MEETING OF THE TRANSPORTATION PLANNING ORGANIZATION
Thursday, April 18, 2019 3:00 p.m.

Okaloosa County Administration Building
1250 Eglin Parkway, Shalimar, Florida

Citizens’ Advisory Committee (CAC) – 9:30 a.m. | Technical Coordinating Committee (TCC) – 1:30 p.m.

A. CALL TO ORDER/PLEDGE – Chairman Nathan Boyles

B. APPROVAL OF AGENDA
Any new action items to be added to the agenda must be approved by a vote of two-thirds (2/3) of the TPO members present.

C. PUBLIC FORUM
Please obtain a speaker request form from ECRC staff. Speakers are asked to limit their remarks to five minutes.

D. FDOT UPDATE: Mr. Bryant Paulk, AICP, or Ms. Christy Johnson, AICP, Florida Department of Transportation (FDOT) Urban Liaisons

E. CONSENT:
1. ALL COMMITTEES – Approval of February 2019 Meeting Minutes

F. ACTION:
1. ENCLOSURE A – ALL COMMITTEES (TPO PUBLIC HEARING AND ROLL CALL VOTE REQUIRED) Consideration of Resolution O-W 19-03 to Amend the 2040 Okaloosa-Walton TPO Long Range Transportation Needs Plan to Add for SR85 at U.S. 90, SR 85 at Redstone Avenue, SR 85 at Mirage Avenue, SR 85 at SR 189 (Lewis Turner Boulevard), SR 189 (Beal Parkway) at Carmel Drive/Clifford Street Intersection Improvements; the Hewett Bayou Connector; the Chat Holley Connector; and Realign the Proposed Black Creek Road – Ms. Jill Lavender, ECRC Staff
2. **ENCLOSURE B – ALL COMMITTEES (TPO ROLL CALL VOTE REQUIRED)** Consideration of Resolution O-W 19-05 Amending the FY 2019-2023 Transportation Improvement Program to Add PD&E Phase for SR 85 (South Ferdon Boulevard) from SR 123 (Roger J. Clary Highway) SR 8 (I-10), Capacity Improvement Project as Project #2201712 in FY 2018/2019 in the Amount of $1,897,523 – Mr. Bryant Paulk, FDOT

3. **ENCLOSURE C – ALL COMMITTEES** Request to Proceed with Amending the Okaloosa-Walton 2040 Long Range Transportation Plan Needs and Cost Feasible Plans to Include: (1) I-10 from Santa Rosa County Line to S.R. 85, (2) I-10 at Antioch Road Interchange, and (3) West Bay Parkway from U.S. 98 to Bay County Line – Ms. Jill Lavender, ECRC Staff

4. **ENCLOSURE D – ALL COMMITTEES** Consideration of Resolution O-W 19-04 Adopting the FY 2017 – FY2018 Unified Planning Work Program (UPWP) Year 2 (FY 2018) Amendments, Authorizing the Emerald Coast Regional Council Executive Director to Sign the Certifications and Assurances and Authorizing TPO Staff to Apply for and Execute a Federal Transit Administration FTA Section 5305 Grant for Use – Ms. Mary Beth Washnock, ECRC Transportation Manager

5. **ENCLOSURE E – ALL COMMITTEES** Appointment of Nomination Committee for the Election of Okaloosa-Walton Transportation Planning Organization (TPO) and Advisory Committee Chairman and Vice-Chairman for Fiscal Year (FY) 2020 – Mr. Cameron Smith, ECRC Staff

6. **ENCLOSURE F – TPO ONLY** Consideration of Appointing One Okaloosa County Member and Two Walton County Members to the Northwest Florida Regional Transportation Planning Organization (RTPO) – Mr. Cameron Smith, ECRC Staff

7. **ENCLOSURE G – TPO ONLY** Appointment of an Okaloosa Walton TPO Alternate Member to Serve on the Metropolitan Planning Organization Advisory Council (MPOAC) for Calendar Year 2019 – Ms. Mary Beth Washnock, ECRC Transportation Manager

G. **EMERALD COAST REGIONAL COUNCIL EXECUTIVE DIRECTOR’S BRIEF – TPO ONLY** – Mr. Austin Mount, ECRC Executive Director

H. **PRESENTATIONS** (no action required):
   1. **ENCLOSURE H – ALL COMMITTEES** Review of the Draft O-W TPO FY 2020-2024 Transportation Improvement Program (TIP) – Mr. Gary Kramer, ECRC Staff
   2. **ENCLOSURE I – ALL COMMITTEES** Okaloosa-Walton TPO FY 2021-2025 Project Priorities - Ms. Jill Lavender, ECRC Staff
   3. **ENCLOSURE J – ALL COMMITTEES** Okaloosa-Walton TPO Bike/Ped Project List Update – Ms. Mary Beth Washnock, ECRC Transportation Manager
   4. **ENCLOSURE K – ALL COMMITTEES** Fifth Annual Emerald Coast Transportation Symposium Review – Ms. Kathy Saldana, ECRC Staff
I. INFORMATION ITEMS (no presentation necessary):
   1. ENCLOSURE L – ALL COMMITTEES
      • TCC and CAC February Meeting Minutes
      • OW TPO February Actions Report
      • FDOT Transportation Improvement Program (TIP) Modification Letters
      • Letter from the City of Mary Esther
      • Quarterly Air Quality Report
      • 2019 OW TPO Schedule

II. OTHER BUSINESS – The next Okaloosa-Walton TPO meeting will be June 20, 2019 at 3:00 p.m. at the Okaloosa County Courthouse, 101 East James Lee Boulevard, Crestview, Florida. The CAC will meet at 9:30 a.m. and the TCC will meet at 1:30 p.m.

III. ADJOURNMENT
Stay up to date with TPO events and activities on Facebook: www.facebook.com/wfrpc
Questions? Email Mr. Cameron Smith, Transportation Program Coordinator, at cameron.smith@ecrc.org

Public participation is solicited without regard to race, color, national origin, sex, age, religion, disability or family status. Reasonable accommodations for access will be made in accordance with the Americans with Disabilities Act and for languages other than English. Please notify Ms. Annie Walthal, of requirements at annie.walthal@ecrc.org or 1-800-226-8914, Extension 281 or 1-800-955-8771 for TTY-Florida at least 48 hours in advance.

Introduzca la participación del público se solicita, sin distinción de raza, color, origen nacional, sexo, edad, religión, discapacidad o estado familiar. La OPC hará arreglos razonables para el acceso a esta reunión de acuerdo con el Americans with Disabilities Act, y para los requisitos de idioma que no sean inglés. Notifique a la Sr. Dan Deanda (dan.deanda@ecrc.org) de los requisitos de acceso o el idioma en el 850-332-7976 ext. 227 o 1-800-955-8771 para TTY-Florida al menos 48 horas de antelación.
MEMBERS ATTENDING:
Nathan Boyles, Chair Okaloosa County Commissioner
Amy Jamieson, Vice Chairperson Fort Walton Beach Council Member
Trey Nick Walton County Commissioner
J.B. Whitten City of Crestview Council Member
Bill Cox City of Crestview Council Member
Skip Overdier City of Destin Council Member
Carolyn Ketchel Okaloosa County Commissioner
Bill Chapman Walton County Commissioner
Henry Ennis DeFuniak Springs City Council Member
Elizabeth Haffner Freeport City Council Member
Dave Piech Santa Rosa County Commissioner

MEMBERS NOT IN ATTENDANCE:
Graham W. Fountain Okaloosa County Commissioner
Kelley Windes Okaloosa County Commissioner
Melanie Nipper Walton County Commissioner
Joe Blocker City of Crestview Council Member
Christine Wasdin City of Valparaiso Commissioner
Chatham Morgan City of Destin Council Member
Judy Boudreaux Niceville City Council
Charlotte McKamy City of Mary Esther Council Member
Dick Rynearson Fort Walton Beach Mayor

OTHERS ATTENDING:
Christy Johnson FDOT
Bryant Paulk FDOT
Cory Wilkinson HDR
Leigh Moore Howard Group
Tom Tolbert Eglin AFB
Scott Golden Volkert
Austin Mount WFRPC Executive Director
Mary Beth Washnock WFRPC Staff
Tiffany Bates WFRPC Staff
Cameron Smith WFRPC Staff
Gary Kramer WFRPC Staff
Jill Lavender WFRPC Staff
Annie Walthall WFRPC Staff
Jo Anne Donatella WFRPC Staff
Kristen Barre WFRPC Staff
Brittany Ellers WFRPC Staff
Annie Walthall WFRPC Staff
Tammy Neal WFRPC Staff
A. **CALL TO ORDER/PLEDGE** – *Chairman Nathan Boyles.*

B. **APPROVAL OF AGENDA**

Any new action items to be added to the agenda must be approved by a vote of two-thirds (2/3) of the TPO members present.

_Councilwoman Jamieson moved to approve the agenda. Councilman Cox seconded the motion and it was unanimously approved._

C. **PUBLIC FORUM**

Please obtain a speaker request form from WFRPC staff. Speakers are asked to limit their remarks to **five** minutes.

_Leigh Moore – The Howard Group, Miramar Beach, FL._ Ms. Moore spoke about the CR 30A underpass project at Inlet Beach, Walton County. Ms. Moore said there is community support for this project as it is in a heavily traveled area of Highway 98 and safety of pedestrians and cyclists has been a major concern since the area has experienced an explosion in growth. Ms. Moore said this became a FDOT project last year. 60% plans are in review; 90% plans are due in May. 100% plans should be complete in September. Mapping and utility coordinating are underway. FDOT predicts end of FY 2020, or early 2021 letting date for the construction. Ms. Moore said there are some very interested and responsible developers that may donate right-of-way to this project, which would reduce the overall cost. There is a lot of momentum and excitement for this project.

_Commissioner Chapman commented that this is a high priority project in Walton County._

D. **FDOT UPDATE:** Mr. Bryant Paulk, AICP, Florida Department of Transportation (FDOT) Urban Liaison

Mr. Paulk informed the TPO that there will be a public meeting on March 7 at 5:30 pm at Warrior’s Hall in Crestview about I-10 and PJ Adams/Antioch Road. There will also be a public meeting on April 2 at 5:30 pm at the Camp Helen State Park Lodge regarding the 30A/Hwy 98 underpass.

Mr. Paulk said the feasibility study on SR 85 widening from SR 123 to I-10 is moving into the PD&E phase.

E. **CONSENT:**

1. **ALL COMMITTEES** – Approval of December 2018 Meeting Minutes

_Councilman Cox noted that the minutes should reflect that he attended the December 2018 meeting._

_Councilwoman Jamieson moved to approve the December 13, 2018 TPO meeting minutes with the noted correction; Commissioner Chapman seconded the motion and it was unanimously approved._
**Okaloosa-Walton TPO Meeting Minutes**  
February 21, 2019  
(Page 3 of 6)

**F. ACTION:**

1. **ENCLOSURE A – ALL COMMITTEES**  
   Consideration of Resolution O-W 19-01 to Adopt Targets for Safety Performance Measures—*Presentation by Mr. Gary Kramer, WFRPC Staff*

   Mr. Kramer said annually, TPOs are required to adopt targets for Safety Performance Measures by February 27. The TPOs can either accept the DOT targets or establish their own targets. In 2018 the O-W TPO accepted the FDOT targets for Safety Performance Measures by adopting Resolution O-W 18-01. The necessary language for Safety Performance Measures was incorporated into the FY 2019-2023 Transportation Improvement Program (TIP) and amendments to the TIP. Any future amendments to the 2040 Long Range Transportation Plan will also need to incorporate language for Performance Measures.

   The Florida DOT has adopted a “Vision Zero” target for safety measures. This “Vision Zero” target is based on the Florida Strategic Highway Safety Plan.

   Mr. Kramer said the TPO can accept the FDOT targets or set their own. He said last year the TPO used the DOT Vision Zero target for each of 5 categories listed in the agenda enclosure (number of fatalities; rate of fatalities per hundred million vehicle miles traveled; number of serious injuries; rate of serious injuries per hundred vehicle miles traveled; number of non-motorized fatalities and non-motorized serious injuries). Mr. Kramer advised the TPO members that if they wished to set targets other than DOT’s, they should have contacted him by December 19. No emails were received by the TPO advisory committee members, but there was one email received regarding the process itself. Mr. Kramer said both advisory committees recommended using the state targets.

   Councilman Whitten said that while the DOT should adopt more realistic goals by a percentage figure, he does support this resolution.

   **Councilman Whitten moved to authorize the TPO chairman to sign Resolution 19-01 adopting targets for safety performance measures. Councilman Cox seconded the motion and it was unanimously approved.**

2. **ENCLOSURE B – ALL COMMITTEES**  
   Consideration of Resolution O-W 19-02 Adopting the Transportation Alternatives (TA) Set-Aside Ranked Projects – *Presentation by Ms. Kristen Barre’, WFRPC Staff*

   Ms. Barre said the TA Set-aside provides funding for programs and projects consistent with Fixing America's Surface Transportation (FAST) Act under 23 U.S.C. 133(h). These set-aside funds include all projects and activities defined as TA: on- and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation, community improvement activities, environmental mitigation, and projects for planning, designing or constructing boulevards and other roadways largely in the right-of-way of formerly divided highways.
Applications for TA Set-aside funding are due to FDOT on February 28th, 2019. TPO staff will submit the top two ranked applications from the O-W TPO to FDOT together.

A total of 7 applications from the Okaloosa-Walton TPO area were submitted by the January 4, 2019 deadline. The applications were ranked according to adopted ranking criteria.

Councilwoman Haffner asked if Walton County had submitted any applications. Ms. Barre responded that the only applications received were from Okaloosa County and City of Crestview.

Councilman Cox moved to authorize the TPO chairman to sign Resolution O-W 19-02 adopting the Transportation Alternatives (TA) Set-Aside ranked projects. Commissioner Ketchel seconded the motion and it was unanimously approved.

G. WEST FLORIDA REGIONAL PLANNING COUNCIL EXECUTIVE DIRECTOR’S BRIEF – TPO ONLY – Mr. Austin Mount, WFRPC Executive Director

Mr. Mount reminded the board members of the upcoming Transportation Symposium on February 25th and 26th in Navarre Beach.

Mr. Mount said that moving into the year there will more discussion about priorities. During the annual priorities cycle in the summer there will be more in-depth examination of the priorities and the list will be cleaned up. Mr. Mount asked the board for their assistance in identifying projects that are no longer relevant and requested that they look for upcoming workshops and other priorities activities.

Mr. Mount shared that Walton and Washington counties’ staff have reached out to WFRPC regarding extending the Spanish Trail Feasibility Study. Previously, a feasibility study for the Spanish Trail, which runs along Hwy 90, had been done in Walton and Washington counties and points east outside the TPO region. Mr. Mount said there was an effort to look at expanding this feasibility study westward past the Okaloosa/Walton line. Washington and Walton Counties are asking the Council to reach out to communities to see if there is support for the feasibility study to continue in Okaloosa, Santa Rosa and Escambia counties. Those counties that have completed the study had applied through the Department of Economic Opportunity technical assistance program, which paid for the study. Commissioner Ketchel asked for clarification on the location of this trail. Mr. Mount explained that the Spanish Trail runs along Hwy 90; the Great Northwest Trail goes along Hwy 98. Mr. Mount said that the Council is willing to assist if that is the TPO’s wish.

