert drivers when cars get off roadway. It is prohibitive for bikes being able to ride to side of the road instead of in the roadway. With speed of the cars and amount of traffic it is difficult for cars to move out to pass bike traffic.
   Comment noted.

3. Great concerns over Pedestrian/ Bicycle Safety on Sorrento Road (SR292) from Bauer Road to Innerarity Point. 2 sections, BSU park, 3 major neighborhoods (possible candidate for safe routes to schools)
   Comment noted.

4. Need to De-Prioritize widening of Sorrento Road from Blue Angel to Innerarity until Theo Baars Bridge is widened! Priority # 22 (Delete)
   FDOT is currently conducting a Safety Study on Theo Baars Bridge. The need for widening for widening Sorrento Road was established in the Long Range Transportation Plan. However, this project is currently the
#22 Non-SIS Priority in the Draft TPO’s FY 2021-2025 Project Priorities. Therefore, there are 21 projects ranked higher.

5. Need to Expedite construction of Wolf Bay Bridge Connector to So. Baldwin with 4-lane connector to Lillian Bridge (to take congestion off Perdido Key Drive. Now designated as Mater inter-state corridor by FDOT.

This project is funded by the City of Orange Beach. The 4-laning of US 98 in the TPO area is a needed project in the Long Range Transportation Plan. However, the widening of US 98 has not been funded by ALDOT.

May 16, 2019- Escambia County Board of County Commissioners—Escambia County Government Complex

1. Fully support Public Transportation - very crucial to the community.
   Comment noted.

2. I support ECAT!
   Comment noted.

3. Although I do not live in Pensacola, I visit on a regular basis and I think public transportation is very important!
   Comment noted.

4. I support ECAT - Keep public transportation.
   Comment noted.

5. Keep growing & spreading out!

   Land use regulations are implemented by the local governments. As the population of Florida continues to grow, transportation infrastructure will need to be accommodated as well.

6. We need bus transportation across the panhandle.

   This has been recognized a need in our Long Transportation Plans. However, funding remains the critical obstacle for implementing this request.

7. I support ECAT!
   Comment noted.
1. **How did the 2040 Long Range Transportation Plan comment about?**

   The Long Range Transportation Plan is required to be adopted by the Florida-Alabama TPO every five years and maintain a twenty year planning horizon. The 2040 Long Range Transportation Plan was adopted on November 3, 2015. The 2045 Long Range Transportation Plan needs to be adopted by November 3, 2020.

2. **What data sources are used to develop projections?**

   The Florida Department of Transportation develops and maintains the Northwest Florida Regional Transportation Model. Base Year and Horizon Socio-Economic projection are developed by Traffic Analysis Zone where used as input to run the Transportation Model. The output from the Transportation Model is used a guide to determine what transportation improvement are needed for the Long Range Transportation Plan.

3. **Highway 98 in west Escambia County is a concern. How do the projections take into account rapid growth?**

   Population is one of the inputs of the Socio-Economic Data for the Northwest Florida Regional Transportation Model.

4. **What is the difference between the Strategic Intermodal System (SIS) and the Non-SIS?**

   The SIS roadways are the major roadways in the area such as but not limited to I-10, I-110, US 29, US 98, and SR 87 which the Florida Department of Transportation has devoted a major source of their funds for improvements. The Non-SIS are the other roadways in the region that do not meet the criteria of the SIS.

5. **Why is Blue Angel Parkway on both SIS and Non-SIS tables?**

   When the 2040 Long Range Transportation Plan was developed, it was anticipated that military connector would be part of the SIS in the future but were not yet part of the SIS. Therefore, it was decided to include Blue Angel Parkway on both lists. Military connectors are now included on the SIS.

6. **Do military installations get more consideration for transportation funding?**

   SIS roadways received more funding than Non-SIS roadways.

7. **Where did the $5,000,000 come from for Blue Angel Parkway?**

   Blue Angel Parkway from Sorrento Road to US 98 (Non-SIS Priority #21 and SIS Priority #6 has $5,000,000 for Right-of-Way in FY 2020-2021 as local funds.

8. **What involvement does the Federal Government have on Blue Angel Parkway?**

   If Federal funds are used on Blue Angel Parkway, the roadway would have to be designed and constructed to the standards of the Federal Highway Administration.

9. **Is there a Federal contact for our region?**

   The Federal Highway Administration in Tallahassee, Florida and Montgomery, Alabama assign contacts for our region.

10. **Highway 98 should be higher than #12 priority on the SIS. Urgency is for three lanes not four lanes.**

    Comment noted.

11. **#3 priority on the Non-SIS. Does Escambia County need to provide more information than “To Be Determined”? When will the $1,500,000 be available?**

    It is recommended that Escambia County and the City of Pensacola review the completed Corridor Management Plans and determined which Corridor Management Plan should be included as the #3 Non-SIS Priority for implementation. The $1,500,000 will likely be funded in FY 2024/2025 when the Florida Department of Transportation presents the FY 2021-2025 Tentative Work Program in October 2019.

12. **Why are the Committed Tables not listed in the priority document?**

    At a meeting with the Florida Department of Transportation, it was recommended that the TPO Staff condense its Project Priorities Document and include projects funded for construction in the first three years of the work program at the end of each of the sections.

13. **Where are the traffic signal improvements?**
Table 4 lists the priorities for Transportation System Management Projects which are short-term operational improvements such as turn lanes, signal timing, median modification, etc. If a traffic signal improvement is warranted and has been included in the Florida Department of Transportation’s Candidate List, it will be included in Table 4.

14. **What is FDOT’s policy on replacing wired traffic lights?**
   
   FDOT Policy is to replace wired traffic lights with mast arms within 10 miles of the coast of Gulf of Mexico when funds are available.

15. **Why are the Bicycle/Pedestrian projects for Florida no longer listed?**
   
   At a meeting with the Florida Department of Transportation, it was recommended that the TPO Staff condense its Project Priorities Document and not include the Bicycle/Pedestrian Priorities from the Bicycle/Pedestrian Plan. The reason for the not including the Bicycle/Pedestrian Priorities is there were 75 Bicycle-Pedestrian Priorities last year and the Non-SIS Priority #5 is the only funding source for the Bicycle/Pedestrian Priorities and contains one priority annually in the amount of $350,000.
1. Regarding comments from the May 15, 2019 Public Outreach at the Lillian-Perdido Bay Library. 
TPO Member Doug Hill indicated his support for Multi-Use Path on Perdido Key. The growth of area supports the roadway capacity need for Sorrento Road from Blue Angel Parkway to Innerarity Point Road. The Wolf Bay Bridge project would relieve traffic off of Perdido Key Drive. Bicyclists and Pedestrian improvements need to be focused on Gulf Beach Highway instead of Sorrento Road which has been expressed to the Office of Greenways and Trails.

2. Public comment. What can be done to two-way Martin Luther King, Jr. Drive and Davis Highway instead of the current one-way pairs? 
The City of Pensacola should send a letter to FDOT to determine if Martin Luther King, Jr. Drive and Davis Highway can be restriped for two-way traffic instead of the existing one-way traffic on both roadways since they are both state roadways.

3. Public comment. Where would the public give input regarding the proposed roadway swap between FDOT and Escambia County for Perdido Key Drive and Beulah Road? 
Input regarding the proposed roadway swap between FDOT and Escambia County for Perdido Key Drive and Beulah Road needs to occur at a public meeting hosted by Escambia County.

4. #1 Non-SIS Priority ITS. Large amount of money which is not in Escambia County's budget. Need to have conversations on what can be done to fund it. If cannot be funded, need to make a decision going forward. 
Presentations to the City Council and County Commission meetings regarding this topic are being arranged over the next few months.

5. #3 Non-SIS Priority. What year would the Mobility Management Program projects be funded? 
The Mobility Management Program Project identified in this priority will likely be funded in FY 2024/2025 when the Florida Department of Transportation presents the FY 2021-2025 Tentative Work Program in October 2019.

6. #15 Non-SIS Priority Pine Forest Road. With growth in this area, this project needs to be completed sooner rather than later. 
Comment noted.

7. #16 Non-SIS Priority Gulf Beach Highway. The Escambia County Community Redevelopment Agency supports this project. 
Comment noted.

8. #25 Non-SIS Priority US 90. Should be 6 lanes instead of 4 lanes. What is the status of the PD&E? 
US 90 should be 6 lanes instead of 4 lanes. The status of US 90 PD&E from Scenic Highway to the Santa Rosa County Line is complete.

9. #28 Non-SIS Priority Perdido Key Drive. What are the multi-modal improvements? 
The multimodal improvements for Perdido Key for this Priority are funded with Design money that was programmed for when the PD&E was funded. The multi-modal improvements are for Design of the multi-use path on Perdido Key Drive.

8. #35 Non-SIS Priority Pinestead-Longleaf Connector. Is this project still feasible? 
Escambia County staff mentioned the portion from Pineforest Road to Kemp has 60 percent Design Plans complete. The portion from Kemp to US 29 is currently not a focus for Escambia County.

9. Should West Cervantes Street Project be on the Fully funded table?? 
No, Project ID #4437691 for West Cervantes Street from Dominguez Street to A Street is for construction of pedestrian safety improvements and was not a previous Non-SIS Project Priority. However, since the Design money for Complete Streets for Project ID #4409041 for West Main Street from Barrancas to S. Clubbs
Street is funded in FY 2021-2022, it will be included in the fully funded table as it was a Non-SIS Project Priority for FY 2020-2024.

10. **#12 SIS Priority.** US 98 in Western Escambia County. Should this project be on the Non-SIS instead of the SIS?

   This portion of US 98 is not currently on this SIS. When the 2040 Long Range Transportation Plan was developed, it was anticipated that US 98 would be part of the SIS in the future but was not yet part of the SIS. Therefore, it was decided to include this portion of US 98 in the SIS Cost Feasible Plan.

11. **What year does the Bicycle/Pedestrian money go back to Escambia County?**

   The Bicycle/Pedestrian money goes to Santa Rosa County from FY 2021/2022 to FY 2025/2026. Therefore, the Bicycle/Pedestrian money goes back to Escambia in FY 2026/2027.

12. **The Bicycle/Pedestrian Table for Florida should be included in the Project Priorities—just like in previous years.**

   At a meeting with the Florida Department of Transportation, it was recommended that the TPO Staff condense its Project Priorities Document and not include the Bicycle/Pedestrian Priorities from the Bicycle/Pedestrian Plan. The reason for the not including the Bicycle/Pedestrian Priorities is there were 75 Bicycle-Pedestrian Priorities last year and the Non-SIS Priority #5 is the only funding source for the Bicycle/Pedestrian Priorities and contains one priority annually in the amount of $350,000.

13. **Public Transportation Priorities (Table 7).** Escambia County Area Transit should have a priority for conversion to alternative fuel vehicles.

   The comment has been forwarded to the Escambia County Area Transit.

14. **Port of Pensacola Priorities (Table 11).** Is there any funding for the ferries in the Port Pensacola Priorities?