H. PRESENTATIONS (no action required):

1. ENCLOSURE C – ALL COMMITTEES

Review of Draft Fiscal Year (FY) 2020 Unified Planning Work Program (UPWP) (Year 2) - Presentation by Ms. Mary Beth Washnock, WFRPC Transportation Manager

Ms. Washnock said this is for information only. She asked board members to look at the document (which is on the website) and send comments by March 15, so they can be included in
Ms. Washnock asked members to let staff know if they are having trouble receiving emails from her.

Ms. Washnock explained that the UPWP is a statement of work identifying the planning priorities and activities to be carried out within a Metropolitan Planning Area (MPA). At a minimum, a UPWP includes a description of the planning work and resulting products, who will perform the work, timeframes for completing the work, the cost of the work and sources of funds. (23 C.F.R. 450.104).

The Okaloosa-Walton TPO UPWP defines the tasks, activities, responsible parties, and anticipated budget for planning activities to be undertaken in the MPA served by the TPO for FY 2019 (July 1, 2018-June 30, 2019) and FY 2020 (July 1, 2019-June 30, 2020).

TPO members, advisory committee members, staff, and the public are encouraged to review Year 2 FY2020 of the UPWP for any potential updates and revisions. Comments are due by March 15, 2019 to marybeth.washnock@wfrpc.org.

The DRAFT UPWP will be sent out separately.

I. INFORMATION ITEMS (no presentation necessary):

1. ENCLOSURE D– ALL COMMITTEES
   - TCC and CAC December Meeting Minutes
   - OW TPO December Actions Report
   - FDOT Changes to the Tentative Work Program for FY 2020-2024
   - FDOT Transportation Improvement Program (TIP) Modification Letters
   - Note of Appreciation from Britney Moore, Florida Greenways and Trails
   - 2019 OW TPO Schedule

J. OTHER BUSINESS – The next Okaloosa-Walton TPO meeting will be April 18, 2019 at 3:00 p.m. at the Okaloosa Administration Building Training Room, 1250 Eglin Parkway, Shalimar, Florida. The CAC will meet at 9:30 a.m. and the TCC will meet at 1:30 p.m.

Ms. Washnock introduced the new Okaloosa-Walton TPO Coordinator, Cameron Smith.

Councilman Cox asked for an update on PJ Adams Pkwy segments 1, 2, 3. Chairman Boyles said that Scott Bitterman (Okaloosa County) was not present, so he could not give an exact update. However, Commissioner Boyles explained that while there was a delay in the environmental mitigation process, he understood that an informal agreement had been reached with the Army Corps of Engineers. The project has been formally submitted to the Army Corps of Engineers and they are working through their process of approval of the alternate parcel of land. Construction phase should begin late summer/early fall.

Commissioner Ketchel reported that Okaloosa County will go to the Tourist Development Council on February 26 to ask for $160,000 for an environmental study for a bike path from Marler Bridge to Brooks Bridge. There has been consensus in the community for this bike path.
K. ADJOURNMENT

Stay up to date with TPO events and activities on Facebook: www.facebook.com/wfrpc
Questions? Email Ms. Tiffany Bates, Transportation Program Coordinator, at tiffany.bates@wfrpc.org
ENCLOSED A
ALL COMMITTEES
(TPO PUBLIC HEARING AND ROLL CALL VOTE REQUIRED)

SUBJECT: Consideration of Resolution O-W 19-03 to Amend the 2040 Okaloosa-Walton TPO Long Range Transportation Plan Needs Plan to Add for SR 85 at U.S. 90, SR 85 at Redstone Avenue, SR 85 at Mirage Avenue, SR 85 at SR 189 (Lewis Turner Boulevard), SR 189 (Beal Parkway) at Carmel Drive/Clifford Street Intersection Improvements; the Hewett Bayou Connector; the Chat Holley Connector; and Realign the Proposed Black Creek Road

ORIGIN OF SUBJECT: Okaloosa and Walton Counties

LOCAL GOVERNMENT NEEDED: None

BACKGROUND: At its December 13, 2018 meeting, the Okaloosa-Walton TPO directed its staff to begin the process to amend the 2040 Long Range Transportation Plan (LRTP) for the addition of intersection improvements on SR 85 at SR 189 (Lewis Turner Boulevard), SR 189 (Beal Parkway) at Carmel Drive/Clifford Street, SR 85 at Mirage Avenue, SR 85 at Redstone Avenue, and SR 85 at U.S. 90; the Chat Holley Connector from U.S. 98 to Nellie Drive; the Hewett Bayou Connector from East Lamb Drive to East Hewett Road; and the realignment of Black Creek Road from U.S. 331 to SR 20 to the Needs Plan.

Public Participation Process Plan Requirements for Long Range Transportation Plan Amendments (Adopted June 20, 2017)
Administrative modifications to the LRTP or TIP are minor revisions and do not require public review but must be included in the advertisement of the TPO meeting when the modification is presented.

An amendment is a major revision to an LRTP or TIP and includes adding or deleting projects to a plan. It also includes major changes to project costs, initiation dates, or design concepts. Amendments must be included in the advertisement of the TPO meeting when the amendment is presented. The public must be provided with an opportunity to comment during public forum when the amendment is presented for adoption to the TPO and advisory committees as follows:

• Provide the public with a sufficient opportunity to review the draft amendment online
• Include adoption in the advertisement of the TPO meeting when amendment is to be presented
• Provide the public with an opportunity to comment during public forum when the amendment is presented for adoption to the TPO and advisory committees
• Publish adopted amended final document on website

PROJECT INFORMATION:
None of the following projects described below, with the exception of Black Creek Road, are currently included in the adopted 2040 Needs Plan. If an amendment is approved, it will not remove any existing projects from the currently adopted 2040 Needs Plan. The Black Creek Road project is currently included in the adopted 2040 Needs Plan. If the amendment is approved, it will realign the proposed road to the west.

SR 85 at U.S. 90 Intersection Improvement (See attached map for location)
The traffic signal at SR 85 and U.S. 90 is quickly running out of capacity. Additional capacity can be provided by installing dual left turn lanes and right turn lanes on all approaches. This amendment would show the following phases/cost estimates in the Needs Plan.

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SR 85 at Redstone Avenue Intersection Improvement (See attached map for location)
The traffic signal at Redstone Avenue is a bottleneck for traffic on SR 85. Extra capacity can be provided on SR 85 by installing dual left turn lanes and right turn lanes on Redstone Avenue. In addition, the left turn lanes on SR 85...
at Redstone have a negative offset and a neutral offset is needed to improve safety. Much growth has occurred along Redstone Avenue east and west of SR 85. There remain many undeveloped residential lots along Redstone. This amendment would show the following phases/cost estimates in the Needs Plan.

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**SR 85 at Mirage Avenue Intersection Improvement (See attached map for location)**

The traffic signal at Mirage Avenue is a bottleneck for traffic on SR 85. Extra capacity can be provided on SR 85 by installing dual left turn lanes on Mirage Avenue and on Wal-Mart Drive. In addition, a right turn lane is needed on Mirage Avenue. This signalized location will need capacity upgrades as Raspberry Road was recently added to the long range transportation plan. Rasberry Road, once constructed, will provide a collector roadway between Antioch Road and SR 85 with the eastern terminus at the SR 85 & Mirage Avenue traffic signal. This amendment would show the following phases/cost estimates in the Needs Plan.

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**SR 85 at SR 189 (Lewis Turner Blvd) Intersection Improvement (See attached map for location)**

A span wire traffic signal controls traffic at this key junction just north of Shalimar, FL. The east leg of the intersection is a major access point for Eglin Air Force Base. The west leg of the intersection is a major route for traffic in southwest Okaloosa County, including Hurlburt Field, to head north. The eastbound dual left turn lanes are currently 900 ft. long and still cannot contain the left turning traffic during peak hours. Because the intersection is on federal property, there are no commercial driveways or streets near the traffic signal. The layout is conducive to a diverging left turn intersection where left turn and through traffic can flow concurrently. Improving this intersection with diverging left turns is a cost-effective interim step that will push the need for an interchange decades into the future. This amendment would show the following phases/cost estimates in the Needs Plan.

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**SR 189 (Beal Parkway) at Carmel Dr/ Clifford St Intersection Improvement (See attached map for location)**

The traffic signal at Carmel Drive is a bottleneck for traffic on Beal Parkway. Extra capacity can be provided on Beal Parkway by installing dual left turn lanes on Carmel Drive. In addition, the east leg of the signalized intersection, Clifford Street, only has one lane and a left turn pocket is needed. Carmel Drive extends west and becomes Comanche Drive, which tees into Martin Luther King Jr. (MLK) Blvd. Additional traffic is anticipated on Carmel Drive when Okaloosa County signalizes the intersection of Comanche Drive and MLK within the next few months. In addition, FDOT has identified the Lowe’s driveway & Beal Parkway as a high accident location. Accidents are increasing as motorists attempt to turn left out of Lowe’s onto Beal Parkway, due to the high delay left turning motorists experience on Carmel at the traffic signal. By improving the traffic signal at Carmel, accidents will be reduced at Lowe’s driveway. This amendment would show the following phases/cost estimates in the Needs Plan.

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**Hewett Bayou Connector (See attached map for location)**

Hewett Bayou Connector is a new one-mile connection between East Lamb Drive and East Hewett Road with a crossing over Hewett Bayou. This connection would provide an alternate route to U.S. 98 and would allow residents in the Mack Bayou area to access the South Walton Walmart without placing trips on U.S. 98. Walton County has requested this project be added to the Long Range Transportation Plan Needs Plan. To proceed, the TPO needs to approve having the staff initiate this process. This amendment would show the following phases/cost estimates in the Needs Plan.

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Chat Holley Connector (See attached map for location)
Chat Holley Connector is a one-mile extension of the existing Nellie Drive south of Chat Holley to U.S. 98. The connection at U.S. 98 would be at the existing traffic signal next to the South Walton Publix. This would allow the residents of Old Town in Santa Rosa Beach to access the Publix shopping center without placing trips on U.S. 98. The existing signal at U.S. 98 and the existing right of way is public. The location is about midway between U.S 331 and CR 393 providing a more connected transportation network. Walton County has requested this project be added to the Needs Plan of the Long Range Transportation Plan. To proceed, the TPO needs to approve having the staff initiate this process. This amendment would show the following phases/cost estimates in the Needs Plan.

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Black Creek Road Realignment (See attached map for location)
Black Creek Road from U.S. 331 (SR 83) to SR 20 is currently in the LRTP Needs Plan. Due to new conservation easements, Walton County and Nokuse Plantation staff have requested to realign the proposed road and to amend the LRTP Needs Plan to reflect the realignment. To proceed, the TPO needs to approve having the staff initiate this process. This amendment would show the following phases/cost estimates in the Needs Plan.

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Schedule
The schedule outlined below is what has occurred since the December 13, 2018 meeting for this Long Range Transportation Plan amendment process.

- December 13, 2018- Authorization by the TPO to proceed with amending the 2040 Long Range Transportation Plan
- Cost estimates developed in coordination with FDOT and appropriate project engineers
- March 5, 2019- Public Workshop at Freeport Community Center in Freeport
- March 12, 2019- Public workshops at Fort Walton Beach Public Library and Okaloosa County Courthouse in Crestview
- April 18, 2019- CAC, TCC, and TPO review and recommendation for approval of the 2040 Long Range Transportation Plan Amendment

Spreadsheets
The spreadsheets that are a part of this amendment and were provided at the public workshops are accessible by clicking on the link below. If a member would like copies of these spreadsheets prior to the TPO and advisory committees, please contact Jill Lavender at (850) 332-7976, Ext. 212 or jill.lavender@ecrc.org and copies of the spreadsheets will be provided to you.

http://www.wfrpc.org/programs/transportation-planning/o-w-tpo/plans-and-documents/lrtp/amendments-modifications

Attached are the following:
- Resolution O-W 19-03
- Maps of all projects

RECOMMENDED ACTION: Approval of a motion to authorize the TPO chairman to sign Resolution O-W 18-03 to amend the 2040 Okaloosa-Walton Long Range Transportation Needs Plan for SR 85 at U.S. 90, SR 85 at Redstone Avenue, SR 85 at Mirage Avenue, SR 85 at SR 189 (Lewis Turner Boulevard), SR 189 (Beal Parkway) at Carmel Drive/Clifford Street Intersection Improvements; the Hewett Bayou Connector; the Chat Holley Connector; and realign the proposed Black Creek Road. This action is recommended to expedite the
planning process for these projects. Please contact Jill Lavender, ECRC staff, at (850) 332-7976, Ext. 212 or jill.lavender@ecrc.org if additional information is needed.
RESOLUTION O-W 19-03
A RESOLUTION OF THE OKALOOSA-WALTON TRANSPORTATION PLANNING ORGANIZATION TO AMEND THE 2040 OKALOOSA-WALTON LONG RANGE TRANSPORTATION PLAN NEEDS PLAN

WHEREAS, the Okaloosa-Walton Transportation Planning Organization (TPO) is the organization designated by the Governor of Florida as being responsible, together with the State of Florida, for carrying out the continuing, cooperative and comprehensive transportation planning process for the Okaloosa-Walton TPO Planning Area;

WHEREAS, the Okaloosa-Walton Transportation Planning Organization (TPO) 2040 Long Range Transportation Plan is developed pursuant to Part 23 Section 450.322, Code of Federal Regulations and Section 339.175(6), Florida Statutes and is the transportation plan that contains needed and financially feasible projects for at least a 20-year planning horizon;

WHEREAS, the Okaloosa-Walton Transportation Planning Organization (TPO) 2040 Long Range Transportation Plan was adopted on February 16, 2017 and amended on December 14, 2017 and February 22, 2018;

WHEREAS, the 2040 Needs Plant and Cost Feasible Plan amendments include the committed projects in the 2020 Existing Plus Committed Network, the capacity projects in the 2015-2019 and 2016-2020 Transportation Improvement Programs, and the Needs Assessment and Cost Feasible Plan projects identified from 2021-2040; and

WHEREAS, three public workshops were held on March 5 and 12, 2019, for SR 85 at U.S. 90, SR 85 at Redstone Avenue, SR 85 at Mirage Avenue, SR 85 at SR 189 (Lewis Turner Boulevard), SR 189 (Beal Parkway) at Carmel Drive/Clifford Street Intersection Improvements; the Hewett Bayou Connector; the Chat Holley Connector; and realign the proposed Black Creek Road;

NOW, THEREFORE, BE IT RESOLVED BY THE OKALOOSA-WALTON TRANSPORTATION PLANNING ORGANIZATION THAT:

The Okaloosa-Walton TPO amends the 2040 Okaloosa-Walton Long Range Transportation Needs Plan to include:
- SR 85 at U.S. 90 Intersection Improvements
- SR 85 at Redstone Avenue Intersection Improvements
- SR 85 at Mirage Avenue Intersection Improvements
- SR 85 at SR 189 (Lewis Turner Boulevard) Intersection Improvements
- SR 189 (Beal Parkway) at Carmel Drive/Clifford Street Intersection Improvements
- Hewett Bayou Connector
- Chat Holley Connector
- Realignment of the proposed Black Creek Road

Passed and duly adopted by the Okaloosa-Walton Transportation Planning Organization on this 18th day of April 2019.