   No, the ferries were funded from BP Oil Spill money and a Federal Grant. The ferries are operated by the Gulf Islands National Seashore.
ENCLOSURE I
SUBJECT: Review of the Draft FL-AL TPO 2045 Long Range Transportation Plan (LRTP) Goals and Objectives

ORIGIN OF SUBJECT: 23 Code of Federal Regulations Section 134(i), Chapter 339.175 (7) Florida Statutes, Florida–Alabama TPO Unified Planning Work Program (UPWP) Task C.2

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: The TPO updates the Long Range Transportation Plan every 5 years. The current LRTP was adopted on November 3, 2015. The 2040 Florida-Alabama LRTP’s Scope of Services was approved by the TPO on February 13, 2015. Some of the tasks identified in the LRTP Scope of Services are: Public Participation, Congestion Management Process Update, Evaluation Criteria, Financial Resources, 2040 Needs Plan, 2040 Cost Feasible Plan, and Goals and Objectives.

The Goals and Objectives are the guiding principles for the development of the LRTP. They will help determine the projects that are ultimately adopted into the 2045 Needs Plan. A consultant task in the scope of services is to update the Goals and Objectives from the previous plan as well as to review federal, state, local, and regional plans to determine if any updates/changes are needed. A steering committee met at Pensacola City Hall on the dates listed below to develop the draft 2045 LRTP Goals and Objectives document.

- March 26, 2019
- April 23, 2019

The Goals and Objectives will be used to establish the evaluation criteria to rank the adopted 2045 Needs Plan projects. Once this ranking is established, it will be used to create a draft 2045 Cost Feasible plan.

A public workshop on the draft 2045 Long Range Transportation Plan Goals and Objectives will be held at:

Marie Ella Davis Community Center
16 Raymond Street
Pensacola, FL 32507
4:00 p.m.
June 13, 2019

Attached are the following:
- Steering Committee Meeting #1 Summary
- Steering Committee Meeting #2 Summary
- Draft Goals and Objectives

RECOMMENDED ACTION This item is for review this month and adoption in July. Please provide any comments by the close of business on June 18, 2019. Please contact Mr. Gary Kramer if additional information is needed at gary.kramer@ecrc.org or (850) 332-7976 Ext. 219.
Members Attending
Griffin Powell, Chairman, Technical Coordinating Committee
Bryant Paulk, FDOT Urban Liaison
Christy Johnson FDOT Urban Liaison
Steve Opalenik, Pensacola Naval Air Station
Andrea Levitt Kvech, Pensacola International Airport
David Mayo, West Florida Wheelmen
Tonya Ellis, Escambia County Area Transit
Barbara Mayall, Citizens’ Advisory Committee
Terri Malone, Technical Coordinating Committee
Leslie Statler, Technical Coordinating Committee
Shawn Ward, Technical Coordinating Committee

Members Not Attending
Rickey Fitzgerald, FDOT (Freight)
Vince Beebe, ALDOT Urban Liaison
Randy Roy, Whiting Field
Amy Miller, Port of Pensacola
Taylor Rider, Baldwin Regional Area Transit System
Sean Bullington, Citizens’ Advisory Committee
Vernon Compton, Citizens’ Advisory Committee
Jim Roberts, Citizens’ Advisory Committee

Others Attending
John Carlsson, Citizen
Mary Beth Washnock, Emerald Coast Regional Council
Tiffany Bates, Emerald Coast Regional Council
Cameron Smith, Emerald Coast Regional Council
Rob Mahan, Emerald Coast Regional Council
Brittany Ellers, Emerald Coast Regional Council
Cory Wilkinson, HDR
Gary Kramer, Emerald Coast Regional Council

A. Introductions and Welcome

- Gary Kramer welcomed the participants to the Steering Committee Meeting for the 2045 Florida-Alabama Transportation Planning Organization (TPO) Long Range Transportation Plan and did a roll call to determine the Steering Committee members present.
B. Overview of the Long Range Transportation Plan Process and Steering Committee

- Gary Kramer explained the Long Range Transportation Plan is updated every five years and must maintain a 20 year planning horizon. The 2040 Long Range Transportation was adopted by the TPO on November 3, 2015. The 2045 Long Range Transportation Plan must be adopted by the TPO prior to November 3, 2020.
- Gary Kramer mentioned the members of the Steering Committee were approved by the TPO on December 12, 2018 and will be meeting frequently before the 2045 Long Range Transportation Plan is adopted. The reason for the frequent meetings is because many products will be discussed prior to presentations at Public Workshops and the TPO and Advisory Committee Meetings.
- Brittany Elliers briefed the Steering Committee on the proposed public involvement task for the 2045 Long Transportation Plan.
- Gary Kramer mentioned the Chairman of the TPO’s Technical Coordinating Committee was the Chairman of the 2040 Long Range Transportation Plan Steering Committee. The current Chairman of the Technical Coordinating Committee mentioned he would be willing to be the Chairman of the 2045 Long Range Transportation Plan Steering Committee.
- The Steering Committee members approved Griffin Powell, current TCC Chairman, to be the 2045 Long Range Transportation Plan Steering Committee Chairman.

C. Project Schedule

- Cory Wilkinson discussed the proposed project schedule by task, months for public meetings, and months the Long Range Transportation Plan products are tentatively to be presented to the TPO and Advisory Committee Meetings.

D. Review of Supporting Documents and Goals and Objectives

- Cory Wilkinson presented a PowerPoint for supporting documents, the 2040 Long Range Transportation Plan Goals and Objectives, and recommended changes/additions to the 2040 Long Range Transportation Plan Goals and Objectives for the initial Draft 2045 Long Range Transportation Plan Goals and Objectives.
- Members suggested the following plans should also be reviewed for consideration when developing the 2045 Long Range Transportation Plan Goals and Objectives:
  - Santa Rosa Island Authority Master Plan Traffic Study
  - South Santa Rosa Bicycle/Pedestrian Plan
  - Pace/Pea Ridge Bicycle/Pedestrian Plan
  - Complete Streets Concept in Pensacola
  - Milton Comprehensive Plan
  - Escambia County Sector Plan
  - 9th Avenue/Langley/Tippin Transportation Plan that Baskerville-Donovan completed for Escambia County
- Members recommended the following changes to the Draft 2045 Long Range Transportation Plan Goals and Objectives.
  - Objective B.1: Obtain public input using targeted outreach efforts and track results by ZIP code in accordance with goals of the 2045 FL-AL LRTP Public Involvement Plan
  - Goal E: A transportation system that supports and sustains economic vitality
  - Objective E.4: Develop a transportation network that provides access to and from residential areas, job centers, small businesses, schools, health care facilities and tourist destinations
  - Objective E.5: Plan for and coordinate with rural government entities both within their planning boundaries as well as those areas outside of the current boundaries that are impacted by transportation movements between regions. Move to a new Objective D.7

E. Comments from the Committee Members and Public
• Members asked when is the deadline to submit comments?
• Gary Kramer stated additional comments on the Draft 2040 Long Range Transportation Plan Goals and Objectives be e-mailed to him by April 12, 2019.
• Members asked what is the date and time for the next meeting?
• Gary Kramer provided April 23, 2019 and 10:00 a.m. at the Pensacola City Hall Whibbs Room as a tentative date, time, and location. This information will need to be verified with the Pensacola City Hall contact. An email will be sent to the Steering Committee members either confirming this date, time, and location or with a new day, time, and/or location. The time was changed to 8:00 a.m.

F. **Next Steps**

• Gary Kramer iterated that the next steps for the Draft 2045 Long Range Transportation Plan Goals and Objectives, once the Steering Committee confirms them, is to present a draft at the June TPO and Advisory Committee Meetings, have public outreach/meeting after the June TPO and Advisory Committee Meetings, and recommended for approval at the July TPO and Advisory Committee Meetings.

G. **Adjournment**

• The meeting was adjourned by Chairman Powell.
**Members Attending**
Griffin Powell, Chairman, Technical Coordinating Committee  
Christy Johnson FDOT Urban Liaison  
Andrea Levitt Kvech, Pensacola International Airport  
Terri Malone, Technical Coordinating Committee  
Leslie Statler, Technical Coordinating Committee  
Shawn Ward, Technical Coordinating Committee  
Barbara Mayall, Citizens’ Advisory Committee (late because of a prior appointment)

**Members Not Attending**
Rickey Fitzgerald, FDOT (Freight)  
Bryant Paulk FDOT Urban Liaison  
Vince Beebe, ALDOT Urban Liaison  
Steve Opalenik, Pensacola Naval Air Station  
Randy Roy, Whiting Field  
Amy Miller, Port of Pensacola  
Tonya Ellis, Escambia County Area Transit  
Taylor Rider, Baldwin Regional Area Transit System  
David Mayo, West Florida Wheelmen  
Sean Bullington, Citizens’ Advisory Committee  
Vernon Compton, Citizens’ Advisory Committee  
Jim Roberts, Citizens’ Advisory Committee

**Others Attending**
Ann Hill, Pensacola City Council  
Jenny Cook, City of Milton  
Austin Mount, Emerald Coast Regional Council (via conference call)  
Tiffany Bates, Emerald Coast Regional Council  
Cameron Smith, Emerald Coast Regional Council  
Jill Lavender, Emerald Coast Regional Council  
Brittanay Ellers, Emerald Coast Regional Council  
Cory Wilkinson, HDR  
Gary Kramer, Emerald Coast Regional Council

**A. Introductions and Welcome**

- Gary Kramer welcomed the participants to the Steering Committee Meeting for the 2045 Florida-Alabama Transportation Planning Organization (TPO) Long Range Transportation Plan. Each of the participants stated their names and the organization they represented.  
- Chairman Powell requested Gary Kramer and Cory Wilkinson to present the items on the agenda.
B. Summary of Steering Committee 1

- Gary Kramer distributed a summary of the first Steering Committee Meeting. He explained the documents that were reviewed and selection of the Chairman for the 2045 Florida-Alabama Transportation Planning Organization Long Range Transportation Plan Steering Committee.
- Shawn Ward iterated the Steering Committee Meeting process is flowing much better for the 2045 Long Range Transportation Plan compared to the 2040 Long Range Transportation Plan.

C. Review of Changes from Steering Committee 1

- Cory Wilkinson mentioned the following changes were agreed upon at the first Steering Committee Meeting.
- Objective B.1: Obtain public input using targeted outreach efforts and track results by ZIP code in accordance with the goals of the 2045 FL-AL LRTP Public Involvement Plan.
- Objective C.4: Employ corridor management techniques that do not require additional travel lanes (such as the addition of turn lanes, roundabouts, TSM, and ITS). Identify recommendations for new Corridor Management Plans and incorporate results from previous Corridor Management Plans.
- Objective D.3: Develop a multimodal transportation system that affords users modal choices (such as mass transit, transit circulation, park-n-ride lots, rail, bus rapid transit, automobile, bicycle facilities, trails (paddling, land, and greenways), ferry service and pedestrian facilities). Identify both long-range and short-range strategies that provide for an integrated multimodal transportation system, with a forward-looking approach to Mobility on Demand (Intelligent Transportation Systems (ITS), and Automated Driving Systems (ADS)).

D. Comments from Committee Members and Public

- Members recommended the following changes to the Draft 2045 Long Range Transportation Plan Goals and Objectives:
  - Goal D: A transportation system that is multimodal, integrated, and connected, and innovative.
  - Goal E: A transportation system that supports and sustains economic vitality.
  - Objective E.4: Develop a transportation network that provides access to and from residential areas, job centers, small businesses, schools, health care facilities and tourism destinations.
  - Objective F.5: Promote healthy lifestyles, economic benefits of outdoor recreation and ecotourism, the integration of recreation, physical activity and other elements of active living by incorporating outdoor trails, trail connectivity, and providing for the safety of trail users, into transportation systems.

- Cory Wilkinson stated the following additional plans were obtained and reviewed:
  - Escambia County Mid-West Sector Plan
  - South Santa Rosa Bicycle-Pedestrian Plan
  - Pensacola Beach Master Plan
  - Pensacola Beach Congestion Management Plan
  - Milton Riverfront Master Plan
  - Pace-Pea Ridge Bicycle / Pedestrian Plan
  - Florida Greenways and Trails System Plan
  - FDOT Shared Use Non-Motorized (SUN) Trail Plan

- Matrix tables need to remove Objective E.5 and add Objective D.7.
- City of Pensacola Councilwoman Ann Hill mentioned if “fiscally-constrained” should remain in Objective G.7. After discussion, the Steering Committees agreed to leave “fiscally-constrained” in Objective G.7.
- Update MPO Handbook to most current version.
• Include the City of Orange Beach Comprehensive Plan in the list of plans reviewed.

E. **Next Steps**

• Gary Kramer iterated that the next steps for the Draft 2045 Long Range Transportation Plan Goals and Objectives is to present a draft at the June TPO and Advisory Committee Meetings, have public outreach/meetings after the June TPO and Advisory Committee Meetings, and recommended for approval at the July TPO and Advisory Committee Meetings.

F. **Adjournment**

• The meeting was adjourned by Chairman Powell.
Draft 2040 Long Range Transportation Plan Goals and Objectives

Vision

The Florida-Alabama Transportation Planning Organization (TPO) envisions a multi-modal transportation system that improves quality of life, increases the region’s economic competitiveness, and protects the environment.

Mission

The Florida-Alabama TPO 2045 Long Range Transportation Plan (LRTP) promotes the safe, secure, and efficient movement of people and goods by providing a transportation system that offers mobility options for all.

Goal A: A transportation system that is safe and secure.

Objective A.1: Develop projects that increase safety for all motorized and non-motorized users (such as improved access management to reduce crashes, variable message signs to warn motorists of unsafe conditions, provision of sidewalks, transit, and bicycle facilities), in accordance with the Florida Department of Transportation “Vision Zero” and the Alabama Department of Transportation “Towards Zero Deaths Initiative” standards, and the Strategic Highway Safety Plan / Highway Safety Improvement Program (HSIP). Identify performance targets for each performance measures. Identify methods to monitor and evaluate performance. Include a System Performance Report.

Objective A.2: Implement techniques and road design to achieve an acceptable level of performance, reduce congestion, and reduce fatalities and serious injuries from common intersection crashes and lane departures.

Objective A.3: Ensure that the regional transportation system can support emergency response and recovery efforts.

Objective A.4: Include projects that increase security for all users of transit (such as adequate lighting at bus stops, equipment on buses and transit facilities to monitor/prevent harmful activity, and adequate bicycle parking facilities).

Objective A.5: Consider clearance times on roads that function as evacuation routes when establishing roadway improvement priorities.

Objective A.6: Reduce the probability of service interruption during a natural disaster by identifying alternative routes before, during and after an incident.

Objective A.7: Decrease the duration of interruptions in service by having assets prepositioned to deal with events.

Objective A.8: Work with federal, state and local agencies, the private sector and other stakeholders in order to mitigate potential threats and vulnerabilities in the multi-modal transportation system.

Objective A.9: Coordinate and cooperate with the Department of Homeland Security, the U.S. Coast Guard, and other federal and state agencies to enhance the security of the transportation system.

Goal B: A transportation system that meets user needs.

Objective B.1: Obtain public input using targeted outreach efforts and track results by ZIP code in accordance with the goals of the 2045 FL-AL LRTP Public Involvement Plan.
Objective B.2: Develop and maintain a coordinated traffic signal system that is efficient and provides predictable travel times.

Objective B.3: Improve the level of service for roads using transportation system management strategies and transportation demand management strategies (such as alternative transportation modes and flexible work schedules).

Objective B.4: Develop a Congestion Management Process to: 1) provide for the safe and effective integrated management and operations of the transportation network; 2) identify the acceptable level of performance; 3) identify methods to monitor and evaluate performance; 4) define objectives; 5) establish a coordinated data collection program; 6) identify and evaluate strategy benefits; 7) identify an implementation schedule; and 8) periodically assess the effectiveness of the strategies. The congestion management process should result in multimodal system measures and strategies that are reflected in the LRTP and TIP.

Objective B.5: Identify corridors, infrastructure needs, and planning / transition implementation needs to accommodate Mobility on Demand [Intelligent Transportation Systems (ITS), and Automated Driving Systems (ADS)]. Introduce and expand the use of alternative fuels and alternatively fueled vehicles (AFV) and related technologies.

Goal C: A transportation system that is maintained and operated efficiently.

Objective C.1: Direct sufficient resources to preserve the existing transportation infrastructures including roadway, bicycle, pedestrian, and transit infrastructure.

Objective C.2: Replace structurally deficient facilities (such as, roads, bridges, buses, and shelters) that emphasize preservation of the existing system.

Objective C.3: Ensure that appropriate stormwater measures are included in all roadway projects.

Objective C.4: Employ corridor management techniques that do not require additional travel lanes (such as the addition of turn lanes, roundabouts, TSM, and ITS). Identify recommendations for new Corridor Management Studies, and incorporate results from previous Corridor Management Studies.

Goal D: A transportation system that is multimodal, integrated, connected, and innovative.

Objective D.1: Interconnect land uses and transportation facilities.

Objective D.2: Increase the accessibility and mobility of people and goods.

Objective D.3: Develop a multimodal transportation system that affords users modal choices (such as mass transit, transit circulation, park-n-ride lots, rail, bus rapid transit, automobile, bicycle facilities, trails (paddling, land, and greenways), ferry service and pedestrian facilities). Identify both long-range and short-range strategies that provide for an integrated multimodal transportation system, with a forward-looking approach to Mobility on Demand [Intelligent Transportation Systems (ITS), and Automated Driving Systems (ADS)].

Objective D.4: Integrate transportation modes to increase accessibility and connectivity of the transportation system across and between modes for people and goods.

Objective D.5: Expand transit services to improve accessibility, availability and desirability of transit travel options. Include coordination with both Escambia County Area Transit (ECAT) in Escambia County, FL; and Baldwin Rural Area Transit System (BRATS) in Baldwin County, AL.
Objective D.6: Advance the flow of traveler information (such as innovative technology).

Objective D.7: Seek opportunities to provide a passenger rail system.

**Goal E: A transportation system that supports and promotes economic vitality.**

Objective E.1: Maintain an acceptable roadway level of service on all major facilities including the Strategic Intermodal System facilities (highway, airport, seaport, and STRAHHNET) to ensure efficient movement of people and goods.

Objective E.2: Identify existing and future Highways of Commerce, assigning priority to those deemed deficient.

Objective E.3: Implement projects that will support the military’s ability to carry out its missions at the region’s installations.

Objective E.4: Develop a transportation network that provides access to and from residential areas, job centers, local businesses, schools, health care facilities and tourism destinations.

Objective E.5: Plan for and coordinate with rural governmental entities both within their planning boundaries as well as those areas outside of the current boundaries that are impacted by transportation movements between regions.

**Goal F: A transportation system that supports a high quality of life respectful of the environment, public health and vulnerable users.**

Objective F.1: Consider the health impacts of projects and policies for transportation investments.

Objective F.2: Reduce adverse impacts of transportation on the environment (such as habitat and ecosystem fragmentation, wildlife collisions and non-point source pollution) and identify potential environmental mitigation.

Objective F.3: Implement complete street and/or context sensitive design into projects.

Objective F.4: Improve para-transit services.

Objective F.5: Promote healthy lifestyles, economic benefits of outdoor recreation and ecotourism, integration of recreation, physical activity and other elements of active living by incorporating outdoor trails, trail connectivity, and providing for the safety of trail users, into transportation systems.

Objective F.6: Maintain air quality attainment status for ground level ozone.

**Goal G: A transportation system that includes consistent, continuing, cooperative and comprehensive planning processes.**

Objective G.1: Coordinate transportation and future land use decisions to promote efficient development patterns and a choice of transportation modes, consistent with local government comprehensive plans.

Objective G.2: Continue regional cooperation and coordination at the local, state, Tribal, and federal levels. Expand coordination with the Baldwin Rural Area Transit System (BRATS) in Baldwin County, Alabama and other stakeholders, such as Orange Beach, to include long-term project development.

Objective G.3: Ensure consistency with the Comprehensive Economic Development Strategy (CEDS) developed by the Emerald Coast Regional Council (ECRC).
Objective G.4: Continue to reach out to the traditionally underserved populations during the planning process to ensure access. Incorporate public participation plan measures of effectiveness to evaluate and improve outreach. Measure public involvement activities for effectiveness, reporting the outcome of involvement efforts and how they shaped or influenced the LRTP.

Objective G.5: Involve regulatory agencies and interested citizens groups early in the planning process.

Objective G.6: Coordinate with health and education planning efforts to ensure holistic community planning (economic, health, education, etc.).

Objective G.7: Develop projects in sufficient detail to prepare fiscally-constrained cost estimates to show how the projects will be implemented, based on the FDOT Revenue Forecast.
ENCLOSURE J
SUBJECT: Review of the Draft Berryhill Road Corridor Management Plan (CMP)

ORIGIN OF SUBJECT: Task D.1 of the Unified Planning Work Program (UPWP)

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: The UPWP, which describes the planning work tasks and budget for each TPO fiscal year, includes Task D.1, Corridor Management Planning. The purpose of corridor management planning is to identify low cost strategies and projects to improve traffic flow and safety for all modes of travel.

The TPO adopted the scope of services for a CMP for Berryhill Road from Locklin Technical College to SR 89/Dogwood Drive on June 13, 2018.

The scope of services outlined the purpose of the CMP to be identification of operational and safety improvements and priorities needed to support all modes of transportation, including roadway capacity and bicycle and pedestrian movements.

The draft Berryhill Road Corridor Management Plan (CMP) can be found at https://www.ecrc.org/programs/transportation_planning/plans_and_documents/index.php under the Corridor Management Plan heading. Paper copies of the draft document will be available upon request.