OKALOOSA-WALTON TRANSPORTATION PLANNING ORGANIZATION

BY: ____________________________
Nathan Boyles, Chair

ATTEST: ________________________
Proposed LRTP Intersection Amendments

- SR 85 @ US 90
- SR 85 @ Redstone Ave
- SR 85 @ Mirage Ave/WalMart Dr

Intersection Amendments

Okaloosa Walton TPO
April Agenda
Proposed LRTP Intersection Amendments

- SR 85 @ SR 189 (Lewis Turner Blvd)
- SR 189 (Beal Pkwy) @ Carmel Dr/Clifford St
Proposed LRTP Amendment - Hewett Bayou Connector
Proposed LRTP Amendment - Chat Holley Road Connector
Mary Beth,

Thanks for affording us the opportunity to review the 2040 LRTP Plan Amendment 3 Draft Technical Report and the 2040 Needs Plan Costs with Amendments. I am providing Eglin’s response to the previous review of the LRTP back in February which is still consistent with the base position to date (specifically in regards to segments 24 and 25 as reflected in the attached image).

Again, thanks for allowing us to contribute to this process.

v/r
Tom

Tom Tolbert
Community Planner
96 CEG/CENPL
501 DeLeon Street, Suite 100
Eglin AFB FL 32542
850.882.6993 DSN 872.6993
robert.tolbert.2@us.af.mil

Okaloosa Walton TPO Members, Committees and Interested Groups:

The Okaloosa-Walton TPO 2040 Long Range Transportation Plan Amendment 3 Draft Technical Report can be accessed at [http://www.wfrpc.org/programs/transportation-planning/o-w-tpo/plans-and-documents/lrtp/amendments-modifications](http://www.wfrpc.org/programs/transportation-planning/o-w-tpo/plans-and-documents/lrtp/amendments-modifications). The information that is highlighted in the text will be updated after the April TPO meeting. Please provide any comments before the TPO meeting on April 18.

Please contact Jill Lavender at Jill.Lavender@ecrc.org or 850-332-7976 Ext. 212 if you have any
questions.

Sincerely,

Mary Beth Washnock
Transportation Planning Manager
West Florida Regional Planning Council
Street: 4081 E. Olive Rd., Ste. A; Pensacola, FL 32514  Mailing: P.O. Box 11399; Pensacola, FL 32524-1399
850-332-7976 x228  Toll Free: 800-226-8914  F: 850-637-1923  Follow us on Facebook and Twitter!

NOTICE: E-mail communications to or from West Florida Regional Planning Council employees are considered to be public records.
Florida's public records law requires these communications be made available to the public and media upon request. (Florida Statutes, Chapter 119)
Brigadier General Evan C. Dertien  
Commander, 96th Test Wing  
101 West D Avenue, Suite 118  
Eglin AFB FL 32542-5495  

Ms. Amy Jamieson  
Chair, Okaloosa-Walton Transportation Planning Organization  
4081 East Olive Road, Suite A  
Pensacola FL 32514  

Dear Ms. Jamieson  

The 96th Test Wing (96 TW) has reviewed the recently provided Okaloosa-Walton Transportation Planning Organization (TPO) 2040 Long Range Transportation Plan (LRTP) - Needs Plan and its proposed amendments. The 96 TW previously conducted mission impact assessments on various aspects of the 2035 plan as the TPO began development of its 2040 LRTP. The result was the TPO agreeing to remove the incompatible segments. Since this time, these same segments have reappeared in the 2040 Needs Plan as proposed amendments. I would like to address each segment of concern specifically:  

Segment 64 of Attachment 1 (eastern Crestview bypass): The Eastern bypass, as depicted in the 2040 Needs Plan, is not favorable due to the terms of the Restrictive Use Easement and the impact on 96 TW mission sets. The 96 TW requests it be removed from further consideration in the 2040 LRTP.  

Segment 26 of Attachment 1 (airport connector from SR 85 to Mid Bay Bridge road): This segment required two issues to be resolved prior to receiving approval. No record exists of any long-term collaboration taking place since this direction was provided. The 96 TW has no objection to the inclusion of this segment, but asks for additional coordination. I invite you to work with my Base Civil Engineer, Colonel John Schuliger, and his staff to address the issues associated with this segment and update the status of this proposal as necessary.  

Segments 24/25 of Attachment 1 (southern bypass segments): The previous longstanding conceptual approval granted to the Northwest Florida Transportation Corridor Authority was rescinded in April 2014 due to significant mission changes on the Eglin Test and Training Complex. Since this time, Eglin’s military mission continues to evolve. Due to this continued evolution, the 96 TW requests that the southern segments, as depicted, be removed from further consideration in the 2040 LRTP.  

Should you have any further questions regarding this matter, please contact Mr. Tom Tolbert, Community Planner, 96 CEG/CENPL, (850) 882-6993, robert.tolbert.2@us.af.mil.  

Sincerely  

[Signature]  

EVAN C. DERTIEN  
Brigadier General, USAF  

Attachment:  
Okaloosa-Walton TPO 2040 LRTP - Needs Plan Projects - Proposed Amendments (Map)
COMMENT CARD

Public input is crucial to the transportation planning process. Please write your comments below as legibly as possible. Your name and contact information are optional. Thank you!

Name: Lyle McNeil
Email: biggleswld@gmail.com
Comments: no issue with the needs plan addition.

keep up the good work.

By providing your email you are consenting to receive email correspondence from Emerald Coast Regional Council. Information to unsubscribe is located at the bottom of all ECRC emails.

COMMENT CARD

Public input is crucial to the transportation planning process. Please write your comments below as legibly as possible. Your name and contact information are optional. Thank you!

Name: Matt Aresco
Email: matthewjaresco@gmail.com
Comments: Notre Plantation supports realignment of the Black Creek RD extension.

By providing your email you are consenting to receive email correspondence from Emerald Coast Regional Council. Information to unsubscribe is located at the bottom of all ECRC emails.
ENCLOSURE B
SUBJECT: Consideration of Resolution O-W 19-05 Amending the FY 2019-2023 Transportation Improvement Program to Add PD&E Phase for SR 85 (South Ferdon Boulevard) from SR 123 (Roger J. Clary Highway) SR 8 (I-10), Capacity Improvement Project as Project #2201712 in FY 2018/2019 in the Amount of $1,897,523

ORIGIN OF SUBJECT: FDOT

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: Annually, the TPO adopts a Transportation Improvement Program (TIP), which lists the projects scheduled throughout the five years of the FDOT Work Program for various phases, such as project development and environmental study, design, right-of-way acquisition, and construction. In order to receive federal funding, the projects must be in the TPO's adopted TIP. This TIP amendment adds Project ID 2201712, PD&E Phase for SR 85 (South Ferdon Boulevard) from SR 123 (Roger J. Clary Highway) to SR 8 (I-10) in FY 2018/2019 in the total amount of $1,897,523.

Attached are the following:
- Resolution O-W 19-05
- Request for Amendment
- Page of the FY 2019 - FY 2023 TIP as Amended

RECOMMENDED ACTION: Approval of a motion to authorize the TPO chairman to sign Resolution O-W 19-05 to amend the FY 2019-2023 TIP. This action is recommended to ensure FDOT can authorize funding for this project. Please contact Gary Kramer, ECRC staff, at (800) 226-8914, Ext. 219 or gary.kramer@ecrc.org if additional information is needed.
RESOLUTION O-W 19-05

A RESOLUTION OF THE OKALOOSA-WALTON TRANSPORTATION PLANNING ORGANIZATION AMENDING THE FISCAL YEAR 2019 – FISCAL YEAR 2023 TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, the Okaloosa-Walton Transportation Planning Organization (TPO) is the metropolitan planning organization designated by the Governor of Florida as being responsible for carrying out a continuing, cooperative, and comprehensive transportation planning process for the Okaloosa-Walton Metropolitan Planning Area; and

WHEREAS, the Transportation Improvement Program (TIP) is adopted annually by the TPO and submitted to the Governor of State of Florida, to the Federal Transit Administration, and through the State of Florida to the Federal Highway Administration; and

WHEREAS, the TIP is periodically amended to maintain consistency with the Florida Department of Transportation Work Program; and

WHEREAS, authorization for federal funding of projects within an urbanized area cannot be obtained unless the projects are included in the TPO's TIP; and

WHEREAS, the Okaloosa-Walton Transportation Planning Organization (TPO) believes that the amendment listed below will support the performance targets established by the State and supported by the TPO.

NOW, THEREFORE, BE IT RESOLVED BY THE OKALOOSA-WALTON TRANSPORTATION PLANNING ORGANIZATION THAT:

The TPO amends the Fiscal Year (FY) 2019 – FY 2023 Transportation Improvement Programs adding the PD&E Phase for SR 85 (South Ferdon Boulevard) from SR 123 (Roger J. Clary Highway) to SR 8 (I-10), Capacity Project as Project #2201712 in FY 2018/2019 in the amount of $1,897,523.

Passed and duly adopted by the Okaloosa-Walton Transportation Planning Organization on this 18th day of April 2019.

OKALOOSA-WALTON TRANSPORTATION PLANNING ORGANIZATION

BY: ________________________________
    Nathan Boyles, Chair

ATTEST: ________________________________
**2201712  SR 85 (S. FERDON BLVD.)**

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<td>SR 8 (I-10)</td>
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<td>0</td>
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</tr>
</tbody>
</table>

**Prior Cost < 2018/19:** 0

**Future Cost > 2022/23:** 0

**Total Project Cost:** 1,897,523

**Project Description:**
On April 18, 2019 TPO agenda for approval.
TPO SIS Project Priority #2.
Widening of SR 85 (S. Ferdon Boulevard) from SR 123 (Roger J. Clary Highway) to SR 8 (I-10) to 6 lanes.
ENCLOSURE C
ENCLOSURE C
ALL COMMITTEES

SUBJECT: Request to Proceed with Amending the Okaloosa-Walton 2040 Long Range Transportation Plan Needs and Cost Feasible Plans to Include I-10 from Santa Rosa County Line to S.R. 85, I-10 at Antioch Road Interchange, and West Bay Parkway from U.S. 98 to Bay County Line

ORIGIN OF SUBJECT: FDOT

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: The 2040 Okaloosa-Walton TPO’s Long Range Transportation Plan (LRTP) was adopted on February 16, 2017. This Long Range Transportation Plan amendment request is for I-10 from Santa Rosa County Line to S.R. 85, I-10 at Antioch Road Interchange, and West Bay Parkway from U.S. 98 to Bay County line.

Public Participation Process Plan Requirements for Long Range Transportation Plan Amendments (Adopted June 20, 2017)

Administrative modifications to the LRTP or TIP are minor revisions and do not require public review, but must be included in the advertisement of the TPO meeting when the modification is presented.

An amendment is a major revision to an LRTP or TIP and includes adding or deleting projects to a plan. It also includes major changes to project costs, initiation dates, or design concepts. Amendments must be included in the advertisement of the TPO meeting when the draft amendment is presented. The public must be provided with an opportunity to comment during public forum when the draft is presented for adoption to the TPO and advisory committees as follows:

- Provide the public with a sufficient opportunity to review the draft amended document online.
- Include adoption in the advertisement of the TPO meeting when amendment is to be presented.
- Provide public with an opportunity to comment during public forum when the amendment is presented for adoption to the TPO and advisory committees.
- Publish adopted amended final document on website.

I-10 from Santa Rosa County Line to S.R. 85 (See attached map for location)
This project is currently in the 2040 Long Range Transportation Plan Needs Plan but not the 2040 Cost Feasible Plan. This amendment updates the costs in the Needs Plan and funds the PD&E and Design phases in the Cost Feasible Plan with Strategic Intermodal System (SIS) funds. This amendment has been requested by FDOT.

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I-10 at Antioch Road Interchange
This project is currently in the 2040 Long Range Transportation Plan Needs Plan and partially funded in the 2040 Cost Feasible Plan. This amendment updates the costs in the Needs Plan and funds the design and right-of-way phases in the Cost Feasible Plan with SIS funds. This amendment has been requested by FDOT.

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<th>Design</th>
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<td>$93,000,000 (outside 2040)</td>
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</table>
**West Bay Parkway from U.S. 98 to Bay County Line**

This project is currently in the 2040 Long Range Transportation Plan Needs Plan but not the 2040 Cost Feasible Plan. This amendment updates the costs in the Needs Plan and funds the design and right-of-way phases in the Cost Feasible Plan with non-SIS funds. This amendment has been requested by FDOT.

<table>
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<tr>
<th>PD&amp;E</th>
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<td>$200,000</td>
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**Proposed Schedule**

- April 18, 2019 - Authorization by the TPO to proceed with amending the 2040 Long Range Transportation Plan Needs and Cost Feasible Plans
- April 2019 - Post proposed Long Range Transportation Plan amendment online
- May 2019 - Public workshops
- June 20, 2019 - TCC and CAC review and recommend approval of the 2040 Long Range Transportation Plan Needs Plan amendment
- June 20, 2019 - TPO approval of the 2040 Long Range Transportation Plan Needs Plan amendment

**Attached are the following:**

- Location Maps of proposed projects

**RECOMMENDED ACTION:** Approval of a motion to authorize the ECRC staff to proceed with the process to amend the 2040 Long Range Transportation Plan Needs Plan for I-10 from Santa Rosa County line to S.R. 85, I-10 at Antioch Road Interchange, and West Bay Parkway from U.S. 98 to Bay County line. Please contact Ms. Jill Lavender, ECRC staff, with any questions at 850-332-7976, extension 212 or via email at jill.lavender@ecrc.org.
LRTP Proposed Amendments

I-10/Antioch Rd Interchange
I-10 from Santa Rosa County Line to SR 85
LRTP Proposed Amendment

West Bay Parkway from US 98 to Bay County Line

Okaloosa Walton TPO
April Agenda
ENCLOSURE D
ENCLOSURE D
ALL COMMITTEES

SUBJECT: Consideration of Resolution O-W 19-04 Adopting the FY 2019-FY 2020 Unified Planning Work Program (UPWP) Year 2 (FY 2020) Amendments, Authorizing the TPO Chairman to Sign the Certifications and Assurances and Authorizing TPO Staff to Apply for and Execute a Federal Transit Administration FTA Section 5305 Grant for Use

ORIGIN OF SUBJECT: Title 23, Code of Federal Regulations, Section 450.308; Florida Statutes Chapter 339.175 (9) (a) (2); Florida-Alabama Transportation Planning Organization (TPO) Unified Planning Work Program (UPWP)

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: The UPWP is a required product of the TPO. It describes the planning work tasks and budget for the TPO fiscal year (July through June). As defined in the Code of Federal Regulations, the UPWP is a statement of work identifying the planning priorities and activities to be carried out within a metropolitan planning area. At a minimum, a UPWP includes a description of the planning work and resulting products, who will perform the work, and the source(s) of funds (23 C.F.R. 450.104). The TPO adopts a new UPWP every other year.