Please provide all comments on the draft Berryhill Road Corridor Management Plan (CMP) by Wednesday, June 26, 2019. Comments may be submitted to Ms. Jill Lavender at jill.lavender@ecrc.org or at 850-332-7976, Extension 212.

Attached are the following:
- Map of Berryhill Road Corridor Management Plan (CMP) Project Limits
- Scope of Services

RECOMMENDED ACTION: This item is for information. Please contact Ms. Jill Lavender, ECRC staff, at 850-332-7976, Extension 212 or jill.lavender@ecrc.org if additional information is needed.
Legend

- Berryhill Road from west of Anderson Lane to SR 89 (Dogwood Drive)
- City of Milton
## Project Name:
Berryhill Road from SR89 (Dogwood Drive) to west of Anderson Lane
Corridor Management Plan (CMP)

## Purpose:
To identify operational, and safety improvements needed to support all modes of transportation including roadway capacity, and bicycle and pedestrian movements

### Consultant Contract Manager:
Wiley Page, AICP, Atkins

### Consultant Team Task Manager:
Philip Shad, AICP, Atkins

### Consultant Staff:
- Philip Shad, AICP, Atkins
- Wiley Page, AICP, Atkins
- David Haight, FAICP, Atkins
- Kevin Morgan, PE, Atkins
- Rebecca Dennis, Atkins
- Chris Russo, PE, Atkins
- John Fielding, PE, PTOE, Atkins

### Assistance From Others:
- TPO Staff (Jill Lavender-Project Manager, and other TPO Staff members)
- Santa Rosa County Engineering Staff and Planning Staff
- City of Milton Public Works Staff and Planning Staff
- Santa Rosa County School Board Transportation Staff
- Santa Rosa County Sheriff’s Department
- Florida Highway Patrol Staff
- Local Fire Department
- Steve Benak (FDOT District Traffic Operations)
- Bryant Paulk (FDOT Planning)

### Deliverable(s):
- Corridor Management Plan that outlines proposed improvements to the corridor
- Presentations to local agencies and officials

### UPWP:
Project description in TPO Unified Planning Work Program FY 2019 and the Task Scope of Service

### Proposed Consultant Fee:
$70,000

### Proposed Schedule:
The **CONSULTANT** has eight (8) months from the Notice to Proceed Date to complete the Corridor Management Plan
SCOPE OF SERVICES

GENERAL CORRIDOR INFORMATION

Berryhill Road is functionally classified as an urban collector. The study corridor, from SR89 (Dogwood Drive) to west of Anderson Lane (about 0.4 mile west of Anderson Lane where the road narrows from three to two lanes) is approximately 3.2 miles long. The local jurisdiction is Santa Rosa County and the City of Milton. The study segment is a 2-lane rural design with no bicycle or pedestrian facilities. The 2016 Florida Department of Transportation (FDOT) Average Annual Daily Traffic (AADT) count on Berryhill Road in the study area was 10,500 operating at a Level of Service C.

There are numerous medical facilities between Meadowlark Lane and Northrup Road/Glover Lane many each having a separate driveway access. A new senior living center (93 units) is also being constructed just east of Northrup Road/Glover Lane.

PURPOSE OF CORRIDOR MANAGEMENT PLAN

The purpose of the Corridor Management Plan (CMP) is to identify operational and safety improvements needed to support all modes of transportation including roadway capacity, and bicycle and pedestrian movements. During the course of this project staff will need to drive the corridor to obtain a working present-day knowledge of the facility, drive to and from public workshops and meetings as necessary as it pertains to the project and drive to have printing of the draft and final plan and other materials such as flyers. In addition, staff will drive the corridor to conduct data collection.

CMP Objectives

A. To determine the Corridor's existing and future transportation demands for all modes of travel.

B. To generally describe natural, physical, environmental, social, political, operational, and economic constraints within the Corridor that could have a negative effect upon any proposed improvements.

C. To provide conceptual solutions based on preliminary engineering and environmental information using standard typical sections and sketch planning techniques to serve as input for future project production activities.

D. To maximize the public's participation in all phases of the planning process.

E. To develop a CMP that:
   1. Identifies projects needed to improve the safe movement of all modes of travel.
   2. Includes cost estimates for each recommended project to allow the TPO, state and Santa Rosa County and the City of Milton to determine funding strategies.
   3. Recommends improvements that increase comfortable Access for a variety of users
   4. Creates transportation compatibility with community context

SERVICES TO BE PERFORMED
**Task 1.0 Project Initiation and Kick-off Meeting**

Prior to beginning work, after the notice to proceed is issued, The TPO Staff shall prepare for and conduct one (1) Kickoff Workshop with representatives from local agencies as well as TPO Staff to discuss the project and data collection. The TPO STAFF shall provide an agenda, take minutes, discuss the project and collect available information. The major points, at a minimum, to be discussed at the Workshop include:

- Project purpose
- Scope of services
- Key affected parties
- Potential areas of concern
- Previous history
- Project schedule
- Available data

At a minimum, representatives from the following organizations will be invited to the Workshop:

- Local Elected Officials
- Santa Rosa County Planning, Engineering, and Property Appraiser Staff
- City of Milton Planning and Public Works Staff
- FDOT District 3 Staff
- Santa Rosa Medical Center Staff
- Local Law Enforcement Staff
- Locklin Tech Staff

In addition to the Kick-off Workshop, the TPO STAFF shall be available to meet with local officials on the same day in order to answer questions and discuss project expectations.

The TPO STAFF shall be responsible for all presentations and presentation materials.

**Task 2.0 Public Involvement**

Gaining public support for the proposed CMP is of primary importance to the success of this project. To accomplish this, the TPO STAFF shall conduct a proactive public involvement program throughout the duration of the study. The Public Involvement Program will include traditional and innovative means of informing the public, collecting comments, and incorporating appropriate ideas into the alternative concepts. Community profiles will be utilized.

**Mailing/Contact List**

Early in the study process the TPO Staff shall identify and compile mailing/contact lists for the following groups:
a. Any affected or possibly affected parties. This includes the identification (from County tax rolls) of all persons owning property within 500 feet either side of the centerline of all viable alternatives pursuant to the provisions of Florida Statutes 339.155. Mailings will be sent to all identified physical addresses and mailing addresses. In addition, the neighborhood associations representing the affected communities and/or “users” of the facility will be included on the mailing list.

b. Elected/appointed officials and other local officials serving the area, community leaders and interested parties.

**Identify, Inspect and Reserve Public Meeting Site(s)**

The TPO Staff shall inspect the suitability of prospective sites in the study area for meetings to be held during the plan development process. Consideration will be given to location, seating capacity, accessibility for the disabled, sound system, lighting, display space, internet access and any other physical characteristic, which would influence the viability of the site. Based on the location of the corridor, TPO Staff will make efforts to host public meetings at Locklin Tech and/or Santa Rosa Medical Center if available and appropriate.

The TPO Staff shall make arrangements for use of meeting facilities for all Workshops.

**Collect Public Input**

The TPO STAFF shall collect public input data throughout the life of the project. This activity requires maintenance of files, media outreach, letters, and especially direct contact before, during, and after any of the Public Workshops, as follows

a. Comments are gathered during each Public Workshop, by personal contact or by formal testimony and by letter, visit, or telephone call in response to Public Workshops.

b. Comments are also gathered by personal contact during each Public Workshop.

The TPO STAFF shall prepare a Comments and Coordination Report to: 1) document the public participation accomplished throughout the study period, and 2) summarize and respond to the comments received from the public involvement efforts. The Report will be updated after each Public Workshop to document comments received and actions taken.

**Public Workshops**

The TPO STAFF shall hold two (2) Public Workshops in the vicinity of the study area during the plan development process as follows:

1st Public Workshop – The purpose of this workshop, at the 30% project status, is to announce the plan development to the public. The major points, at a minimum, to be discussed at the Workshop include:

- Project purpose
- Key affected parties
- Potential areas of concern
- Previous history
• Project schedule
• Conceptual study solutions and gather public comments

2nd Public Workshop – The purpose of this workshop is to present a final draft CMP and receive public input for possible final additions, deletions or changes to the plan. The CONSULTANT will participate in this workshop to provide technical support to the TPO Staff.

The TPO Staff shall place public notices, attend and conduct Public Workshops and prepare all necessary displays, maps, etc. The TPO Staff shall perform the following tasks for each Public Workshop:

a. The TPO Staff shall prepare all media releases, and public notices.

b. The following language shall be used (in English and Spanish) for all public meeting/workshop notices, etc.:

“Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons requiring special accommodation under the Americans with Disabilities Act or those requiring language translation services, free of charge, should contact _____________ at _____________ at least _________ days before the event.”

c. The TPO Staff shall prepare a public notice announcing each Public Workshop. The TPO Staff shall publish the public notice in the area newspaper having the largest daily circulation at least seven (7) days prior to each Public Workshop. Public notice costs are the responsibility of the TPO.

d. The TPO Staff shall prepare and submit a general press release to local media at least seven (7) days prior to each Public Workshop.

e. The TPO Staff shall notify elected and appointed officials and other interested persons by email at least seven (7) days prior to each Public Workshop.

f. The TPO Staff shall prepare and send a mailing to all property owners and property occupants whose property lies in whole or in part within 500 feet of the centerline of the study corridor at least ten (10) days prior to each Public Workshop.

The TPO STAFF shall perform the following tasks for each Public Workshop:

a. The TPO STAFF shall develop each Public Workshop.

b. The TPO STAFF shall prepare appropriate displays or wall graphics and/or electronic projections for use during each Public Workshop. These include aerial photographs, renderings, charts, and graphs, as needed.

c. The TPO STAFF shall prepare project handouts for distribution at each Public Workshop.
d. The TPO STAFF shall setup and take down each Public Workshop and return meeting facility to set up and condition that existed prior to the workshop.

e. The TPO STAFF shall provide adequately knowledgeable staff at each Public Workshop to handle the attendees anticipated. Although the workshop may be scheduled for a certain time period, the TPO STAFF shall be available for some time before and/or after those set hours in order to maintain public contact, availability for media interviews, etc.

f. The TPO STAFF and the CONSULTANT shall identify issues brought up at each Public Workshop as an integral part of the workshop debriefing process, which shall be attended by all staff members taking part in the workshop process and interacting with the public.

g. The TPO STAFF shall determine the significance of each issue brought up at each Public Workshop (i.e., are the issues valid and should they be considered or do the issues have elements that may require further consideration).

h. The TPO STAFF and the CONSULTANT shall address each issue brought up at each Public Workshop and respond to them. This task involves letter writing, the placement of an ad, distribution of news releases, or any other appropriate technique.

Presentations to TPO Board and Advisory Committees

The TPO STAFF shall make the following presentations to the TPO, the CONSULTANT will provide technical support at one of the meetings at the direction of the TPO Staff:

Draft Plan – The TPO STAFF and the CONSULTANT shall present the draft recommended Plan at the following meetings:

1) TPO and Advisory Committee Meetings – for adoption by the TPO and endorsement of implementation of transportation strategies and projects identified in the plan by the TPO, FDOT, the City of Milton, and Santa Rosa County.

Plan Adoption – The TPO STAFF shall present the draft recommended Plan at the following meetings:

2) TPO and Advisory Committee Meetings – for adoption by the TPO and endorsement of implementation of transportation strategies and projects identified in the plan by the TPO, FDOT, the City of Milton, and Santa Rosa County.

The TPO STAFF and the CONSULTANT shall be responsible for all presentation materials required.

Task 3.0 Data Collection

The CONSULTANT shall collect all pertinent data on the corridor. The CONSULTANT will collect eight (8) hour turning movement counts at the major intersections (up to three (3) locations) along the corridor for the a.m. and p.m. peak periods. Any counts collected by others within the previous twelve (12) months of the issuing of the Notice to Proceed will be used in the capacity analyses for the study.

The latest aerial photography available at the FDOT Surveying and Mapping Office or Santa Rosa
County will be used to show current conditions, hotspots, crashes and recommended improvements. The CONSULTANT shall field verify the accuracy of the aerials to ensure that recent roadway improvements and development access have been included in the study. The CONSULTANT shall collect other pertinent data as needed, including:

1. Speed limits
2. Lane widths
3. Intersection geometry
4. Recently approved driveway connection permits
5. Roadway cross-sections
6. Median and turn-lane data
7. Bicycle and pedestrian facilities
8. Relevant TPO data
9. Signal timing
10. Right-of-way limits
11. Parcel boundary data
12. Utility information (as needed)
13. Access management classifications

As part of this project, the CONSULTANT will develop aerial plots that are an appropriate scale for the corridor.

**Task 4.0 Identification of Opportunities and Constraints**

Based on the data collected in Task 3 and in conjunction with the public workshop, the CONSULTANT will develop a menu of improvements to address the observed conditions of the corridor. These improvements will form the basis of the complete street concept developed in Task 6. The CONSULTANT will complete the following tasks:

- Review existing data on traffic conditions.
- Review existing ROW maps to determine ROW limits and frontage ingress and egress constraints along the length of the corridor.
- Coordinate with Santa Rosa County and City of Milton staff on possible improvements where opportunities and/or constraints exist.
- Develop recommendations to address safety concerns in the area of Hobbs Middle School (Glover Lane) regarding improving safety signage, slowing speeds, crosswalk marking, etc.
- Develop recommendations to address potential deficiencies at the intersection of Berryhill Road and Glover Lane.
- Develop recommendations to address safety concerns in the area of Santa Rosa Medical Center regarding improving driveway access and alignments.
- Develop recommendations to address the safety issues at the intersection of Berryhill Road and Anderson Lane regarding improving safety/warning signage, slowing speeds, and intersection lighting.
- Develop recommendations to address the safety issues on northbound left turning truck traffic at the intersection of Berryhill Road and SR89 (Dogwood Drive)

**Task 5.0 Crash Data Analyses**
**TPO STAFF** shall obtain crash data for a five-year period. This data will be used to identify high crash locations as well as crashes involving bicyclist and pedestrians. The **CONSULTANT** shall use the crash data to complete an analysis of the crashes occurring along the corridor.

**Task 6.0 Existing and Future Traffic Conditions**

The purpose of this task is to provide a general evaluation of the existing and future LOS along the study corridor and at the intersections of SR89, Glover Lane and Anderson Lane. The latest version of the FDOT LOS Tables or operation analysis software (i.e., Synchro and HCS) will be utilized to define existing and future operating conditions. Accomplishment of these objectives will occur through the activities described below.

**Existing Traffic**

The **CONSULTANT** shall prepare a spreadsheet tabulation showing location and specific values for: 1) the percent of daily traffic occurring in the peak hours, 2) the directional distribution of travel during the peak hours, and 3) the daily and peak hour truck percentages (where available).

**Traffic Adjustment**

The **CONSULTANT** shall adjust the actual counts to represent annual average daily traffic volumes using weekly seasonal adjustment factors provided by Santa Rosa County or FDOT.

**Existing Intersection and Roadway Segment Analyses**

The **CONSULTANT** shall determine the existing intersection and roadway segment AM and PM peak hour levels of service for the study corridor using the most recent version of Synchro and reporting the results in Highway Capacity Software (HCS) format.

**Future Intersection and Roadway Segment Analyses**

The **CONSULTANT** shall use the most recent version of Synchro to perform intersection and roadway operational analyses for the study area. The Synchro analyses results will be reported in the HCS format for this study.

The future roadway segment analyses will be completed for the segments between or approaching the study area intersections as identified above.

The analyses will consist of analyzing the impacts of alternative improvements and may include signal optimization, review of turn-lane lengths, turn radii, turn-lane installation, and turn prohibitions and possible driveway closings. The analyses will consider:

1. Conflict points at turn-lanes
2. Continuous middle turn-lanes
3. Access spacing
The following analyses will be conducted for each intersection:
1. Existing PM
2. 2025 No-Build PM
3. 2025 Build PM

**Task 7.0 Develop Complete Street Concepts**

One of the goals of the FDOT is to implement a policy that promotes safety, quality of life, and economic development in Florida. This policy is implemented through a context-sensitive system of Complete Streets. While there is no singular design prescription for Complete Streets, generally, Complete Streets:

1. Are designed and operated to enable safe access for all users;
2. Provide safe movement for pedestrians, cyclists, and motorists, of all ages and abilities;
3. Make it easy for cyclist and pedestrians to cross the street, including at high-demand midblock locations;

The CONSULTANT will evaluate the potential for multimodal enhancements along the corridor including the feasibility of sidewalks and paved shoulders/bicycles lanes.

**Task 8.0 Deliverables (all reports will be in Adobe PDF)**

The CONSULTANT shall provide the following documents:

1. **Monthly Progress Reports** – The CONSULTANT shall provide a monthly progress report to the TPO Staff. The report is required regardless of project status or payment request.

2. **Pre-Draft CMP Report** – The CONSULTANT and the TPO STAFF shall prepare and submit an **electronic** copy of a Pre-Draft CMP Report for review and comment prior to preparing a Draft CMP Report for the TPO and advisory committees review and comment.

3. **Draft CMP Report** - The CONSULTANT and the TPO STAFF shall prepare and submit **three (3) hard copies** and **eight (8) CDs** of the draft report for Santa Rosa County and the City of Milton staff, FDOT and FHWA for review. The draft report will be posted to the TPO’s website and made available to the TPO and advisory committees for review and comment. The comments from the TPO Staff, Santa Rosa County and the City of Milton Staff, FDOT, TPO and advisory committees will be incorporated into the final report as appropriate. Aerials that display recommendations will be presented in the report.

4. **Final CMP Report** – The CONSULTANT shall incorporate comments from the state, federal and local governing boards and workshop presentations into the final CMP Report as appropriate. **Twelve (12) hard copies** and **twelve (12) CD’s** will be submitted to the TPO Staff for distribution as follows:
   - Santa Rosa County – Two (2) color hard copies and two (2) CDs
   - City of Milton - Two (2) color hard copies and two (2) CDs
   - FDOT - Two (2) color hard copies and two (2) CDs
   - FHWA - One (1) color hard copy and one (1) CDs
• TPO and Advisory Committees – Will be provided a link where the report may be downloaded.
• TPO Staff - Five (5) color hard copies and five (5) CDs will be maintained by TPO staff.

**Task 9.0 Americans with Disabilities Act**

The CONSULTANT will adhere to the Americans with Disabilities Act (ADA) of 1990 when developing recommendations for this corridor. The ADA is a wide-ranging civil rights law that prohibits, under certain circumstances, discrimination based on disability.

**Task 10.0 Additional Services**

If through the course of the project any additional tasks are determined to be needed by the CONSULTANT, TPO, Santa Rosa County, the City of Milton or FDOT the cost must be determined and negotiated, and a change order must be processed by the TPO before the work is performed. If the CONSULTANT conducts the work first and requests payment afterwards the CONSULTANT risks not being paid for the work.
ENCLOSURE K
SUBJECT: Information Items (No Presentation Necessary)

ORIGIN OF SUBJECT: ECRC Staff

LOCAL GOVERNMENT ACTION NEEDED: None

Attached are the following:

- TCC and CAC April Meeting Minutes
- FL-AL April Actions Report
- City of Milton Letters to TPO Board
- 2019 FL-AL TPO Schedule

RECOMMENDED ACTION: This item is for information. Please contact Ms. Tiffany Bates, ECRC staff, at 1-800-226-8914 Extension 217 or tiffany.bates@ecrc.org if additional information is needed.
Members in Attendance:
- Griffin Powell, Chair, City of Orange Beach
- Samantha Abell, Vice Chair, City of Gulf Breeze
- Tonya Ellis, Escambia County Transit
- Terri V. Malone, Escambia County
- John Fisher, Escambia County
- Leslie Statler, City of Pensacola
- Helen Gibson, City of Pensacola
- Mike Hamlin, ECUA
- Ryan Novota, City of Pensacola
- Andrea Levitt Kvech, Pensacola Airport

Members Not in Attendance:
- John Dosh, Escambia County
- Sarah C Hart, Baldwin County
- Cassie C Boatwright, Purchasing and Auxiliary Services
- Chip Chism, University of West Florida
- Chris Phillips, Santa Rosa County
- Derrick Owens, City of Pensacola
- Glenn C Griffith, Brownfields Coordinator
- Horace Jones, Escambia County
- Jud Crane, Santa Rosa County
- Morgan Lamb, Santa Rosa Bay Bridge Authority
- Stephen L Furman, Santa Rosa County
- Steve Opalenik, Pensacola Naval Air Station
- Taylor Rider, Baldwin County
- Vince Jackson, Baldwin County
- Randy Jorgenson, City of Milton
- Steve Harrell, Escambia County
- Amy Miller, Port of Pensacola
- Max Rogers, CRA

Others in Attendance:
- Bryant Paulk, FDOT
- Christy Johnson, FDOT
- Vince Beebe, ALDOT
- Clay McCoy, ALDOT
- Cory Wilkinson, HDR
- David Forte, Escambia County
- Barbara Mayall, Citizen
- Ann Hill, Pensacola City Council
- Dottie Dubuisson, Citizen
A. CALL TO ORDER / PLEDGE / INVOCATION - Chairman Jeff Bergosh
   Mr. Powell called the meeting to order.

B. APPROVAL OF AGENDA
   Mr. Powell stated that Enclosure G will not be presented.

   **Ms. Statler moved to approve the February 2019 FL-AL Technical Coordinating Committee agenda. Mr. Ward seconded the motion and it was unanimously approved.**

C. PUBLIC FORUM

D. FDOT/ALDOT UPDATES:
   1. FDOT UPDATE: Mr. Bryant Paulk, AICP, or Ms. Christy Johnson, AICP, Florida Department of Transportation (FDOT) Urban Liaisons.

      Mr. Paulk stated that the department had nothing to report.