TPO work elements include, but are not limited to:
- TPO Administration
- Travel
- Transportation Information Management
- TIP/Project Priorities
- Long Range Transportation Planning
- Transportation Systems
- Multi-modal Planning (Public Transportation/Transportation Disadvantaged/Pedestrian and Bicycle)
- Education, Training, Outreach and Public Engagement
- Multi-state Coordination
- Corridor Management
- Transportation Project Development/Technical Assistance
- Regional and Rural Transportation Planning

The FY 2019-FY 2020 UPWP was adopted by the TPO on April 19th, 2018. As identified in the MPO Handbook, the deadline for the MPO to adopt Final Year 2 (FY 2020) is May 15, 2019. FDOT and ALDOT shall submit the final UPWP, with an approval memorandum, to the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) by June 1, 2019. After reviewing the FY 2020 tasks, amendments are proposed.

Comments on FY 2020 work tasks and budget were requested by March 15, 2019. Comments received and responses are attached and included in the draft document.

The draft amended FY 2019 – FY 2020 UPWP for Year 2 (2020) is accessible via the hyperlink below.

DRAFT OW FY19-20 UPWP

Attached are the following:
- Resolution O-W 19-04
- Comments Received
- FTA Certifications and Assurances
RECOMMENDED ACTION: Approval of a motion to authorize the chairman to sign Resolution O-W 19-04, adopting the FY 2019-FY 2020 Year 2 (FY 2020) amendments, sign the FTA Certifications and Assurances and authorize TPO staff to apply for and execute an FTA Section 5305 Public Transportation Planning Grant. This action is recommended because the UPWP is a required TPO document and contains the work tasks and budget for the next fiscal year. Please contact Ms. Mary Beth Washnock, ECRC Transportation Planning Manager, at marybethwashnock@ecrc.org or (850) 332-7976, x229 if additional information is needed.
RESOLUTION O-W 19-04

A RESOLUTION OF THE OKALOOSA-WALTON TRANSPORTATION PLANNING ORGANIZATION ADOPTING THE FY2019-FY2020 UNIFIED PLANNING WORK PROGRAM (UPWP) YEAR 2 (FY 2020) AMENDMENTS

WHEREAS, the Okaloosa-Walton Transportation Planning Organization (TPO) is the organization designated by the governor of Florida as being responsible, together with the State of Florida, for carrying out the provisions 23 U.S.C. 134, as amended by the FAST Act; and

WHEREAS, the UPWP shall be adopted by the TPO and submitted to the governor of the State of Florida and to the Federal Transit and Federal Highway Administrations, as provided in Title 23 CFR Section 450; Florida Statutes; and

WHEREAS, the FY2019-FY2020 UPWP was adopted on April 19, 2018; and

WHEREAS, the FY2019-FY2020 UPWP was reviewed by the Federal Highway Administration (FHWA), The Federal Transit Administration (FTA), and the Florida Department of Transportation (FDOT); and

WHEREAS, the FY2020 work tasks and corresponding budgets have been reviewed and comments submitted by the March 15, 2019 deadline; and

WHEREAS, all comments received have been addressed and incorporated into the draft document where appropriate;

NOW, THEREFORE, BE IT RESOLVED BY THE OKALOOSA-WALTON TRANSPORTATION PLANNING ORGANIZATION THAT:

1) The FY2019-FY2020 UPWP Year 2 (FY2020) amendments are hereby adopted.
2) The TPO chairman is authorized to sign the FTA Certifications and Assurances.
3) TPO staff is authorized to apply for and execute an FTA Section 5305 Public Transportation Planning grant.

Passed and duly adopted by the Okaloosa-Walton TPO this 18th day of April, 2019.

OKALOOSA-WALTON TRANSPORTATION PLANNING ORGANIZATION

BY: ___________________________
Nathan Boyles, Chairman

ATTEST: ________________________
Draft O-W TPO UPWP FY2020
FDOT Comments
3/4/2019

- Task A.1 Administration: There is a significant reduction in funding for this task from year one to year two. The Department wants to ensure the proposed funding level allows the TPO to complete all the items identified in the task.

  **Staff programmed a significant amount of funds into year one based on the assumption that PL funds needed to be spent in order to acquire SU funds. There will be a reasonable amount of carry forward from year one to year two.**

- Task C.5 Outreach & Public Engagement: There is a significant reduction in funding for this task from year one to year two. This may be due to not scheduling a Symposium for FY20, the Department wants to ensure the proposed funding level allows the TPO to complete all the items identified in the task.

  **Task C.5 was similarly programmed with PL funds in year one. There should be a reasonable amount of carry forward from year one to year two.**

- Statements & Assurances: Please ensure to included updated versions of the documents in the final UPWP.

  **Updated Statements & Assurances will be provided at the TPO meeting for the Chairman’s signature.**

- FTA 5305 Application: Please ensure to include the most recent 5305 Application in the final UPWP.

  **The FTA 5305 Application will be provided at the TPO meeting for the Chairman’s signature.**

- Table 4 & Task Table A.1 FY2020: Please check your local match percentage for the FTA 5305 funds programmed under this task.

  The 5305 funds are wrong in all Budget Detail tables that have 5305 funds. 5305 funds are 80% Federal, 10% State and 10% local. Table 4 shows 5305 totaling $214,738 but the local & state match are not 10%. For a total of $214,738, Federal share should be $143,189 and State and Local shares are each $17,899 (note: due to rounding $143,189+$17,899+$17,899=$178,986 which is $1 more than $178,986 so I just make the State $17,898).

  **5305 funds are programmed in A.1, A.2 & C.4, as follows:**

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The total 5305 funds in A.1, A.2 and C.4 is $214,738, which matches Table 4 but the Federal/State/Local is not 80/10/10. Correct splits are shown below.

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</table>

These corrections will be made.
Introduction

Page 4

5. TITLE 23 AND TITLE 49 CHAPTER 53 PUBLIC TRANSPORTATION PLANNING TASKS

The following public transportation tasks are planned for FY2019 and FY2020 and can be found in Task C.4

Multi-modal planning:
• Technical assistance and staff support for public transportation in the Fort Walton Beach-Navarre-Wright-Fort Walton Beach UZA
• Project administration and oversight implementation for remaining JARC and New Freedom funds
• Development of Transit Asset Management (TAM) Plan (added) and Performance Targets

Page 6

The Okaloosa-Walton TPO will address the performance measurements in Tasks C.1, C.2, C.3, (added) and C.4.

Page 8

The agreement was updated and executed on April 15, 2010 and was reaffirmed in 2015. (added) The agreement will be updated or reaffirmed in 2020.

Task A.1

Required Activities:
Added “Procurement of Legal Services”

End Product:
Added “2nd Year Update of FY 2019-FY 2020 UPWP, Spring 2019”
Added “Legal Services Procured, Summer 2019”

Task C.4

Previous Work Completed:
Public Transportation
Removed “Grant payment to subrecipients”
Removed “Migration of grant data and reporting from TEAM to Trams”
Removed “Co-management of major update of Transportation Disadvantaged Plan (TDP)”
Removed “Participation in Gulf Coast Rail Working Group”
Added “Grant application and execution”
Added “Okaloosa Transit Co-op meetings”
Added “Transit Advisory Group meetings”
Added “Invitation to negotiate for contract operator”
Added “Adoption of TAM Performance Targets”
Required Activities:

**Public Transportation**

Removed “Project administration and oversight implementation for remaining JARC and New Freedom funds”

Changed “Report on Assist Okaloosa County public transportation in development of performance measures”

Removed “Working with transit and local governments to prepare for ACES vehicle impacts”

Added “Bi-monthly Co-Op meetings”

**Pedestrian/Bicycle Planning**

Added “Transportation Alternatives Workshops”

**End Product:**

Removed “Transit Asset Management Plan”

Removed “Assist Okaloosa County public transportation with Performance Measures”

Added “Report Performance Measures result to TPO”

Added “Co-Op Meetings, Bi-monthly”

**Pedestrian/Bicycle Planning**

Added “Transportation Alternatives Workshops Held, As Scheduled”

**Estimated Budget Detail for FY 2020**

Funds were moved for consultant assistance with the Transportation Alternatives Process
DEBARMENT and SUSPENSION CERTIFICATION

As required by the USDOT regulation on Governmentwide Debarment and Suspension at 49 CFR 29.510

(1) The Okaloosa-Walton TPO hereby certifies to the best of its knowledge and belief, that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;

(b) Have not, within a three-year period preceding this proposal, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses listed in paragraph (b) of this certification; and

(d) Have not, within a three-year period preceding this certification, had one or more public transactions (federal, state or local) terminated for cause or default.

(2) The Okaloosa-Walton TPO also hereby certifies that if, later, it becomes aware of any information contradicting the statements of paragraphs (a) through (d) above, it will promptly provide that information to the U.S.D.O.T.

______________________________
Name: Nathan Boyles

______________________________
Title: TPO Chairman

April 18, 2019  ____________
Date
LOBBYING CERTIFICATION for GRANTS, LOANS and COOPERATIVE AGREEMENTS

In accordance with Section 1352 of Title 31, United States Code, it is the policy of the Okaloosa-Walton TPO that:

(1) No Federal or state appropriated funds have been paid or will be paid by or on behalf of the Okaloosa-Walton TPO, to any person for influencing or attempting to influence an officer or employee of any Federal or state agency, or a member of Congress or the state legislature in connection with the awarding of any Federal or state contract, the making of any Federal or state grant, the making of any Federal or state loan, extension, continuation, renewal, amendment, or modification of any Federal or state contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.

(3) The Okaloosa-Walton TPO shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants and contracts and subcontracts under grants, subgrants, loans, and cooperative agreement), which exceeds $100,000, and that all such subrecipients shall certify and disclose accordingly.

(4) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each failure.

Name: Nathan Boyles
Title: TPO Chairman

April 18, 2019
DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION

It is the policy of the Okaloosa-Walton TPO that disadvantaged businesses, as defined by 49 Code of Federal Regulations, Part 26, shall have an opportunity to participate in the performance of MPO contracts in a nondiscriminatory environment. The objectives of the Disadvantaged Business Enterprise Program are to ensure non-discrimination in the award and administration of contracts, ensure firms fully meet eligibility standards, help remove barriers to participation, create a level playing field, assist in development of a firm so it can compete successfully outside of the program, provide flexibility, and ensure narrow tailoring of the program.

The Okaloosa-Walton TPO, and its consultants shall take all necessary and reasonable steps to ensure that disadvantaged businesses have an opportunity to compete for and perform the contract work of the Okaloosa-Walton TPO, in a non-discriminatory environment.

The Okaloosa-Walton TPO shall require its consultants to not discriminate on the basis of race, color, national origin and sex in the award and performance of its contracts. This policy covers in part the applicable federal regulations and the applicable statutory references contained therein for the Disadvantaged Business Enterprise Program Plan, Chapters 337 and 339, Florida Statutes, and Rule Chapter 14-78, Florida Administrative Code.

______________________________  April 18, 2019
Name:  Nathan Boyles          Date
Title:  TPO Chairman
TITLE VI/ NONDISCRIMINATION ASSURANCE

Pursuant to Section 9 of US DOT Order 1050.2A, the Okaloosa-Walton TPO assures the Florida Department of Transportation (FDOT) that no person shall on the basis of race, color, national origin, sex, age, disability, family or religious status, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, the Florida Civil Rights Act of 1992 and other nondiscrimination authorities be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

The Okaloosa-Walton TPO further assures FDOT that it will undertake the following with respect to its programs and activities:

1. Designate a Title VI Liaison that has a responsible position within the organization and access to the Recipient’s Chief Executive Officer.

2. Issue a policy statement signed by the Chief Executive Officer, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the Recipient’s organization and to the general public. Such information shall be published where appropriate in languages other than English.

3. Insert the clauses of Appendices A and E of this agreement in every contract subject to the Acts and the Regulations.

4. Develop a complaint process and attempt to resolve complaints of discrimination against sub-recipients. Complaints against the Recipient shall immediately be forwarded to the FDOT District Title VI Coordinator.

5. Participate in training offered on Title VI and other nondiscrimination requirements.

6. If reviewed by FDOT or USDOT, take affirmative action to correct any deficiencies found within a reasonable time period, not to exceed ninety (90) calendar days.

7. Have a process to collect racial and ethnic data on persons impacted by your agency’s programs.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the Recipient.

Name: Nathan Boyles
Title: TPO Chairman

April 18, 2019
ENCLOSURE E
ENCLOSURE E
ALL COMMITTEES

SUBJECT: Appointment of Nominating Committee for the Election of Okaloosa-Walton Transportation Planning Organization (TPO) and Advisory Committee Chairman and Vice-Chairman for Fiscal Year (FY) 2020

ORIGIN OF SUBJECT: Okaloosa-Walton TPO Bylaws

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: The Okaloosa-Walton TPO and advisory committee bylaws state:

“Election of TPO officers shall be part of the regular TPO meeting in June (or in the event there is not a meeting in June, the election shall take place at the next TPO meeting). Newly elected officers shall assume their duties at the next meeting following the election. They shall hold office for one year, or until their successors are elected, and they shall be eligible for re-election.”

The advisory committee bylaws state the same requirements. In order to elect a chairman and vice-chairman for the upcoming fiscal year, the TPO and advisory committees should appoint nominating committees at this meeting to consist of three members and one alternate. Each nominating committee will meet fifteen minutes prior to the June 20, 2019 TPO meeting to discuss the nominations and present their recommendation at that meeting.

The TCC and CAC nominating committees will also meet fifteen minutes prior to their regular meeting in June.

Attached are the following:
- Current TPO Membership Roster
- Current TCC Voting Membership Roster
- Current CAC Voting Membership Roster

RECOMMENDED ACTION: Approval of a motion appointing three members and one alternate to the nominating committee. This action is necessary in order to elect a chairman and vice-chairman for the upcoming fiscal year. Please contact Mr. Cameron Smith, ECRC Transportation Coordinator, at 850-332-7976, Extension 207 or cameron.smith@ecrc.org if additional information is needed.
Okaloosa-Walton TPO Members Roster

CITY OF CRESTVIEW

JOE BLOCKER COUNCILMAN
CITY OF CRESTVIEW
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## Okaloosa-Walton TPO Members Roster

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### CITY OF FT WALTON BEACH
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### CITY OF VALPARAISO
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Okaloosa-Walton TPO Members Roster

OKALOOSA COUNTY COMMISSION

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CAROLYN KETCHEL COMMISSIONER
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WALTON COUNTY COMMISSION

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Contact FAX: (850) 892-4204
### Okaloosa-Walton TPO Members Roster

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<tr>
<th>Name</th>
<th>Contact Email</th>
<th>Contact Phone</th>
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<tr>
<td>TREY NICK COMMISSIONER</td>
<td><a href="mailto:nictrey@co.walton.fl.us">nictrey@co.walton.fl.us</a></td>
<td>(850) 835-4834</td>
<td>(850) 951-0868</td>
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<tr>
<td>WALTON BOARD OF COUNTY COMMISSIONERS</td>
<td>263 CHAFFIN AVENUE</td>
<td></td>
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Okaloosa-Walton TPO
April Agenda

Okaloosa-Walton TCC Members Roster

**CITY OF CRESTVIEW**

Engineering Services Department

KYLE LUSK
CITY OF CRESTVIEW
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Growth Management Department

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**CITY OF DEFUNIAK SPRINGS**

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**CITY OF DESTIN**

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**CITY OF FREEPORT**

City Planning Department

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# Okaloosa-Walton TCC Members Roster

## CITY OF FT WALTON BEACH
### Community Redevelopment Agency

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### Construction Engineer's Office

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## CITY OF MARY ESTHER
### Code Enforcement Department

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## CITY OF NICEVILLE
### Public Works Department

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## COMMUNITY TRANSPORTATION COORDINATOR
### Executive Directors Office

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## EGLIN AIR FORCE BASE
### Community Planner

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Okaloosa-Walton TCC Members Roster

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FL DEPT OF CHILDREN & FAMILIES
ACCESS Administration
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MIDBAY BRIDGE AUTHORITY
Director's Office
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OKALOOSA COUNTY
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Okaloosa-Walton TPO
Transportation Planning Organization

Okaloosa-Walton TCC Members Roster

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AIRPORT PROJECTS AND GENERAL AVIATION MANAGER
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OKALOOSA COUNTY SHERIFFS DEPT
Sheriffs Department
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TOWN OF CINCO BAYOU
KEITH WILLIAMS TOWN MANAGER/CLERK
TOWN OF CINCO BAYOU
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TOWN OF SHALIMAR
TOWN OF SHALIMAR VACANT
Okaloosa-Walton TCC Members Roster

U S AIR FORCE

Hurlburt Field

GLENN R LATTANZE BASE COMMUNITY PLANNER
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WALTON COUNTY

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<table>
<thead>
<tr>
<th>Name</th>
<th>Contact Email</th>
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</tr>
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<tbody>
<tr>
<td>DOUGLASS BACON</td>
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<tr>
<td>311 GROVE PARK DRIVE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NICEVILLE FL 32576</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ALEXANDER BARTHE</td>
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</tr>
<tr>
<td>203 WARRIOR STREET</td>
<td></td>
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</tr>
<tr>
<td>CRESTVIEW FL 32536</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ALVIN BLOCKER</td>
<td><a href="mailto:Crestview_hiker2012@gmail.com">Crestview_hiker2012@gmail.com</a></td>
<td>(850) 586-5555</td>
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<tr>
<td>247 SOUTH RAYBURN ST</td>
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<td></td>
</tr>
<tr>
<td>CRESTVIEW FL 32539</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BECKY BRICE-NASH</td>
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</tr>
<tr>
<td>603 NORTH PEARL ST</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CRESTVIEW FL 32536</td>
<td></td>
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</tr>
<tr>
<td>DON CLEVELAND</td>
<td><a href="mailto:Cleveland1954@embarqmail.com">Cleveland1954@embarqmail.com</a></td>
<td>(850) 225-8425</td>
</tr>
<tr>
<td>PO BOX 1621</td>
<td></td>
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<tr>
<td>CRESTVIEW FL 32536</td>
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</tr>
<tr>
<td>CHARLES DEAN COVEY III</td>
<td><a href="mailto:coveycd@cox.net">coveycd@cox.net</a></td>
<td>(850) 803-2872</td>
</tr>
<tr>
<td>270 BROOKS ST SE</td>
<td></td>
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<tr>
<td>FT WALTON BEACH FL 32548</td>
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<tr>
<td>Name</td>
<td>Contact email</td>
<td>Contact Phone</td>
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<tr>
<td>MATTHEW COX</td>
<td><a href="mailto:mc2098810@yahoo.com">mc2098810@yahoo.com</a></td>
<td>(850) 679-3483</td>
</tr>
<tr>
<td>STEVEN J CZONSTKA CHAIR</td>
<td><a href="mailto:czonstka@cox.net">czonstka@cox.net</a></td>
<td>(850) 897-4775</td>
</tr>
<tr>
<td>YVONNE EARLE</td>
<td><a href="mailto:tvplus4@ACL.com">tvplus4@ACL.com</a></td>
<td>(850) 863-1530 Ext: 230</td>
</tr>
<tr>
<td>RON GRISSOM</td>
<td><a href="mailto:rongrissom53@gmail.com">rongrissom53@gmail.com</a></td>
<td></td>
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<tr>
<td>JOHN MCGEE</td>
<td><a href="mailto:jmcgee@firstcitybank.com">jmcgee@firstcitybank.com</a></td>
<td>(850) 855-8288</td>
</tr>
<tr>
<td>JAMES PENROD</td>
<td><a href="mailto:jamespenrod@lordandson.com">jamespenrod@lordandson.com</a></td>
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</table>
# Okaloosa-Walton CAC Members Roster

<table>
<thead>
<tr>
<th>Name</th>
<th>Contact email</th>
<th>Contact Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>BILL READDY</td>
<td><a href="mailto:vjreaddy2@cox.net">vjreaddy2@cox.net</a></td>
<td>(850) 897-3322</td>
</tr>
<tr>
<td>1572 HIDDEN LAKE COURT NICEVILLE FL 32576</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RODNEY D SALISBURY</td>
<td><a href="mailto:rgrsal53@gmail.com">rgrsal53@gmail.com</a></td>
<td>(850) 865-2095</td>
</tr>
<tr>
<td>124 SPRINGWOOD CIRCLE CRESTVIEW FL 32536</td>
<td></td>
<td></td>
</tr>
<tr>
<td>JIM T WOOD VICE CHAIR</td>
<td>armyguydestin@embergmai...</td>
<td>(850) 502-9468</td>
</tr>
<tr>
<td>3790 MISTY WAY DESTIN FL 32541</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LOWERY A WOODALL</td>
<td><a href="mailto:lowoodallhorizons@gmail.com">lowoodallhorizons@gmail.com</a></td>
<td>(850) 259-4142</td>
</tr>
<tr>
<td>2800 JERRY PATE CT SHALIMAR FL 32579</td>
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ENCLOSURE F
SUBJECT: Consideration of Appointing One Okaloosa County Member and Two Walton County Members to the Northwest Florida Regional Transportation Planning Organization (RTPO)

ORIGIN OF SUBJECT: Emerald Coast Regional Council (ECRC) Staff

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: Article 4, Section 4.01 of the interlocal agreement for the Northwest Florida RTPO specifies the membership requirements of the Northwest Florida RTPO, which are summarized below:

**VOTING MEMBERS**
- The RTPO consists of sixteen (16) total voting members.
- Eight (8) members appointed by the Florida-Alabama TPO (with four (4) members each from Escambia County and Santa Rosa County).
- Eight (8) members appointed by the Okaloosa-Walton TPO (with four (4) members each from Okaloosa County and Walton County).
- Voting members shall be current TPO members, or TPO alternates.
- Voting members from each county may include county and municipal elected officials.

**ALTERNATE VOTING MEMBERS**
- Each TPO shall appoint an alternate for each voting member on the RTPO.
- RTPO alternates shall be TPO voting members or alternates serving the same general-purpose local government as the RTPO voting member.
- RTPO alternates are eligible to vote when the voting member is absent from meetings.

In order to update the membership roster, a primary member and one alternate is needed for Okaloosa County and three are needed for Walton County. The eligible members are listed below:

**Okaloosa County (1 primary, 1 alternate):**
Councilman Joe Blocker
Councilman Chatham Morgan
Councilman Skip Overdier
Councilwoman Charlotte McKamy
Commissioner Christine Wasdin
Councilwoman Judy Boudreaux

**Walton County (3 alternates):**
Commissioner Melanie Nipper
Mayor Bob Campbell, Defuniak Springs (TPO Board Alternate)
Councilman Wayne Graham, Defuniak Springs (TPO Board Alternate)
Mayor Russell Barley, Freeport (TPO Board Alternate)
Councilman Eddie Farris, Freeport (TPO Board Alternate)

Attached is the following:
- Current RTPO Voting and Alternate Membership Roster

RECOMMENDED ACTION: Approval of a motion appointing one Okaloosa County member and an alternate and three alternate Walton County members to the Northwest Florida Regional Transportation Planning Organization. This action is recommended to maintain membership on the Northwest Florida Regional Transportation Planning Organization. Please contact Ms. Tiffany Bates, ECRC staff, at 1-800-226-8914, Extension 0.
217 or Tiffany.Bates@ecrc.org if additional information is needed.
# NORTHWEST FLORIDA REGIONAL TPO VOTING MEMBER AND ALTERNATES ROSTER

## Escambia County Commission
Jeff Bergosh, Commissioner
Escambia Board of County Commissioners
PO Box 1591
Pensacola, FL 32501-1591

Contact email: district1@myescambia.com
Contact Phone: (850) 595-4910

Alternate: Lumon May, Commissioner

Steven Barry, Commissioner
Escambia Board of County Commissioners
221 Palafox Place Suite 400
Pensacola, FL 32502

Contact email: district5@myescambia.com
Contact Phone: (850) 595-4910

Alternate: Vacant

## City of Pensacola
Gerald Wingate, Council member
City of Pensacola
PO Box 12910
Pensacola, FL 32521

Contact email: gwingate@cityofpensacola.com
Contact Phone: (850) 607-0185

Alternate: PC Wu, Council member

Andy Terhaar, Council member
City of Pensacola
P.O. Box 12910
Pensacola, FL 32521

Contact email: aterhaar@cityofpensacola.com
Contact Phone: (850) 393-6014
Work Phone: (850) 435-1606

Alternate: PC Wu, Council member

## Santa Rosa County Commission
Lane Lynchard, Commissioner Chair
Santa Rosa Board of County Commissioners
6495 Caroline Street Suite M
Milton, FL 32570

Contact email: comm-lynchard@santarosa.fl.gov
Contact Phone: (850) 983-1877
Contact Fax: (850) 983-1856

Alternate: Sam Parker, Commissioner

Bob Cole, Commissioner
Santa Rosa Board of County Commissioners
6495 Caroline Street Suite M
Milton, FL 32570

Contact email: commcole@santarosa.fl.gov
Contact Phone: (850) 983-1877
Contact Fax: (850) 983-1856

Alternate: Sam Parker, Commissioner

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<table>
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<tr>
<th>Voting Member</th>
<th>Contact Email</th>
<th>Contact Phone</th>
<th>Contact Fax</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Don Salter, Commissioner</td>
<td><a href="mailto:comm-salter@santarosa.fl.gov">comm-salter@santarosa.fl.gov</a></td>
<td>(850) 983-1877</td>
<td>(850) 983-1856</td>
<td>Sam Parker, Commissioner</td>
</tr>
<tr>
<td>Dave Piech, Commissioner</td>
<td><a href="mailto:comm-piech@santarosa.fl.gov">comm-piech@santarosa.fl.gov</a></td>
<td>(850) 983-1877</td>
<td>(850) 983-1856</td>
<td>None Available</td>
</tr>
<tr>
<td>Nathan Boyles, Commissioner</td>
<td><a href="mailto:nboyles@co.okaloosa.fl.us">nboyles@co.okaloosa.fl.us</a></td>
<td>(850) 689-5030</td>
<td>(850) 651-7142</td>
<td>Carolyn Ketchel, Commissioner</td>
</tr>
<tr>
<td>Bill Cox, Councilman</td>
<td><a href="mailto:billcox@cityofcrestview.org">billcox@cityofcrestview.org</a></td>
<td>(850) 683-0987</td>
<td>(850) 689-4575</td>
<td>Shannon Hayes, Council member</td>
</tr>
<tr>
<td>Dick Rynearson, Mayor</td>
<td><a href="mailto:drynearson@fwb.org">drynearson@fwb.org</a></td>
<td>(850) 862-4004</td>
<td>(850) 833-9640</td>
<td>Amy Jamieson, Council member</td>
</tr>
<tr>
<td>Amy Jamieson, Council member</td>
<td><a href="mailto:ajamieson@fwb.org">ajamieson@fwb.org</a></td>
<td>(850) 240-4669</td>
<td>(850) 833-9640</td>
<td>Chatham Morgan, Council member</td>
</tr>
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</table>
# NORTHWEST FLORIDA REGIONAL TPO VOTING MEMBER AND ALTERNATES ROSTER

## Walton County Commission
William Chapman, Commissioner  
Walton Board of County Commissioners  
9446 Rock Hill Road  
Ponce de Leon, FL 32455

<table>
<thead>
<tr>
<th>Contact email</th>
<th>(850) 835-4860</th>
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**Alternate:** Vacant

Trey Nick, Commissioner  
Walton Board of County Commissioners  
263 Chaffin Avenue  
DeFuniak Springs, FL 32433

<table>
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<tr>
<th>Contact email</th>
<th><a href="mailto:nictrey@co.walton.fl.us">nictrey@co.walton.fl.us</a></th>
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<tbody>
<tr>
<td>Contact Phone</td>
<td>(850) 835-4834</td>
</tr>
<tr>
<td>Contact Fax</td>
<td>(850) 835-0295</td>
</tr>
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</table>

**Alternate:** Vacant

## City of Freeport
Elizabeth Haffner, Council Member  
City of Freeport, FL  
P.O. Box 339  
Freeport, FL 32439

<table>
<thead>
<tr>
<th>Contact email</th>
<th><a href="mailto:ehaffner@freeportflorida.gov">ehaffner@freeportflorida.gov</a></th>
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<tbody>
<tr>
<td>Contact Phone</td>
<td>(850) 737-1144</td>
</tr>
</tbody>
</table>

**Alternate:** Vacant

## City of DeFuniak Springs
Henry Ennis, Council Member  
City of DeFuniak Springs, FL  
31 Coastal Centre Blvd.  
Santa Rosa Beach, FL 32459

<table>
<thead>
<tr>
<th>Contact email</th>
<th><a href="mailto:maccarpenter@defuniaksprings.net">maccarpenter@defuniaksprings.net</a></th>
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<tbody>
<tr>
<td>Contact Phone</td>
<td>(850) 951-7087</td>
</tr>
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</table>

**Alternate:** Janie Griffith, Council member

## (Ex-Officio Non-Voting)

### Florida Department of Transportation
Phillip Gainer, District Secretary  
Florida Department of Transportation  
1074 Highway 90  
Chipley, FL 32528

<table>
<thead>
<tr>
<th>Contact email</th>
<th><a href="mailto:phillip.gainer@dot.state.fl.us">phillip.gainer@dot.state.fl.us</a></th>
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<tbody>
<tr>
<td>Contact Phone</td>
<td>(850) 330-1250</td>
</tr>
<tr>
<td>Contact Fax</td>
<td>(850) 330-1657</td>
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ENCLOSURE G
SUBJECT: Appointment of an Okaloosa Walton TPO Alternate Member to Serve on the Metropolitan Planning Organization Advisory Council (MPOAC) for Calendar Year 2019

ORIGIN OF SUBJECT: MPOAC

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: The MPOAC is a statewide organization created by the Florida Legislature to address transportation issues of common interest to all urbanized areas and Metropolitan Planning Organizations (MPOs) in the state. The MPOAC is made up of MPO members representing each MPO in the state.

At the end of the year, the MPOAC asks each MPO to elect a representative and an alternate to serve on the MPOAC for the next calendar year. The current member is Mayor Dick Rynearson, Ft. Walton Beach, and the alternate is Mr. Bill Cox, Crestview, who is no longer in office. The Board needs to appoint a new alternate representative to the MPOAC.