   2. ALDOT Update

      Mr. Beebe introduced Mr. Clay McCoy and stated that he was the new licensed engineer with ALDOT, working as the consultant/project management. Mr. Beebe reported that Mr. Matthew Ericksen, P.E. is the new ALDOT Southwest Region Engineer. Mr. Vince Calametti officially retired April 1, 2019. Mr. Beebe reported that the design plans are complete for widening SR-180 from Foley Beach Express (FBE) to SR-161 project. Mr. Beebe stated that the department is awaiting the final Corps of Engineers permit approval and anticipates a construction letting in June 2019.

      Mr. Beebe stated that the New roadway and bridge from FBE to SR-180 (a.k.a. “Waterways” projects) is awaiting environmental permit clearances and the department is finalizing design plans and right-of-way acquisition. Mr. Beebe stated that the project is Anticipating construction letting in the summer of 2019.

      Mr. Beebe reported that the construction is complete for the resurfacing SR-182 from the Perdido Pass Bridge to the state line.

E. CONSENT: ALL COMMITTEES: Approval of February 2019 Meeting Minutes.
Ms. Statler moved to approve the 2019 February meeting minutes. Ms. Gibson seconded the motion and it passed unanimously.

**F. ACTION:**

1. **ENCLOSURE A- ALL COMMITTEES** Request to Proceed with Amending the Florida Alabama 2040 Long Range Transportation Plan for Two Projects: (1) I-10 from Avalon Boulevard to Okaloosa County Line and (2) I-10 at Beulah Road Interchange-Mr. Gary Kramer, ECRC Staff.

   Mr. Kramer stated that the 2040 LRTP was adopted in November 2015. The 2045 LRTP estimated adoption will be in November 2020. Mr. Kramer stated that there are two projects that need to be amended in the 2040 LRTP. Mr. Kramer stated that I-10 from Avalon Blvd. to Okaloosa County line needs a 4 to 6 lane improvement. There are no roadway capacity improvements currently listed in the 2040 Needs and Cost Feasible Plans. Mr. Kramer reported that PD&E costs are $3,080,000 in FY 2015-2020 and that design funding in FY 2026-2030 is $21,913,00. Construction costs are $233,241,000 with funding in FY 2031-2040.

   Mr. Kramer explained the FL-AL TPO 2040 LRTP amendment of the I-10 at Beulah Road Interchange needs Plan and Cost Feasible Plan updates. The PD&E cost $496,556, funded in 2015-2020 and design is $2,500,000, funded in FY 2015-2020. Mr. Kramer reported that ROW is $9,500 and construction is $154,949,637 both funded in FY 2026-2030.

   Mr. Kramer stated that there was going to be a public workshop in Escambia County and Santa Rosa counties in May 2019. Mr. Kramer stated that the presentation for recommended action from the TPO and advisory committees will be at the June 2019 meetings.

   **Mr. Ward moved to recommend the TPO authorize the TPO chairman to approve of a motion to authorize the Florida-Alabama TPO staff to proceed with the process to amend the 2040 Long Range Transportation Plan Needs and Cost Feasible Plans for 2 projects: (1) I-10 from Avalon Boulevard to Okaloosa County line and (2) I-10 at Beulah Road Interchange. Ms. Gibson seconded the motion and it was unanimously approved.**

2. **ENCLOSURE B- TPO AND TCC ONLY: Approval to Issue a Request for Qualifications for General Traffic Engineering Operation and Management Services and Establish a Selection Review Committee - Mr. Austin Mount, ECRC Executive Director.**

   Mr. Mount stated that he met with Ben Faust, John Alaghemand, and the two DOT district 3 directors, Jason Peters and Jared Purdue. Mr. Mount stated that they gave extremely clear guidance of what needs to be done for the TPO to become the lead agency in moving forward with the efforts to bring ATMS to the region. It was discussed that the current signalization contact is with Escambia County and needs to be shifted to the TPO. Mr. Mount reported that the county receives 300,000 annually and that money would shift to the TPO. He stated that it would be 100 percent consultant dollars just the way it is with Escambia County. It is intended to continue the same efforts.

   Mr. Mount stated that there is a time constraint and that they are looking for approval now to issue the RFQ and then in June, approve the firm to start working on this contract July 1st.
Mr. Mount stated that FDOT fiscal year ends June 30th and that the new JPA that would exist with the TPO, would start July 1st with hopes to have a consultant in place to start July 1st. Mr. Mount stated that with this effort, they are working with ALDOT in an effort to see if Orange Beach could be included.

Mr. Mount stated that there needs to be 3 people from the TCC or whoever is recommenced, and then 3 members from the TPO to review and propose a recommendation to the board at the next TPO meeting in June.

Mr. Novota asked what would happen with the existing contract that Escambia County has. Mr. Forte, Escambia County, stated that the contract language allows the county to back out of the contract for any cause if there is a notice to the contractor.

The members chosen to be on the selection committee were Ryan Novota, Terri Malone, and Shawn Ward.

Ms. Statler moved to recommend the TPO authorize the TPO chairman to issue the Request for Qualifications and establish a selection committee that includes TCC members Ryan Novota, Terri Malone, and Shawn Ward. Ms. Gibson seconded the motion and it was unanimously approved.

3. ENCLOSURE C- ALL COMMITTEES Consideration of Resolution FL-AL 19-06 Adopting the FY 2019-FY 2020 Unified Planning Work Program (UPWP) Year 2 (FY 2020) Amendments, Authorizing the TPO Chairman to Sign the Certifications and Assurances and Authorizing TPO Staff to Apply for and Execute a Federal Transit Administration FTA Section 5305 Grant for Use- Ms. Mary Beth Washnock, ECRC Transportation Planning Manager

Ms. Bates stated that this was presented to the board as draft in February and that staff received comments from ECAT, from FDOT, and from staff. Mr. Mount referenced a handout of Task C.3 updated to include the $300,000 for an RFQ for a regional advanced traffic management center, as stated at the September 2018 meetings. Mr. Mount stated that it will not require an amendment to the UPWP because it is coming from state funds.

Mr. Ward moved to recommend the TPO authorize the TPO chairman to sign Resolution FL-AL 19-06 adopting the FY 2019-FY 2020 Year 2 (FY 2020) amendments, sign the FTA Certifications and Assurances and authorize TPO staff to apply for and execute an FTA Section 5305 Public Transportation Planning Grant. Ms. Statler seconded the motion and it was unanimously approved.

4. ENCLOSURE D- ALL COMMITTEES Appointment of Nominating Committee for the Election of Florida-Alabama Transportation Planning Organization (TPO) and Advisory Committee Chairman and Vice-Chairman for Fiscal Year (FY) 2020- Ms. Tiffany Bates, ECRC Staff
Ms. Bates stated that 3 volunteers were needed to serve as a nominating committee for the election of the TCC chair and vice chair for FY 2020. Ms. Helen Gibson, Ms. Leslie Statler, and Mr. Shawn Ward volunteered to serve with Mr. John Fisher as the alternate.

Ms. Gibson moved to recommend appointing Helen Gibson, Leslie Statler, Shawn Ward to the nominating committee and John Fisher as the alternate. Ms. Kvech seconded the motion and it was unanimously approved.

5. ENCLOSURE E- TPO ONLY Consideration of Appointing an Escambia County Member as an Alternate to the Northwest Florida Regional Transportation Planning Organization (RTPO)- Ms. Tiffany Bates, ECRC Staff

G. EMERALD COAST REGIONAL COUNCIL EXECUTIVE DIRECTOR’S REPORT- TPO ONLY- Mr. Austin Mount, ECRC Executive Director

H. MULTI MODAL UPDATE
   1. ENCLOSURE F- ALL COMMITTEES Status Update on of the Escambia County Area Transit (ECAT) Bus Stop Assessment Plan- Mr. Rob Mahan, ECRC Staff

   Mr. Mahan presented and stated that at its last meeting in February, the TPO voted to issue a Notice to Proceed for its general planning consultant, HDR, Inc., to proceed with an assessment of all ECAT bus stops for compliance with the Americans with Disabilities Act, as described in the task work order. Mr. Mahan stated that the first deliverable for the project the draft assessment checklist is complete and is attached for review.

I. PRESENTATIONS (no action):

   2. ENCLOSURE H- ALL COMMITTEES Review of the Draft FL-AL TPO FY 2020-2024 Transportation Improvement Program (TIP)- Mr. Gary Kramer, ECRC Staff Florida-Alabama TPO Staffed by the Emerald Coast Regional Council

   Mr. Kramer stated that the draft Florida-Alabama TPO FY 2020-2024 TIP will be posted online prior to the April 2019 TPO and advisory committee meeting. An e-mail with the draft TIP link on the TPO web site will be sent to the TPO and advisory committee members. All comments on the draft FL-AL TPO FY 2020-2024 TIP must be provided by close of business on Friday, April 26, 2019.

   3. ENCLOSURE I- ALL COMMITTEES Overview of the Florida-Alabama TPO FY 2021-2025 Project Priorities Process and Schedule-Mr. Gary Kramer, ECRC Staff.

   Mr. Kramer presented the overview of the Priorities and schedule. Mr. Kramer stated that this is the beginning of the cycle for the FDOT tentative work program and the TIP. There will be public outreach and public workshops held in May and at the next meeting the draft TIP will be presented for review.
Mr. Mount stated that TPO staff had been guided by leadership at district three to take a look at the priorities list. Mr. Mount explained that a lot of the projects had been on the list for many years and that FDOT recommend looking at the list and evaluating the projects to make sure they are still relevant. Mr. Mount stated that staff planned to sit down with FDOT and get all of their information and evaluate the lists. Staff will then reach out to the cities and counties with the information found. Mr. Ward recommended grouping projects together by their funding sources.

Ms. Gibson stated that many projects stay on the list for long periods of time because there are no funding and other projects get funded first. Ms. Gibson recommended more public workshops. Ms. Ellers stated they are doing more nontraditional public outreach and plan to participate in local events to increase the public's participation.


Ms. Ellers stated that there was a major revamp of the Public Participation Plan. The revamp is based on recommendations and feedback from Federal Highway and Federal Transit Administration at the 2018 federal certification review. Ms. Ellers asked for all comments by 5 P.M. on May 24, 2019.

5.  ENCLOSURE K-ALL COMMITTEES Fifth Annual Emerald Coast Transportation Symposium Update- Ms. Brittany Ellers, ECRC Staff.

Ms. Ellers gave a brief recap of the fifth Annual Emerald Coast Transportation.

J.  INFORMATION ITEMS (no presentation necessary)

1.  ENCLOSURE L-ALL COMMITTEES

   - TCC and CAC February Meeting Minutes
   - FL-AL TPO February Actions Report
   - FDOT Changes to the Tentative Work Program for FY 2020-2023
   - FDOT Transportation Improvement Program (TIP) Modification Letter
   - Quarterly Air Quality Report
   - 2019 FL-AL TPO Schedule

K.  OTHER BUSINESS- The next Florida-Alabama TPO meeting will be Wednesday, June 12, 2019 at 9:00 a.m. at the West Florida Regional Library, 239 North Spring Street, Pensacola, Florida. Advisory committee meetings are to be held at Pensacola City Hall, 222 West Main Street, Pensacola, Florida 32502. TCC will meet on Monday, June 10, 2019 at 8:30 a.m. The CAC will meet on Tuesday, June 11, 2019 at 3:00 p.m.