The MPOAC generally meets quarterly in Orlando, Florida. ECRC staff assists with travel and hotel arrangements. All expenses are paid by the TPO.

The remaining 2019 MPOAC meetings are scheduled for the following dates:

- April 30, 2019
- July 30, 2019
- October 29, 2019

RECOMMENDED ACTION: Appointment of a TPO alternate member and to serve on the MPOAC for calendar year 2019. This action is recommended in order for the TPO to participate with other MPOAC members to address transportation issues that are of common interest to all urbanized areas and MPOs in the state. Please contact Ms. Mary Beth Washnock, ECRC Transportation Planning Manager, at 1-800-226-8914, Extension 228 or marybeth.washnock@ecrc.org if additional information is needed.
ENCLOSURE H
SUBJECT: Review of the Draft O-W TPO FY 2020-2024 Transportation Improvement Program (TIP)

ORIGIN OF SUBJECT: 23 Code of Federal Regulations Section 134(j), Chapter 339.175 (7) Florida Statutes, Okaloosa-Walton TPO Unified Planning Work Program (UPWP) Task C.1

LOCAL GOVERNMENT ACTION NEEDED: Provide Regionally Significant Projects that have dedicated local funds between July 1, 2019 and June 30, 2024.

BACKGROUND: The TPO updates and adopts the TIP each year for submittal to FDOT, Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA). Projects within the urbanized area must appear in the TIP in order to receive state and federal funding.

The FY 2020-2024 TIP process began in September 2018, when Project Priorities were adopted by the TPO and then submitted to FDOT. The Project Priorities are then used to develop the FDOT FY 2020-2024 Tentative Five-Year Work Program. The Tentative Five-Year Work Program is the primary source of information for the TIP. The FDOT Work Program and the TIP are consistent with the TPO’s adopted priorities to the extent feasible. Projects are based on FDOT maintenance requirements, the TPO Long Range Transportation Plan (LRTP), Transportation Systems Management (TSM) studies, Transportation Alternatives Project (TAP) Priorities, and Aviation and Transit Master Plans. Projects listed in the TIP are subject to amendment as necessary by the TPO at any time during the year. The TIP has been developed through coordination with FDOT and local governments.

The draft Okaloosa-Walton TPO FY 2020-2024 TIP will be posted online prior to the April 2019 TPO and advisory committee meeting. An e-mail with the draft TIP link on the TPO web site will be sent to the TPO and advisory committee members. The draft Okaloosa-Walton TPO FY 2020-2024 Transportation Improvement Program will be accessible by clicking on the following link http://www.wfrpc.org/programs/o-w-tpo/documents.

The following is the Public Involvement Plan elements for the Transportation Improvement Program:
- Inclusion of the review and adoption of the TIP in applicable TPO meeting advertisements;
- Public forum at the TPO meeting when reviewing the TIP;
- Public forum at the TPO meeting when requesting adoption of the TIP;
- Provide the TIP document to the public and local agencies upon request;
- Provide final document to local libraries of public access; and
- Interactive website is available and provide a link to it on the TPO website.

RECOMMENDED ACTION: This item is for review this month and adoption in June. Please review and provide comments to Gary Kramer, ECRC Staff, at gary.kramer@ecrc.org at (850) 332-7976 Ext. 219 by May 3, 2019.
ENCLOSURE I
SUBJECT: Okaloosa-Walton TPO FY 2021-2025 Project Priorities

ORIGIN OF SUBJECT: 23 Code of Federal Regulations Section 134(j), Chapter 339.175 (8)(b) Florida Statutes, Okaloosa-Walton TPO Unified Planning Work Program (UPWP) Task C.1

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: Annually, the TPO reviews and adopts transportation project priorities in July for submittal to FDOT by August 1st. This document is part of the Transportation Improvement Program (TIP) development process. Its purpose is to ensure that transportation projects programmed by FDOT in the Five-Year Work Program are consistent with local needs and plans for the TPO planning area.

As stated in the TPO Public Participation Process Plan dated April 2016, the Project Priorities result from the Long Range Transportation Plan’s Cost Feasible Plan and are reviewed with the public and the TPO’s advisory committees. Once approved by the TPO, the priorities are given to FDOT for creation of the Five-Year Work Program. From the Five-Year Work Program, the TPO develops the Transportation Improvement Program (TIP), which contains all transportation programs and projects scheduled during the next five years. The TIP is revised annually in June and is available in interactive format on the TPO’s web site.

The Project Priorities and TIP must be developed by the TPO in consultation with all interested parties and, at a minimum, describe explicit procedures, strategies, and desired outcomes for the following, as outlined by the Code of Federal Regulation (CFR 450.316) and the MPO Handbook.

- Provide reasonable public access to technical and policy information used;
- Provide adequate public notice of public involvement activities and time for public review and comment at key decisions, such as but not limited to, the approval of the TIP/Project Priorities;
- Demonstrate explicit consideration and response to public input received during plan development process;
- Make the TIP and Project Priorities drafts and final documents available on the TPO website;
- Hold public meetings at convenient times and accessible locations;
- Seek out and consider the needs of those traditionally underserved by existing transportation systems, including but not limited to, low-income and minority households;
- Coordinate with the statewide transportation planning public involvement and consultation processes under 23 C.F.R. Subpart B;
- Periodically review the effectiveness of the procedures and strategies contained in the participation plan;
- When significant written and oral comments are received on a draft TIP or Project Priorities as a result of public involvement, a summary, analysis, and report on the disposition of comments shall be made part of the final documents;
- If the final Project Priorities/TIP differ significantly from the one made available for public comment or raises new material issues, an additional opportunity for public comment must be made available;
- When the Metropolitan Planning Area (MPA) includes Indian tribal lands, the TPO shall appropriately involve the Indian tribal government(s); and
• When the MPA includes federal public lands, the TPO shall appropriately involve the federal government.

General methods proven effective in previous Project Priorities and TIP public involvement efforts include:

• Providing the public with a sufficient opportunity to review the draft Project Priorities and TIP documents online;
• Promote development of the Project Priorities and TIP through news releases, social media outlets and email blasts to TPO and advisory committee members as well as interested parties;
• Hold at least two public workshops for Project Priorities and TIP across the Okaloosa-Walton TPO area unless an LRTP update is underway, in which case the Project Priorities and TIP would be discussed in conjunction with LRTP presentations;
• Coordinate public outreach to at least two additional community groups (with emphasis on the underserved) unless an LRTP update is underway, in which case the Project Priorities and TIP would be discussed in conjunction with LRTP presentations;
• Provide the public with a sufficient opportunity to review the draft Project Priorities and TIP documents online;
• Include public input collected at workshops in the draft Project Priorities and TIP;
• Include Project Priorities and TIP review in the advertisement of the TPO meeting when the draft Project Priorities and TIP are to be presented;
• Provide public with an opportunity to comment during public forum when the draft Project Priorities and TIP are presented for review to the TPO and advisory committees;
• Include adoption in the advertisement of the TPO meeting when final draft Project Priorities and TIP are to be presented;
• Provide public with an opportunity to comment during public forum when the draft Project Priorities and TIP are presented for adoption to the TPO and advisory committees; and
• Publish adopted TIP interactive site and final Project Priorities document on web site.

TPO responsibilities require that all modes of transportation be addressed in the Project Priorities. The following categories of projects are included in the Priorities:

1. Long Range Transportation Plan Capacity Projects
2. Transportation Systems Management Projects
3. Bicycle/Pedestrian Related Projects
4. Public Transportation Projects
5. Aviation Projects
6. Seaport Projects
7. Bridge Replacement Projects
8. Congestion Mitigation and Air Quality Projects

The draft Project Priorities for FY 2021-2025 project schedule is listed below:

• April 18, 2019- CAC, TCC, & TPO meetings to present Project Priorities schedule at Okaloosa County Administration Building in Shalimar, FL
• May 2019- Public outreach event
• May 2019- Public outreach event
• May 2019- Public workshop
• May 2019- TPO/TCC/CAC workshop
- June 20, 2019- CAC, TCC, & TPO meetings to present draft FY 2021-2025 Project Priorities at Okaloosa County Courthouse in Crestview, FL
- June/July 2019- TPO/TCC/CAC workshop
- July 18, 2019- CAC & TCC meeting to recommend approval of FY 2021-2025 Project Priorities at Okaloosa County Courthouse in Crestview, FL
- July 18, 2019- TPO meeting for approval of FY 2021-2025 Project Priorities at Okaloosa County Courthouse in Crestview, FL

**RECOMMENDED ACTION:** This item is for review this month and June and adoption in July. Please contact Jill Lavender, ECRC Staff, if additional information is needed at jill.lavender@ecrc.org or (850) 332-7976 Ext. 212.
ENCLOSURE J
ENCLOSE J
ALL COMMITTEES

SUBJECT: Okaloosa-Walton TPO Bike/Ped Project List Update

ORIGIN OF SUBJECT: Okaloosa-Walton TPO

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: In 2018, the O-W TPO voted to approve the amendment of the O-W bike/ped project list. The updated project list will involve removing outdated projects, conducting public workshops, and adding new projects.

RECOMMENDED ACTION: This item is for information. Please contact Ms. Mary Beth Washnock, ECRC Transportation Manager, at marybeth.washnock@ecrc.org or (850) 332-7976, Extension 228, if additional information is needed.
ENCLOSURE K
SUBJECT: Fifth Annual Emerald Coast Transportation Symposium Update

ORIGIN OF SUBJECT: Staff

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: Each year, the Emerald Coast Regional Council hosts the Emerald Coast Transportation Symposium. The fifth annual symposium was postponed due to Hurricane Michael and was held on February 25-26, 2019 in Navarre, Florida. Staff will update the TPO board and advisory committees on the symposium.

RECOMMENDED ACTION: This item is for information only. Please contact Ms. Kathy Saldana, ECRC Public Involvement Manager, if additional information is needed at kathy.saldana@ecrc.org or (850) 332-7976 Ext. 204.
ENCLOSURE L
ENCLOSURE L  
ALL COMMITTEES

SUBJECT: Information Items (No Presentation Necessary)

ORIGIN OF SUBJECT: ECRC Staff

LOCAL GOVERNMENT ACTION NEEDED: None

Attached are the following:
- TCC and CAC February Meeting Minutes
- O-W TPO February Actions Report
- FDOT Changes to the Tentative Work Program for FY 2020-2023
- FDOT Transportation Improvement Program (TIP) Modification Letters
- Quarterly Air Quality Report
- 2019 O-W TPO Schedule

RECOMMENDED ACTION: This item is for information. Please contact Mr. Cameron Smith, ECRC staff, at 1-800-226-8914 Extension 207 or Cameron.smith@ecrc.org if additional information is needed.
MEMBERS ATTENDING:
Latilda Hughes-Neel, Chair  City of Freeport
Trae Duley, Vice-Chair    City of Crestview
Scott Bitterman    Okaloosa County Public Works
Jeff Morgan   Okaloosa County Sheriff's Office
Matthew Lambert   Walton County
Tom Tolbert   Eglin Air Force Base
Kyle Lusk  City of Crestview
Chris Frassetti  City of Fort Walton Beach

MEMBERS NOT IN ATTENDANCE:
Joe Bodi  City of Destin
Van Fuller  Mid-Bay Bridge Authority
Joel Paul  Tri County Community Council
Teresa Gaillard  City of Crestview
Kelly Schultz  City of DeFuniak Springs
Daniel Payne  City of Fort Walton Beach
Robert Herbstreith  City of Mary Esther
Bruce Price  City of Niceville
Robert Roof  Eglin AFB
Glenn Lattanze  Hurlburt Field
Beckie Williams  FL Dept. of Children & Families
Ruth Lovejoy  Elder Services of Okaloosa County
Roger Rogers  Okaloosa County Airports
Bill Smith  Okaloosa County School District
Abra McGill  Okaloosa County
Keith Williams  Town of Cinco Bayou
Jim Hicks  Walton County School District
Joseph Preston  Walton County
Chance Powell  Walton County

OTHERS ATTENDING:
Christy Johnson  FDOT
Bryant Paulk  FDOT
Mary Beth Washnock  WFRPC Staff
Gary Kramer  WFRPC Staff
Brittany Ellers  WFRPC Staff
Tiffany Bates  WFRPC Staff
Cameron Smith  WFRPC Staff
Jill Lavender  WFRPC Staff
Jo Anne Donatella  WFRPC Staff
Annie Walthall  WFRPC Staff
Kristen Barre  WFRPC Staff
A. CALL TO ORDER/PLEDGE – Chairman Latilda Hughes-Neel

B. APPROVAL OF AGENDA
Any new action items to be added to the agenda must be approved by a vote of two-thirds (2/3) of the TPO members present.

C. PUBLIC FORUM
Please obtain a speaker request form from WFRPC staff. Speakers are asked to limit their remarks to five minutes. There were no speakers.

D. FDOT UPDATE: Mr. Bryant Paulk, AICP, Florida Department of Transportation (FDOT) Urban Liaison

Mr. Paulk informed the committee that there will be a public meeting on March 7 at 5:30 pm, at Warrior’s Hall in Crestview about I-10 and PJ Adams/Antioch Road (CR 4). There will also be a public meeting on April 2 at 5:30 pm at the Camp Helen State Park Lodge regarding the CR 30A/Hwy 98 underpass.

Mr. Paulk said the feasibility study on SR 85 widening from SR 123 to I-10 is moving into the PD&E phase.

E. CONSENT:
1. ALL COMMITTEES – Approval of December 2018 Meeting Minutes

Mr. Duley noted his name was spelled incorrectly in the minutes.

Mr. Duley moved to approve the December 13, 2018 TCC meeting minutes with the noted corrections. Mr. Morgan seconded the motion and it was unanimously approved.

F. ACTION:
1. ENCLOSURE A – ALL COMMITTEES
Consideration of Resolution O-W 19-01 to Adopt Targets for Safety Performance Measures–Presentation by Mr. Gary Kramer, WFRPC Staff

Annually, TPOs are required to adopt targets for Safety Performance Measures by February 27. The TPOs can either accept the DOT targets or establish their own targets. In 2018 the O-W TPO accepted the FDOT targets for Safety Performance Measures by adopting Resolution O-W 18-01. The necessary language for Safety Performance Measures was incorporated into the FY 2019-2023 Transportation Improvement Program (TIP) and amendments to the TIP. Any future amendments to the 2040 Long Range Transportation Plan will also need to incorporate language for Performance Measures.

The Florida DOT has adopted a “Vision Zero” target for safety measures. This “Vision Zero” target is based on the Florida Strategic Highway Safety Plan.
Mr. Kramer said the TPO can accept the FDOT targets or set their own. He said last year the TPO used the DOT Vision Zero target for each of 5 categories listed in the agenda enclosure (number of fatalities; rate of fatalities per hundred million vehicle miles traveled; number of serious injuries; rate of serious injuries per hundred vehicle miles traveled; number of non-motorized fatalities and non-motorized serious injuries). Mr. Kramer advised that if the TPO members wished to set targets other than DOT’s, they should have contacted him by December 19. No emails were received by the TPO advisory committee members, but there was one email received from a TPO member on the process itself.

Mr. Morgan asked what the alternative would be if the TPO didn’t accept the recommended target. Because zero is an unrealistic goal, Mr. Morgan asked if it would be just a percentage drop. Because of the deadline Mr. Kramer recommended going with the state target. Mr. Kramer said that in the future if the committee wanted to set different targets, they could let him know by the deadline so that the state figures spreadsheet could be made available and a subcommittee could be formed to set different targets if that is the desire of the TPO.

Mr. Duley agreed that it is easy to set a goal of zero, but to achieve a real reduction in fatalities, there would need to be more of an onus to look at how things can be improved. Mr. Duly said he would recommend that next time there should be a more in-depth look to find better ways to set targets.

Mr. Kramer explained that the CAC had recommended approval of Resolution O-W 19-01 but would like to include the DOT figures spreadsheet as part of the resolution.

**Mr. Bitterman moved to recommend the TPO authorize the TPO chairman to sign Resolution O-W 19-01 to adopt targets for safety performance measures. Mr. Duley seconded the motion and it was unanimously approved.**

2. **ENCLOSURE B – ALL COMMITTEES**
**Consideration of Resolution O-W 19-02 Adopting the Transportation Alternatives (TA) Set-Aside Ranked Projects – Presentation by Ms. Kristen Barre’, WFRPC Staff**

Ms. Barre explained that the TA Set-aside provides funding for programs and projects consistent with Fixing America’s Surface Transportation (FAST) Act under 23 U.S.C. 133(h). These set-aside funds include all projects and activities defined as TA: on- and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation, community improvement activities, environmental mitigation, and projects for planning, designing or constructing boulevards and other roadways largely in the right-of-way of formerly divided highways.

Applications for TA Set-aside funding are due to FDOT on February 28th, 2019. TPO staff will submit the top two ranked applications from the O-W TPO to FDOT together.

A total of 7 applications from the Okaloosa-Walton TPO area were submitted by the January 4,
2019 deadline. The applications were ranked according to adopted ranking criteria.

**Mr. Morgan moved to recommend the TPO authorize the TPO chairman to sign Resolution O-W 19-02 adopting Transportation Alternatives (TA) Set-Aside ranked projects. Mr. Duley seconded the motion and it was unanimously approved.**

**G. WEST FLORIDA REGIONAL PLANNING COUNCIL EXECUTIVE DIRECTOR’S BRIEF – TPO ONLY – Mr. Austin Mount, WFRPC Executive Director**

**H. PRESENTATIONS (no action required):**

1. **ENCLOSURE C – ALL COMMITTEES**
   - Review of Draft Fiscal Year (FY) 2020 Unified Planning Work Program (UPWP) (Year 2)-Presentation by Ms. Mary Beth Washnock, WFRPC Transportation Manager

Ms. Washnock said this item is for information only. She asked committee members to look at the document, which is on the website, and send comments by March 15, so they can be included in the draft document in April. Ms. Washnock asked members to let staff know if they are having trouble receiving emails from her.

Ms. Washnock explained that the UPWP is a statement of work identifying the planning priorities and activities to be carried out within a Metropolitan Planning Area (MPA). At a minimum, a UPWP includes a description of the planning work and resulting products, who will perform the work, timeframes for completing the work, the cost of the work and sources of funds. (23 C.F.R. 450.104).

The Okaloosa-Walton TPO UPWP defines the tasks, activities, responsible parties, and anticipated budget for planning activities to be undertaken in the MPA served by the TPO for FY 2019 (July 1, 2018-June 30, 2019) and FY 2020 (July 1, 2019-June 30, 2020.)

TPO members, advisory committee members, staff, and the public are encouraged to review Year 2, FY 2020 of the UPWP for any potential updates and revisions. Comments are due by March 15, 2019 to marybeth.washnock@wfrpc.org.

**I. INFORMATION ITEMS (no presentation necessary):**

1. **ENCLOSURE D– ALL COMMITTEES**
   - TCC and CAC December Meeting Minutes
   - OW TPO December Actions Report
   - FDOT Changes to the Tentative Work Program for FY 2020-2024
   - FDOT Transportation Improvement Program (TIP) Modification Letters
   - Note of Appreciation from Britney Moore, Florida Greenways and Trails
   - 2019 OW TPO Schedule

**J. OTHER BUSINESS –** The next Okaloosa-Walton TPO meeting will be **April 18, 2019 at 3:00 p.m.** at the Okaloosa Administration Building Training Room, 1250 Eglin Parkway, Shalimar,
Florida. The CAC will meet at 9:30 a.m. and the TCC will meet at 1:30 p.m.

Okaloosa-Walton TCC Meeting Minutes
February 21, 2019  

Ms. Washnock introduced the new Okaloosa-Walton TPO coordinator, Cameron Smith.

K. **ADJOURNMENT** – Mr. Morgan motioned to adjourn the meeting at 1:45 pm.

Stay up to date with TPO events and activities on Facebook: [www.facebook.com/wfrpc](http://www.facebook.com/wfrpc)

Questions? Email Ms. Tiffany Bates, Transportation Program Coordinator, at tiffany.bates@wfrpc.org
OKALOOSA-WALTON TRANSPORTATION PLANNING ORGANIZATION (CAC) MEETING MINUTES
WEST FLORIDA REGIONAL PLANNING COUNCIL (Designated staff)
Defuniak Springs Community Center
February 21, 2019

MEMBERS IN ATTENDANCE:
Steven Czonstka, Chairman
James T. (Jim) Wood, Jr., Vice Chair
Alex Barthé
Douglass Bacon
Rodney Salisbury
Dean Covey
James Penrod
Don Cleveland

MEMBERS NOT IN ATTENDANCE:
Ron Grissom
Yvonne Earle
L. A. Woodall
John McGee
Matthew Cox
John McGee
Alvin Blocker
Bill Readdy

OTHERS ATTENDING:
Christy Johnson      FDOT
Mary Beth Washnook   WFRPC Staff
Tiffany Bates        WFRPC Staff
Cameron Smith        WFRPC Staff
Jill Lavender        WFRPC Staff
Annie Walthall       WFRPC Staff
Gary Kramer          WFRPC Staff
Kristen Barre        WFRPC Staff
Brittany Ellers      WFRPC Staff
Annie Walthall       WFRPC Staff
Tammy Neal           WFRPC Staff
Jo Anne Donatella    WFRPC Staff

A. CALL TO ORDER/PLEDGE – Chairman Steven Czonstka

B. APPROVAL OF AGENDA
Any new action items to be added to the agenda must be approved by a vote of two-thirds (2/3) of the TPO members present.

Mr. Wood moved to approve the agenda; Mr. Covey seconded the motion and it was unanimously approved.
C. PUBLIC FORUM
Please obtain a speaker request form from WFRPC staff. Speakers are asked to limit their remarks to **five** minutes. There were no speakers.

D. FDOT UPDATE: Ms. Christy Johnson, AICP, Florida Department of Transportation (FDOT) Urban Liaison
Ms. Johnson informed the committee that there will be a public meeting on March 7 at 5:30 pm, at Warrior’s Hall in Crestview about I-10 and PJ Adams/Antioch Road (CR 4). There will also be a public meeting on April 2 at 5:30 pm at the Camp Helen State Park Lodge regarding the CR 30A/Hwy 98 underpass.

Ms. Johnson said the feasibility study on SR 85 widening from SR 123 to I-10 is moving into the PD&E phase. Mr. Barthe asked about the duration of the PD&E study. Ms. Johnson said that typically a PD&E phase is about 18 months, but it may not take that long since the feasibility study was done first, and a lot of that information goes right into the PD&E. She said it is fast tracked because it is SIS project and is eligible for additional funds to go into design and right-of-way construction phases.

E. CONSENT:
1. ALL COMMITTEES – Approval of December 2018 Meeting Minutes

   **Mr. Wood moved to approve the December 13, 2018 CAC meeting minutes as written; Mr. Bacon seconded the motion and it was unanimously approved.**

F. ACTION:
1. ENCLOSURE A – ALL COMMITTEES
   Consideration of Resolution O-W 19-01 to Adopt Targets for Safety Performance Measures—Presentation by Mr. Gary Kramer, WFRPC Staff
   Annually, TPOs are required to adopt targets for Safety Performance Measures by February 27. The TPOs can either accept the DOT targets or establish their own targets. In 2018 the O-W TPO accepted the FDOT targets for Safety Performance Measures by adopting Resolution O-W 18-01. The necessary language for Safety Performance Measures was incorporated into the FY 2019-2023 Transportation Improvement Program (TIP) and amendments to the TIP. Any future amendments to the 2040 Long Range Transportation Plan will also need to incorporate language for Performance Measures.

   The Florida DOT has adopted a “Vision Zero” target for safety measures. This “Vision Zero” target is based on the Florida Strategic Highway Safety Plan.

   Mr. Kramer said the TPO can accept the FDOT targets or set their own. He said last year the TPO used the DOT Vision Zero target for each of 5 categories listed in the agenda enclosure (number of fatalities; rate of fatalities per hundred million vehicle miles traveled; number of serious injuries; rate of serious injuries per hundred vehicle miles traveled; number of non-motorized fatalities and non-motorized serious injuries). Mr. Kramer advised that if the TPO wished to set targets other than DOT’s, they should have contacted him by December 19. No emails were
received by the TPO or advisory committee members, but there was one email received from a TPO member on the process itself.

Mr. Bacon asked for clarification on what the TPO was voting for, whether to support the state targets or establish its own targets. Mr. Kramer replied that if it was the TPO's desire to establish their own targets, they were directed to contact him by December 19. No emails were received, and it was Mr. Kramer's recommendation to support the state targets because of the deadline. Mr. Bacon felt that the statewide target of “vision zero” was unrealistic. Mr. Czonstka asked if the target had always been zero and if anyone keeps track of the numbers the 5 areas cover. Mr. Kramer said there is a spreadsheet available from DOT, but it is countywide and would need to be interpolated to the TPO area. Mr. Penrod touched on the sensitive issue that the one email suggested and asked if the substance and feedback in the email is sent to DOT. Mr. Kramer said there is a statewide coordinator at DOT that receives that information. Mr. Salisbury asked what the ramifications were if the goals were not met, what the purpose of this information was and how it impacts the organization or community. Mr. Kramer said the goal is that all the MPOs would have the information and be compared against each other for funding in the future. Mr. Czonstka would like to see the DOT numbers for the past two years and the TPO be made aware as well, so big changes can be tracked and corrective actions (speed limits, traffic signals, etc.) taken. Mr. Kramer said it is a 5-year rolling average (2013-2017). Mr. Salisbury would like to see what it costs to mitigate accidents right now. Ms. Washnock pointed out to the committee that on page 14 of the agenda, there is FDOT methodology and explanation on this process.

Mr. Wood moved to recommend the TPO authorize the TPO chairman to sign Resolution O-W 19-01 to adopt targets for safety performance measures and to include the FDOT spreadsheet data with the targets. Mr. Salisbury seconded the motion and it was approved. Mr. Bacon opposed.

2. ENCLOSURE B – ALL COMMITTEES
Consideration of Resolution O-W 19-02 Adopting the Transportation Alternatives (TA) Set-Aside Ranked Projects – Presentation by Ms. Kristen Barre’, WFRPC Staff
The TA Set-aside provides funding for programs and projects consistent with Fixing America’s Surface Transportation (FAST) Act under 23 U.S.C. 133(h). These set-aside funds include all projects and activities defined as TA: on- and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation, community improvement activities, environmental mitigation, and projects for planning, designing or constructing boulevards and other roadways largely in the right-of-way of formerly divided highways.

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A total of 7 applications from the Okaloosa-Walton TPO area were submitted by the January 4, 2019 deadline. The applications were ranked according to adopted ranking criteria.

Mr. Czonstka asked if the TA Set-Aside applications were requesting a specific amount of
funding. Ms. Barre said that each applicant requested a different amount, depending on the size of the project. FDOT has a budget of $3,000,000 for the district.

Mr. Bacon asked how and when traffic counts will be conducted. Ms. Johnson explained that FDOT counts cars electronically over various days and times. Ms. Johnson said traffic counts are averaged over a period of time and conducted by FDOT and some local governments.

Mr. Salisbury moved to recommend the TPO authorize the TPO chairman to sign Resolution O-W 19-02 adopting the Transportation Alternatives (TA) Set-Aside Ranked Projects. Mr. Barthe seconded the motion.

Mr. Barre explained that each of the applications were sidewalk projects.

Ms. Johnson asked for clarification on the phases of these projects, because DOT is asking that each phase of the construction be re-submitted. Ms. Barre said they were for all phases except for right of way and acquisitions phases. No phase has been funded.

Mr. Wood said he would be voting no on this motion because he didn’t think Destin city staff knew that projects that were not funded in previous years must be re-submitted annually for consideration as a TAP project. He was concerned that Destin projects have dropped off the list even though they had scored higher in previous years than some of the current projects scored.

Ms. Barre explained that it was in the solicitation that went out and it is possible that it was overlooked by city staff. In addition, there was a workshop that was held in Crestview in which a DOT representative was present to answer questions. Ms. Johnson explained the DOT process would be that current funded projects in the program would continue. As of now local governments/agencies are required to resubmit for each phase.

There being no further discussion, the motion passed, with Mr. Wood voting in opposition.

G. WEST FLORIDA REGIONAL PLANNING COUNCIL EXECUTIVE DIRECTOR’S BRIEF – TPO ONLY – Mr. Austin Mount, WFRPC Executive Director

H. PRESENTATIONS (no action required):

1. ENCLOSURE C – ALL COMMITTEES

Review of Draft Fiscal Year (FY) 2020 Unified Planning Work Program (UPWP) (Year 2)-Presentation by Ms. Mary Beth Washnock, WFRPC Transportation Manager

Ms. Washnock said this is for information only. She asked committee members to look at the document (which is on the website) and send comments by March 15, so they can be included in the draft document in April. Ms. Washnock asked members to let staff know if they are having trouble receiving emails from her.

Ms. Washnock explained that the UPWP is a statement of work identifying the planning priorities and activities to be carried out within a Metropolitan Planning Area (MPA). At a minimum, a
UPWP includes a description of the planning work and resulting products, who will perform the work, timeframes for completing the work, the cost of the work and sources of funds. (23 C.F.R. 450.104).

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TPO members, advisory committee members, staff, and the public are encouraged to review Year 2 FY2020 of the UPWP for any potential updates and revisions. Comments are due by March 15, 2019 to marybeth.washnock@wfrpc.org.

I. INFORMATION ITEMS (no presentation necessary):

J. OTHER BUSINESS – The next Okaloosa-Walton TPO meeting will be April 18, 2019 at 3:00 p.m. at the Okaloosa Administration Building Training Room, 1250 Eglin Parkway, Shalimar, Florida. The CAC will meet at 9:30 a.m. and the TCC will meet at 1:30 p.m.

Ms. Washnock introduced the new Okaloosa-Walton TPO Coordinator, Cameron Smith.

Mr. Bacon asked for an update on the Hwy 98 widening study in Mary Esther. Ms. Johnson said there was a public meeting held to finalize the PD&E. Design is funded in the work program.

Ms. Washnock asked the committee members to verify their email addresses with her after the meeting, so they are assured of receiving documents.