L.  ADJOURNMENT

The meeting was adjourned at 4:30 PM
A. CALL TO ORDER / PLEDGE / INVOCATION
Chairman Compton called the meeting to order.

B. APPROVAL OF AGENDA
Mr. Jeffries moved to approve the April 2019 agenda for the FL-AL Citizens Advisory Committee. Ms. Mayall seconded the motion, and it was unanimously approved.

C. PUBLIC FORUM
No speakers from the public

D. FDOT/ALDOT UPDATES:
1. FDOT UPDATE: Mr. Bryant Paulk, AICP, or Ms. Christy Johnson, AICP, Florida Department of Transportation (FDOT) Urban Liaisons.
   Ms. Christy Johnson stated that the department had nothing new to report.

   Mr. McClellan asked when the results for the Theo Baars bridge safety study would be made public. Ms. Johnson stated that it was anticipated to be completed in May of 2019. Ms. Johnson stated that the department can forward that study to staff or bring back the results at the June meeting.

   Mr. Johnson stated that the arch for the Pensacola Bay Bridge should be in place by mid to late May. Ms. Boyd stated that business owners located in Gulf Breeze, by the end of the bridge, were struggling due to construction deterring customers away and making access to their locations difficult. Ms. Boyd asked how to go about getting assistance for these locations. Ms. Johnson stated that she would discuss it with the project manager and would let staff know.

2. ALDOT Update
   Mr. Kramer stated that he would be presenting the update for Mr. Beebe. Mr. Kramer reported that Mr. Matthew Ericksen, P.E. is the new ALDOT Southwest Region Engineer. Mr. Vince Calametti officially retired April 1, 2019. Mr. Kramer reported that the design plans are complete for widening SR-180 from Foley Beach Express (FBE) to SR-161 project. Mr. Beebe stated that the department is awaiting the final Corps of Engineers permit approval and anticipates a construction letting in June 2019.

   Mr. Kramer reported that the new roadway and bridge from FBE to SR-180 (a.k.a. “Waterways” projects) is awaiting environmental permit clearances and the department is finalizing design plans and right-of-way acquisition. Mr. Kramer stated that the project is anticipated to begin in the summer of 2019. Mr. Kramer stated that the construction is complete for the resurfacing SR-182 from the Perdido Pass Bridge to the state line.

E. CONSENT: ALL COMMITTEES: Approval of February 2019 Meeting Minutes.

Ms. Mayall moved to approve the 2019 February meeting minutes. Mr. Jeffries seconded the motion and it passed unanimously.

F. ACTION:
1. ENCLOSURE A- ALL COMMITTEES Request to Proceed with Amending the Florida Alabama 2040 Long Range Transportation Plan for Two Projects: (1) I-10 from Avalon Boulevard to Okaloosa County Line and (2) I-10 at Beulah Road Interchange-Mr. Gary Kramer, ECRC Staff.
Mr. Kramer stated that the 2040 LRTP was adopted in November 2015. The 2045 LRTP estimated adoption will be in November 2020. Mr. Kramer stated that there are two projects that need to be amended in the 2040 LRTP. Mr. Kramer stated that I-10 from Avalon Blvd. to the Okaloosa County line needs to be a 6 lane improvement. There are no roadway capacity improvements currently listed in the 2040 Needs and Cost Feasible Plans. Mr. Kramer reported that PD&E costs are $3,080,000 in FY 2015-2020 and that design funding in FY 2026-2030 is $21,913,00. Construction costs are $233,241,000 with funding in FY 2031-2040.

Mr. Kramer explained the FL-AL TPO 2040 LRTP amendment of the I-10 at Beulah Road Interchange needs Plan and Cost Feasible Plan updates. The PD&E cost $496,556, funded in 2015-2020 and design is $2,500,000, funded in FY 2015-2020. Mr. Kramer reported that ROW is $9,500 and construction is $154,949,637 both funded in FY 2026-2030.

Mr. Kramer stated that there was going to be a public workshop in Escambia and Santa Rosa counties in May 2019. Mr. Kramer stated that the presentation for recommended action from the TPO and advisory committees will be at the June 2019 meetings.

Ms. Mayall asked what the strategic intermodal systems criteria was getting on the funding source. Mr. Kramer stated it is mostly the major facilities in the area, such as U.S. 29, I-10, Port of Pensacola, and the airport.

Ms. Mayall moved to recommend the TPO authorize the Florida-Alabama TPO staff to proceed with the process to amend the 2040 Long Range Transportation Plan Needs and Cost Feasible Plans for 2 projects: (1) I-10 from Avalon Boulevard to Okaloosa County line and (2) I-10 at Beulah Road Interchange. Ms. Walsh seconded the motion and it was unanimously approved.

2. ENCLOSURE B- TPO AND TCC ONLY: Approval to Issue a Request for Qualifications for General Traffic Engineering Operation and Management Services and Establish a Selection Review Committee - Mr. Austin Mount, ECRC Executive Director.

3. ENCLOSURE C- ALL COMMITTEES Consideration of Resolution FL-AL 19-06 Adopting the FY 2019-FY 2020 Unified Planning Work Program (UPWP) Year 2 (FY 2020) Amendments, Authorizing the TPO Chairman to Sign the Certifications and Assurances and Authorizing TPO Staff to Apply for and Execute a Federal Transit Administration FTA Section 5305 Grant for Use- Ms. Mary Beth Washnock, ECRC Transportation Planning Manager

Ms. Bates stated that this was presented to the board as draft in February and that staff received comments from ECAT, FDOT, and staff. Mr. Mount referenced a handout of Task C.3 updated to include the $300,000 for an RFQ for a regional advanced traffic management center.

Mr. Larson moved to recommend the TPO authorize the TPO chairman to sign Resolution FL-AL 19-06 adopting the FY 2019-FY 2020 Year 2 (FY 2020) amendments, sign the FTA Certifications and Assurances and authorize TPO staff to apply for and
execute an FTA Section 5305 Public Transportation Planning Grant. Ms. Mayall seconded
the motion and it was unanimously approved.

4. ENCLOSURE D- ALL COMMITTEES Appointment of Nominating Committee for the
Election of Florida-Alabama Transportation Planning Organization (TPO) and Advisory
Committee Chairman and Vice-Chairman for Fiscal Year (FY) 2020- Ms. Tiffany Bates,
ECRC Staff

Ms. Bates stated that 3 volunteers were needed to serve as a nominating committee for the
election of the CAC chair and vice chair for FY 2020.

Ms. Mayall recommended moving forward with Mr. Compton remaining as chair and Ms.
Walsh as vice chair.

Ms. Mayall moved to elect Mr. Vernon Compton as chairman and Ms. Lisa Walsh as vice
Chair of the FL-AL CAC for FY 2020. Mr. Larson seconded the motion and it was
unanimously approved.

5. ENCLOSURE E- TPO ONLY Consideration of Appointing an Escambia County Member as
an Alternate to the Northwest Florida Regional Transportation Planning Organization
(RTPO)- Ms. Tiffany Bates, ECRC Staff

G. WEST FLORIDA REGIONAL PLANNING COUNCIL EXECUTIVE DIRECTOR'S REPORT- TPO
ONLY- Mr. Austin Mount, WFRPC Executive Director.

H. MULTI MODAL UPDATE
Mr. Mahan presented and stated that at its last meeting in February, the TPO voted to issue a
Notice to Proceed for its general planning consultant, HDR, Inc., to proceed with an assessment
of all ECAT bus stops for compliance with the Americans with Disabilities Act, as described in the
task work order. Mr. Mahan stated that the first deliverable for the project, the draft assessment
checklist, is complete and is attached for review.

Ms. Mayall asked how this assessment was like the assessment ECAT did a few years ago of all
the stops. Ms. Mayall asked if there was a copy of that assessment. Mr. Mahan stated that he had
a copy of the last assessment and explained that this assessment was more structured.

I. PRESENTATIONS (no action):
1. ENCLOSURE G- TPO AND TCC ONLY Update on the Escambia/Santa Rosa Regional
Advanced Traffic Management System (ATMS) Feasibility Study and Implementation
Plan, and Traffic Signalization Tasks of the Existing Joint Project Agreement (JPA)- Mr.
Ben Faust, DRMP

2. ENCLOSURE H- ALL COMMITTEES Review of the Draft FL-AL TPO FY 2020-2024
Transportation Improvement Program (TIP)- Mr. Gary Kramer, ECRC Staff Florida-
Alabama TPO Staffed by the Emerald Coast Regional Council

Mr. Kramer stated that the draft Florida-Alabama TPO FY 2020-2024 TIP will be posted
online prior to the April 2019 TPO and advisory committee meetings. An e-mail with the draft
TIP link on the TPO web site will be sent to the TPO and advisory committee members. All comments on the draft FL-AL TPO FY 2020-2024 TIP must be provided by close of business on Friday, April 26, 2019.


Mr. Kramer presented the overview of the Priorities and schedule. Mr. Kramer stated that this is the beginning of the cycle for the FDOT tentative work program and the TIP. There will be public outreach and public workshops held in May and he said the draft TIP will be presented for review at the next meeting.

Mr. Mount stated that TPO staff had been guided by leadership at district three to look at the priorities list. Mr. Mount explained that a lot of the projects had been on the list for many years and that FDOT recommended looking at the list and evaluating the projects to make sure they are still relevant.


Ms. Ellers stated that there was a major revamp of the Public Participation Plan. The revamp is based on recommendations and feedback from Federal Highway and Federal Transit Administration at the 2018 federal certification review. Ms. Ellers asked for all comments by 5 P.M. on May 24, 2019.

5. **ENCLOSURE K - ALL COMMITTEES** Fifth Annual Emerald Coast Transportation Symposium Update- Ms. Brittany Ellers, ECRC Staff.

Ms. Ellers gave a brief recap of the fifth Annual Emerald Coast Transportation. Mr. Drew Buchanan briefly went over the recommendations listed in the City of Pensacola’s 2019 Mayoral Transition Committee Report for improved traffic and walkability in the City of Pensacola. Mr. Buchanan briefly went over the five recommendations listed in the report.

**J. INFORMATION ITEMS (no presentation necessary)**

1. **ENCLOSURE J - ALL COMMITTEES**
   - TCC and CAC December Meeting Minutes
   - FL-AL TPO December Actions Report
   - FDOT Changes to the Tentative Work Program for FY 2020-2024
   - FDOT Transportation Improvement Program (TIP) Modification Letters
   - Note of Appreciation from Britney Moore, Florida Greenways and Trails
   - 2019 FL-AL TPO Schedule

**K. OTHER BUSINESS** - The next Florida-Alabama TPO meeting will be Wednesday, April 10, 2019 at 9:00 a.m. at the Tiger Point Community Center, Gulf Breeze, Florida. Advisory committee meetings are to be held at Pensacola City Hall, 222 West Main Street, Pensacola,
Florida 32502. TCC will meet on Monday, April 8, 2019 at 8:30 a.m. The CAC will meet on Tuesday, April 9, 2019 at 3:00 p.m.