K. ADJOURNMENT

Mr. Wood moved to adjourn the meeting; Mr. Barthe seconded. Meeting adjourned at 10:20am

Stay up to date with TPO events and activities on Facebook: www.facebook.com/wfrpc
Questions? Email Ms. Tiffany Bates, Transportation Program Coordinator, at tiffany.bates@wfrpc.org
MEMORANDUM

DATE: March 4, 2019

TO: Mr. Bryant Paulk, AICP, FDOT Urban Liaison
Ms. Christy Johnson, AICP, FDOT Urban Liaison

COPIES TO: OW TPO, TCC, and CAC Members

FROM: Tiffany Bates, Transportation Program Coordinator

RE: TPO Actions Report – February 2019

The following items were discussed and acted upon by the Okaloosa-Walton Transportation Planning Organization (TPO) at the February 21, 2019 meeting. The TPO requests the Florida Department of Transportation (FDOT) to share this report with the appropriate department directors and to take action if requested by the TPO. Copies are sent to local government representatives for coordination with local plans.

SAFETY PERFORMANCE MEASURES
The TPO unanimously approved Resolution OW 19-01 to adopt targets for safety performance measures, accepting FDOT’s “Vision Zero” targets. This action was recommended to comply with the February 27, 2019 deadline to remain in compliance with the federal and state regulations for transportation planning.

TRANSPORTATION ALTERNATIVES SET-ASIDE PROGRAM
The TPO unanimously approved Resolution OW 19-02 to adopt the Transportation Alternatives Set-Aside ranked projects, sending the top two ranked projects to FDOT. This action was recommended because all requirements of the competitive process were met and to comply with the February 28, 2019 deadline to submit applications to FDOT for consideration. The OW TPO top two ranked projects are listed below.

1. City of Crestview: Adams Dr - Texas Parkway
2. City of Crestview: Brackin Street
January 22, 2019

Mr. Austin Mount, Executive Director
Okaloosa-Walton Transportation Planning Organization
c/o West Florida Regional Planning Council
Post Office Box 11399
Pensacola, Florida 32524-1399

Re: Rescheduled or Deleted Project(s) from the Adopted Work Program for Fiscal Years 2020-2023

Dear Mr. Mount:

According to Florida Statute 339.135, the Department of Transportation must provide written justification to the planning organization of any project that is a part of the MPO's Transportation Improvement Program (TIP) and in the last four years of the previously adopted Work Program (Fiscal Years 2020-2023) that has been proposed to be rescheduled or deleted.

**Okaloosa County:**
- **407918-3 SR 8 (I-10) at CR 4 Antioch Road Interchange**
  Delete design from Fiscal Year 2023; Project has been split out to 407918-5 (which is funded for design in Fiscal Year 2019, Current Year)
- **421997-8 PJ Adams Parkway from Wild Horse Drive to Ashley Drive**
  Delete construction from Fiscal Year 2020 and advance to Fiscal Year 2019 (Current Year)
- **441734-1 SR 188 Racetrack Road from SR 189 Beal Parkway to Mooney Road**
  Delete construction from Fiscal Year 2020; Project has been split out to 441734-2
- **441736-1 SR 189 Beal Parkway from SR 393 Mary Esther Road to SR 188 Racetrack Road**
  Delete construction from Fiscal Year 2020; Project has been split out to 441736-2

**Walton County:**
- **220635-2 SR 20 from Okaloosa County Line to Washington County Line**
  Delete design from Fiscal Year 2022; Project has been split out to 220635-7
- **433743-4 SR 187 (US 331) from SR 10 (US 90) to South of Holley King Road**
  Delete right of way and design from Fiscal Year 2021
- **433743-5 SR 187 (US 331) from South of Holley King Road to North of Middle Creek Bridge**
  Delete design from Fiscal Year 2021
- **433743-6 SR 187 (US 331) from North of Middle Creek Bridge to South of CR 2**
  Delete design from Fiscal Year 2021

Please provide any written requests for changes to my attention at 1074 Highway 90, Chipley, Florida 32428 within 14 days. Should you have any questions, please contact Regina Battles, P.E., District Program Management Administrator, toll free at 1-888-638-0250, extension 1270 or via e-mail at regina.battles@dot.state.fl.us.

Sincerely,

[Signature]

Phillip Gainer, P.E.
District Secretary
February 25, 2019

Ms. Mary Beth Washnock
Okaloosa-Walton Transportation Planning Organization
P. O. Box 11399
Pensacola, FL 32524

Dear Ms. Washnock:

As you are aware, the FDOT has proposed the widening of Highway 98 (SR 30) through half of the City of Mary Esther. The FDOT recommendation is the 126’ Best Fit alternative. However, this widening of Highway 98 through Mary Esther is in conflict with our goals, vision, heritage and community spirit. Our residents and business community have been very vocal in opposition to the FDOT planning strategy.

The City of Mary Esther City Council unanimously passed Resolution 18-10 dated September 5, 2018, in opposition to the widening of Highway 98. The Mayor and other residents attended the FDOT Public Hearing on January 15, 2019, to voice our opposition to the proposed “Best Fit Alternative” recommended. The City of Mary Esther is a key stakeholder in the regional transportation planning process and wholeheartedly supports traffic diversion across Southern Okaloosa County; that eliminates bottlenecks, facilitates traffic safety and enhances motorist commute times. We believe there are more effective alternatives to achieve these benefits without widening the existing highway 98 corridor.

The proposed widening of Highway 98 through the City limits of Mary Esther would have extremely negative impacts for our City in the following areas:

1. Traffic safety for residents: Approximately 300 households have only one ingress/egress from their residence and that is onto Highway 98.

2. Mary Esther Elementary School: This School is located at the corner of Highway 98 and Mary Esther Blvd. with 582 students and 64 faculty-staff members. The widening would exacerbate the issue of children walking to school and ingress/egress of school buses. Also, the widening is planned to end at this intersection, so vehicles will be merging back onto four lanes from six.

3. Oak Tree Nature Park: This is a 14-acre parcel at the corner of Highway 98 and Doolittle Blvd. This property is protected under FS Chapter 267. Disturbance of this area would jeopardize the cultural and historic significance of this Park for generations.

4. Jesse Rogers Memorial Cemetery: This Cemetery is located on Highway 98 and dates back to the late 1800s with many historic graves of settlers.
The City of Mary Esther would like to propose an alternative route which we have named the “Commerce Corridor”. This route is simply an extension of Hollywood Boulevard from the city’s Western Boundary to continue Westward across Hulbert Field and ultimately emerging to adjoin the existing Highway 98 roadway on the Western side of the Hulbert Field fly-over. This “better fit alternative” would remove East bound traffic along Highway 98 at the most prominent bottleneck currently known and re-distribute it along Hollywood Boulevard, adjacent to the Ft. Walton Beach Commerce & Technology Park; a known daily destination for many Highway 98 motorists currently.

This proposed alternative would dramatically improve the movement of military personnel and civilian support staff onto roadways serving Hulbert and Eglin Operation to the North. And finally, it facilitates motorist access to the Central Commercial Core in Mary Esther; along Hollywood and Mary Esther Boulevards. This obviously is a win-win-win for our regional traffic goals along Southern Okaloosa County. It enhances the movement of traffic to the North and Eastern Corridors consistent with needs of our military community within Okaloosa County, facilitates economic development & retail growth in Mary Esther and the Ft Walton Beach Technology & Commerce Park destinations.

For further information, we have attached a Fact Sheet and a Conceptual Plan for the Commerce Corridor.

We are requesting your cooperation in opposition to the widening of Highway 98 and support of our proposed alternative, the Commerce Corridor.

Sincerely,

[Signature]
Margaret McLemore, Mayor
City of Mary Esther
850.218.0404

Attachments: Fact Sheet
Conceptual Plan for Commerce Corridor
"Commerce Corridor" Fact Sheet

Approximately one mile long four lane or six lane limited access segment constructed on western edge of City of Mary Esther and eastern edge of Hurlburt Field USAF (Mary Esther Drive area)

Goal: Economic Development

- Enable faster, more direct access from Highway 98 Eastbound to Hollywood Boulevard, Fort Walton Beach Commerce and Technology Park and Mary Esther Cutoff Commerce Area
- Enable faster access for MLK/Beal/Racetrack/Lewis Turner Boulevard commuters/visitors coming from eastbound 98
- Divert Traffic from Mary Esther Section of Miracle Strip Parkway, protect residential access
- Assist emergency evacuation to points North and Interstate 10

Current route: Employees going to these businesses from the west must proceed to Doolittle Boulevard, wait for signal to turn left, then wait to access two roundabouts (past Mary Esther Post Office), before turning up Hill or Ready avenue.

Commerce Corridor Benefits:

- Fort Walton Beach Commerce and Technology Park
  1 mile north of Highway 98
  320 Acres, 123 Parcels, 2.3 million square feet commercial buildings
  76 Companies
  2500 Employees
  63% earn over $40,000 per year
  Currently 15% of all FWB employment

- Mary Esther Cutoff/Boulevard
  Santa Rosa Mall
  Renaissance Apartments (2021)
  Shopping
  Restaurants
  Eglin Federal Credit Union HQ 350 employees
  Wyndham/Resort Quest Call Center
  Regions, First Florida Bank
  Other professional offices
AIR QUALITY UPDATE

SUBJECT: Air Quality Status Report: Florida-Alabama, Okaloosa-Walton, and Bay TPOs

REPORTING PERIOD: January-March 2018

ORIGIN OF SUBJECT: Unified Planning Work Program, Task C-3

LOCAL GOVERNMENT ACTION NEEDED: Monitor

BACKGROUND:

Based on extensive scientific evidence about ozone effects on public health and welfare, EPA set the National Ambient Air Quality Standard (NAAQS) for ground level ozone at 70 parts per billion (ppb). Northwest Florida is in attainment; however, if Florida has any areas designated as nonattainment, Florida DEP will develop a State Implementation Plan (SIP) providing for the measures necessary to bring the areas into compliance with the revised NAAQS. Transportation conformity would be required in these nonattainment areas meaning a periodic demonstration must be made that transportation activities will not cause new air quality violations, worsen existing violations, or delay timely attainment of the NAAQS.

The purpose of this report is to provide the TPOs with current information on ozone levels in the Metropolitan Planning Area (MPA). The Florida Department of Environmental Protection (FDEP) publishes annual Air Quality Status Attainment Reports. Attainment Reports are a three-year average of the 4th highest annual 8-hour ozone readings. The ozone season is from April 1st through October 31st.

RECOMMENDED ACTION: This item is for information only.

REPORT:

The federal standard for ozone has been established at a level equivalent to 70 parts per billion averaged over any 8-hour period. An area will be considered in violation (not meeting the standard) if the average of the annual fourth highest maximum daily 8-hour average ozone concentration at any ozone monitor for a three-year period exceeds 70 parts per billion. The table below shows the highest 8-hour averages of ozone in each TPO region for the reporting period.

<table>
<thead>
<tr>
<th>TPO</th>
<th>Air Quality Monitoring Station</th>
<th>Highest 8-Hour Ozone Reading in Parts Per Billion (Date of Reading)</th>
<th>2018 3-year Attainment Average</th>
<th>2019 year-to-date 3-year Running Average</th>
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<td>Ellyson Industrial Park</td>
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<td>62</td>
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<td></td>
<td>Pensacola NAS</td>
<td>62 (Mar 24)</td>
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<td></td>
<td>Woodlawn Beach Middle School</td>
<td>63 (Mar 24)</td>
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<td>60</td>
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<tr>
<td>Okaloosa-Walton</td>
<td>Fort Walton Beach</td>
<td>65 (Mar 24)</td>
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<td>65 (Mar 23)</td>
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<td>Regional</td>
<td>Bonifay, Holmes County</td>
<td>65 (Mar 24)</td>
<td>58</td>
<td>56</td>
</tr>
</tbody>
</table>
ADDITONAL INFORMATION:

Ground-level Ozone (Smog)\(^1\)

Ozone also occurs naturally near the earth's surface. However, man-made emissions of VOCs and NOx can cause additional ozone, the primary component of urban smog, to be formed. This additional ozone, which can more than triple the amount of natural ground-level ozone, can cause health and environmental damage. Ozone builds up near the ground through a series of complex chemical reactions involving VOCs and NOx in the presence of sunlight. VOCs are produced by natural sources, such as trees; fuel combustion in engines and industrial operations; some types of chemical manufacturing operations; evaporation of solvents in consumer and commercial products; and evaporation of volatile fuels such as gasoline. NOx are emitted from motor vehicles; off-road engines such as aircraft, locomotives and construction equipment; fossil-fuel burning power plants and other industrial facilities; and other sources of combustion.

Ozone concentrations can reach unhealthy levels when the weather is hot and sunny with relatively light winds. Even at relatively low levels, ozone may cause inflammation and irritation of the respiratory tract, particularly during physical activity. The resulting symptoms can include breathing difficulty, coughing and throat irritation. Breathing ozone can affect lung function and worsen asthma attacks. Ozone also can increase the susceptibility of the lungs to infections, allergens and other air pollutants. Groups that are sensitive to ozone include children and adults who are active outdoors, and people with respiratory disease such as asthma. Sensitive people who experience effects at lower ozone concentrations are likely to experience more serious effects at higher concentrations.

The U.S. Environmental Protection Agency has established a health-based air quality standard for ozone. The Florida Department of Environmental Protection, in cooperation with several county air pollution control agencies, monitors ozone air quality in Florida's major urban areas.

\(^1\) floridadep.gov/air/air/content/air-quality-101 (accessed March 2018)
2019 Schedule
Okaloosa-Walton Transportation Planning Organization

Below are the 2019 scheduled meeting locations, dates, and times for the Okaloosa-Walton Transportation Planning Organization Board and Committees.

(Meeting schedule and location are subject to change. For updates and agendas, please visit www.wfrpc.org or email tiffany.bates@wfrpc.org.)

Board and Committees meet at the following times:

Citizens’ Advisory Committee | 9:30 a.m.
Technical Coordinating Committee | 1:30 p.m.
Transportation Planning Organization Board | 3 p.m.

February 21
DeFuniak Springs Community Center
Activity Room
361 North 10th Street
DeFuniak Springs

April 18
Okaloosa County Administration Building
Training Room
1250 Eglin Parkway
Shalimar

June 20
Okaloosa County Courthouse
101 East James Lee Boulevard
Crestview

July 18
Okaloosa County Courthouse
101 East James Lee Boulevard
Crestview

October 17
DeFuniak Springs Community Center
Activity Room
361 North 10th Street
DeFuniak Springs

December 12
Okaloosa County Administration Building
Training Room
1250 Eglin Parkway
Shalimar

The O-W TPO is staffed by the West Florida Regional Planning Council (WFRPC), a regional entity providing professional planning, coordinating, and advisory services to local governments, state and federal agencies, and the public to preserve and enhance quality of life in northwest Florida. Public participation is solicited without regard to race, color, national origin, sex, age, religion, disability, or family status. Reasonable accommodation will be made for access in accordance with the Americans with Disabilities Act. Contact Brittany Ellers, 850-332-7976, ext. 220 or brittany.ellers@wfrpc.org. Por favor a la Sr. Dan Deanda, de los requisitos de acceso o el idioma en el 850-332-7976 ext. 227 o 800-995-8771 para TTY-Florida al menos 48 horas de antelacion.