Ms. Dottie Dubuisson spoke regarding the need of more diversity on committees. Ms. Dubuisson stated that the focus needs to be on helping citizens who rely on bicycle and walking as their means of transportation and to address their needs.

L. ADJOURNMENT

The meeting was adjourned at 4:15 P.M.
MEMORANDUM

DATE: April 26, 2019

TO: Mr. Bryant Paulk, AICP, FDOT Urban Liaison
    Ms. Christy Johnson, AICP, FDOT Urban Liaison
    Mr. Vincent Beebe, P.E., ALDOT

COPIES TO: TPO, TCC, and CAC Members

FROM: Tiffany Bates, Transportation Program Coordinator

RE: TPO Actions Report – April 2019

The following items were discussed and acted upon by the Florida-Alabama Transportation Planning Organization (TPO) at the April 10, 2019 meeting. The TPO requests the Florida Department of Transportation (FDOT) and the Alabama Department of Transportation (ALDOT) to share this report with the appropriate department directors and to take action if requested by the TPO. Copies are sent to local government representatives for coordination with local plans.

LONG RANGE TRANSPORTATION PLAN:
The TPO approved a request to proceed with amending the Florida-Alabama 2040 Long Range Transportation Plan for two projects: (1) I-10 from Avalon Boulevard to Okaloosa County Line and (2) I-10 at Beulah Road Interchange. This action was recommended to allow the Florida-Alabama TPO staff to proceed with the process to amend the 2040 Long Range Transportation Plan Needs and Cost Feasible plans.

REGIONAL ADVANCED TRAFFIC MANAGEMENT SYSTEM
The TPO approved to issue a Request for Qualifications for general traffic engineering operation and management services and to establish a selection review committee of Technical Coordinating Committee (TCC) advisory board members. This action was recommended to issue the Request of Qualifications so the TPO will be the lead agency in the continuing efforts for the full build out of the Regional Advanced Traffic Management System/Regional Traffic Management Center. The TCC advisory board members selected were Ryan Novota, Terri Malone and Shawn Ward.

UNIFIED PLANNING WORK PROGRAM
The TPO approved Resolution FL-AL 19-06 to adopt the FY 2019-FY 2020 Unified Planning Work Program (UPWP) Year 2 (FY 2020) amendments, authorizing the TPO chairman to sign the certifications and assurances and authorizing TPO staff to apply for and execute a Federal Transit Administration (FTA) Section 5305 grant for use. This action was recommended because the UPWP is a required TPO document and contains the work tasks and budget for the next fiscal year.
TPO ADMINISTRATION
The TPO voted to elect Santa Rosa Commissioner Sam Parker as the FY 2020 FL-AL TPO Chairman and Escambia County Commissioner Steven Barry as the Vice Chair. The Citizens Advisory Committee (CAC) voted to retain Mr. Vernon Compton as their Chairman and Ms. Lisa Walsh as their Vice Chairperson.

The TPO selected Escambia County Commissioner Robert Bender to be an alternate representative on the Northwest Florida Regional Transportation Planning Organization.

The TPO voted to approve Ms. Charletha Powell to serve on the (CAC) to represent Escambia County Commissioner Robert Bender’s district.
Florida-Alabama TPO  
P.O. Box 11399  
Pensacola, FL 32524-1399

Dear Jeff Bergosh,

Enclosed you will find Resolution #1463-19 passed on April 9, 2019 by Milton City Council for your consideration. If you have any questions, please contact me at 850-983-5411.

Sincerely,

Randy Jorgenson  
City Manager
RESOLUTION NO 1463-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF MILTON, FLORIDA OPPOSING THE EXPANSION
AND WIDENING OF TRAFFIC LANES ALONG U.S. HIGHWAY 90
FROM SR87N TO WARD BASIN ROAD

WHEREAS, the City of Milton has been incorporated since 1844, and

WHEREAS, U.S. Highway 90 is the East-West Corridor that bifurcates the City’s Historic
District, and

WHEREAS, the District is listed on the National Register of Historic Places, and

WHEREAS, the City amended its Comprehensive Plan to add additional protection for the
District from transportation related activities, and

WHEREAS, the Florida Department of Transportation has identified the widening of the
existing corridor as the preferred alternative following a Project Development and
Environmental Study, and

WHEREAS, the use of the existing corridor will harm the District in direct contradiction to the
City’s Comprehensive Plan, and

WHEREAS, this potential project will require acquisition of additional highway right-of-way
property from both sides of this U.S. Highway 90 corridor, and

WHEREAS, this acquisition of R-O-W will impose significant negative impacts to the public
places, institutions, and commercial properties along U.S. Highway 90, and

WHEREAS, this forfeiture of public and private property along this prominent highway shall
irrevocable destroy the quality of life, safety and welfare inherent to these adjoining properties,
and

WHEREAS, sufficient consideration of additional alternate routes has not received adequate due
consideration from the Florida Department of Transportation, and

WHEREAS, these potential alternate routes, which may mitigate the significant negative
impacts most assuredly linked to this U.S. Highway 90 widening, have not been thoroughly
investigated, and
WHEREAS, the planned widening of U.S. Highway 90 currently under consideration by the Florida Department of Transportation will permanently alter intrinsic historic integrity and virtues enshrined by this proud Santa Rosa community.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Milton Florida, as follows:

Section 1. Adoption and Incorporation of Recitals.

The City Council of Milton, Florida, adopts the above outlined recitals and incorporates them herein as part and parcel of this resolution.

Section 2. Purpose and Authority for Resolution.

This Resolution is adopted for the purpose of expressing opposition to “Alternative One” as proposed in the Highway 90 Finding of No Significant Impact Report (FONSI) and Final Preliminary Engineering Report provided by the Florida Department of Transportation.

Section 3. Adoption of Policy.

The City Council of Milton, Florida, after thorough and thoughtful considerations, based upon the advice of subject matter experts and for the other reasons expressed herein, expresses its opposition to the selected preferred alternative.

Section 4. Direction of Staff.

Staff is directed to take any action necessary to ensure that the position taken by the City Council herein is advanced and promoted as effectively as possible.

Section 5. Effective Date of Resolution.

The resolution shall be effective immediately upon adoption of the City Council of Milton, Florida.

PASSED AND ADOPTED by an affirmative vote of a majority of a quorum present of the City Council of the City of Milton, Florida, at a regular meeting, this 9th day of April, 2019.

SO DONE this 9th day of April 2019.

By: [Signature]
Heather Lindsay, Mayor

ATTEST:

[Signature]
Dewitt Nobles, City Clerk
George Jordan  
Milton City Councilman  
P.O. Box 909  
Milton, Florida 32572  

April 30, 2019

Jeff Bergosh  
Escambia District 1 Commissioner  
FL-AL TPO  
P.O. Box 11399  
Pensacola, FL 32524-1399  

Dear Commissioner Bergosh,

You probably received Resolution No 1463-19 from Milton’s City Council basically stating the City of Milton doesn’t accept the results of the PD&E study made by FDOT as a creditable solution for traffic problems on Highway 90 through Milton. This was not a unanimous decision by City Council. Regular communications with my constituents have provided me with firsthand knowledge that Resolution No 1463-19 is opposed by a great many in our population. The majority of the Citizens affected by the traffic problems in Santa Rosa County, who call the City of Milton home, support the findings of the PD&E study on the widening of Highway 90 as presented by FDOT.

During this last campaign season I personally walked our City and went to some 3,000 homes. I had the opportunity to meet and talk with a large percentage of our residents. Since that time I have continued to network with citizens, residents, business owners and officials on a daily basis. These conversations have revealed an overwhelming number of the residents believe the result of the PD&E is the appropriate solution to this decades old problem. In a spirit of cooperation with the State of Florida and FDOT many of my constituents and I stand behind this plan and look forward to it being implemented as soon as possible.

It is not the intent of this letter to in any way represent the official position of the Milton City Council or the official position of the City of Milton as mandated by City Council.

Sincerely,

George Jordan  
(850)368-5240  
gjordan@miltonfl.org
# 2019 Schedule

## Florida-Alabama Transportation Planning Organization

Below are the 2019 scheduled meeting locations, dates, and times for the Florida-Alabama Transportation Planning Organization Board, Technical Coordinating Committee, and Citizens’ Advisory Committee. (Meeting schedule and location are subject to change. For updates and agendas, please visit [www.wfrpc.org](http://www.wfrpc.org) or email tiffany.bates@wfrpc.org.)

<table>
<thead>
<tr>
<th>Month</th>
<th>Event</th>
<th>Date</th>
<th>Location 1</th>
<th>Location 2</th>
<th>Location 3</th>
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<tbody>
<tr>
<td>February</td>
<td>TCC</td>
<td>Feb. 11, 8:30 a.m.</td>
<td>Pensacola City Hall</td>
<td>222 W. Main Street</td>
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<td>CAC</td>
<td>Feb. 12, 3 p.m.</td>
<td>Pensacola City Hall</td>
<td>222 W. Main Street</td>
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<td>TPO Board</td>
<td>Feb. 13, 9 a.m.</td>
<td>W. Florida Regional Library*</td>
<td>239 N. Spring Street, Pensacola</td>
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<td>Apr. 8, 8:30 a.m.</td>
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<td>222 W. Main Street</td>
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<td>CAC</td>
<td>Apr. 9, 3 p.m.</td>
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<td>222 W. Main Street</td>
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<td>TPO Board</td>
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<td>Tiger Point Community Center</td>
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<td>1370 Tiger Point Lane, Gulf Breeze</td>
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<td>TCC</td>
<td>Oct. 7, 8:30 a.m.</td>
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<td>CAC</td>
<td>Oct. 8, 3 p.m.</td>
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<td>TPO Board</td>
<td>Oct. 9, 9 a.m.</td>
<td>W. Florida Regional Library*</td>
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<td>December</td>
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* This event is not sponsored or endorsed by the West Florida Public Libraries or Escambia County.

The FL-AL TPO is staffed by the West Florida Regional Planning Council, a regional entity providing professional planning, coordinating, and advisory services to local governments, state and federal agencies, and the public to preserve and enhance quality of life in northwest Florida. Public participation is solicited without regard to race, color, national origin, sex, age, religion, disability, or family status. Reasonable accommodation will be made for access in accordance with the Americans with Disabilities Act. Contact Brittany Ellers, 850-332-7976, ext. 220 or brittany.ellers@wfrpc.org, or TTY 711. Por favor a su Centro de Atención por Discapacidad, de los requerimientos de acceso o el idioma en la 850-332-7976 ext. 227 o TTY 711 al menos 48 horas de antelación.